

13. Re: Statistical and Computer Applications in Assessment Administration  
Training Course Workshop to be Held in Portland, Oregon

The Assessor requests approval to have four members of the Assessment Department attend a "Statistical and Computer Applications in Assessment Administration" Workshop in Portland, Oregon from June 4 through June 7, 1973. The following excerpt from a letter to the Manager from the Assessor explains the benefits that would be realized from attendance at this workshop:

"In previous correspondence I have indicated that we have been investigating the usefulness of fairly sophisticated E.D.P. programs to appraise residential properties in the Municipality. The changes contemplated are much more ambitious than any we have attempted to date so a substantial amount of planning and staff education is required to help us avoid costly errors. Some progress in this regard has been made through a review of the literature, but I've been convinced for some time that a few key members of the staff should obtain some more background through courses and a visit to at least one jurisdiction which is already using these programs before we make any major decisions regarding the change.

Some funds were included in the 1972 Budget to cover the costs of a visit but these were not expended as a suitable opportunity did not arise in that year. The item was therefore included in the current 1973 Budget.

An ideal opportunity to attend a course and visit an assessment jurisdiction using the indicated procedures has just arisen. A four day workshop on "Statistical and Computer Applications in Assessment Administration" has been organized by the International Association of Assessing Officers from June 4-7, 1973. It will be held in Portland, Oregon which is not far distant from Lane County where a well thought out conversion program is in operation.

The Workshop is the kind of presentation that the International Association of Assessing Officers does well but not often. Such an opportunity close at hand hasn't occurred before and may not occur again for many years.

I therefore request permission for the following staff members to attend the Workshop and to spend 2 or 3 days visiting one or more assessment jurisdictions to get an appreciation of their practices and procedures:

K. Allan, Programmer-Analyst, Treasury Department  
W. Chomos, Special Project Appraiser, Assessment Dept.  
E.C. Twining, Administrative Appraiser, Assessment  
N.J. Coode, Municipal Assessor, ) Department

The estimated cost per person will be \$375.00 "

RECOMMENDATION:

THAT K. Allan, W. Chomos, E.C. Twining and N. J. Coode be authorized to attend the subject training course workshop in Portland, Oregon from June 4 through June 7, 1973.