

ITEM	14
MANAGER'S REPORT NO.	20
COUNCIL MEETING	March 29/7

Re: PROPOSED ART GALLERY EXTENSION PROJECT

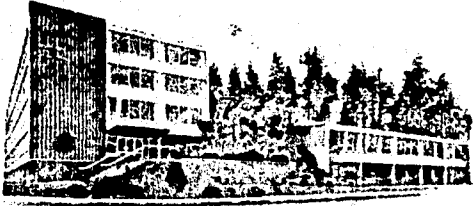
The Executive Committee of the Burnaby Art Gallery Association has unanimously agreed to the following course of action:

1. That the Agreement for the design of the proposed Art Gallery extension structure be between Mr. Ian Davidson and the Corporation of Burnaby.
2. That all contracts or sub-contracts for the construction of the proposed Art Gallery extension be between the contractor or sub-contractor and the Corporation of Burnaby.
3. That the Corporation of Burnaby invoice the Art Gallery Association for all costs incurred by them for Architects services (Mr. Ian Davidson); for contractors services; for sub-contractors services; for materials and equipment and for construction management services associated with the construction of the proposed Art Gallery extension.

Attached is a report from the Chief Building Inspector on this matter. A letter dated March 10, 1976 to the Chief Building Inspector from Mr. N. Howard is attached.

RECOMMENDATIONS:

1. THAT Council, acting on behalf of the Art Gallery Association, authorize execution of the Agreements with:
  - Mr. Ian Davidson - Architect
  - V. Rotgans & Company Ltd. - Electrical
  - Vinto Engineering Ltd. - Mechanical
  - Tamm Tacy Engineering Ltd. - Structural; and
2. THAT expenditures totalling \$10,239 be authorized against these accounts until such time as the Municipal Manager is satisfied that the additional funds required from time to time from the Association are available.



100

ITEM	14
MANAGER'S REPORT NO.	20
COUNCIL MEETING	March 29/76

## THE CORPORATION OF THE DISTRICT OF BURNABY.

MUNICIPAL HALL  
4949 CANADA WAY  
BURNABY B.C. V5G 1M2  
TELEPHONE 299-7211

BUILDING DEPARTMENT

**RECEIVED**

March 22, 1976.

MUNICIPAL MANAGER'S  
OFFICEMr. M.J. Shelley,  
MUNICIPAL MANAGER.Subject: Proposed Art Gallery Extension Project

The Burnaby Art Gallery Association has agreed to proceed with design and partial working drawings of the proposed Art Gallery extension project as indicated by the letter of March 10 by the president of the Association. The building will contain 5,000 square feet of floor space, and together with landscaping and an exterior sculpture courtyard, is expected to cost \$250,000. Consulting fees and Corporation charges are expected to cost \$11,837.50, say, \$11,840.00, to reach sufficiently complete working drawings to effect an application being made to the Provincial Government for funds under the Community Recreation Facilities Fund Act.

I have on hand draft Agreements from the Architect, Mr. Ian Davidson, and from the Consulting Engineers:

V. Rotgans & Company Ltd.	-	Electrical
Vinto Engineering Ltd.	-	Mechanical
Tamm Tacy Engineering Ltd.	-	Structural

In all cases the fees are in accord with the schedules set by the respective Architectural or Engineering professional bodies. In all cases payment would be made during the design stage and until a firm estimate or construction cost were known on a monthly billing on a time basis. Upon award of contract or development of construction costs, fees would be converted to percentage of cost basis, less the amount paid through time charge billings. All Agreements provide for supervision of work by the Architect or respective Subconsultants.

If you are satisfied that the Corporation has an understanding with the Art Gallery Association of financing for fees and Corporation charges during this first design phase, I would recommend that Council authority be obtained for the Corporation, acting on behalf of the Art Gallery Association, to enter into the aforementioned Agreements.

M.J. Jones  
CHIEF BUILDING INSPECTOR.MJJ:1m  
Enc.

c.c. MUNICIPAL TREASURER

ITEM	14
MANAGER'S REPORT NO.	20
COUNCIL MEETING	March 29/76

ALL	

# BURNABY ART GALLERY

10th March 1976

RECEIVED  
MARCH 11 1976  
CITY OF BURNABY

The Corporation of the District of Burnaby  
Building Department  
Municipal Hall  
4949 Canada Way  
Burnaby, British Columbia

Attention: Mr. M.J. Jones  
Chief Building Inspector

Gentlemen:

Re: Proposed Art Gallery Extension Project

Thank you for your letter of 26th February 1976. It is with much pleasure that I note that you estimate the overall cost of the construction of the proposed buildings, courtyard and landscaping to be about \$250,000.

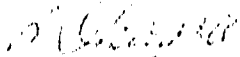
Based on this estimate, it is understood that, if the project proceeds to completion as planned, the Burnaby Art Gallery Association will be committed to paying approximately \$24,337.50 for architect's fees, sub-consultant's fees and contract-management services.

As correctly stated in your letter, the Association has on hand the sum of \$10,239.00 for fee obligations. It is understood that for approximately \$11,587.50 the Association can expect the Architect and sub-consultants to complete about 75 percent of the working drawings. This should produce enough information to effect an application to be made to the Provincial Government for funds under the Community Recreation Facilities Fund Act.

I shall be pleased, therefore, if you will authorize the Architect to proceed with the preparation of working drawings to the 75 percent completion stage. The Association will, of course, be responsible for the additional \$250. charge associated with the Corporation's activities.

Thank you for your efforts in pushing this project forward and the compiling of the costs outlined in your letter. Your assistance is greatly appreciated.

Yours very truly,



N. Howard  
President  
Burnaby Art Gallery Association Executive

c.c.: Municipal Manager  
Municipal Treasurer