

ITEM 13

MANAGER'S REPORT NO. 22

COUNCIL MEETING Apr. 4/72

13. Re: Canada Summer Games
Contract for Consultants' Services
Swangard Stadium

Attached you will find a copy of a proposal submitted by Ron Davies and Associates Limited, Recreation and Athletic Consultants, West Vancouver, dated March 30, 1972, addressed to the Municipal Manager, outlining the services that the company would be prepared to provide in connection with the all-weather running track and field event facilities for the Games.

The Management Committee of the Canada Summer Games Society, at its meeting of March 30, 1972, has authorized Phase 1 of Mr. Davies' proposal on the understanding that action on Phase 2 would be considered after receipt of Phase 1. Cost of this Phase of the consulting work is not to exceed \$1,500.00 and it would be charged against the budget for the work to be undertaken at Swangard Stadium in preparation for the Games.

Mr. Davies advises that Phase 1 will be completed by April 30, 1972, and that Phase 2 could be completed 30 days from authorization to proceed with it.

RECOMMENDATION:

THAT a copy of this Report Item be forwarded to the Parks and Recreation Commission, the Central Park Committee and the Canada Summer Games Society.

ITEM 13

MANAGER'S REPORT NO. 22

COUNCIL MEETING Apr. 4/72

13. Re: Canada Summer Games
Contract for Consultants' Services
Swangard Stadium (Cont'd)

Ron Davies & Associates Ltd.

RECREATION & ATHLETIC CONSULTANTS

2495 OTTAWA AVE.
WEST VANCOUVER, B.C.

AREA CODE 604
TEL. 922-0536
985-8708

Mr. Melvin J. Shelley, Municipal Manager,
The Corporation of the District of Burnaby,
Municipal Hall,
4940 Canada Way,
Burnaby 2, B.C.

March 30th 1972.

Attention: Mr. Melvin Shelley,
Municipal Manager.

Subject: Consulting Services, proposed All-weather running
track and field event facilities at Swangard
Stadium, for the 1973 Canada Summer Games.

Gentlemen:

Further to our meeting on Wednesday, March 29th 1972, on
behalf of the Canada Summer Games Committee, requesting a
proposal from us, covering cost of consulting services for
the subject All-weather running track and field event
facilities.

Our proposal includes the following work:

- Phase 1) Preparation of drawings and specifications for
the layout of the athletic arena in accordance
with the latest edition of I.A.A.F Standards,
ready for approval by the Canadian Track and
Field Association. This will include all
dimensions and elevations for a 400-metre,
8-lane running track measured to the metric
system for all standard running events including
relays, hurdles and steeplechase.
Dimensions and elevations for all field events
including High Jump, Long Jump, Triple Jump
and Pole Vault, Hammer Throw, Discus and Shot
Put.

In preparation of these plans, joint meetings
with members of Burnaby and Vancouver Municipal
Staff, Technical Committee for the Canadian
Track and Field Association and Consultants, to
determine the exact location of the athletic
facilities and the electrical outlets for
communications, telephone, television and other
media, necessary for satisfactory administration
of all athletic championships, Games and other
sporting activities.

cont.....

13. Re: Canada Summer Games
Contract for Consultants' Services
Swangard Stadium

(Cont'd)

In addition, preliminary cost estimates will be established for your budget purposes, together with a schedule of construction time periods.

Phase-II) Engineering and Design of a 400-metre, 8-lane running track and all field event facilities; preparation of working drawings and construction specifications ready for contract tender, analysing bids and making recommendations for awarding of contract. Supervision of all stages of construction, including checking of layouts and certifying all dimensions for a complete and finished installation to the latest I.A.A.F standards and the approval of the Canadian Track and Field Association ready for use. Certification by a B.C. Land Surveyor to verify all elevations and measured distances of the track will also be supplied.

Consulting and Engineering fees:

Phase I) as outlined above for a guaranteed maximum sum of Fifteen Hundred Dollars. (\$1,500.00)

Phase II) as outlined above for a guaranteed maximum sum of Three Thousand Five Hundred Dollars (\$3,500.00)

Disbursements such as travel, long distance telephone and telegraph and other client-approved expenses incurred for the benefit of the work would be billed at cost and would be in addition to the guaranteed maximum fee. Auto mileage charges would be 12¢ per mile. We expect disbursements would be nominal on this project.

All work would be done on an hourly fee basis in accordance with the latest edition of the Scale of Minimum Fees of the Association of Professional Engineers of the Province of British Columbia.

Work would be billed monthly, based on the total hours actually spent each month by each category of personnel.

Each monthly invoice would be due and payable within thirty days of invoice date.

We appreciate and thank you for your invitation to submit a proposal on this project and trust that it will be acceptable to you.

Very truly yours,
RON DAVIES & ASSOCIATES LTD.

R. Davies
R. Davies
President.

RD/dd