

ITEM 1
MANAGER'S REPORT NO. 77
COUNCIL MEETING Dec. 1/75

Re: PROPOSED DATES FOR COUNCIL MEETINGS BETWEEN DECEMBER 15, 1975 AND
JANUARY 12, 1976.

Because the referral of correspondence and reports to Council can be expected to drop off significantly during the week of Christmas, and because a number of persons take vacation in conjunction with this holiday, it is appropriate to give consideration to the cancellation of the meeting of Council that is regularly scheduled to take place during this period of time (Council last year cancelled the meeting on December 23; in 1973 meetings were cancelled on December 24 and 31 because the dates coincided with Christmas Eve and New Year's Eve). Related to the suspension of regular meetings during Christmas, and sometimes New Year's, is the custom of not considering business matters at a statutory meeting of Council, which next year will be held on January 5. The procedure that has been followed during this moratorium has been to give the Mayor authority to call special meetings as may be required for the conduct of urgent or special business that may arise during this time.

It is suggested that Council consider the cancellation of the regular meeting of Council on December 22. The result of this action would be to have a regular meeting as now scheduled on December 29, a date which incidentally falls half way between the last meeting that would be held in December (on the 15th) and the first regular meeting in January (on the 12th). Because all business that arises during the latter half of the month can be dealt with on December 29, it is felt that there should be no need for any tentative special meeting dates this year, but the Agenda on December 29 will most likely be heavy and there may be some Supplementary Items on which we will need answers on that date.

If a meeting is required between December 29 and January 12, a notification will be released to all concerned advising that such a meeting will be held on Tuesday, January 6, the day following the statutory meeting. Although it is anticipated that no meeting will be required at that time, we want Council to be aware of the fact that the possibility exists.

Following are the dates on which Council would definitely convene for the purpose of conducting business during the period in question if the recommendation to cancel the December 22 meeting is adopted:

December 15
December 29
January 12

RECOMMENDATION:

THAT a regular meeting of Council not be held on December 22, 1975.