

TO: MAYOR & COUNCIL
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER
SUBJECT: **CI – ASPHALT PAVING SERVICES – ENGINEERING DEPARTMENT**
PURPOSE: To obtain Council approval to award a Contract Increase (CI) for Asphalt Paving Services – Engineering Department.

RECOMMENDATION

THAT a contract increase to Blackrete Paving Ltd. for an estimated total cost of \$1,050,000 including GST of \$50,000, as outlined in the August 28, 2023, Council Report titled “CI - Asphalt Paving Services – Engineering Department”, be approved; and

THAT final payment will be based on the actual quantity of services delivered and unit prices submitted.

CHIEF ADMINISTRATIVE OFFICER’S COMMENTS

I concur with the recommendation of the Deputy Chief Administrative Officer and Chief Financial Officer.

1.0 POLICY SECTION

The City’s Change Order Policy requires change orders, which individually or when accumulated with prior change orders increases total value of the contract exceeding \$1,000,000 shall be approved by Council.

2.0 BACKGROUND

On July 12, 2022, the City awarded a two-year contract for \$210,000 to Blackrete Paving Ltd. for asphalt paving services to Engineering Department on an as needed and when need basis. The asphalt paving contract is a multi-year contract with external contractors to provide paving and concrete services to compliment City forces work. The current contract is in effect from July 15, 2022, to March 31, 2024, with three individual extension years available at the sole discretion of the City. Since the initial award, there have been multiple change orders amounting to \$212,310 due to increasing volume of work from additional capital and operating construction projects at the City.

3.0 GENERAL INFORMATION

This contract increase of \$1,050,000 including GST in the amount of \$50,000 is required to cover work until the end of the initial contract term March 31, 2024. The total estimated contract value will be \$1,682,310 including GST in the amount of \$80,110.

Additional asphalt paving services are required due to the increasing volume of work resulting from previous year’s severe weather damage to roadways, additional capital and operating construction projects at the City.

Contract History	Date	Accumulative Total Change (including GST)
Original Contract Award	July 2022	210,000
Change Order #1	December 2022	210,000
Change Order #2	December 2022	26,880
Change Order #3	December 2022	36,498
Change Order #4	May 2023	71,022
Change Order #5	May 2023	60,333
Change Order #6	July 2023	17,577
Change Order #7	Pending	1,050,000
TOTAL		\$ 1,682,310

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

The RFP#139-05-21 Asphalt Paving Services – Engineering Department (Attachment 1) was publicly advertised. Upon closing, the City received a total of nine submissions.

5.0 FINANCIAL CONSIDERATIONS

Funding for this contract is provided in the 2023 – 2027 Financial Plan under various capital and operating accounts.

Respectfully submitted,

Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

Attachment 1 – RFP#139-05-21

REPORT CONTRIBUTORS

This report was prepared by Steve Chan, Senior Buyer, and reviewed by Sophan Lum, Assistant Manager, Purchasing - Capital.

Overview

RFx General Information

Opportunity Type
Historic Record- General (pre-Jan 2023)

Notice Type
Request for Proposal

Opportunity Description
Asphalt Paving Services - Engineering Department

Opportunity ID
139-05/21

Status
Closed

Issued by

City of Burnaby

BC GSIN Commodities

BI40 - Paving - Hot Mix Asphalt
BI45 - Paving - Milling & Patching

Lot # **Amendment #**
1 3

Amendment reason



Amendment History

#	Amendment reason	Date & time (Pacific Time)
2		2022-01-06 11:45:00 AM
1		2021-12-10 4:12:00 PM

Issue Date

2021-11-26 9:17:00 AM

Closing Date and Time

2022-01-17 3:00:00 PM

Amendment Date & Time

2022-01-10 12:27:00 PM

Summary Details

Amendment No.3 issues Addendum No.3 consisting of 1 page and 1 excel file. 2022 January 10

Amendment No.2 issues Addendum No.2 consisting of 1 page. 2022 January 06

Amendment No.1 issues Addendum No.1 consisting of 2 pages. 2021 December 10

Due to the COVID-19 pandemic, the City of Burnaby prefers to accept electronic bid submissions via email to Purchasing@burnaby.ca until further notice. Delivery of hard copy submissions will continue to be accepted at this time as an alternative.

Please Note:

Email submissions could be delayed or rejected by the City of Burnaby's email security system. The onus is on the Proponent to make sure the City receives the Proposal before the closing date and time. Maximum email submission size is 50 MB. If Proponent's email submission is larger than 50 MB, please submit in multiple emails.

The City of Burnaby invites Proposals from Proponents from qualified and experienced contractors to provide all necessary materials, labour, equipment, plant, tools, permits, and transportation to perform Asphalt Paving Services on an as and when required basis for the City of Burnaby ("City") Engineering Department, as further detailed within.

RFx Documents

Title	Type	Last Modification (Pacific Time)
Attachment C - Form of Submission	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment F - Form of Agreement (Sample)	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment A - Schedule of Pricing	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Addendum No.3	Supplier Migrated Documents (Approved)	2022-01-10 12:25:00 PM
ADD.3 Attachment A - Schedule of Pricing	Supplier Migrated Documents (Approved)	2022-01-10 12:25:00 PM
Addendum No. 2	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Addendum No.1	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment J - Proposed Subcontractors	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment L - Wheelchair Ramps SDD's (8 Pages)	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment K - Contractor's Living Wage Obligations	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment I - Experience of Superintendent	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment G - Corporate References	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
RFP 139-0521 Asphalt Paving Services - Engineering Department	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment H - Supplementary General Conditions	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment E - Certificate of Insurance	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment D - Insurance Requirements	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM
Attachment B - Specifications	Supplier Migrated Documents (Approved)	2022-01-10 12:24:00 PM

17 Result(s)