

ITEM	2
MANAGER'S REPORT NO.	87
COUNCIL MEETING	1978 12 11

RE: COUNCIL POLICY: AVAILABILITY OF REZONING REPORTS PREPARED  
BY THE PLANNING DEPARTMENT

Following is a report from the Director of Planning regarding the distribution of rezoning reports.

RECOMMENDATION:

1. THAT the recommendation of the Director of Planning be adopted.

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TO: MUNICIPAL MANAGER  
FROM: DIRECTOR OF PLANNING  
SUBJECT: COUNCIL POLICY:  
AVAILABILITY OF REZONING REPORTS PREPARED BY THE PLANNING DEPARTMENT

1978 DECEMBER 06

RECOMMENDATION

THAT Council adopt the following policy:

That owners and/or occupiers of property located within 30 metres of a property which is the subject of a Public Hearing held for the purpose of considering an application to rezone such property be provided with a copy of the Planning Department report on such rezoning.

REPORT

Upon receipt of an application to rezone land within the Municipality of Burnaby, a report is prepared by the Planning Department, together with a recommendation, and submitted to the Municipal Council for its consideration.

For those applications that are to be forwarded to a Public Hearing, it is the practice of Council to make the Planning report available to those owners and/or occupiers of property within 30 metres of the property which is the subject of the rezoning.

The 30 metre distance was established by Council, as required under the Municipal Act, and is contained in the Burnaby Zoning By-law.

Although we are required by law to notify occupiers of a public hearing held for the purpose of considering an application to rezone the property, we are not by law required to provide copies of the Planning report, and it is therefore desirable that the past practice be confirmed by the establishment of a firm Council policy which would by resolution direct staff to mail copies of the Planning report to all those persons who own and/or occupy property within 30 metres of a property which is the subject of a Public Hearing.

ALP/ds

  
A. L. Parr  
DIRECTOR OF PLANNING

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