

Re: COURSE ON MUNICIPAL GOVERNMENT

As noted in the attached letter from Mr. D. Carter, Co-ordinator with the Community Education Department of the Burnaby School Board, the Corporation has been requested to cooperate with the School District in the development of a course on Municipal Government.

For some time the Manager has been concerned with this question and has on more than one occasion encouraged the School District to set up the necessary course outline. The School District is now sufficiently interested that it would like to proceed. We would preferably like to design a course on local government which would be of benefit not only to the general public, but also to Municipal employees and students on the college level as well. It would also provide those on staff who would presumably be requested to give lectures with the challenge of presenting instruction and clarification of Municipal services and functions. We do not know if we can design a course that will meet the needs of the general public as well as our employees, but this would be our aim. Department and Sub-Department Heads have advised that they are willing to assist in any way possible to ensure the success of such a course.

There is nothing further to report on this matter at this time. If Council is sufficiently interested in the program to give an approval in principle, staff will work closely with Mr. Carter in the development of content, i.e., subjects to be covered, ways in which instruction would be provided, etc. The final step would be to refer the course plan and content to Council for final approval.

The Municipal Manager would be pleased to receive from Council any points or areas which it feels should be covered by the course so that we can get as much input as possible to assist the School District in designing the course content.

RECOMMENDATION:

1. THAT Council give approval in principle to development of a course in Municipal Government as outlined in this report.

ITEM 3
 MANAGER'S REPORT NO. 75
 COUNCIL MEETING Nov. 24/75

BOARD OF SCHOOL TRUSTEES
 SCHOOL DISTRICT NO. 41
 BURNABY

TELEPHONE 299-0611

5325 KINCAID STREET
 BURNABY 2, B. C.
 V5G 1W2

October 30, 1975.

RECEIVED

NOV - 3 1975

Mr. M.J. Shelley,
 Municipal Manager
 Corporation of the District of Burnaby,
 Municipal Hall,
 Burnaby, B.C.

MUNICIPAL MANAGER'S
 OFFICE

Dear Mr. Shelley:

The Community Education Department of the Burnaby School Board would like to develop a course on municipal government in co-operation with your department. I would expect that this course would look at the various aspects of municipal government, including the following topics: principles and levels of government, systems of government, the Municipal Act, Public Schools Act, Council and School Board operations, and the operation of various Municipal Departments.

We would hope that the course would consist of lectures, discussions and field trips, and would rely heavily on guest speakers from various departments at the Municipal Hall and the School Board. We would hope that part of the program would include a visit to a Municipal Council meeting and to a meeting of the School Board.

This course would be operated without a fee unless we found that some honoraria might have to be paid to one or more guest lecturers. I would also hope that interested students from the secondary schools in Burnaby would be invited to attend.

The purpose of a program such as this is to develop communication and liaison with the general public. We understand that programs similar to this have been extremely successful in other districts and we are hoping for the same kinds of results in Burnaby.

With your co-operation we would like to begin the program in the week of January 12, 1976. I am suggesting at this time that the program would be operated at Burnaby Central Sr. Secondary School on Monday evenings for whatever number of sessions we can agree upon. I am looking forward to working with you on this program.

Dave Carter
 D. Carter,
 Co-ordinator - Community Education Department.

DC/ed