

Re: ADDITIONAL 1978/79 MANPOWER REQUIREMENTS FOR THE R.C.M.P.

Attached is a report from the Officer in Charge, Burnaby Detachment, R.C.M.P. regarding manpower requirements for his department.

The Officer in Charge is requesting that the strength of his existing complement of 205 members be increased by seven additional members and one civilian as follows:

| <u>No. of Additional Staff Required</u> | <u>Area of Responsibility</u> |
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| (a) 1 member (as of April 1, 1978) | Traffic |
| (b) 2 members(") | General Investigation |
| (c) 2 members(") | General Duty |
| * (d) 2 members(") | Firearms Registration |
| (e) 1 civilian(as of June 1, 1978) | Vehicular transport and clerical duties as may be required |

*The investigation of backgrounds for criminal offences and the detachment's involvement in defending refusals to issue permits upon appeal require that the registration of firearms be done by members of the Force and not civilians. Actually we estimate that we will require 3 men for firearms registration, but by engaging a civilian for vehicular transport duties, as noted below, this will free up the third member required.

Uniformed members are now required to drive the 67 vehicles in the fleet to and from various areas such as servicing centres, the Motor Vehicle Inspection Station and the Department of Licences. As proposed, a civilian would be hired to perform this task which consumes about 2,200 manhours a year. Because this total exceeds the annual number of hours that are normally worked by one person, members of the Force will still be required to provide occasional assistance in this regard.

Under existing policy, the Treasury Board is the final approving authority regarding all requirements for additional manpower that is requested by detachments. While we are unable to anticipate whether our request will be approved, we believe that it is reasonable and realistically reflects our needs for the immediate future.

There are 2 civilian positions included in the 1978 Provisional Budget; 1 vehicular transport clerk and 1 additional parking patrolman. If the vehicular transport clerk is not approved, then in order to meet the standards set by the Officer in Charge, we would have to authorize an increase in complement of 8 members instead of the 7 referred to in this report. Therefore, really the Council should at least deal with the position of vehicular transport clerk at this time, rather than at the time of the Provisional Budget and the recommendation has been worded accordingly.

RECOMMENDATION:

1. THAT the Officer in Charge, Burnaby Detachment, R.C.M.P., be authorized to bring on strength seven additional members for the fiscal period April, 1978 to March, 1979; and
2. THAT it be recommended to the 1978 Municipal Council that approval be given to engage a civilian transport clerk as of June 1, 1978.

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ITEM 1
 MANAGER'S REPORT NO. 73
 COUNCIL MEETING Oct. 24/77

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Government of Canada / Gouvernement du Canada

RECEIVED
 MEMORANDUM
 OCT 13 1977

NOTE DE SERVICE

TO: Municipal Manager,
 Corporation of the District of Burnaby

FROM: O. i/c Burnaby Det. R.C.M.P.

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| SECURITY - CLASSIFICATION - DE SECURITE |
| OUR FILE - N/RÉFÉRENCE |
| YOUR FILE - V/RÉFÉRENCE |
| DATE October 14, 1977 |

SUBJECT: Additional R.C.M.P. Manpower 1978/79
 OBJET: Burnaby R.C.M.P. Detachment

- I have been asked to obtain an agreement in principle from the Municipality confirming acceptance of additional manpower for the fiscal year April 1978 to March 1979.
- At this time, I put forward a request to consider contracting for an additional seven members. The placing of these members within the detachment will be as follows:

Traffic (1 member) - The obtaining of an additional member was subject of previous exchange of correspondence wherein I agreed to supervise the School Patrols from within the detachment establishment. The understanding I put forth was that I would be prepared to utilize existing manpower until the end of the fiscal year, but would need to supplement the Detail by the first possible opportunity, which would be April 1978.

General Investigation Section - Burglary & Fraud Details (2 members)
 The five-man Burglary Detail and the six-man Fraud Detail are not gaining toward reducing the crime rate in this area. For example, in 1976 there was an increase of 100% of juveniles charged with Breaking & Entry offences and 18% more adult charges over the previous year. In the Fraud area, the solved rate is not increasing significantly because the volume just does not allow the existing personnel to spend the number of hours on each case because of the demand to accept new reports.

General Duty - The calls for service are continually on the increase and up to the end of September show 31,043 calls responded to, in comparison to 28,659 over the previous year. We readjusted the uniformed manpower into a five-zone concept in April this year to provide the citizens with better patrol coverage and to maintain this type of service on a projected basis, two additional members will be required. Additional assistance from General Duty Detail will need to be supplied to the area identified immediately hereafter.

Firearm Registration: New Legislation - The new Gun Control Act which will come into effect on January 1, 1978 calls for the registration of all firearms, and our calculation is that we will be faced with an anticipated figure of at least 10,000 registrations (or re-registration of existing permits). The workload to cope with

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this, at a calculated Headquarters figure of a minimum of 30 minutes per person, bring us to a manhour consumption in excess of 5,000 hours, or more than 3 man years.

In separate correspondence I had identified the need for an additional Municipal employee because of the down time for servicing police transport and showed where approximately 2,200 hours were consumed. In that vein, I will divert most of those gained hours toward assistance in this area and I can then foresee where two additional members should provide us with the needed additional strength to cope with this requirement. The remainder of time will be drawn from the General Duty Detail to meet commitments.

2. From the revenue aspect, the new legislation provides for a cost per application of \$10.00, of which \$7.71 per application will be reimbursed to the Municipality to offset administration costs. Looking at our predictions, we're speaking of a figure in the vicinity of \$80,000 revenue during 1978.

3. The time element has not allowed me to prepare a more comprehensive report, but this will identify to you how the future expansion appears to be formulating and where I intend to employ those positions.

4. I must, however, reveal that the final number of bodies made available is completely contingent upon the number the federal government will make available. If we receive your permission to take seven on strength and get less, the burden-per-man increases could adversely affect overall service.


(C.L. Thomas) Supt.
O. i/c Burnaby Detachment