

ITEM	1
MANAGER'S REPORT NO.	71
COUNCIL MEETING	Nov, 8/76

Re: RETENTION OF CONSULTANT - BURNABY METROTOWN DEVELOPMENT CONCEPT

Following is a request from the Director of Planning for authorization to engage a consultant to assist with the development of the Metrotown concept.

RECOMMENDATION:

1. THAT the Planning Department be authorized to retain Mr. N. Hotson as a consultant to assist the preparation of the Burnaby Metrotown Development Concept report for a fee of \$6,750 for the purpose as outlined in the Director of Planning's report.

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Planning Department
November 4, 1976
File # 15.149

TO: MUNICIPAL MANAGER

FROM: DIRECTOR OF PLANNING

RE: RETENTION OF CONSULTANT - BURNABY METROTOWN DEVELOPMENT CONCEPT

In the 1976 Planning Department budget, funds were allocated and approved for the hiring of a consultant to provide professional assistance on certain aspects of the Metrotown report preparation, particularly as related to urban design considerations.

Work undertaken by the Planning Department has now reached the point where this urban design assistance would be beneficial in the finalization and presentation of the development concept for the Metrotown area. Accordingly, staff are seeking authority to retain Mr. N. Hotson, who has considerable expertise in urban design matters. Planning staff have reviewed a number of materials prepared by Mr. Hotson for the City of Vancouver and have discussed the project with him on several occasions and believe that he would be a highly desirable addition to the Metrotown planning team. Mr. Hotson is a member of the Deer Lake Park consultant group and has a good working knowledge of the plans and policies applicable to the Municipality.


It is proposed that Mr. Hotson be utilized to review both the draft development concept and underlying principles prepared by staff and to subsequently prepare the concept description segment of the report within an urban design context. This will involve the provision of descriptive materials, both written and diagrammatic, to clearly outline the development concept components including a proposed public open space network, road hierarchy, public transit and parking strategy and character and relationships of the various development areas.

The work program reviewed with Mr. Hotson would require 30 work days to finalize and is anticipated to be completed by December 22, 1976. The fee submitted for this work program is \$6,750, which staff consider to be a reasonable amount for the work to be undertaken. The Planning Department has sufficient funds in its consulting budget to meet this amount.

It is appreciated that the usual process followed in retaining a consultant is to invite proposal calls prior to the selection of a desired consultant. However, in this instance, staff have advanced the recommendation to retain Mr. Hotson without the tendering procedure on the basis of their confidence in Mr. Hotson's urban design abilities, his similar overall philosophy towards the development of Metrotown and an anticipated good working relationship with him as a result of several previous discussions about the area. These factors, in combination, are considered particularly important in that the consultant is being asked to work closely with Municipal staff on essentially one major segment of the report. Mr. Hotson's proposed input in the preparation of this report is considered to be highly beneficial to the overall understanding of the recommended development concept.

RECOMMENDATION

THAT the Planning Department be authorized to retain Mr. N. Hotson as a consultant to assist the preparation of the Burnaby Metrotown Development Concept report for a fee of \$6,750 for the purpose as outlined above.


A. L. Parr
DIRECTOR OF PLANNING

JSB/dm

cc Municipal Treasurer