

ITEM 5
 . MANAGER'S REPORT NO. 78
 COUNCIL MEETING Dec. 6/76

Re: PROPOSED CHANGES TO THE ELECTRICAL PERMIT FEE SCHEDULE
 (ITEM 4, REPORT NO. 77, NOVEMBER 29, 1976)

On November 29, 1976, Council adopted a recommendation to have amending by-laws brought forward in order to effect certain increases in fees for permits that are issued by the Building Department. It will be recalled that Council in this regard requested additional information on the following section of the electrical permit fee schedule:

- " (28) Annual Permit -
 - (a) For a Commercial or Industrial Annual Permit
 - (i) per kva of service capacity adjusted to the nearest dollar; or 0.07
 - (ii) minimum fee 29.00
 - (iii) maximum fee whichever is greater 1,040.00
 - (b) For an Educational Facility Annual Permit, each classroom, shop, laboratory, board office .18"

Annual permits are issued upon request to owners and operators of large commercial and industrial firms and the school district so that minor electrical repairs and alterations can be carried out on short notice. The permits enable operators to commence such work without the benefit of a regular permit subject to the following conditions:

1. The holder of a permit shall keep a log which must be produced for examination upon request by an inspector. The log must contain all essential details of the work performed on the premises (the work is then inspected by the department on either a semi-annual or annual basis).
2. The holder must have an electrician in his continuous full time employ who will perform or supervise the performance of all work under the annual permit, or alternatively, have all work under an annual permit performed by a licenced electrical contractor.

Item (28) (b) specifically relates to a school district which under the annual permit can authorize minor electrical work to be performed on short notice at any of the facilities that are under its jurisdiction.

Annual permits are not mandatory. They are of benefit to holders because certain types of electrical work can be performed without undue delay. From the Municipality's point of view, they serve to reduce the total amount of time that is expended on the inspection of electrical work that is carried out within our community, e.g. on-site inspections at a business or school site can be carried out once or twice a year instead of on a piecemeal basis. A further advantage, and one that is borne out by our experience, is that persons seem to be more conscientious and attentive to codes when minor electrical work is done under an annual permit.

This is for the information of Council.
