

ITEM 20

MANAGER'S REPORT NO. 55

COUNCIL MEETING July 23/73

Re: Central Park Branch Library - Burnaby Centre

On May 29, 1972, the Municipal Council appointed Mr. W. Ralph Brownlee to prepare plans and specifications for the interior layout of the portion of the Burnaby Centre to be leased for library purposes. The Library Board concurred with this recommendation. No actual Client/Architect Agreement was signed with Mr. Brownlee as the plans had not been advanced to the point where a definite final estimate cost of work was available for insertion into the Client/Architect Agreement. Mr. Brownlee has now advised that he is not able to devote the time to complete this assignment and he has asked that he be relieved of his commission (see attached letter dated July 9, 1973 from Mr. Brownlee to the Municipal Manager).

On May 29, 1972, Mr. M. J. Jones, Chief Building Inspector, was appointed as the Corporation's representative to work with the Architect.

The Library Board, at a meeting held on July 19, 1973, passed the following resolutions in connection with this subject:

- "1. That the Library Board accepts Mr. Brownlee's proposal of 9 July 1973 wherein he offers to cease to work on the Central Park Branch Library project and that he be paid a fee of \$1,135.00 in full payment of professional services rendered, subject to his turning over to the Corporation all tracings prepared in his office including those of his mechanical, electrical and structural consultants referring to the Burnaby Centre Library, and further that his invoice in the amount of \$890.00 for the electrical designs be held in abeyance pending the engagement of another consultant to complete the work.
2. That the Library Board recommends that Mr. Bruno Freschi of Keith-King & Freschi be appointed architect for the completion of the Central Park Branch Library under the direction of the Chief Building Inspector.
3. That Mr. Jones be reaffirmed as Project Co-ordinator for the completion of the Central Park Branch Library project."

RECOMMENDATION:

THAT the recommendations of the Library Board be adopted and that a copy of this report be forwarded to the Burnaby Library Board; and

THAT the Chief Building Inspector be asked to make the necessary arrangements to conclude the Agreement with Mr. Brownlee and to prepare the necessary Client/Architect Agreement between the Corporation and Mr. Freschi for consideration by the Library Board and recommendation to the Municipal Council.

W. RALPH BROWLIE *archt*

913 Brentwood Centre,
Burnaby 2, B.C.

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MANAGER'S REPORT NO. 55

COUNCIL MEETING July 23/73

July 9, 1973.

The Corporation of the
District of Burnaby,
4949 Canada Way,
Burnaby 2, B.C.

Attention: Mr. Melvin J. Shelley, P. Eng.
Municipal Manager.

Re: Professional Services,
Proposed Library Branch,
Burnaby Centre, Burnaby.

Dear Mr. Shelley:

The following will confirm my discussions of Thursday, July 5th, 1973, with Mr. B. Bacon, Mr. M. Jones and yourself concerning the proposed provision of design work required for the above noted library branch. The points outlined are as I understand the agreement discussed, and I trust you concur.

1. Since I have carried the preliminary design of the branch to a status where a floor plan is now approved, I will cease to work on this aspect of the design program and will tender my account to date.
2. I will ensure that an electrical design service is provided in full, (exclusive of supervision) from my consultant (Perelco Design Ltd.) for the fee as outlined in the accompanying invoice.
3. I will turn over to Mr. M. Jones of your Building Department all data I have, including my tracings of the floor plans, sections, etc. to be used as he sees fit. (Title block removed)
4. Mr. Jones will arrange for further design work to be undertaken by other professionals, to be engaged directly by the Corporation, on behalf of the library board.
5. In my capacity as Supervising Architect for the Burnaby Centre Project, I will provide the guidance other professionals may require to ensure that their work is compatible with the building. This function of mine, of checking and vetting the designs of others, is part of the work I perform for my clients, North American Life, the building owners and my charges in this regard are paid by North American Life.

I trust the above is your understanding of our discussion. Any contract for architectural services proposed by me in this regard, but as yet not formally accepted by the library board, may be considered to be cancelled as of this date, if in fact it ever existed. I assume you agree.

Yours very truly,

W. RALPH BROWLIE, ARCHITECT,

W. Ralph Browlie
W. Ralph Browlie, B.A.A.I.C.
WLB/avm

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MANAGER'S REPORT NO. 55
COUNCIL MEETING July 23/73

W. RALPH BROWNLEE *m.r.a.i.c.* *architect*
913 Brentwood Centre,
Burnaby 2, B.C.

July 9, 1973.

The Corporation of the District
of Burnaby,
4949 Canada Way,
Burnaby 2, B.C.

Attn: Mr. J. Shelley, P. Eng.
Municipal Manager.

Re: Professional Services,
Proposed Library Branch,
Burnaby Centre, Burnaby.

INVOICE

TO PROFESSIONAL SERVICES RENDERED:

Re Preliminary Architectural Design Work for
proposed Branch Library in Burnaby Centre
building to this date.

Fee - as discussed and agreed: \$1,135.00

TO ELECTRICAL DESIGN complete (exclusive of
supervision on site) to be provided by
Perelco Design Ltd. \$ 890.00

TOTAL INVOICE TO DATE: \$2,025.00

HOLD BACK until electrical work is
certified complete by Brownlee \$ 350.00

TOTAL AMOUNT THIS INVOICE: \$1,675.00

THIS IS OUR ACCOUNT

W. RALPH BROWNLEE, ARCHITECT.

E. & O.E.

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