

ITEM 29

MANAGER'S REPORT NO. 1

COUNCIL MEETING Jan. 13/75

Re: Public Works Planning and Engineering Workshop-Seminar
Spokane, Washington - February 6 and 7, 1975

Authority is requested for the Municipal Engineer to attend the Public Works Planning and Engineering Workshop and Seminar to be held in Spokane, Washington, on February 6 and 7, 1975. Details concerning this request are contained in the following report from the Engineer.

Sufficient funds are available in the Budget to cover the cost of attendance. The anticipated costs are as follows:

Fee	\$ 75
Transportation	37
Accommodation	68
Meals and Miscellaneous Expenses..	60
	<u> </u>
	\$ 240
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RECOMMENDATION:

1. THAT the Municipal Engineer be authorized to attend the subject Workshop and Seminar in Spokane, Washington, on February 6 and 7, 1975.

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9 January, 1975

TO: MUNICIPAL MANAGER

FROM: MUNICIPAL ENGINEER

SUBJECT: PUBLIC WORKS PLANNING AND ENGINEERING WORKSHOP-SEMINAR
SPOKANE, WASHINGTON - 6 and 7 FEBRUARY, 1975

The Corporation is a member of the American Public Works Association and as such is also a member of the Institute of Municipal Engineering and the Institute of Solid Wastes. The three bodies mentioned from time-to-time hold very useful workshop-seminars throughout North America, and I have been advised that this particular one on Public Works Planning and Engineering is an exceptionally good one.

It appears from the schedule which A.P.W.A. has provided that this particular seminar will be held no closer than in the City of Spokane. Timing is quite appropriate as well.

The program and topics cover, as an example Public Works Development Programs, Getting Your Programs Approved, Keeping the Program Current, What's New in Subdivision Regulations, Impact of Condominiums, Private Streets, Contract Administration, Construction Supervision and Inspection, and Construction Safety. These are topics which we are constantly involved in, especially at the C.I.P. meetings, and it is felt that they will provide useful importance to the Corporation in planning capital works.

IT IS RECOMMENDED

THAT approval be provided for the Municipal Engineer to attend the Public Works Planning and Engineering III, Workshop No. 1 (American Public Works Association) in Spokane, Washington, U.S.A. on 6 and 7 February, 1975.

EEO
MUNICIPAL ENGINEER

EEO:cmg

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