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| ITEM | 1 |
| MANAGER'S REPORT NO. | 25 |
| COUNCIL MEETING | Apr. 20/76 |

Re: INFORMATION ON RETIREMENT OF MR. HAROLD GRIFFIN

Following is a report from the Personnel Director regarding the retirement of Mr. G. James Nuttall.

RECOMMENDATION:

1. THAT a letter of appreciation from Council be presented to Mr. Griffin for his many years of loyal and dedicated service to the Municipality.

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TO: Municipal Manager DATE: April 14, 1976

FROM: Personnel Director FILE: EC-20 & Personal

RE: Retirement - Mr. Harold Griffin

Mr. Griffin will be retiring from employment with the Corporation on May 31, 1976 after nearly 24 years of service. His last day at work will be Monday, May 10, 1976.

He commenced employment with Burnaby on July 9, 1952 as a labourer in the Engineering Department. On October 7, 1955 he became an Equipment Operator and on October 3, 1958 he became a Truck Driver (Scavenging), the position he has held since that time.

Arrangements have been made for the presentation of the gift from the Corporation by the Mayor on Monday, May 10, 1976 at the Service Center.

RECOMMENDATION:

That a letter of appreciation from Council be presented to Mr. Griffin for his many years of loyal and dedicated service to the Municipality.

D. F. Hicks
PERSONNEL DIRECTOR

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