

ITEM 4

MANAGER'S REPORT NO. 59

COUNCIL MEETING Sept. 22/75

Re: LOCHDALE AND CAPITOL HILL COMMUNITY HALL ASSOCIATIONS
(Item 15, Report No. 56, September 8, 1975)

Council on September 8, 1975 tabled a report on a proposal to enter into licensing agreements with the Lochdale and Capitol Hill Community Hall Associations. The further information that Council requested on this matter is contained in the following report from the Parks and Recreation Administrator.

RECOMMENDATIONS:

1. THAT Item 15, Report No. 56, September 8, 1975 be lifted from the table; and
2. THAT Council authorize licensing agreements as follows:
Between the Corporation of Burnaby and the Lochdale Community Hall Association for the operation of Lochdale Community Hall at a fee of \$1.00 per year; and
Between the Corporation of Burnaby and the Capitol Hill Community Hall Association for the operation of Capitol Hill Community Hall at a fee of \$1.00 per year.

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TO: MANAGER September 12, 1975
FROM: PARKS AND RECREATION ADMINISTRATOR
RE: LOCHDALE AND CAPITOL HILL COMMUNITY HALL ASSOCIATIONS

On September 8th Council received a report from the Parks and Recreation Administrator regarding the proposed licensing agreements with the Lochdale and Capitol Hill Community Hall Associations.

The Lochdale and Capitol Hill Community Halls have been operated for many years by the Lochdale Community Hall Association and the Capitol Hill Community Hall Association under lease agreements. These leases have expired and after discussing the matter with the Legal and Lands Departments, it has been agreed that a licensing agreement with each Association would be just as effective as a lease agreement and would avoid the complication of obtaining a tax exemption.

The agreements would include the following policies set out by the Commission and the rent would be \$1.00 per year.

The administration and operation of the Community Halls shall be carried on by the "Community Hall Associations".

Each Community Hall Association shall be composed of two delegates from each Burnaby community group wishing to make regular use of the hall.

The Community Hall Association shall report annually to the Parks and Recreation Commission, in writing, on the activities conducted in the halls, and on any other matter which they believe may be of concern to the Commission.

The Community Hall Associations shall prepare annual financial statements of the hall operations, and shall submit these to the Parks and Recreation Commission.

The Parks and Recreation Commission shall be empowered to rule on any matter pertaining to hall operation, maintenance or improvement, as the agent for the owner (The Corporation of Burnaby). Such rulings must be honoured by the Community Hall Associations.

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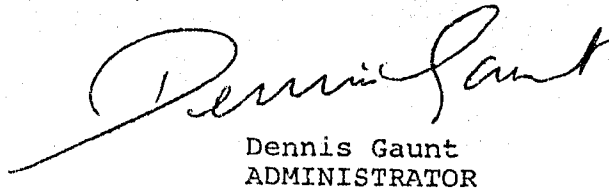
The Parks and Recreation Commission, at its meeting of September 3, 1975, approved the recommendation that licensing agreements be executed between the Corporation of Burnaby and the Lochdale and Capitol Hill Community Hall Associations for the operation of the Lochdale and Capitol Hill Community Halls at a fee of \$1.00 per year for each hall, and it was recommended at this time that the Council authorize the licensing agreements.

On September 8th Council tabled the report pending elaboration of the proposed role of the Parks and Recreation Commission in the administration of these community halls, particularly, as it relates to paragraphs 2 and 5 of the proposed agreement.

In regard to the above request and paragraph 2, user groups associated with community halls typically include ratepayer groups, Boy Scout and Girl Guide organizations, social clubs, square dance groups, elder citizens associations such as old age pensioners and senior citizens' organizations, etc. Each of these groups would delegate two individuals to sit on the community hall council and within the framework of the constitution and by-laws or regulations as set down by this group, they would administer the facility.

In regard to the above request and paragraph 5, the Commission is safe-guarding its rule as the body concerned with the expenditure of funds relating to the maintenance and improvement of community halls within Burnaby. Typically over the years, the Commission has required that the community hall associations provide regular basic maintenance of the facilities. Exceptional maintenance and improvements have been considered by the Commission on an individual project basis which have included for example, paving of parking lots, renewal of heating systems, re-roofing of buildings, removal and renewing of floors, etc.

GS:mh



Dennis Gaunt
ADMINISTRATOR