

Re: "SWIM '75" Program  
(Item 18, Report No. 19, March 17, 1975)

ITEM 7  
MANAGER'S REPORT NO. 35  
COUNCIL MEETING May 12/75

Following for the information of Council is a report from the Municipal Treasurer regarding the "SWIM '75" Program.

Basically, all of the applications we made were approved and this will realize a reduction in our Budget of about the same amount as is shown in this report.

Once again, we reiterate that this Program is not as beneficial to this particular Municipality, and municipalities generally, as is STEP. Council will recall that the Municipal Manager was instructed on March 17, 1975 to advise the Minister of Labour of our extreme disappointment that STEP will not be made available to municipalities this year, and to appeal to him to make available to municipalities any unused funds under the Regional District Student Temporary Employment Program. In this respect, attached you will find a copy of a letter dated May 5, 1975 received from Ms. Linda J. Ball, Program Administrator, STEP '75, addressed to the Municipal Manager, which advises that any unused funds under STEP have been re-distributed among the Regional Districts in the Province on the basis of unemployment levels and the merit of particular projects.

We do not feel that this answer is satisfactory and we feel that the Mayor should make a personal representation to the Minister of Labour in order to allow the municipalities to gain access to STEP.

RECOMMENDATION:

1. THAT the Mayor make personal representation to the Minister of Labour to discuss the Student Temporary Employment Program and the need to make it available to Municipalities, rather than just Regional Districts.

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7 May 1975

File: G70-1-5

TO: MUNICIPAL MANAGER  
FROM: MUNICIPAL TREASURER  
RE: SWIM '75 PROGRAM

On 17 March 1975, Council directed as follows:

"That the Municipal Treasurer, in consultation with department heads, design a program of works to employ up to 64 high school students and 16 university students to carry out the duties of persons ordinarily hired on a temporary basis during the summer months, or in instances where such employment can cut down the use of overtime work of regular staff (as was the case in some instances with the STEP program in 1974); and

That the Municipal Treasurer examine the possibility of utilizing students hired under the subject program on the improvement of the Burnaby trail system network."

Dealing with the last item first, the Parks and Recreation Administrator advised that this project would cost \$13,811.00 in Municipal funds, provision for which was not in the budget. As a consequence, no application was made for this project.

The projects accepted by the Department of Labour were:

<u>Project No.</u>	<u>Department</u>	<u>No. Students</u>	<u>Working Months</u>	<u>Description</u>	<u>Amount</u>
2304	Engineering	16	32	Holiday relief for regular employees loading refuse trucks	16,640.00
2305	Treasury	2	8	To alleviate some of the overtime in the tax office necessary during peak collection period and to allow permanent clerks to have holidays during the summer months	4,992.00

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<u>Project No.</u>	<u>Department</u>	<u>No. Students</u>	<u>Working Months</u>	<u>Description</u>	<u>Amount</u>
2306	Purchasing	1	4	Holiday relief for an employee in the Stores office	\$ 2,496.00
2307	Parks	3	8	4 day arts camp for children, conducted by students	4,784.00
2308	Parks	3	8	Students conducting weekly camping program geared to all ages, to experience arts in natural environment	4,784.00
2309	Parks	1	2	To provide office support to a program for the mentally retarded. A learning situation in office procedures and organization	1,040.00
2310	Planning	1	4	To provide assistance to long range and research planners in development of immediate implementation procedures for guide plans and policies as approved by Council	3,120.00
2311	Planning	1	4	Reconnaissance and field work connected with a high priority park/trail system design project	3,120.00
		<u>28</u>	<u>70</u>		<u>\$ 40,976.00</u>

Our original allocation of funds in this program was \$102,700. I gather that the Department of Labour has re-allocated the \$61,724.00 not taken up by Burnaby.

There were a number of other projects submitted by department heads but each and every one of them required an infusion of Municipal funds, provision for which was not in the annual budget.

These programs have been approved by the Department of Labour and the departments concerned and the Personnel Director are in the process of engaging the appropriate staff.



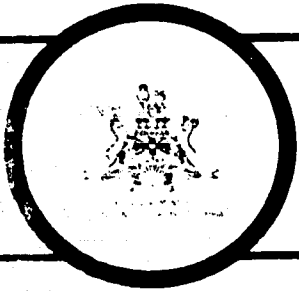
MUNICIPAL TREASURER

BM:gw

ITEM 7

MANAGER'S REPORT NO. 35

COUNCIL MEETING May 12/75



EMPLOYMENT PROGRAMMES SECTION  
B.C. DEPARTMENT OF LABOUR  
VICTORIA, BRITISH COLUMBIA V8V 1X4

TELEPHONES: 387-5371 AND 387-5372

May 5, 1975

Mr. Melvir J. Shelley  
Municipal Manager  
Corporation of the District  
of Burnaby  
Municipal Hall  
4949 Canada Way  
Burnaby, B.C.

Dear Mr. Shelley:

I am sorry for the delay in replying to your letter of March 26, 1975 to the Honourable W. S. King, Minister of Labour.

As you are probably aware, a number of changes and improvements have been made in the SWIM programme this year. These changes are a direct result of the suggestions made by municipalities at the conclusion of last years' programme.

This year, provision has been made for the hiring of 20% post-secondary students under SWIM to act as supervisors and to allow for projects of longer duration and greater expertise.

Any unused funds under the STEP programme have been redistributed among the Regional Districts in the province on the basis of unemployment levels and the merit of particular projects (example, the hiring of disadvantaged student groups).

I hope that this information has helped to clarify our position somewhat. If not, I would be glad to answer any further enquiries you may have.

Yours truly,

*Linda J. Ball*

Linda J. Ball  
Programme Administrator  
STEP '75

JTB:mn