

ITEM	10
MANAGER'S REPORT NO.	6
COUNCIL MEETING	1978 01 23

Re: MUNICIPAL HALL ALTERATIONS
ENGINEERING DEPARTMENT/SURVEY AREA

Following is a report from the Deputy Chief Building Inspector regarding proposed alterations for the Engineering Department.

RECOMMENDATION:

1. THAT an expenditure of funds for alterations in the Engineering Department as more specifically outlined in the Deputy Chief Building Inspector's report be approved prior to adoption of the 1978 Annual Budget.

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Mr. M.J. Shelley,
MUNICIPAL MANAGER.

Subject: Municipal Hall Alterations,
Engineering Dept. - Survey Area

The addition of an Assistant Design Engineer to the staff of the Engineering Department in 1977 October has pre-empted the office space on the main floor previously allocated to Survey Supervisor B.S. Berting. Removal of the Engineering Works Inspectors from the ground floor survey room to the main floor general area has provided sufficient space to provide for the relocation of Mr. Berting in close proximity to his survey crews and his assistant.

The Engineer has requested the provision of an office enclosure for Mr. Berting against the north wall of the survey room compatible with those installed elsewhere in the building with single glazing and a full height sliding glass door unit.

The 1978 Provisional Budget contains an item of \$3,500 in Code 13-06-62 to cover the cost of the required alterations including electrical, mechanical and structural components.

The Municipal Engineer has requested that the work be undertaken as soon as possible and prior approval is necessary in order to proceed with this project before final adoption of the 1978 Provisional Budget.

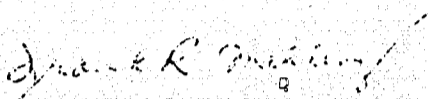
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Recommendation:

THAT approval be given authorizing the expenditure of funds for the accommodation of staff in the Engineering Department prior to final adoption of the 1978 Annual Budget.

Respectfully submitted,



Frank R. Mehling, P.Eng.,
DEPUTY CHIEF BUILDING
INSPECTOR.

FRM:lm
Enc.

c. c. ENGINEERING DEPT.
Attention: V. Wiebe