

ITEM 4

MANAGER'S REPORT NO. 68

COUNCIL MEETING Oct. 23/72

4. Re: Requirements for Time-Off for Voting in Upcoming
Federal Election

The Canada Elections Act provides that employees who qualify as electors in a federal election are entitled to four consecutive hours, while the polls are open, during which to vote. If an employee's hours of employment do not allow for this, he must be granted sufficient time off work, with no deduction from wages, to make up the four consecutive hours. This provision also applies to railway companies, with the exception of those employees actually engaged in the operation of trains.

While it is an employer's obligation to ensure that an employee has four consecutive hours in which to vote, additional time for voting may be granted at the employer's convenience and need be extended only to eligible voters.

The polls are open from eight o'clock in the forenoon to seven o'clock in the afternoon of election day. Thus employees on certain shifts may not require extra time for casting their ballots.

The Municipal Hall and Court Offices will therefore have to be closed at 4:00 p.m. on election day.

RECOMMENDATION:

THAT the Municipal Hall and Court Offices be closed at 4:00 p.m. on October 30, 1972.