

Re: 1977 ENUMERATION OF ELECTORS

Following is a report from the Municipal Clerk regarding proposed rates of pay for personnel who will be hired to carry out the enumeration of electors in 1977.

The rates as proposed represent an increase of approximately 6% per year from 1974, when the last enumeration was completed.

RECOMMENDATION:

1. THAT the following rates of pay be authorized for those persons who will be engaged to conduct an enumeration in the municipality in 1977:

Supervisor	\$5.30 per hour
Asst. Supervisors	\$5.00 per hour
Enumerators	\$4.70 per hour

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TO:	MUNICIPAL MANAGER	FILE:	2114
FROM:	MUNICIPAL CLERK	DATE:	February 8, 1977
RE:	1977 ENUMERATION OF ELECTORS		

Council on July 5, 1976, directed that biennial elections for Aldermen commence in Burnaby in 1977 and also that a full enumeration of electors be carried out in 1977 and every two years thereafter. It is anticipated that the 1977 enumeration will commence in March and be completed prior to the summer holiday season.

The last complete enumeration of electors was conducted in the Municipality in 1974 at a total cost of \$46,359.63. Staff costs, including one supervisor, two assistant supervisors, and fifty door-to-door enumerators, amounted to \$42,179.45. The rates of pay in effect at that time were as follows:

Supervisor	--	\$4.50 per hour
Assistant Supervisors	--	\$4.20 per hour
Enumerators	--	\$3.90 per hour

During the 1974 enumeration individual enumerators spent an average of 161 hours in the field in the course of the door-to-door enumeration. Individual enumerators are permitted to work the hours of their choice which is usually governed by the times the majority of the electors are available for enumeration. Hours worked are recorded on an "honor" basis and because we have been able to attract reliable workers for the enumeration there was no apparent abuse of the "honor" system in 1974.

The supervisors are employed in the Municipal Hall on a full time basis for the complete duration of the enumeration. In addition to providing supervision to the field enumerators, the supervisors are responsible for correlating the individual returns of each enumerator into a form which can be utilized by the Data Processing Centre in arriving at the final List of Electors.

In order to ensure that reliable and experienced people are employed during the 1977 enumeration of electors it is considered necessary that the rate of pay in effect in 1974 be increased to the following levels:

1977 Enumeration of Electors (Cont'd):

February 8, 1977

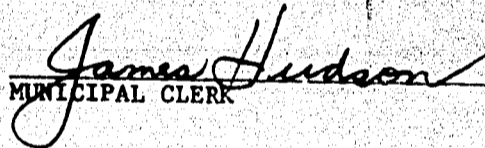
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Supervisor	--	\$5.30 per hour
Assistant Supervisors	--	\$5.00 per hour
Enumerators	--	\$4.70 per hour

Funding is provided in the 1977 Provisional Budget - Account Code 12-01-52.

RECOMMENDATION:

It is recommended that the aforementioned rates of pay for personnel employed during the 1977 Enumeration of Electors be approved.


MUNICIPAL CLERK

JH/dew

c.c. Municipal Treasurer
c.c. Data Processing Supervisor