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| ITEM | 17 |
| MANAGER'S REPORT NO. | 5 |
| COUNCIL MEETING | Jan. 24/77 |

Re: TENDER CALLS FOR EQUIPMENT - ENGINEERING DEPARTMENT

Attached is a request from the Municipal Engineer for authority to call tenders for certain equipment prior to approval of the 1977 budget.

If Council adopts the recommendation, the process involved in acquiring equipment will be as follows:

1. The Engineering Department will identify those items that should be acquired as soon as possible;
2. Tenders will be called only for those items that are identified as per step one; all other items will be deferred until the 1977 budget is approved;
3. Staff will report to Council on the tenders that are received;
4. Tenders approved by Council will be accepted.

Tenders would be called for equipment now only if:

1. It is required for replacement of existing equipment which has been in service for some time and on which maintenance costs are excessive;
2. A better price can be expected by purchasing it together with equipment that is being ordered by the Parks and Recreation Department (see Item 19, Report No. 3 dated January 17, 1977).

RECOMMENDATION:

1. THAT authorization be given to call tenders for the purchase of equipment from the list that appears in the Engineer's report, subject to the understanding that such tenders will be called only after it has been determined that there is sufficient justification based on a careful assessment of need.

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TO: MUNICIPAL MANAGER

20 JANUARY, 1977

FROM: MUNICIPAL ENGINEER

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RE: EQUIPMENT PURCHASES - 1977 CAPITAL BUDGET

In recent years we have found that equipment deliveries tend to be very slow, sometimes up to 8 or 10 months from placement of order. This often means costly repairs to equipment which is on the verge of being taken out of service. Furthermore, the delay in delivery of new equipment can cause costly delay in implementing new works.

Many of the pieces of equipment which Engineering wish to purchase are the same type as Parks are ordering. By purchasing together, we reduce the work load of the Purchasing Department and we may obtain better prices.

The total 1977 equipment requirement amounts to \$473,550, of which \$256,466 comes from the equipment reserve.

Replacement Equipment

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| Rebuild and modify centre-line truck | \$ 16,000. |
| 1 - Courier mini pick-up | 4,000. |
| 2 - 5 ton dump trucks | 50,000. |
| 1 - Econoline van | 6,000. |
| 1 - 1 ton van | 7,000. |
| 3 - 25cubic yard rear loader refuse trucks | 180,000. |
| 50 - Pelicans | 6,000. |
| 1 - Road maintainer | 40,000. |

New Equipment

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| 1 - Courier mini pick-up | \$ 4,000. |
| 1 - portable concrete mixer | 20,000. |
| 1 - impactor - backhoe attachment | 8,000. |
| 1 - front end container truck | 65,000. |
| 1 Jitney truck (to set out containers) | 10,000. |
| 100 - refuse containers | 50,000. |
| 1 - hydraulic tailgate | 3,500. |
| 3 - mobile radios for container trucks | 4,050. |

Before making each purchase, Engineering staff will carefully assess the need and, unless the purchase is eminently justified, will defer the tendering process until after the Final Budget has been approved.

RECOMMENDATION:

THAT Council grant approval to staff to call for tenders for equipment purchases where justified prior to Final Budget approval, from the above list.

GCM:EEO:wlh

E E Olson
MUNICIPAL ENGINEER