

| | |
|----------------------|------------|
| ITEM | 26 |
| MANAGER'S REPORT NO. | 3 |
| COUNCIL MEETING | Jan. 17/77 |

1976/77 LOCAL INITIATIVES PROGRAM - TREE AND SHRUB
PLANTING ON PARK SITES (cont'd.)

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On the question of distribution of expenditures, it is proposed that they be as follows:

1. Within Burnaby/Seymour Riding \$55,900
 2. Outside Burnaby/Seymour Riding 26,698
- \$82,598

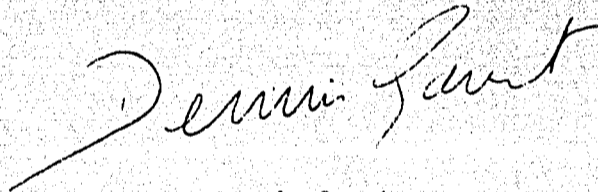
This is a percentage split of 68:32.

Within the Riding, planting would be on a variety of park sites (see Attachment "C"); outside the Riding planting would be in the Kaymar/Suncrest Ravine.

At its meeting of January 12, 1977, the Parks and Recreation Commission endorsed the application for a 1976/77 Local Initiatives Program Grant for Tree and Shrub planting in the amount of \$45,900 and agreed that the Corporation's contribution to the project be taken from the Parks and Recreation Capital Funds allocated for tree and shrub planting in the Kaymar/Suncrest Ravine and unspecified park sites.

RECOMMENDATION:

THAT Council endorse the application for a 1976/77 Local Initiatives Program Grant for tree and shrub planting in the amount of \$45,900 with the Corporation's contribution of \$36,698 being taken from Parks and Recreation Capital Funds allocated for tree and shrub planting in the Kaymar/Suncrest Ravine and unspecified park sites.



Dennis Gaunt,
ADMINISTRATOR.

Attach.
AG:gl



1976 - 1977

LOCAL INITIATIVES PROGRAM APPLICATION FORM

ITEM 14 (SUPPLEMENTARY)
ADMINISTRATOR'S REPORT NO. 1
COMMISSION MEETING JAN. 12/77

- The accompanying Guide to Applicants is provided to assist you in completing this form.
- The form itself will be photocopied; therefore, please complete it in black ink or have project number will be returned to you as confirmation of receipt.
- If you require assistance you may contact your nearest Canada Manpower Centre or telephone numbers in Guide.

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1. APPLICANT INFORMATION - PLEASE PRINT ALL NAMES

If the applicant is an incorporated body, society or a municipality, please provide charter or registration number for our reference.

| | | | | |
|---|--------------------------------|----------|-----------|------|
| Applicant's full name (individual or group) | Telephone Numbers Area Code | Work | Area Code | Home |
| THE CORPORATION OF THE DISTRICT OF BURNABY | 604 | 294-7360 | - | - |

If the above is a group, name the contact person for the project

Bart McCafferty - re administration

| | | | |
|--|-----------------------|------------|---------------|
| Mailing Address (Number and Street) | (City, Town, Village) | (Province) | (Postal Code) |
| 4949 Canada Way | Burnaby | B.C. | V5G 1M2 |

Name of the proposed project

Tree planting on district streets, squares and parks

2. Please provide the name of another person we may contact about this application should you not be available

| | | | | |
|-----------------------------|--------------------------------|----------|-----------|------|
| Full Name | Telephone Numbers Area Code | Work | Area Code | Home |
| William H. Brown - re works | 604 | 294-7360 | - | - |

| | | | |
|--|-----------------------|------------|---------------|
| Mailing Address (Number and Street) | (City, Town, Village) | (Province) | (Postal Code) |
| As above | | | |

3. We need to identify your project within a federal constituency. Please give as much information as possible concerning the location of project activities.

| | |
|----------------------|------------------------------|
| Federal Constituency | Federal Member of Parliament |
| Burnaby-Seymour | Marke Raines |

Location of project activities (neighbourhood, village, etc.)

District of Burnaby - Burnaby-Seymour riding

| | | | |
|-------------------|---------------------|----------|-------------|
| Number and Street | City, Town, Village | Province | Postal Code |
| as above | | | |

4. Through which Canada Manpower Centre do you plan to hire project employees?

5000 Kingsway, Burnaby, B.C.

5. If you or your group have received funds in the past for this or similar projects from the Department of Manpower and Immigration (LIP, OFY, LEAP, etc.), Secretary of State, other Federal or Provincial Departments and Agencies - Indicate below

| Project Name | Project No. | Year | Program |
|---|-------------|------|---------|
| Central Park Trails & Stoney Creek Park clearing | AX 1593-7 | 1975 | L.I.P. |
| Harbourview, Lakeview School/Duthie Union Park clearing | AX 1594-5 | 1975 | L.I.P. |
| | | | |
| | | | |

FOR OFFICIAL USE ONLY

| | | | |
|----------------|---------------|----------|-------------------|
| Applicant Code | Activity Code | CMC Code | Constituency Code |
| L.A. | S.W. | E.L. | LE |
| | | OU | SI |
| | | | 52 |
| | | | 53 |

6. What work will the project do, whom will it help, and how? (Even if you enclose a separate description, please give a summary in the space below.)

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The Province of B.C. caused a large number of trees to be grown for use in connection with Habitat, which took place in Vancouver this year. The surplus was given to municipalities. Burnaby accepted 70,000. The trees are in pots and are being stored on Oakalla Prison Farm lands which are in the process of being turned over to Burnaby. The trees eventually will find their way into the many parks in Burnaby, as well as along many of our streets.

This work may be accelerated by use of L.I.P. funds. Tree planting is labour intensive and does not require many skills.

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7. If start-up phase required -- state reasons.

No

8. Expected start date of project ▶ Day Month Year Expected completion date of project ▶ Day Month Year
10 Jan. 1977 5 Aug. 1977

If special start/finish dates have been requested -- state reasons.

Due to late filing of application, 10 January can be earliest starting date.
5 August is 30 weeks thereafter.

9. The information here should be copied from the Budgeting Worksheet and Financial Summary page.

| Maximum number of workers | Total Man-weeks | Gross Wages | Total Project Cost | LIP Contribution Requested |
|---------------------------|-----------------|-------------------|--------------------|----------------------------|
| BOX A 10 | BOX B 300 | BOX C \$68,800 | BOX D \$82,598 | BOX E \$45,900 |

10. If the project's services will be continued or the facilities will require maintenance after LIP funding ceases, explain how you will provide for this.

The Burnaby Parks & Recreation Commission will maintain the trees on a continuing basis.

11. If you want to provide any additional information, please do so in the space below.

We are requesting financial assistance towards wages of nine employees only. The foreman will be a regular employee.

12. I hereby certify that the information I have provided in this application is accurate to the best of my knowledge.

| | |
|---------------------|---------------------|
| Signature | Name (please print) |
| Position | Date |
| MUNICIPAL TREASURER | 29 December 1976 |

BUDGETING WORKSHEET

Project No. ▶

| Hours to be worked per week | Type of Worker (Working sponsor enter name) | No. of employees | Start-up period | Month 1 | Month 2 | Month 3 | Month 4 | Month 5 | Month 6 | Month 7 | Month 8 | Total Man-Weeks | Weekly Wage Rate | Total Wages |
|-----------------------------|---|------------------|---|-------------|-------------|-------------|------------|-------------|-------------|-------------|----------|-----------------|------------------|-------------|
| | | | ENTER BELOW THE NAME OF THE MONTH AND THE NO. OF WEEKS TO BE WORKED IN EACH MONTH | | | | | | | | | | | |
| | | | 10 Jan. 4 | 7 Feb. 4 | 7 Mar. 4 | 4 Apr. 4 | 2 May 4 | 6 June 5 | 4 July 4 | 1 Aug. 1 | | | | |
| | | Man-Wks. | Man-Wks. | Man-Wks. | Man-Wks. | Man-Wks. | Man-Wks. | Man-Wks. | Man-Wks. | Man-Wks. | Man-Wks. | X | = | |
| 40 | 1. Labourer 1 | 6 | | 24 | 24 | 24 | 24 | 24 | 30 | 24 | 6 | 180 | \$ 220 | \$ 39,600 |
| 40 | 2. Labourer 2 | 3 | | 12 | 12 | 12 | 12 | 12 | 15 | 12 | 3 | 90 | 230 | 20,700 |
| 40 | 3. Foreman 1 | 1 | | 4 | 4 | 4 | 4 | 4 | 5 | 4 | 1 | 30 | 286 | 8,580 |
| | 4. | | | | | | | | | | | | | |
| | 5. Union wage scales subject to revision upwards on settlement of 1977 agreement. | | | | | | | | | | | | | |
| | 6. | | | | | | | | | | | | | |
| | 7. | | | | | | | | | | | | | |
| | 8. | | | | | | | | | | | | | |
| | 9. | | | | | | | | | | | | | |
| | 10. | | | | | | | | | | | | | |
| TOTAL ▶ | | 9 | | 40 | 40 | 40 | 40 | 40 | 50 | 40 | 10 | 300 | | 68,880 |

| EMPLOYEE BENEFITS | | |
|--|------|-------------------|
| Employer's Share (Based on total wages) | | |
| | | Total for Project |
| U.I.C. | 1.4 | 964 |
| C.P.P./O.P.P. | 1.8 | 1,239 |
| Health Insurance | | |
| Vacation Pay | 6.0 | 4,133 |
| W.C.B. | 1.79 | 1,232 |
| TOTAL ▶ | | 7,568 |

| OTHER EXPENSES | Start-up period | Month 1 | Month 2 | Month 3 | Month 4 | Month 5 | Month 6 | Month 7 | Month 8 | TOTAL |
|---|-----------------|---------|---------|---------|---------|---------|---------|---------|---------|-------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Transportation and Travelling | | 680 | 680 | 680 | 680 | 680 | 850 | 680 | 170 | 5,100 |
| Office Rental | | | | | | | | | | |
| Heat, Hydro, Water | | | | | | | | | | |
| Equipment Rental | | | | | | | | | | |
| Materials and Supplies | | 140 | 140 | 140 | 140 | 140 | 175 | 140 | 35 | 1,050 |
| Telephone and Postage | | | | | | | | | | |
| Insurance | | | | | | | | | | |
| Bank Charges | | | | | | | | | | |
| Miscellaneous (specify) | | | | | | | | | | |
| Subcontracting Costs (including subcontractor's wages) | | | | | | | | | | |
| TOTAL ▶ | | 820 | 820 | 820 | 820 | 820 | 1,025 | 820 | 205 | 6,150 |

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(D)

(E)

FINANCIAL SUMMARY

On the reverse side of this page is a Budgeting Worksheet which you must complete in order to determine your project's total costs. Upon completion of the Budgeting Worksheet, please complete the entire Financial Summary sheet.

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To determine whether your proposed budget satisfies the rules of the program, it will be necessary to determine the maximum allowable amounts for wages and other costs which LIP can pay and compare these to proposed costs:

| | | | | |
|-------|---|---|-----------|-----|
| WAGES | Total wages (Box C on Worksheet) | Ⓒ | \$ 68,880 | 246 |
| | Maximum LIP contribution to wages — \$140. X total man-weeks (Box B on Worksheet) (See Guide re federal contribution) | Ⓕ | \$ 37,800 | |

LIP will pay the lesser amount (C or F) which is \$ 37,800 ①

| | | |
|--|---|-------------|
| OTHER COSTS | Total employee benefits (Box D Worksheet) | \$ 7,568 |
| | Total other expenses (Box E Worksheet) | \$ 6,150 |
| | Total other costs (D + E) | Ⓖ \$ 13,718 |
| | Maximum LIP contribution to other costs — \$30 X total man-weeks (Box B on Worksheet) | Ⓖ \$ 8,100 |
| LIP will pay the lesser amount (G or H) which is | | \$ 8,100 ② |

By adding the amounts in boxes 1 and 2 above (wages and other costs) you will have the maximum allowable LIP contribution to your project which is \$ 45,900 ③

Your project may be receiving funds from sources other than LIP. For example, you may have money on hand to be invested in your project, you may be receiving money from another funding source or your project may be planning to charge for goods and/or services. If the preceding applies, list the source(s) and the amount(s) below:

| OTHER REVENUE SOURCES | Name of Source | Amount |
|-----------------------|---------------------|-----------|
| | District of Burnaby | 36,698 |
| | | |
| | | |
| | TOTAL | \$ 36,698 |

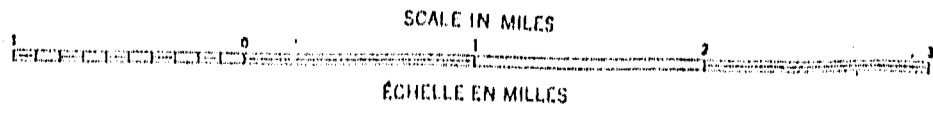
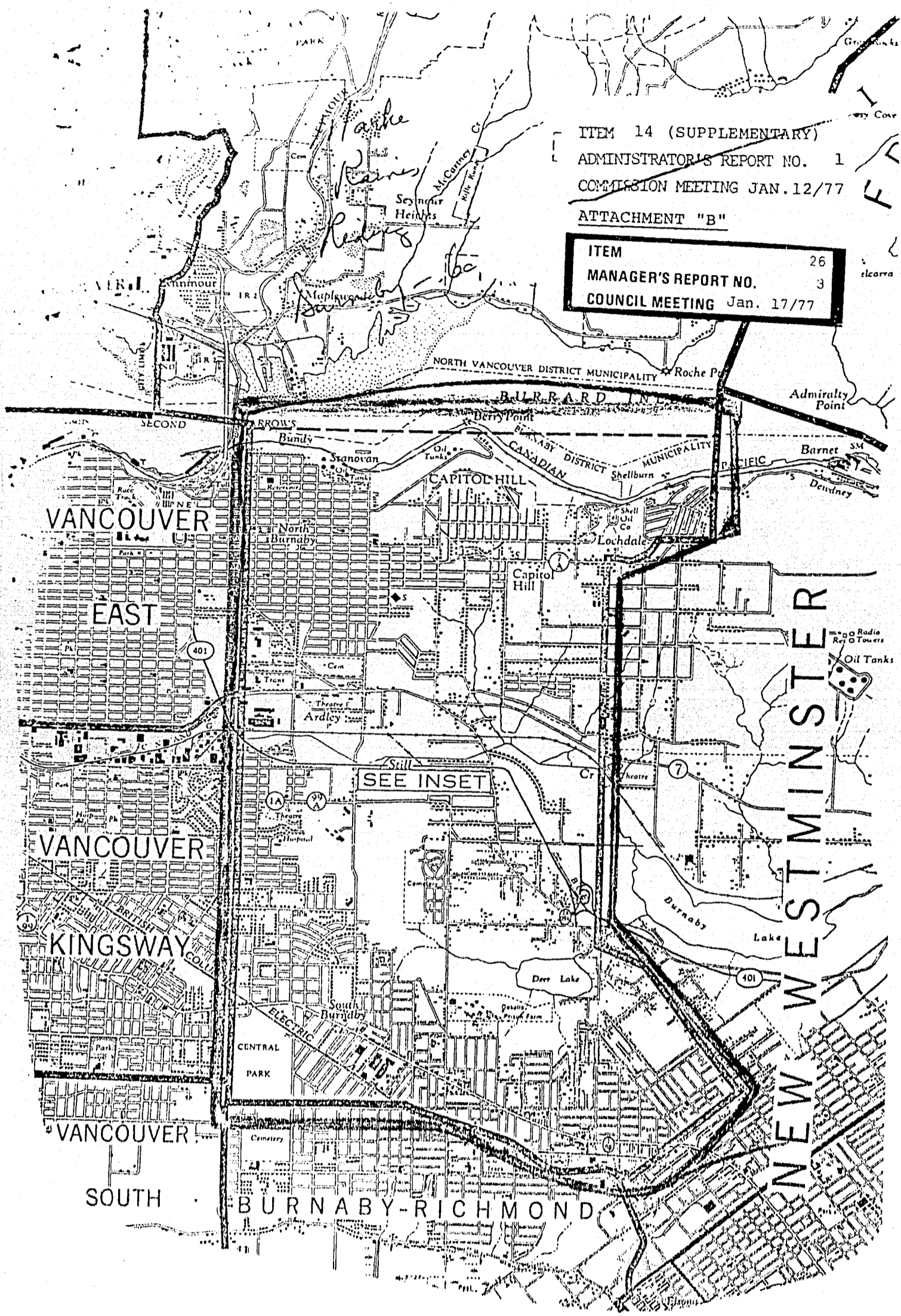
| | | |
|--|--|-------------|
| REQUESTED LIP CONTRIBUTION | Total wages (Box C Worksheet) | \$ 68,880 |
| | Total employee benefits (Box D Worksheet) | \$ 7,568 |
| | Total other expenses (Box E Worksheet) | \$ 6,150 |
| | Gross project costs (C + D + E) | \$ 82,598 |
| | Deduct total funds from other sources and expected revenue | \$ 36,698 |
| | Net project costs | \$ 45,900 |
| | Maximum allowable LIP contribution (Box 3 above) | \$ 45,900 |
| ● The requested LIP contribution to your project will be either net project costs or maximum allowable LIP contribution whichever is the lesser. | | \$ 45,900 ⑤ |

PROJECTS MUST NOT EXCEED \$ 100,000

● YOU SHOULD NOW COMPLETE ITEM 9 OF THE APPLICATION FORM ●

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ATTACHMENT "B"

ITEM 26
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BURNABY PARK SITES WITHIN THE
FEDERAL RIDING OF BURNABY/SEYMOUR

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Avondale Park
Beecher Park
Bonsor Park
Burnaby Heights Park
Brantford School Park
Brentwood Park
Century Park
Central Park
Chaffey Burke School Park
Confederation Park
Deer Lake Park
Duthie Union School Park
Forest Glen Park
George Green Park
Gilpin School Park
Halifax Park
Harbourview Park
Harwood Park
Kensington Park
Kisbey Park
Lobley Park
Lochdale School Park
McDonald Park
McGill Park
Parkcrest School Park
Powerhouse Park
Rene Memorial Park
Richmond Park
Scenic Park
Second Narrows Park
Stratford Park
Wesburn Park
Westridge Park
Westridge School Park
Willingdon Heights Park

JANUARY 1977

PARKS AND RECREATION DEPARTMENT