

CITY OF BURNABY

BYLAW NO. 13884

A BYLAW to amend the Routine
Transaction Authority Bylaw 1999

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY ROUTINE TRANSACTION AUTHORITY BYLAW 1999, AMENDMENT BYLAW NO. 1, 2018.**

2. Burnaby Routine Transaction Authority Bylaw 1999 is amended by:
 - (a) deleting Section 2(a)(ii) in its entirety and adding the following after Section 2(a):

“(a1) to each of the positions listed below, the authority to approve for award of contract by the City’s Purchasing Manager and execute legal agreements for procurement of municipal goods, services and construction where the authorized level does not exceed the amount shown in the table below:

AUTHORITY	LIMIT THRESHOLDS (\$)
Council	> 500,000
City Manager	250,001 – 500,000
Purchasing Manager	50,001 – 250,000
Members of Management Committee (excluding OIC, RCMP)	50,001 – 200,000

(b) deleting Section 2(b) and substituting the following:

“(b) to the City Clerk, after statutory and/or Council requirements have been satisfied, the authority to execute:

- (i) Land Title and related documents;
- (ii) leases and licences of City land or in favour of the City;
- (iii) offers and purchase and sale agreements for disposition of City land;
- (iv) contracts for procurement of municipal goods, services and construction authorized in accordance with section 2(a1) of this Bylaw;
- (v) servicing and access and works agreements associated with building and development applications;
- (vi) settlement agreements and releases approved by the City Solicitor in accordance with section 2(e) of this Bylaw; and
- (vii) other agreements to which the City is a party.”

(c) deleting Section 2(e) and substituting the following:

“(e) to the City Solicitor, the authority to:

- (i) approve for payment of claims against the City that do not exceed \$50,000, subject to the receipt of an appropriate settlement agreement or release;
- (ii) initiate legal proceedings on behalf of the City for debt owing or damages that not exceed \$50,000; and
- (iii) initiate legal proceedings to enforce compliance with City bylaws or orders.”

Read a first time this 7th day of May 2018

Read a second time this 7th day of May 2018

Read a third time this 7th day of May 2018

Reconsidered and adopted this 14th day of May 2018


MAYOR



CLERK