

ITEM 2

MANAGER'S REPORT NO. 74

COUNCIL MEETING Nov. 12/74

Re: Proposed Dates for Council Meetings Between
December 16, 1974 and January 13, 1975.

Because the referral of correspondence and reports to Council can be expected to drop off significantly during the week of Christmas, and because a number of persons take vacation in conjunction with this holiday, it is appropriate to give consideration to the cancellation of the regular meeting of Council that is scheduled to take place at this time (Council last year cancelled meetings on December 24 and 31 because these dates coincided with Christmas Eve and New Year's Eve). Related to the suspension of regular meetings during Christmas, and sometimes New Year's, is the custom of not considering business matters at a statutory meeting of Council, which next year will be held on January 6. The procedure that has been followed during this moratorium has been to give the Mayor the authority to call special meetings as may be required for the conduct of urgent or special business that may arise during this period of time.

It is suggested that Council consider the cancellation of the regular meeting of Council on December 23. The result of this action would be to have a regular meeting as now scheduled on December 30, a date which incidentally falls half way between the last meeting that would be held in December (on the 16th) and the first regular meeting in January (on the 13th). Because all business that arises during the latter half of the month can be dealt with on December 30, it is felt that there should be no need for any tentative special meeting dates this year, but the Agenda on December 30 will most likely be heavy and there may be some Supplementary Items on which we will need answers on that date.

If a meeting is required between December 30 and January 13, a notification will be released to all concerned advising that such a meeting will be held on Tuesday, January 7, the day following the statutory meeting. Although it is anticipated that no meeting will be required at that time, we want Council to be aware of the fact that the possibility exists.

Following are the dates on which Council would definitely convene for the purpose of conducting business during the period in question if the suggestion to cancel the December 23 meeting is adopted:

December 16
December 30
January 13

RECOMMENDATION:

THAT a regular meeting of the Council not be held on December 23, 1974.