MANAGER'S REPORT NO. 75
COUNCIL MEETING Oct. 31/77

Re: ELECTION PAY RATES
1977 ANNUAL ELECTION

Following is a report from the Municipal Clerk regarding proposed pay rates for the 1977 annual election.

RECOMMENDATION:

1. THAT the 1977 election pay rates as enumerated in Schedule "A" which is attached to the Municipal Clerk's report be approved.

* * * * *

TO:

MUNICIPAL MANAGER

DATE:

October 26, 1977

FROM:

MUNICIPAL CLERK

FILE:

2114

SUBJECT: ELECTION PAY RATES - 1977 ANNUAL ELECTION

1977 will be the first year for a biennial election in the District of Burnaby. It is difficult without going through the actual experience to determine the exact effect this will have on all procedures at the 32 Polling Stations on Polling Day, Saturday, November 19, 1977.

There will be 5 ballots in the forthcoming election as follows: Mayor, Aldermen, School Trustees, Municipal Directors - Greater Vancouver Regional District, and the Library Loan Authorization By-Law.

Assuming a larger than average turn out due to the Mayoralty election, and the anticipated large number of candidates for the 8 Aldermanic vacancies, considerable extra time will be required following the close of the Polling Stations at 8:00 p.m. to complete the ballot count.

This will be particularly true in the large Polling Stations such as Cameron Road Elementary School (3,788 electors), Sperling Avenue Elementary School (3,446 electors), Chaffey-Burke Elementary School (3,446 electors), Morley Street Elementary School (3,386 electors), and Brentwood Park Elementary School (3,001 electors).

The number of Poll Clerks at all Polling Stations will be increased with the exception of Riverside Elementary School (257 electors) and Schou Elementary School (377 electors). This will mean that nine Polling Stations will each employ 10 Poll Clerks, fifteen Polling Stations will each employ 8 Poll Clerks, six Polling Stations will each employ 6 Poll Clerks, two Polling Stations will each employ 1 Poll Clerk, with the 3 Mobile Polls employing a total of 7 Poll Clerks. The total number of Poll Clerks employed will be 255.

The proposed increases for the various positions listed range from a high of 8.3% for Poll Clerks to a low of 0% for five positions, or a high of \$15.00 (6%) for the position of Assistant Returning Officer to a low of \$0.00 for five positions. We have received advice to the effect that neither the Anti Inflation Board Regulations, Male Minimum Wage ActorFemale Minimum Wage Act Regulations apply to these election positions.

.../p.2.

134

- 2 -

In the pay rate proposal we have endeavoured to maintain equity of rates as between the various positions bearing in mind the established 1976 Election Pay Rates (Item 5, Manager's Report No. 65, 1976 - Council Meeting October 18, 1976) and the experience gained in carrying out the 1976 Annual Election.

The total election payroll for the 1976 Annual Election was \$17,880.00 and the total estimated election payroll for the 1977 Annual Election is \$24,111.00. The increase is mainly attributable to the employment of an additional 77 poll clerks.

Sufficient funding is provided for in the 1977 Recast Budget Account 10-07-52 - Elections.

RECOMMENDATION:

It is recommended that the 1977 Election Pay Rates as enumerated in the <u>attached</u> Schedule "A" be approved.

anes Hudson, MUNICIPAL CLERK.

JH/dew Attach.

SCHEDULE	"A
سيسسس	

POSITION	1976 Pay Rates	Proposed 1977 Pay Rates	REMARKS
Returning Officer (1)	\$300.00	\$ 300.00	Duties commence in August and are usually completed in January of following year.
Assistant Returning Officer (1)	\$250.00	\$ 265.00	Employed from 7:30 a.m. to final conclusion of election.
Deputy Chief Returning Officers (3)	\$200.00	\$ 200.00	Employed from 7:30 a.m. to final conclusion of election.
eputy Returning Officers (32) (Regular Polls)	(a) \$80.00 (b) \$85.00 (c) \$90.00 (d) \$95.00 (e) -	(a) \$ 85.00 (b) \$ 90.00 (c) \$ 95.00 (d) \$ 100.00 (e) \$ 105.00	(a) 1 Poll Clerk (b) 2, 3 or 4 Poll Clerks (c) 5 or 6 Poll Clerks (d) 7 or 8 Poll Clerks (e) 9 or 10 Poll Clerks
Deputy Returning Officers (3) (Mobile Polls)	\$100.00	\$ 100.00	Includes transportation allowance for use of own car.
Deputy Returning Officers (2) (Advanced Poll)	\$ 35.00 per shift of 8 hours	\$ 35.00 per shift of 8 hours	Advanced Poll open from 8:30 a.m to 8:00 p.m. for three days preceding election.
Poll Clerks (178-1976; 255-1977)	\$ 60.00	\$ 65.00	Duties commence at 7:30 a.m. and are completed at end of count.
Tally Clerks (2) - (Election Headquarters)	\$ 80.00	\$ 85.00	Employed from 7:30 p.m. to conclusion of election.
Office Assistance and Switchboard Operators (Election Headquarters - 5 per shift)	\$ 75.00 per shift of 8 hours	\$ 80.00 per shift of 8 hours	Duties for first shift commence 7:30 a.m Second shift commence at 3:39 p.m.
Janitorial Services (2) (Polling Stations - Municipal Hall and Edmonds House)	As per collective Agreement (\$50.)	As per Collective Agreement (\$53.)	Open halls at 7:30 a.m tidy we several times during day - close halls when tally completed.
		MANAGER'S REPORT NO. 75 COUNCIL MEETING Oct. 31/77	

POSITION	1976 Pay Rates	Proposed 1977 Pay Rates	REMARKS
Janitorial Services (30) (Polling Stations - 30 Schools)	\$ 50.00	\$ 50.00	Open Schools at 7:30 a.m tidy up several times during day - close schools when tally completed.
Security Services (Municipal Hall)	Canadian Corps of Commissionaires (\$95.)	Canadian Corps of Commissionaires (\$100.)	Employed from 7:30 a.m. to final conclusion of election.

TOTAL PAYROLL - 1976

\$17,880.

TOTAL EST TATED PAYROLL - 1977

\$24,111.

MANAGER'S REPORT NO.
COUNCIL MEETING Oct. 3