

ITEM	27
MANAGER'S REPORT NO.	48
COUNCIL MEETING	July 19/76

Re: POLICE COURT - TRANSFER OF RESPONSIBILITY OF COLLECTION
OF BY-LAW FINES TO MUNICIPALITY FROM THE PROVINCE
(ITEM 10, MANAGER'S REPORT NO. 25, APRIL 20, 1976)

The following is the report of the Municipal Treasurer dated July 14, 1976 regarding the above.

RECOMMENDATIONS:

1. THAT staff be engaged and the necessary equipment and supplies be purchased; and
2. THAT during the period 1 July until approximately 1 October 1976, the Municipality reimburse the Attorney-General's department equivalent to one Clerk 2 for three days a week; and
3. THAT the sum of \$10,375 be transferred from Contingency to provide funds to take over the responsibility of the collection of fines from the Provincial Government.

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TO: MUNICIPAL MANAGER
FROM: MUNICIPAL TREASURER
RE: POLICE COURT - COLLECTION OF BY-LAW FINES

14 July 1976
File: J81-1

Council, on 13 April 1976, received a letter from the Deputy Attorney-General which stated that effective 1 July 1976, the Provincial Government would no longer collect and remit fines imposed under municipal by-laws.

Council, on 20 April 1976, received a staff report stating that the problem required thorough examination and that a further report would be submitted.

All B.C. municipalities, other than those already collecting their own fines, have been served with similar notice. Also, the Province has stated that it is not prepared to accept a cost subsidy and continue to collect fines on behalf of the municipality.

Study of the problem has indicated that the collection of the fines is best handled by civilian staff in the R.C.M.P. Traffic Division. Since the bulk of the fines represent parking tickets, any complaints or problems relating thereto would immediately be handled by a traffic officer.

Funds required to take over the job have not been provided in the budget and will need to be taken out of contingency. Costs involved are as follows:

	\$	204
Staff - one Clerk 2 three days a week, 1 July to 31 December, including employee benefits	3,700	
Desk, chair and typewriter	1,300	
Move and modify counter in the Traffic Office	475	
Cash register	2,800	
Printing - tickets and notices	2,000	
Directional signs for parking lot	<u>100</u>	
	<u>\$10,375</u>	

The cost of staff plus tickets and notices is ongoing and is currently estimated to be approximately \$6,500 annually.

In 1976, the budgeted revenue from Municipal fines and costs is \$108,000.

The Attorney-General's department has agreed to carry on with the collections until such time as we have the modifications made, and the equipment and manpower available. 1 October has been set as a tentative take-over date. Agreement has been reached to reimburse the Attorney-General's department during this interim period for staff equal to one Clerk three days a week.

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3. THAT the sum of \$10,375 be transferred from Contingency to provide funds to take over the responsibility of the collection of fines from the Provincial Government.


 MUNICIPAL TREASURER

HBK: gw