

ITEM 5
MANAGER'S REPORT NO. 33
COUNCIL MEETING May 15/72

5. Re: Organization of Building Department
(Item 26, Report No. 28, April 24, 1972)
(Item 24, Report No. 30, May 1, 1972)

The following report of the Parks and Recreation Administrator regarding the above was received and concurred in by the Parks and Recreation Commission at its meeting of May 10, 1972.

This is for the information of Council.

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ITEM NO. 2
ADMINISTRATOR'S REPORT NO. 8
COMMISSION MEETING May 10/72

2. Re: Organization of Building Department

The attached memo and report from the Municipal Manager are self-explanatory.

This matter is of particular interest to the Commission as it relates to the maintenance of Municipal buildings, including those under Parks and Recreation jurisdiction. In the opinion of your Administrator this concept will be of significant benefit to Parks and Recreation in that it will introduce professional architectural supervision to the building maintenance function. Control of and prime responsibility for buildings will, of course, remain with the Parks and Recreation Department, under policy direction from the Commission. The Commission will note that the change involves transfer of the Maintenance Coordinator from Parks and Recreation to the Building Department. This is a logical move, and the Maintenance Coordinator will continue to provide building maintenance services to Parks and Recreation.

In the area of Municipal Building Design and Construction, the changes would simply formalize the service which the Commission has recently enjoyed with the design of the Bonsor Park Pool and the Kensington Park Rink.

RECOMMENDATION:

THAT the Commission concur with the Building Department Organization as outlined in the Manager's Report and memo of May 2, 1972, as it effects the Parks and Recreation Department.

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MANAGER'S REPORT NO. 33
COUNCIL MEETING May 15/72

THE CORPORATION OF THE DISTRICT OF BURNABY

INTER-OFFICE COMMUNICATION

TO: Parks and Recreation
Administrator

DEPARTMENT:

DATE: May 2, 1972

FROM: Municipal Manager

DEPARTMENT:

OUR FILE # 2-7-72

SUBJECT: Organization of Building Department

YOUR FILE #

Attached you will find a copy of Item 26, Report No. 28, April 24, 1972, and Item 24, Report No. 30, May 1, 1972, regarding the above. This re-organization will basically affect all departments to some extent. Some will be affected more than others. Basically, we are going to establish a coordinated maintenance and construction program for all of the civic departments including Parks. In order to do this, we would hope to take advantage of a member of your staff who is capable of looking after the maintenance for more than just Parks structures. The position concerned is that of Maintenance Coordinator - Parks Plant. In essence, what we are saying is that your department could be relieved of this responsibility by "contracting" it to the Building Department and at the same time we would make better use of an employee. You would not lose jurisdiction over your facilities.

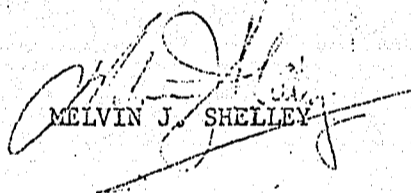
Would you please place this matter before the Commission as the Reports have now been adopted by Council and we would like to implement the recommendations as quickly as possible. Hopefully, the Commission will endorse the move that we are attempting to make.

MJS:ep

Attach.

CC: Chief Building Inspector

Personnel Director


MELVIN J. SHELLEY