

Re: LETTER FROM THE BURNABY CIVIC EMPLOYEES' LOCAL UNION 23  
BOX 80035, BURNABY  
OPERATION OF FILL SITES AND JANITORIAL SERVICES

Appearing on the agenda for the October 25, 1976 meeting of Council is a letter from Mr. Owen Dykstra, President of Local 23, regarding the contracting out of work relative to fill operations and janitorial services.

Council will receive a report on the operation of fill sites on November 1.

Attached is a report from the Purchasing Agent on the policy by which tenders are called for janitorial services for the Municipal Hall and the Justice and West Buildings.

RECOMMENDATION:

1. THAT no change be made to the policy by which tenders are called for janitorial services in the Municipal Hall and the Justice and West Buildings; and
2. THAT a copy of this report be sent to Mr. Owen Dykstra.

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TO: MUNICIPAL MANAGER

DATE: October 21, 1976

FROM: PURCHASING AGENT

RE: JANITORIAL SERVICES - MUNICIPAL HALL COMPLEX

The President of CUPE Local 23 addressed a letter to the Mayor and Council on October 19, 1976. I have been requested to report on the paragraph relating to the subject services.

My personal involvement and experience relating to this function dates back to 1950. At that time janitorial services were performed by Municipal employees. The incumbents were often physically unable to continue performing at their regular duties. They came janitors by necessity, usually without previous experience.


Prior to moving into this building in 1956, a review of this requirement was undertaken by the staff. A report was submitted to Council recommending that we engage a qualified company by public tender. Since that time a number of firms have been awarded contracts to supply cleaning services. The low bid for a two year term has in all instances been accepted.

This Municipality was one of the first in this area to contract this type of work to a private company. The practice is very popular now; at least six of the neighbouring municipalities award janitorial work to private industry. Federal and provincial governments frequently engage local companies; a prime example would be Simon Fraser University.

Advantages to engaging an experienced janitor service are basically two-fold, economy and efficiency.

Any company specializing in this business would be in a position to deploy their staff on a number of projects. They develop crews for waxing, polishing floors and window washing, the crews travel from one building to another as required. In addition they have experience staff to draw from to cover holidays and sickness. One supervisor is capable of directing a number of jobs. The high volume of materials required would warrant time to investigate and compare products. Volume price discounts would also apply.

In my opinion it is in the best interests of our community to continue with a proven practice.

  
K. Williams  
PURCHASING AGENT

KFW/jm