

THE CORPORATION OF THE DISTRICT OF BURNABY

BY-LAW NO. 3615

A BY-LAW to provide for the establishment of the position of Chief Administrative Officer and the appointment thereto of Charles Boyer Brown.

WHEREAS pursuant to Section 52 of the "Municipal Act" Council may by by-law provide for the appointment and the method of appointment of officers of the Corporation to fill or occupy such positions as may from time to time become vacant or such positions as may be deemed necessary or expedient for the carrying-on of the good government of the Municipality and the carrying-out of the provisions of the "Municipal Act".

AND WHEREAS it is deemed necessary and expedient to establish the position of Chief Administrative Officer for the purposes aforesaid and to appoint thereto Charles Boyer Brown.

THE MUNICIPAL COUNCIL of The Corporation of the District of Burnaby in Open Meeting assembled ENACTS as follows:

1. The Municipal Council of The Corporation of the District of Burnaby does hereby establish the position of Chief Administrative Officer and appoints thereto Charles Boyer Brown.
2. It shall be the duty of such officer, in accordance with Council policy, to direct, supervise and coordinate all municipal departments, and thereby to ensure the proper and efficient functioning of municipal administration, and without limiting the generality of the foregoing:
 - (a) to ensure that Council policy and programs are implemented in all municipal departments;
 - (b) to develop and establish proper and efficient administrative procedures in all municipal departments;
 - (c) to recommend to Council the appointment, discharge, reclassification and promotion of all municipal employees;

- (d) to communicate to Council from time to time such information and reports as Council may require;
- (e) to advise Council on all matters of municipal concern;
- (f) to meet and confer with the public on matters concerning municipal administration.

3. Such officer shall hold office during good behaviour and efficiency provided, however, that notwithstanding any contract or agreement to the contrary Council or the officer may terminate any engagement by giving to the other one month's notice in writing.

4. Council may by resolution fill any vacancy which may occur from time to time in the position of Chief Administrative Officer and make other appointments thereto and fix the salary or remuneration of such officer.

5. Nothing herein contained shall be construed to delegate to such Chief Administrative Officer any of the powers granted to the Municipal Council by Statute.

6. This By-law may be cited for all purposes as the "CHIEF ADMINISTRATIVE OFFICER APPOINTMENT BY-LAW 1955".

DONE AND PASSED in Open Council this Eighth (8th) day of August, 1955.

RECONSIDERED AND FINALLY PASSED this Twenty-second (22nd) day of August, 1955.

M. P. Reeves
RECEIVED.
J. H. Shaw
Dep. CLERK.

JOHN H. SHAW
I, ~~Charles B. Brown~~, Clerk of The Corporation of the District of Burnaby, do hereby certify the foregoing to be a true copy of a By-law passed by the Council for The Corporation of the District of Burnaby on the Twenty-second (22nd) day of August, 1955.

J. H. Shaw
Dep. CLERK.

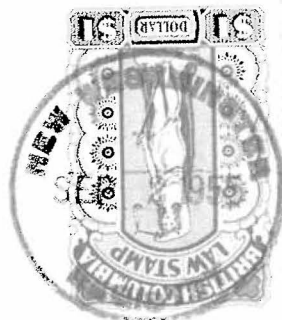
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BURNABY

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"CHIEF ADMINISTRATIVE OFFICER
APPOINTMENT BY-LAW 1955".



DATED: AUGUST 22ND, 1955.