

ITEM 3

MANAGER'S REPORT NO. 84

COUNCIL MEETING Nov. 13/73

3. Re: November 12
December 24 and 31, 1973
(Item 5, Report 83, November 5, 1973)

The Council did not ratify the Manager's decision to designate December 24, 1973 as a day off in lieu of November 11, 1973.

The matter was referred back to the Manager to obtain the preference of the employees on whether they want Monday, November 12 in lieu of November 11, or December 24, 1973. The Manager was to be governed by the wishes of the employees in this question.

In a quick canvas of several but not all of the Departments, it was discovered that a majority of the employees preferred to have November 12 off and work on December 24, rather than have December 24 off and work on November 12, 1973.

Further, the Municipal Manager asked the President of the Union if he would agree to waive the 7 day notice required in the Union Agreement to declare November 12 as the day off in lieu of November 11, and he agreed on the understanding that this did not prevent the Union from working on the generosity of Council with respect to December 24 regardless of the position taken by the Union on November 12 as a day off. Consequently, the attached Directive #13, 1973 was issued from the Manager's office.

The Manager has made Council's position clear in this respect in that December 24 would be a working day. Under the circumstances, however, it seems appropriate that Council declare its position with respect to December 24 and 31, 1973.

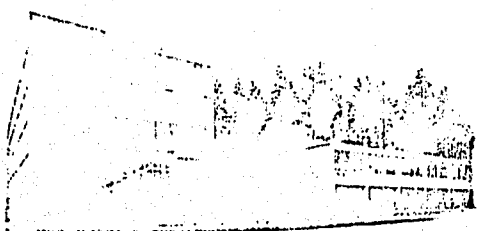
RECOMMENDATION:

THAT Municipal operations continue to function on December 24 and 31, 1973, as in recent years until the normal closing time for the respective areas.

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COUNCIL MEETING Nov. 13/73



THE CORPORATION OF THE DISTRICT OF BURNABY

MUNICIPAL HALL
4949 CANADA WAY,
BURNABY 2. B.C.

TELEPHONE 299-7211

File #: 5-5-73

November 7, 1973

Office of the Manager

TO ALL MUNICIPAL EMPLOYEES

Assessor
Chief Building Inspector
Chief Licence Inspector
Chief Public Health Inspector
Clerk
Court Clerk
Engineer

Medical Health Officer
Parks and Recreation Administrator
Personnel Director
Planning Director
Purchasing Agent
Human Resources Administrator
Solicitor
Treasurer

Land Agent

DIRECTIVE #13, 1973

Re: November 12
December 24 and 31, 1973

November 12

The Municipal Council has asked that the preference of the Union be determined with respect to having November 12 as the day off in lieu of November 11, as opposed to December 24, 1973 as presently designated by me, and has authorized a change from my present designation of December 24 as the day off.

The majority of employees have advised that they would prefer to have November 12 off and work on December 24, rather than have December 24 off and work on November 12, 1973.

The Union has agreed to waive the required seven days' notice regarding the designation of November 12.

November 12 is hereby designated as a day off in lieu of November 11, pursuant to 9.21(a) of the Union Agreement.

December 24 and 31

The Municipal operations should continue to function on December 24 and 31, 1973, as in previous years, until the normal closing time for the respective areas.

For this year, December 24 and 31 will be work days as far as stores and some offices are concerned so it is not felt reasonable to close the Municipal operations early on either of the two preceding days.

Staff are asked to cooperate in this connection and any celebration should be conducted off the premises after 5:00 p.m. on December 24 and 31, 1973.

MJS:lf



cc: Mayor T.W. Constable
Chief Librarian / O. Dykstra, Pres.,
O.i/c, R.C.M.P. / T. Alexander, Sec., Local 23. / V.O.N./Cafeteria

Melvin J. Shelly
MUNICIPAL MANAGER