

PARKS, RECREATION AND CULTURE COMMISSION

TO: *MAYOR AND COUNCILLORS*

SUBJECT: 2023 FEES AND CHARGES FOR PARKS, RECREATION AND CULTURE

RECOMMENDATIONS:

1. THAT the 2023 Facility Use Fee Schedule Bylaw Fees (Attachment #1) be approved, as outlined in this report.
2. THAT the 2023 Program and Services Fees (Attachment #2) be approved, as outlined in this report, effective September 01, 2023.
3. THAT Council authorize the City Solicitor to bring forward the Burnaby Parks, Recreation and Culture Fees Bylaw 2023 to implement the introduction of 2023 Facility Use Fees and repeal of 2022 fees effective, as outlined in this report for Phase 1 of the fees update and substantially in the form set out in Attachment #1.

REPORT

The Parks, Recreation and Culture Commission, at its meeting held on February 14, 2023, received and adopted the attached report seeking Council approval for the 2023 Facility Use Bylaw Fees, 2023 Program and Services Fees.

Respectfully submitted,

Councillor S. Dhaliwal
Chair

Commissioner R. Kent
Deputy Chair

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2023 Feb 14

FROM: GENERAL MANAGER
PARKS, RECREATION AND CULTURE

FILE: 7000-04

SUBJECT: **2023 FEES AND CHARGES FOR PARKS, RECREATION AND CULTURE**

PURPOSE: For Commission to recommend Council approve the 2023 Facility Use Bylaw Fees.

RECOMMENDATIONS:

1. **THAT** the 2023 Facility Use Fee Schedule Bylaw Fees (Attachment #1) be recommended to Council for approval, as outlined in this report.
2. **THAT** the 2023 Program and Service Fees (Attachment #2) be approved as outlined in this report, effective 2023 September 01.
3. **THAT** Commission recommend Council authorize the City Solicitor to bring forward the Burnaby Parks, Recreation and Culture Fees Bylaw 2023 to implement the introduction of 2023 Facility Use Fees and repeal of 2022 fees effective as outlined in this report for Phase 1 of the fees update and substantially in the form set out in Attachment #1.

REPORT**1.0 BACKGROUND**

Burnaby's public parks, recreation and culture programs, facilities and services are generally paid for by a combination of user fees, grants (when available), and tax support. Fees for Parks, Recreation and Culture (PRC) programs and services are established by Council and governed by the Community Charter. Burnaby Parks, Recreation and Culture Fees Bylaw (the "Bylaw") is a foundational policy that reflects Council's values for how the City invests, subsidizes and charges for PRC programs and services.

PRC fees are divided into two categories:

1. those governed by a Bylaw (admissions and rentals); and

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2. those governed by an approved Fee Schedule (registered programs).

Historically, Council considers a report every spring outlining the recommended fees for the upcoming year to ensure staff have adequate time to plan ahead and communicate changes to residents and user groups. The timing also allows staff time to prepare the provisional budget using appropriate revenue projections. Due to the COVID-19 pandemic, this regular planning cycle was paused as facility service hours, events and user group bookings were dramatically reduced. PRC fees were last updated in January 2022.

Additionally, PRC's approach and methodology to setting fees is in need of an update. PRC fees operationalize the values of Council and Commission and therefore the process needs to be thorough, transparent, defensible, and equitable. Traditionally, Burnaby has taken the approach of simply looking at what other municipalities charge and setting its fees somewhere in the middle. While this approach isn't necessarily bad, it does not provide enough rigor to ensure fees are appropriate. Council, residents, and staff do not fully understand the cost of the service, the public subsidy/investment to the service, and inequities that exist between what different community users are charged. As Burnaby's services become more complex, PRC needs to examine and rethink its practice of setting fees. A more structured approach will enable Burnaby to get the most out of its investment in public services and facilities.

In fall of 2023, the City will be implementing a new PRC registration and booking software system called ActiveNet. The new registration system will handle approximately \$30 million of transactions annually and provide improved customer service experiences. Moving to this new software system requires many of the current PRC fees to be simplified.

In light of the new software system implementation and the need to update the process undertaken to set PRC fees, staff are recommending a two-phase approach outlined below.

2.0 POLICY SECTION

The recommendations identified in this report align with the City's Social Sustainability Strategy. Participation in Parks, Recreation and Culture programs and services contributes to improved physical, mental and social health, by developing lifelong skills, fitness, social and cultural connections.

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3.0 DISCUSSION

In the recent review of PRC fees and charges, staff examined the leading practices in other cities across the Province. This review highlighted that Burnaby's approach to determining fees and charges requires updating.

To meet the requirements of the new software system and to modernize how PRC sets fees and charges, staff are recommending a two-phase approach:

Phase 1: (Nov 2022-Sept 2023) Compliance with New Software Implementation, "Housekeeping" Updates and Improvements to Customer Service:

- Update fees using Burnaby's the existing practice of comparing with neighboring municipalities;
- Bring a report for Commission and Council consideration in early 2023 regarding immediate improvements to support Burnaby's low income and vulnerable residents, including:
- Highlights of new and improved customer service include:
 - More activities included in the *Be Active* pass to create better value for residents;
 - Updating age categories to further invest in the health and well-being of children, youth and seniors;
 - The introduction of a \$20 *Child and Youth "Summer Fun Pass"* to increase participation of children and youth through a low barrier fee for families;
 - Implementing a temporary *Super Pass* until the Annual Pass with a monthly payment option when the ActiveNet system goes live to provide an affordable option during the software transition.
 - Simplifying facility rental fees to make them easier to understand; and
 - Merging comparable Culture and Recreation fees to ensure programs are priced consistently.

The complete list of proposed 2023 Facility Use Fees and 2023 Program and Service Fees are found in Attachments #1 and #2.

To align with the implementation timelines of the new software, and to ensure good customer service to PRC customers and community groups, staff are recommending the fees be implemented 01 September 2023 with the following exceptions :

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Schedule A Section 2023	Effective Date
I. Summer Fun Pass	29 May 2023 (pass valid 30 June to 05 September)
XX. Recreation Credit	30 June 2023
XXI. Complimentary Passes	Upon final adoption of 2023 fees bylaw, as amounts are for the calendar year
XXII. Fee Waivers	Upon final adoption of 2023 fees bylaw, as amounts are for the calendar year
XXIII. Courtesy Passes & Promotions	Upon final adoption of 2023 fees bylaw, as amounts are for the calendar year

The above implementation dates are reflected in the proposed Burnaby Parks, Recreation and Culture Fees Bylaw 2023 (see Attachment #1). The new Program and Service Fees which do not require a bylaw (see Attachment #2) will come into effect on 2023 September 01.

Many of the Facility Use Fees set out in the Bylaw have been merged together from multiple categories into one existing category in the proposed 2023 fees Bylaw, while others have been condensed into a new category. This not only decreases the number of fees but creates a more comprehensive and user friendly document. The titles of the categories have been adjusted to align with the language used in the new ActiveNet software. The current fees set out in the 2022 fees Bylaw are proposed to be repealed effective 31 August 2023 with the following exception:

Schedule A 2022	Repeal effective date
XX. Recreation Credit	30 June 2023
XXIII. Complimentary Passes	Upon final adoption of 2023 fees bylaw, as amounts are for the calendar year
XXIV. Fee Waivers	Upon final adoption of 2023 fees bylaw, as amounts are for the calendar year
XXV. Courtesy Passes & Promotions	Upon final adoption of 2023 fees bylaw, as amounts are for the calendar year

Phase 2: (January 2023- March 2024) Update Facility Use Fee Schedule Framework (For bylaw and non-bylaw fees, golf and food):

PRC will undertake a full review of both the Facility Use Bylaw Fees and Non-Bylaw Program and Service Fees to be completed by June 2024 and any changes implemented in January 2025.

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The purpose of the review is to have a philosophical framework endorsed by Council that guides subsidy/investment for seniors, youth, adults and children, user groups, events, parks and facilities, and assigns fees equitably, consistently and with transparency.

Phase 2 will include:

- Commission and Council input to determine guiding philosophy and direction for PRC fees and charges;
- Further clarity for fees included in a Bylaw versus a Fee Schedule;
- A full review of PRC's "Safety Net Strategies" to ensure the most vulnerable residents of Burnaby have access to parks, recreation and culture programs and services;
- A full review of golf and food fees; and,
- Community engagement with internal and external stakeholders; user groups, public users, non-users, and the PRC Commission.

A consultant will be engaged in to assist staff in Phase 2.

4.0 RECOMMENDATION

The majority of bylaw fees have also been increased by inflation. Changes to the Be Active Passes have been proposed to provide significantly more value to the daily punch card, monthly or annual pass. The Super Pass will provide an affordable option to the community and assist with the transition between software systems. Updated age categories and the proposed summer pass are an investment in community health. It is recommended that Commission recommend Council approve the 2023 Facility Use Bylaw Fees as outlined in this report.



Mary Morrison-Clark
GENERAL MANAGER PARKS RECREATION AND CULTURE

:tk:dc

Attachments (2)

CITY OF BURNABY**BYLAW NO. XXXXX**

A BYLAW respecting recreation and culture facility reservations and admissions

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY PARKS, RECREATION AND CULTURE FEES BYLAW 2023**.
2. Burnaby Parks, Recreation and Culture Commission may charge for use of, or admission to, sports and recreation facilities the fees specified in Schedule “A”, effective 01 September 2023 with the exception of:

Schedule A Section	Effective Date
I. Summer Fun Pass	29 May 2023
XX. Recreation Credit Program	30 June 2023
XXI. Complimentary Passes	Upon adoption of this bylaw
XXII. Fee Waivers	Upon adoption of this bylaw
XX. Courtesy Passes & Promotions	Upon adoption of this bylaw

3. Where applicable, Goods and Services Tax (GST) and/or Provincial Sales Tax (PST) will be added to the fees specified in Schedule “A”.
4. The following sections of Schedule “A” of Burnaby Parks, Recreation and Culture Fees Bylaw 2022 are repealed effective as follows :

Schedule A Section	Repeal Effective Date
XX. Recreation Credit Program	30 June 2023
XXIII. Complimentary Passes	Upon adoption of this bylaw
XXIV. Fee Waivers	Upon adoption of this bylaw
XXV. Courtesy Passes & Promotions	Upon adoption of this bylaw

5. Burnaby Parks, Recreation and Culture Fees Bylaw 2022 is repealed in its entirety effective 01 September 2023.

Read first time this day of 2023

Read a second time this day of 2023

Read a third time this day of 2023

Reconsidered and adopted day of 2023

MAYOR

CLERK

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I. ADMISSIONS & PASSES

Admission/Pass Age Categories:

Tot	0-4 years
Child	5-14 years
Youth	15-25 years
Adult	26-64 years
Senior	65 years and up

a) Be Active Pass

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight Room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball, *Skate Rental included).

	Tot	Child	Youth / Senior	Adult
Day pass	No charge	\$3.30	\$4.97	\$6.62
10 visit pass	No charge	\$29.70	\$44.70	\$59.60
1 month pass	No charge	\$29.70	\$44.70	\$59.60
Annual pass	No charge	\$267.30	\$402.30	\$536.40
Annual pass (monthly payment option)**	No charge	\$22.28	\$33.53	\$44.70
Super Pass (monthly) **	No charge	\$22.28	\$33.53	\$44.70
Grade 5 Be Active (Burnaby Residents)	No Charge			

** Annual pass monthly payment option will be available with the implementation of the new software. The Super Pass will be available as a bridge between 2023 September 01 and the implementation of the new software.

b) Be Active Pass City Employee

Day pass	\$3.95
10 visit pass	\$35.50
1 month pass	\$35.50
Annual pass	\$321.85
Annual pass (monthly payment option)**	\$26.82
Super Pass (monthly)**	\$26.82

c) Summer Fun Pass (Effective 29 May 2023)

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Toonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball *skate rental included). Age limits may apply to some activities.

Valid June 30 to September 05 Burnaby Residents 5-18 years	\$20.00
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d) Indoor/Outdoor Pool & Arena Admissions

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight Room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball *Skate Rentals Included). Age limits may apply to some activities.

Loonie Swim	\$.95/person
Toonie Skate (includes skate and helmet rental)	\$1.90/person
Free Swim / Free Skate	No charge
Family Swim / Family Skate 1 visit pass	\$3.30/person
Family Swim/ Family Skate 10 visit pass	\$29.70

e) Burnaby Village Museum

Museum Membership (includes unlimited carousel rides, guided tours and special events).	All Ages	\$44.15
Carousel Admission Rates (All ages)	Single Ride	\$2.52
	Bakers Dozen (13 rides)	\$30.24
Single Admission and Group Rates	All Ages	No charge

II. ARENA SERVICE FEE

School Board Skate & Helmet (per 30 student skate rentals)	\$63.10
Skate Rental	\$3.30
Skate Rental (10 rental pass)	\$29.70
Skate Sharpening	\$6.25
Sledge Rental	No charge
Helmets/pads (Single)	No charge

III. INDOOR TENNIS

1 hour court reservation – limit 2 prime and 2 non-prime time reservations per week	
Prime time (all ages)	\$25.76
Adult Non-prime time	\$23.14
Youth/Senior Non-prime time	\$17.38

IV. MISCELLANEOUS FEES**a) Shower, Towel & Racquet Fee**

Shower Fee	\$0.95
Towel Fee	\$1.90
Racquets and Table Tennis Paddles	\$1.90

b) External Therapist and External Personal Trainer Fee

Therapist/Trainer (includes client)	\$19.90
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c) Childminding

0-5 years, 2 hours maximum per day

Hourly rate	\$5.10
Each additional sibling 50% of childminding rate	\$2.55
Visit Pass (40 x 15 minutes)	\$45.90

d) Seniors Membership

55+ Single Centre	\$20.30
55+ Multicentre	\$50.75
Seniors Lifetime Card (90 years and Burnaby resident)	\$0.00

V. SCHOOL PROGRAMS**a) Burnaby Village Museum**

Half-Day Program/Self-Guided Visit (per student)	\$8.50
Half-Day Discounted Program (per student)	\$5.50
Add on Program (per student)	\$4.00
Virtual/Outreach program (per class)	\$125.00

b) Burnaby Art Gallery

Outreach school programs (online, all zones – 1.5 hrs.) Base fee	\$120.00
Outreach school programs (in person only – 1.5 hrs.) Base fee Zone A	\$120.00
Base fee Zone B	\$125.00
Base fee Zone C	\$130.00
Gallery tour no studio (30 minutes – 1 hour)	\$50.00
Gallery tour Art and Me (Preschool – K 1.5 hrs.)	\$90.00

Gallery tour with studio	
Grades K - 2 (1.5 hrs.)	\$100.00
Grades 2 - 12 (2 hrs.)	\$115.00
BAG in a Box	\$35.00
Adult Professional Development/Online (per person)	\$7.00
Additional Program Fees:	
Deposit	\$60.00
Travel Zone B add-on	\$10.00
Travel Zone C add-on	\$15.00

c) **Outdoor – Canoe Lessons**

Per hour (instructor costs not included)	\$6.82
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VI. **GENERAL FACILITY RESERVATIONS**

(Minimum rental times may apply)

a) **Room Reservations**

As per Appendix A	Small Rooms	\$30.00/hr
	Medium Rooms	\$47.64/hr
	Large Rooms	\$91.59/hr
	Premium Rooms	\$137.65/hr
	Shadbolt Centre Atrium	\$106.11/hr

b) **Gymnasium Reservations**

(Reservations for activities, including standards, nets and exclusive use of the gymnasium(s))

Bonsor Recreation Complex Cameron Recreation Complex Christine Sinclair Community Centre Edmonds Community Centre	Single Gym (equivalent to one full basketball court)	\$115.00/hr
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VII. **COMMUNITY FACILITY RESERVATIONS**

I. **Room Reservations**

(All reservations for regular, intermittent activities and special events. All reservations for any Burnaby based political group meeting).

As per Appendix A	Small Rooms	\$13.50/hr
	Medium Rooms	\$21.59/hr
	Large Rooms	\$41.22/hr
	Premium Rooms	\$61.94/hr
	Shadbolt Centre Atrium	\$68.97/hr
	Bonsor Judo Room	\$6.20/hr

II. Ad Hoc Meetings

Community group/association criteria:

- a) Group must utilize City of Burnaby facilities on a regular and ongoing basis.
- b) May have meeting to review regular group business ONE time per month.
- c) One room only, 4 hours maximum.
- d) Ad hoc meetings will be accepted, only if space is permitted, 3 – 5 days in advance.
- e) Meeting to take place in designated room at the following locations:

Alan Emmott - Room #2 Bill Copeland Arena – Conference Room Bonsor Recreation Complex – Conference Room Burnaby Lake Arena – Meeting Room & Club Room Burnaby Lake Sports Complex West – Meeting Room #2 BVM – Discovery Room Cameron Recreation Complex – Juniper Room Charles Rummel Centre – Committee Room Christine Sinclair Community Centre – Multi-purpose 1 Edmonds Community Centre – Meeting Room #3 Kensington Complex – Community Room Wesburn Centre – Committee Room Willingdon Community Centre – Community Room	No Charge
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III. Youth Activities

Activities exclusively for youth	No Charge
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IV. Gymnasiums

(Single gym based on equivalent of one full basketball court)

Activities exclusively for youth	No Charge
Activities for Adult/mixed ages – Bonsor, Cameron, Christine Sinclair & Edmonds	74.75/hr

V. Fund Raising

Limit of 1 reservation per group, per year for the purpose of raising funds to support the community group's activities.

Fund raising	Rate is 55% if general reservation rates
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VI. Miscellaneous Reservations

City public meetings City employee retirements (Mon. - Fri., non-prime time, when no janitor is required) City elections Public Services meetings	No Charge
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VII. School Gymnasiums

Community

Registered societies, not-for-profit community groups or informal community groups with a membership of more than 60% Burnaby residents or employees/employers of a Burnaby based company.

Activities for Adult/mixed ages	Elementary School	\$36.32/hr
	<u>Secondary School:</u> Alpha Cariboo Hill Marlborough (w) Burnaby North (small)	\$45.51/hr
	<u>Secondary School:</u> Burnaby Mountain Burnaby North (large)	\$54.05/hr
Activities exclusively for Youth	Elementary & Secondary School Gyms	No Charge
Activities for Youth, Adult/mixed ages (less than 60% Burnaby residents)	Elementary School gym	\$78.84/hr
	Secondary School gym	\$144.96/hr

VIII. OUTDOOR FACILITY RESERVATIONS

(All field sports)

a) General Reservations

Not-for-profit community groups or informal community groups with a membership of less than 60% Burnaby residents.

Prime-Time: Weekdays 6pm – close; Weekends & Holidays All Day

Non-Prime-Time: Weekdays before 6pm

“A” – Artificial Turf	Youth	Prime-Time	\$60.78/hr
		Non-Prime-Time	\$51.97/hr
	Adult	Prime-Time	\$88.47/hr
		Non-Prime-Time	\$70.78/hr
“B” – Grass Field			\$28.27/hr
“C” – All-Weather fields with lights			\$20.94/hr
“D” – Grass or All-Weather fields, practice fields & lacrosse boxes			\$14.02/hr

b) Community Reservations

Not-for-profit community groups or informal community groups with a membership of less than 60% or more Burnaby residents or employees/employers of a Burnaby based company.

Prime-Time: Weekdays 6pm - close; Weekends & Holidays All Day

Non-Prime-Time: Weekdays before 6pm

Adult		
“A” – Artificial Turf	Prime Time	\$47.12/hr
	Non-Prime Time	\$33.76/hr

	Ultra Non-Prime Time	\$25.32/hr
"B" – Grass Field		\$15.58/hr
"C" – All-Weather fields with lights		\$11.80/hr
"D" – Grass or All-Weather fields, Practice fields & Lacrosse boxes		\$6.93/hr

Youth		
Standard Use	Artificial Turf	\$23.34/hr
	Grass Field	No Charge
	All-Weather Field	No Charge
Tournament – Per Field/Diamond	Grass Field (8 hours)	\$54.50/field
	Additional hour 50% of Grass Field	\$8.93/field

c) General Sport Development Camps

Grass	\$25.60/hr
Artificial Turf	\$55.53/hr
All-Weather	\$16.60/hr

d) Beer Gardens

Per day per site	\$227.97/day
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e) Food Concessions

		5 hrs. or less	More than 5 hrs.
Burnaby Lake Sports Complex West	1 Field Reservation	\$149.50	\$224.25
	2 Field Reservation	\$224.25	\$299.00
	3 Field Reservation	\$299.00	\$448.50
Other Sports Fields		15% of Gross Sales	
Utility Recovery Fee (Concessions in Fieldhouses)		\$15.40/month	

f) Storage

Equipment storage rental fee (monthly) (Burnaby Lake Sports Complex West and Swangard)	\$40.08/hr
Boat Storage (1,788 square feet) (Rowing Pavilion – Burnaby Lake)	\$2.23/square feet

g) Outdoor Tennis Courts – per court – tournament only

Per Court	\$8.75/hr
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h) Outdoor Pickleball – per court – tournament only

Per Court	\$6.20/hr
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i) Outdoor Group Fitness Activities

Various Locations	\$23.37/hr
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j) Archery Range Fee

Fee per member	\$14.00
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k) Model Plane Flyer Fee

Fee per member	\$27.97
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IX. FILMING & PHOTOGRAPHY FEES

a) Filming Application Fees

Filming Application	\$231.75
Student Filming Application	\$50.00

b) Parking Lots/Street Use

Small (up to 99 spots)	\$348.94
Large (100 spots and over)	\$569.37
Coordinated Street Use	\$206.00

c) Commercials/Professional Photography

Simple (one day) – Minimum staff time, no vans on site, limited props, etc.	\$181.30
Complex (per day, per location) Equipment, props, van on site, supervision	\$319.97
Student filming (film students)	\$0.00

d) Movie/TV Series Filming

(Minimum fee per location per day, additional charges may be applicable to some spaces)

	Filming Day	Non-Filming Day
Outdoor Parks	\$923.52/hr	\$366.93/hr
Burnaby Village Museum Single Build (House or Carousel) Exterior of Building or Meadow	\$1000.00	\$600.00
Burnaby Village Museum Street or Exterior (Multiple buildings)	\$2000.00	\$1250.00
Burnaby Village Museum – Entire Village	\$3000.00	\$2000.00
Shadbolt Centre for the Arts (East Plaza, South Plaza, Meadow West 1 & 2, West Lawn, South Lawn, or Century Gardens)	\$923.52	\$366.93
Deer Lake Concert Bowl	\$2200.00	\$600.00
Shadbolt James Cowan Theatre	\$396.97	\$396.97
Shadbolt Studio Theatre	\$240.15	\$240.15
Shadbolt Atrium	\$275.26	\$275.26
Civic Square	\$167.58	\$167.58
Student Filming	\$0.00	\$0.00

e) Additional Charges

Rescheduling/Cancellations	\$250.00
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X. PICNIC RESERVATIONS

	Up to 100 people	Over 100 people
Confederation Park, Deer Lake South/West Lawns	\$123.46	\$247.84
Fraser Foreshore, Barnet Marine Park, Central Park	\$112.71	\$226.30
BVM Carousel Patio (max 7 hours)	\$323.50	N/A
BVM Carousel Meadow (100 – 500 people, max 7 hours)		\$793.39
BVM Carousel Meadow (500 – 1000 people, max 7 hours)		\$1319.92

XI. SWANGARD STADIUM**a) General – Events**

Base Fee (1.5 times b) Community) (maximum 7 hour rental)	Up to 1,999 people	\$1116.04
	2,000 - 3,999 people	\$3069.07
	4,000 people and over	\$4464.09
Additional Hours		\$159.44/hr

b) Community – Events

Base Fee (maximum 7 hour rental)	Up to 1,999 people	\$744.02
	2,000 - 3,999 people	\$2046.04
	4,000 people and over	\$2976.06
Additional hours		\$106.29/hr

c) School Track Meets

Base Fee (min. 4 hours/max. 7 hours rental)	\$744.02
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d) Track and Field Group Practices

Group Fee per Season	
Adult or Mixed Ages	\$1009.33
Youth (Under 19)	\$643.26

e) Miscellaneous

Lights		\$79.11/hr
Hospitality Room	General	\$88.17/hr
	Community	\$62.32/hr
Marquee tents (per tent)		\$392.85

XII. BURNABY CENTRAL SECONDARY SCHOOL TRACK**a) School Track Meets**

Base fee, (min. 4 hour/max. 7 hours rental, 75% of c) school track meets	\$558.02
Additional hours	\$79.72/hr

b) Track Group Practices

Group fee per Season	
Adult or Mixed Ages (19 years and over, 75% of d) Track and Field Group Practice	\$757.00
Youth (under 19 years, 75% of d) Track and Field Group Practice	\$482.45

XIII. OUTDOOR SPECIAL EVENTS**a) Events**

(Walkathons, runs, weddings, church services, etc.)

Note that Civic Square and Edmonds Community Centre there is a 4 hour max.	
Level 1 Staff approval only, site visits or consultation meetings not required. Maximum 100 people, maximum 3 hours, including set-up and take-down.	\$71.06/event
Level 2 Staff approval only, site visits or consultation meetings may be required. Maximum 8 hours, including set-up and take-down.	\$213.00/event
Level 3 Commission and/or Council approval may be required may be required. Site meetings and/or consultation meetings required. Maximum one day.	\$569.99/event

b) Event Participation Fee

Fee for table/station at City events (per day)	Attendance Under 5000	Attendance Over 5000
Registered Not-for-profit Organization	No Charge	No Charge
Artisan and Creator	\$8.25/hr	\$16.50/hr
Commercial Vendors	\$15.00/hr	\$30.00/hr

XIV. RACQUET AREA RESERVATIONS**a) Racquetball/Squash**

School Board use (Burnaby) 45 minute reservation	\$6.16
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b) Wallyball

Prime-time Court Reservation, 45 minute reservation	\$21.39
School Board use (Burnaby)	\$11.88

XV. AQUATICS RESERVATIONS**a) Indoor Pool Reservations**

(Cost per hour)

Non-Programmed Time		
General per lane (plus staff costs)		\$33.55
For full pool, multiply by 6	\$33.55 x 6	= \$201.30
Community per lane (plus staff costs)		\$14.11
For full pool, multiply by 6	\$14.11 x 6	= \$84.66

b) Outdoor Pool Reservations

(Per Hour Cost)

Central Park Pool		
General (plus staff costs)		\$134.34
Community (practices/preseason, includes 1 lifeguard)		\$80.52
Swim meets (plus staff costs)		
Kensington/MacPherson/Robert Burnaby		
General (plus staff costs)		\$100.84
Community (practices/preseason, includes 1 lifeguard)		\$69.55
Swim meets (plus staff costs)		
All Pools		
General Lane Reservation (per lane)		\$33.55
Community Lane Reservation (per lane)		\$14.11
Community Youth Aquatic Reservations/Competitions (plus staff cost) Community Groups with membership of 60% or more Burnaby residents or employees/ employers of Burnaby based company.		
Central Park		
Community Youth Aquatic Reservation		\$60.38
Robert Burnaby, Kensington, McPherson		
Community Youth Aquatic Reservation		\$52.16

XVI. ARENAS RESERVATIONS**a) Ice Reservations (All Arenas)**

Prime-time: Monday to Friday, 6-11pm, Saturday and Sunday 8am-11pm

Non-prime-time: Monday to Friday 3-6pm, Monday to Sunday 11pm-8am

Non-prime-time, off hours: Monday to Friday 8am-3pm

Kensington, Burnaby Lake, and Rosemary Brown Arenas		
(Per hour cost, all meeting rooms and use of lobby(ies) are included during tournament bookings)		
General	Prime-time	\$323.62
	Non-prime-time	\$185.35
	Non-prime-time	\$132.88
Community (not-for-profit sports organizations)	Prime-time	\$113.87
	Non-prime-time	\$74.37
Burnaby Schools/Community Youth Groups	Weekdays (9am-3pm)	\$56.08
Burnaby Women's Hockey		\$221.42
Bill Copeland Sports Centre		
(Per hour cost)		
General	Prime-time	\$343.32
	Non-prime-time	\$185.35
	Non-prime-time	\$132.88
Community (not-for-profit sports organizations)	Prime-time	\$130.29
	Non-prime-time	\$86.26
Burnaby Schools/Community Youth Groups	Weekdays (9am-3pm)	\$56.08
Burnaby Women's Hockey		\$221.42

b) Special Events (Ice In or Out)

(All meeting rooms and use of lobby(ies) are included during events)

Burnaby Lake, Kensington, Rosemary Brown Arenas		
	General	Community
Per day (10 hours)	\$1681.00	\$1035.74
Per hour	\$244.36/hr	\$131.90/hr
Set-up/Take-down	\$116.94/hr	\$70.67/hr
Bill Copeland Sports Centre		
Per day (10 hours)	\$2655.69	\$1434.081
Per hour	\$278.73/hr	\$150.95/hr
Set-up/Take-down	\$177.63/hr	\$95.92/hr

c) Summer Floor Reservations

Prime-time: Monday to Friday 6-10:30pm, Saturday and Sunday 8am-10:30pm

Non-prime-time: Monday to Friday 8am-6pm, Monday to Sunday 10:30pm-12:30am

Burnaby Lake, Kensington, Rosemary Brown Arenas (per hour costs)		
	Prime-Time	Non-Prime-Time
Dry Floor Activities		
Burnaby School use (weekdays 9am-3pm)	\$33.19	\$33.19
Youth (Community)	\$44.90	\$36.34
Adult	\$102.59	\$77.70
Burnaby Lacrosse		
Junior "A"	\$68.37	\$68.37
Bill Copeland Sports Centre (per hour costs)		
	Prime-Time	Non-Prime-Time
Dry Floor Activities		
Burnaby School use	\$33.19	\$33.19
Youth (Community)	\$53.21	\$44.14
Adult	\$106.32	\$83.11
Burnaby Lacrosse		
Junior "A"	\$78.99	\$78.99

XVII. FOOD SERVICES

Prices for food products and services are established according to industry practice and market acceptance. When City of Burnaby is hired to provide catering services for an event, the rental charge will not apply. For Fridays, Saturday, and Sundays, the minimum rental block is 8 hours for the Burnaby Lake Pavilion.

a) Reservations

General Socials	
Alan Emmott Centre Banquet Room	\$127.09/hr
Burnaby Lake Pavilion	\$173.38/hr
Barnet Beach Activity Room	\$100.23/hr

General Meetings	
Alan Emmott Centre Banquet Room	\$91.59/hr
Burnaby Lake Pavilion	\$146.08/hr
Barnet Beach Activity Room/Alan Emmott Meeting Room 2	\$45.77/hr

XVIII. CULTURAL FACILITY RESERVATIONS

a) General – Shadbolt Centre Theatres

Performances and recitals		
	James Cowan	Studio Theatre
Theatres	\$1042.92/day	\$731.86/day
Weekly rental (Sunday – Saturday)	75% of regular rate	
Theatre Facility Fee Per Seat	\$3.15/per seat	
Ancillary Revenues (i.e. sale of merchandise, foods, beverage by rental group or organization)	15% of Gross	

b) Community – Shadbolt Centre Theatres

Performances and recitals		
	James Cowan	Studio Theatre
Theatres	\$677.90/day	\$475.71/day
Weekly rental (Sunday – Saturday)	75% of regular rate	
Theatre Facility Fee Per Seat	\$3.15/per seat	
Ancillary Revenues (i.e. sale of merchandise, foods, beverage by rental group or organization)	No Charge	

c) General – Cultural Site Reservation

Shadbolt Centre Outdoor Concert Bowl	\$6000, base plus 8-15% of gross ticket sales plus \$1.00 - \$3.00/seat
Shadbolt Concert Bowl (set-up and strike days)	\$1500.00 - \$3000.00
Burnaby Village Museum Church	
Wedding / Memorial Service / Baptism	\$497.35
Intimate Outdoor Wedding (up to 16 people)	\$199.95
Wedding photos during non-public hours	\$132.72/hr
Burnaby Village Museum Carousel Pavilion (4 hour reservation – up to 263 people)	
With rides	\$1188.95
Additional hours	\$236.56/hr
Burnaby Village Museum Entire Site (7 hour max.)	
Up to 500 people	\$3253.85
501 – 1000 people	\$4192.46
1001 – 1500 people	\$5115.83
1501 – 2000 people	\$6101.90

d) Shadbolt Kiln Reservations (per firing)

Test Kiln	\$17.82
Electric 6.5 cu. ft. bisque	\$72.39
Electric 10 cu ft. bisque	\$75.27
Electric 6.5 cu. ft. glaze to cone 6	\$85.34
Electric 10 cu. ft. glaze to cone 6	\$89.93
Electric 6.5 cu. ft. cone 9	\$104.70
Electric 10 cu. ft. cone 10	\$108.49
Raku (first three hours)	\$271.12
Raku (additional hours after three)	\$53.61
Sawdust Kiln	\$81.40
Top Hat Gas Kiln	\$166.89
Blaauw Gas Kiln	\$378.41
Soda – glazing included	\$1406.03
Soda – glazing not included	\$1080.95
Wood – base price	\$3098.47
Wood – glazing included	\$3702.19

XIX. PROGRAM FEES

Program fees are based upon instructional staff costs, supply costs, plus a percentage of recovery of facility costs. Programs are cancelled if attendance is insufficient to rec over the costs of the program. The variety of programs offered depends upon public demand and requests for services.

XX. RECREATION CREDIT PROGRAM (Effective 2023 June 30)

Recreation credit for Burnaby residents in financial need as determined by a recognized outside agency.

Credit per person, per year	\$250.00
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XXI. COMPLIMENTARY PASSES

Issued to Freeman, current Mayor and Councilors and Parks, Recreation and Culture Commissioners. Passes provide access to arenas, pools, golf courses, indoor courts, weight rooms and the Burnaby Village Museum up to a maximum of \$1500, per person, per calendar year.

XXII. FEE WAIVERS

Fee waivers are occasionally granted for special events such as the Burnaby Charity Golf Classic, Jack Crosby Novice All-Star Tournament, etc.

Annual maximum value of use	\$75,000
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XXIII. COURTESY PASSES/PROMOTIONS**a) Courtesy Passes**

Used for promotional activities, public relations initiatives, or to reimburse for disruption in services. (Note: Does not include golf services and Burnaby Village Museum)

Annual maximum value per calendar year	\$40,000
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b) Burnaby Village Museum Promotional Coupons

New Marketing initiatives for museum, i.e. used to promote the attraction

Annual maximum value per calendar year	\$15,000
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c) Burnaby Village Museum Courtesy Passes

Used for promotional activities, public relations initiatives or to reimburse for disruption in service.

Annual maximum value per calendar year	\$10,000
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XXIV. EXTRA FEES

Fees per day unless otherwise noted

Projector – Intermediate	\$65.00
Projector / AV systems – premium	\$125.00
Flip Chart	\$10.00
Whiteboard with markers	\$10.00
TV (portable)	\$25.00
TV (wall mounted)	\$25.00
Portable Bar	\$32.00
Coffee Urn / Hot Water Dispenser	\$10.00
Linen Tablecloths	\$10.00 each
Grand Piano (1 st day)	\$100.00
Grand Piano (each additional day)	\$50.00
Piano Tuning	\$175.00
Upright Piano (1 st day)	\$40.00
Upright Piano (each additional day)	\$20.00
Portable Stage / Pipe and Drape (per section)	\$10.00 each
Lost/Stolen Key	\$50.00
Extra Power Fee (Shadbolt Site only)	\$300.00
NBA Portable Basketball Hoops (CCSC)	\$50.00
Boxing Equipment (CCSC)	\$100.00
Specialized Fitness Equipment	\$100.00

Appendix A – Room Size Categories

Small Rooms

Bill Copeland	Activity Room, Conference Room, Lakeview Room
Bonsor	Conference Room
Bonsor 55+	Meeting Room, Multi-purpose Room 3
BLA	Meeting Room
BLW	Meeting Room 1 & 2
Cameron	Arbutus Lounge, Cedar Room, Juniper Room, Willow Room, Hemlock Room, Spruce Room, Maple Room
Charles Rummel	Committee Room
Christine Sinclair	Conference Room 1
Confederation	Meeting Room, Civil Defense Building Room, Program Room 1, Program Room 2
Edmonds	Childminding Room, Meeting/Music Room 1 & 2, Multi-purpose Room 3, Youth Lounge
Kensington	Community Room
Rosemary Brown Arena	Meeting Room
Shadbolt	Studio 104, 105, 203, 204, 205, 206, 207, 209, 210, Terrace
Wesburn	Committee Room
Willingdon	Community Room, Multi-purpose Room 2

Medium Rooms & Small Halls

Alan Emmott	Meeting Room 2
BAG	Outdoor Verandah only (no lawn)
Barnet Beach	Activity Room
Bonsor	Arts Room, Multi-purpose Room 1, 2, 4 & 5 combined, SBMC Room
Bonsor 55+	Multipurpose Room 1 & 2
Cameron	Hemlock & Spruce rooms combined
Christine Sinclair	Multi-purpose Room 1, Multi-purpose Room 2, Cardio Functional Training Room, Boxing Studio, Conference Room
Confederation	Program Room 3
Edmonds	Multi-purpose Room 1 & 4
Eileen Dailly Pool	Multi-purpose Room
Rosemary Brown Arena	Multi-purpose Room
Shadbolt	Studio 106 & 211
Charles Rummel	Main Hall
Wesburn	Main Hall
Willingdon	Main Hall

Appendix A – Room Size Categories

Large Rooms

Alan Emmott	Banquet Hall
Bonsor	Active Studio, Fitness Dance Studio, Multi-purpose Room 1 & 2 combined
Bonsor 55+	Multi-purpose Room 1 & 2 combined
BVM	Carousel Activity Room, Discovery Room
Cameron	Evergreen Room
Christine Sinclair	Active Studio, Fitness Studio
Confederation	Activity Room 1, Activity Room 2
Edmonds	Arts Room, Multi-purpose Room 2
Shadbolt	Studio 101, 102 & 200

Premium Rooms

Bonsor	Banquet Hall
BAG	Fireside Room, Outdoor Verandah and Lawn (combined)
Confederation	Activity Room
Edmonds	Active Studio
Pavilion	Banquet Hall
Shadbolt	Studio 103 & 201 (professional dance only)

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022.00 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Preschool (Early Years) (See Appendix A for list of programs)	One	Parent & Tot Programs (Adult Participation)	Service Hour/Drop-In	5.52	3.3%	5.70		Inflation & rounding
		Each additional sibling (50% off fee)	Service Hour/Drop-In	2.76	3.3%	2.85		Inflation & rounding
	Two	Sports & Core Programs	Service Hour/Drop-In	6.90	5.0%	7.25		Year 3 of a 3 year plan @ 5%
	Three	Specialty Programs	Service Hour/Drop-In	8.67	2.7%	8.90		Inflation
Low Cost Programs	Four	Outdoor Preschool Programs	Service Hour	9.35	3.0%	9.63		Inflation
		Low Cost Programs/"Try It" fee	Flat Rate - per visit	1.00-2.00	0.0%	1.00-2.00		No charge
		Event Fee	Flat Rate - per visit			2.00-5.00		New
Child/Youth Sports	One	Weight Training, Yoga, Martial Arts	Service Hour	6.70	3.0%	6.90		Inflation
	Two	Gymnastics	Service Hour	7.70	3.0%	7.93		Inflation
	Three	Badminton, Volleyball	Service Hour	8.65	3.0%	8.91		Inflation
	Four	Table Tennis	Service Hour	11.10	3.0%	11.43		Inflation
	Five	Tennis, Squash Lessons (min. 3 participants)	Service Hour	12.95	3.0%	13.34		Inflation
	Six	Registered Sports	Service Hour	5.90	7.0%	6.31		Year 3 of a 3 year plan @ 7%

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Children/Youth Social (See Appendix B for list of programs)	One	General Programs	Service Hour	3.10	7.0%	3.32		Year 3 of a 3 year plan @ 7%
	Two	Science, Cooking, Babysitting Programs	Service Hour	7.00	7.0%	7.49		Year 3 of a 3 year plan @ 7%
	Three	Specialized Programs (Holiday Programs)	Service Hour	9.60	3.0%	9.89		Inflation
	Four	Birthday Parties - 2 hrs	Per Child	14.80				Delete Move to Bylaw as will be booked under contracts.
Child/Youth Camps	One	Day Camps - Basic	Service Hour	5.10	3.0%	5.25		Inflation
	Two	Day Camps - Specialized (includes Out Trips)	Service Hour	6.10	3.0%	6.28		Inflation
	Three	Day Camps - Specialized (Outdoor Skills)	Service Hour	7.15	3.0%	7.36		Inflation
	Four	Before/After Camp Services	Service Hour	3.55	3.0%	3.66		Inflation

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Adult Sports		Tennis Court Reservation Card (Cameron only)		No Charge	0.0%	No charge		No change
	One	Soccer, Pickleball	Service Hour	6.15	3.0%	6.33		Inflation
	Two	Martial Arts, Gymnastics	Service Hour	7.35	3.0%	7.57		Inflation
	Three	Tennis Lessons	Service Hour	14.85	3.0%	15.30		Inflation
	Four	Badminton, Volleyball	Service Hour	13.05	3.0%	13.44		Inflation
	Five	Squash (min. 3 participants)	Service Hour	18.50	3.0%	19.06		Inflation

Those aged 65 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments	
Fitness	One	Fitness Challenge	Service Hour	4.25	3.0%	4.38		Inflation	
	Two	Osteofit / Get Up & Go / Fitness for Parkinsons / Adapted Yoga	Service Hour	5.75	3.0%	5.92		Inflation	
	Three	Fitness	Service Hour	7.00	3.0%	7.21		Inflation	
	Four	Specialty (i.e. Nia, Hoop Dance, TRX, Barre, Pound), Yoga	Service Hour	8.90	3.0%	9.17		Inflation	
	Five	Pilates	Service Hour	12.70	3.0%	13.08		Inflation	
	Six	Adult Weight-Training, Boxing, Yoga-Pilates	Service Hour	9.20	3.0%	9.48		Inflation	
	Seven	Private Personal Training (1 individual)							
		*1 session	1 Hour Session		55.95	3.0%	57.65		Inflation & formula
		*3 sessions	1 Hour Session		159.45	3.0%	164.30		Inflation & formula
		*5 sessions	1 Hour Session		251.80	3.0%	259.45		Inflation & formula
		*10 sessions	1 Hour Session		475.60	3.0%	490.00		Inflation & formula
		Fitness Assessments	1 Hour Session				70.00		New
	Eight	Semi-Private Personal Training (2 individuals) - Price per person							
		*3 sessions	1 Hour Session		131.95	3.0%	135.90		Inflation & formula
		*5 sessions	1 Hour Session		175.95	3.0%	181.25		Inflation & formula
		*10 sessions	1 Hour Session		329.90	3.0%	339.80		Inflation & formula
	Nine	Small Group Training (3-6 individuals) - Price per person							
*5 sessions		1 Hour Session		131.95	3.0%	135.95		Inflation & formula	
*10 sessions		1 Hour Session		230.95	3.0%	237.90		Inflation & formula	

Those aged 65 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Seniors (55 yrs & up with membership)	One	Drawing/Painting / Dance	Service Hour	5.00	3.0%	5.15		Inflation
	Two	Martial Arts & General Programs	Service Hour	4.10	3.0%	4.22		Inflation
	Three	Language Programs	Service Hour	4.70	3.0%	4.84		Inflation
Workshops								New -based on cost recovery
Adapted Programs	One	Social Programs	Service Hour	2.45	3.0%	2.52		Inflation
	Two	Specialized Programs, Camps	Service Hour	4.95	3.0%	5.10		Inflation
	Three	Music Explorations	Service Hour	7.90	10.0%	8.69		Year 3 of a 3 year plan @ 10%
Private/Semi-Private Sport Lessons (Aquatics, Arenas, Racquet Sports)	One	Private Lessons	Service Hour	63.80	3.0%	65.71		Inflation
	Two	Semi-Private Lessons (2 or more individuals) Price Per Person	Service Hour	38.30	3.0%	39.45		Inflation

Those aged 60 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Indoor/Outdoor Market		Parking Spot	Per Day	14.90	2.7%	15.30		Inflation & rounding
		Table Fee	Per Day	\$6.90	2.9%	7.10		Inflation & rounding
Outdoor Programs	One	School Canoe Lessons	Service Hour	6.20	10.0%	6.82		Delete and move to Bylaw Year 3 of 3 year plan @10%
	Two	*Canoeing	Service Hour	13.40	3.0%	13.80		Inflation
		*Canoeing Youth	Service Hour	10.05	3.0%	10.35		Inflation
	Three	*Canoeing - Semi Private Lessons (per person rate)	Service Hour	26.80	3.0%	27.60		Inflation
	Four	*Kayak / Paddleboarding Instruction - With Pool	Service Hour	25.60	3.0%	26.37		Inflation
	Five	*Kayaking / Paddleboarding	Service Hour	21.85	3.0%	22.51		Inflation
		*Kayaking / Paddleboarding Youth		16.40	3.0%	16.89		Inflation
	Six	*Kayaking / Paddleboarding - Private Lessons	Service Hour	51.20	3.0%	52.74		Inflation
Seven	General Outdoor - Hiking/Snowshoeing/Biking No transportation or equipment provided plus destination fee as applicable	Service Hour	6.55	3.0%	6.75		Inflation	
		Service Hour	8.55	3.0%	8.81		Inflation	

Those aged 60 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments	
Aquatics (Swim Programs) (see Appendix C)	One	Parent & Tot and-Preschool (Adult Participation) *plus \$3 exam/admin fee per course	Service Hour	15.45	0.0%	15.45		No change	
	Two	Swimmer 1-6, Aqua Adults *plus \$3 exam/admin fee per course	Service Hour	11.20	0.0%	11.20		No change	
	Three	Swimmer 7, 8 & 9 *plus \$3 exam/admin fee per course	Service Hour	9.20	0.0%	9.20		No change	
	Four	Higher Awards *plus varying exam/admin fees per course	Service Hour	7.50	0.0%	7.50		No change	
	Seven	Adapted Lessons	Service Hour	9.20	0.0%	9.20		No change	
	Eight	\$5 Swim Lessons	Per Lesson Set	5.00	0.0%	5.00		No change	
	Arenas (Skating Programs)	One	Preschool/Child/Youth Skating, Intro to Hockey	Service Hour	14.85	3.0%	15.30		Inflation
		Two	Intro to Figure Skating, Power Skating, Adult Skating Adapted Lessons	Service Hour	14.35	3.0%	14.78		Inflation

* exam/admin fee based on Lifesaving Society fees

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Those aged 65 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Fine Arts	All ages	Theatre, Visual, Ceramic, Music, Dance Arts, Literary Arts	Service Hour	8.15	5.0%	8.56		Market
		Music Arts/Speech Arts - Private	Service Hour	54.05	0.0%	54.05		Above median
		*Music Arts/Speech Arts - Semi Private	Service Hour	27.00	0.0%	27.00		Above median
		Music Arts/Speech Arts (Small group - 3 - 5 students)	Service Hour	15.30	5.0%	16.07		Market
		Music Studio Practice - Individual use (current registrant fee)	Service Hour			10.50		New
		Fine Arts Camps	Service Hour	9.00	5.0%	9.45		Market
		BVM Heritage Camps	Service Hour			8.00		New
		BVM Heritage Programs - Blacksmithing	Service Hour			18.00		New
		Media Arts, Fine Arts Specialty Programs	Service Hour	15.00	5.0%	15.75		Market
	Adult	Pottery Open Workshop & Visual Arts Open Studio	Service Hour	3.81	10.0%	4.19		Market
		Pottery Open Workshop (current registrant fee)	Service Hour	3.05	10.0%	3.36		Market
		Dance Arts Program Drop in	Drop in/hr	9.05				Delete
		Visual Arts Unstaffed Open Studio	Service Hour	2.47	5.0%	2.59		Market
		Visual Arts Unstaffed Open Studio (current registrant fee)	Service Hour			2.08		New
	Program Additional Fees	Model/Accompanist	Service Hour	4.10	5.0%	4.31		Market
		Technician	Service Hour	5.30	5.0%	5.57		Market
		Assistant	Service Hour	3.30	5.0%	3.47		Market

Those aged 65 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

* = Formula Based

Appendix A - Preschool Programs List

Parent & Tot Programs: (Adult Participation)

Busy Bees, Tot Gym, Parent &
Tot Gym Playtime
Each additional sibling (50% off fee)
Toddler Build & Play
Indoor/outdoor parent and preschooler sports

Sports & Core Programs:

Preschool Sports & Games, Preschool Soccer,
Preschool Floor Hockey, Preschool T-Ball,
Preschool Basketball
Play to Learn, ABC Active Adventures,
Preschoolers On the Run
Winter Wonderland
Double the Fun, Kindergym
Preschool sports and More
Indoor/outdoor parent and preschooler science adventures

Specialty Programs:

Pre Kindergarten, Teeny Halloweeny,
Tot Sports at Copeland,
Teeny Chinese New Year, Teeny Easter Bunny,
Teeny Tinsel Time, Teeny Valentines,
Preschool Explorers, Silly Scientists
Teeny Diwali, Little Green Thumbs
Kindercooking, Junior Chefs, Young Einsteins,
Fly Me to the Moon, Frosty Fun, Ooey Gooy Art &
Play, Creations & Inventions, A is for Art,
Dynamite Dinosaurs, Rudolph's Playtime
Birds, Buds & Bugs, Incredible, Edible Books,
Cooking Time for Toddlers, Wee Ventures, Fine Arts
Storybook Adventures, Kinder Carpenters
Parent & Preschooler Holiday special
Parent and child discoveries
Indoor/Outdoor adventures

Outdoor Preschool Programs

Forest Buddies

Appendix B - Children/Youth Social Program List

Program Name	Fees & Charges
Lego®™ Challenge	Social 1
Lego®™Mania	Social 1
Chess, Cards & Games	Social 1
Games Galore: Cards & More	Social 1
Lego®™ Challenge	Social 1
Lego®™Mania	Social 1
Construction Challenge	Social 1
Crafts with tape	Social 2
Kids Club	Social 2
Kids Construction	Social 2
Knitting For Begginers	Social 2
Origami for Beginners	Social 2
Sandwiches & Snacks	Social 2
Science Discoveries	Social 2
Science Discoveries (NFWR)	Social 2
Science in the Kitchen	Social 2
Science in the Kitchen (NFWR)	Social 2
Afterschool Snack attack	Social 2
Babysitter's Basics	Social 2
Baking Bascis	Social 2
Cake Pops and Cupcakes	Social 2
Cookies & Crafts	Social 2
Cooking & Crafts	Social 2
Cooks & Crafts	Social 2
Cooking Basics	Social 2
Cooks & Books	Social 2
Cooking with the Cat	Social 2
Super Snacks & Sports	Social 2
Outdoor Recipes for Kids	Social 2
Sock Monkey 101	Social 2

Program Name	Fees & Charges
Family Cooking & Baking	Social 2
Family DIY Series	Social 2
Marvelous Muffins	Social 2
Food on a Stick	Social 2
Global Snacks & crafts	Social 2
Iron Chef Challengege	Social 2
Junior Chefs	Social 2
Nature Club	Social 2
Nature Club en Francais	Social 2
Meals From around the World	Social 2
Muffins and Cookies Galore	Social 2
Munch n' Stuff	Social 2
Snack Attack	Social 2
Snack Attack (NFWR)	Social 2
Active Moves, Nutrition & Media	Social 2
Cooking Time for Toddlers	Social 2
Stay in Focus	Social 2
Ultimate Survivor	Social 2
Fancy Plants	Social 2
Cookies, Cupcakes & Charms	Social 2
Holiday Chocolates & Crafts	Social 3
Holiday Chocolates & Crafts (french)	Social 3
Holiday Workshop	Social 3
Mother's Day Chocolates & Crafts	Social 3
Valentine's Workshop	Social 3
Easter Bunny Workshop	Social 3
Halloween Chocolates & Crafts	Social 3
Halloween Hoot	Social 3

Appendix C - Aquatics 2023 Fees & Charges Schedule for Lessons (Page 1/2)

LEVEL				5	6	7	8	9	10	11
1/2 HOUR LESSONS										
Preschool / Parent & Parented Levels (EXAM/ADMIN FEE)	Tot Level 1, 2	\$15.45 per/hr	\$7.73 1/2 hr	\$38.63	\$46.35	\$54.08	\$61.80	\$69.53	\$77.25	\$84.98
		\$3.00	Total Fee	\$41.63	\$49.35	\$57.08	\$64.80	\$72.53	\$80.25	\$87.98
1/2 HOUR LESSONS										
Preschool / Parent & Unparented Levels (EXAM/ADMIN FEE)	Tot	\$15.45 per/hr	\$7.73 1/2 hr	\$38.63	\$46.35	\$54.08	\$61.80	\$69.53	\$77.25	\$84.98
		\$3.00	Total Fee	\$41.63	\$49.35	\$57.08	\$64.80	\$72.53	\$80.25	\$87.98
1/2 HOUR LESSONS										
Swimmer 1-6 (EXAM/ADMIN FEE)		\$11.20 per/hr	\$5.60 1/2 hr	\$28.00	\$33.60	\$39.20	\$44.80	\$50.40	\$56.00	\$61.60
		\$3.00	Total Fee	\$31.00	\$36.60	\$42.20	\$47.80	\$53.40	\$59.00	\$64.60
3/4 HOUR LESSONS										
Swimmer 1-6 (EXAM/ADMIN FEE)		\$11.20 per/hr	\$8.40 3/4 hr	\$42.00	\$50.40	\$58.80	\$67.20	\$75.60	\$84.00	\$92.40
		\$3.00	Total Fee	\$45.00	\$53.40	\$61.80	\$70.20	\$78.60	\$87.00	\$95.40
Teen Stroke Improvement		\$7.50 per/hr	\$5.63 3/4 hr	\$28.13	\$33.75	\$39.38	\$45.00	\$50.63	\$56.25	\$61.88
				\$28.13	\$33.75	\$39.38	\$45.00	\$50.63	\$56.25	\$61.88
1 HOUR LESSONS										
Swimmer 1-6 (EXAM/ADMIN FEE)		\$11.20 per/hr	\$11.20 per/hr	\$56.00	\$67.20	\$78.40	\$89.60	\$100.80	\$112.00	\$123.20
		\$3.00	Total Fee	\$59.00	\$70.20	\$81.40	\$92.60	\$103.80	\$115.00	\$126.20
Swimmer 7-9 (EXAM/ADMIN FEE)	\$9.20 per/hr	\$9.20 per/hr		Please Note: Swimmer 7, 8 & 9 Fee should be calculated on the per hour fee rather than on the number of lessons, as the length of lesson may vary.						
	\$4.00	Total Fee								

Appendix C - Aquatics 2023 Fees & Charges Schedule for Lessons (Page 2/2)

LEVEL			5	6	7	8	9	10	11
AQUAADULTS	\$11.20	\$8.40 3/4 hr with 5 % GST	\$42.00	\$50.40	\$58.80	\$67.20	\$75.60	\$84.00	\$92.40
(EXAM/ADMIN FEE)	\$3.00	Total Fee	\$47.10	\$55.92	\$64.74	\$73.56	\$82.38	\$91.20	\$100.02

1/2 HOUR LESSONS									
ADAPTED	\$9.20 per/hr	\$4.60 1/2 hr	\$23.00	\$27.60	\$32.20	\$36.80	\$41.40	\$46.00	\$50.60
(EXAM/ADMIN FEE)		Total Fee	\$23.00	\$27.60	\$32.20	\$36.80	\$41.40	\$46.00	\$50.60

1/2 HOUR LESSONS										
PRIVATES	\$63.80 per/hr	\$31.90 1/2 hr								\$31.90
Semi private (each)	\$38.30 per/hr	\$19.15 1/2 hr								\$19.15

	BRONZE STAR	Bronze Courses	The LSI Instructor Combo	LSI RECERT.	NLS	NLS Pre/Recert.	
	12 HOURS 2 HOURS PREP 14.0	24 HOURS 2 HOURS PREP 26.0	40 HOURS 15 HOURS PREP 55.0	4 HOURS 1 HOUR PREP 5.0	48 HOURS 5 HOURS PREP 53.0	8 HOURS 1 HOUR PREP 9.0	
Higher Awards - Dev. Assist WSI, BS, BM, BX, SFA, CPR C, Teen Stroke Improvement	\$7.50 per/hr	N/A					<-- program this
Higher Awards - Pro. LSI, NLS, WSI, AEC	\$7.50 per/hr						
	Exam Fee						
	Total Fee (WO GST)						
	\$105.00	\$195.00	\$412.50	\$37.50	\$397.50	\$67.50	
	\$10.00	\$20.00	\$60.00	\$42.00	\$58.00	\$42.00	
	\$115.00	\$215.00	\$472.50	\$79.50	\$455.50	\$109.50	

EXAM FEES -effective Apr 21	
Br. Med, Br. Cross	\$20.00
Bronze Star (GST exempt)	\$10.00
NLS	\$58.00
NLS recert	\$45.00
LSI	\$42.00
LSI recert	\$42.00
WSI	\$140.00
WSI Recert	\$50.00
Standard First Aid	\$14.00
AEC	\$3.00
CPR C	\$4.00

	SFA	AEC	CPR C	
Total Hours	16 HOURS + 2 HOURS PREP 18.0	20 HOURS + 2 HOURS PREP 22.0	4 HOURS + 0 HOURS PREP 4.0	
N/A				<-- program this
Exam Fee	\$14.00	\$3.00	\$4.00	
Total Fee (WO GST)	\$149.00	\$168.00	\$34.00	

Individual courses should be costed out as per the following formula:

1. Cost / per hour	X	Total no. of course hours		
2. Add all applicable exam fees				
3. Total cost excluding GST				

Example NLS				
\$7.50	X	53 hours	=	\$397.50
\$397.50			+	\$58.00
\$455.50				

*** Please note: GST will be added when candidates register for course.
Enter fee without GST in CLASS. Rounding is no longer part of the calculation.**

Appendix D - Non-bylaw Fees Formulas

Program	Formula
Registered programs only - 65 yrs+	20% discount off adult fee
Canadian Clay Symposium Early Bird discount	20% discount off regular fee
Preschool Parent & Tot Programs Each Additional Sibling	50% discount off Parent & Tot program drop-in fee
Semi-private skate/swim/racquets port lessons	40% discount off private lessons
Fine Arts Music Arts/Speech Arts Semi Private	50% discount off Private Fee
Canoeing Youth	25% discount off canoeing level 2
Canoeing – Semi Private Lessons	Canoeing level 2 x 2
Kayaking Youth	25% discount off Kayaking level 5
Kayaking – Private Lessons	Kayak Instruction With Pool level four x 2
Private Personal Training 3 session	5% discount off 1 session fee
Private Personal Training 5 session	10% discount off 1 session x 5
Private Personal Training 10 session	15% discount off 1 session x 10
Semi-Private Personal Training 5 session	20% discount off 3 session fee / 3 x 5
Semi-Private Personal Training 10 session	25% discount off 3 session fee / 3 x 10
Small Group Training 5 session	25% discount from Semi-Private Personal Training 5 session fee
Small Group Training 10 session	30% discount from Semi-Private Personal Training 10 session fee
Child general sports & general social program combo	Children youth sports level 9 x # of hours plus Children youth social level 1 x # of hours
Child general sports & science, cooking, babysitting social program combo	Children youth sports level 9 x # of hours plus Children youth social level 2 x # of hours
Canoeing & general outdoor program combo	Outdoor level 2 canoeing youth x # of hours plus Outdoor level 7 no transport x # of hours
Kayaking & general outdoor program combo	Outdoor level 5 kayaking youth x # of hours plus Outdoor level 7 no transport x # of hours

Appendix E - Extra Fine Arts Fees

Extra Fee Name	Fee
Dance / Music: Performance / Recital Fee	\$7.50
Dance / Music: Performance / Recital Fee	\$10.00
Dance / Music: Rehearsal Fee	\$7.50
Dance: Costume Fee	\$10.00
Dance: Costume Fee	\$15.00
Dance: Costume Fee	\$20.00
Dance: Company Performance and Costume Fee	\$60.00
Visual Arts: Material Fee	\$2.00
Visual Arts: Material Fee	\$3.00
Visual Arts: Material Fee	\$5.00
Visual Arts: Material Fee	\$10.00
Visual Arts: Material Fee	\$15.00
Visual Arts: Material Fee	\$20.00
Visual Arts: Material Fee	\$25.00
Visual Arts: Material Fee	\$30.00

CITY OF BURNABY**BYLAW NO. XXXXX**

A BYLAW respecting recreation and culture facility reservations and admissions

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY PARKS, RECREATION AND CULTURE FEES BYLAW 2023**.
2. Burnaby Parks, Recreation and Culture Commission may charge for use of, or admission to, sports and recreation facilities the fees specified in Schedule “A”, effective 01 September 2023 with the exception of:

Schedule A Section	Effective Date
I. Summer Fun Pass	29 May 2023
XX. Recreation Credit Program	30 June 2023
XXI. Complimentary Passes	Upon adoption of this bylaw
XXII. Fee Waivers	Upon adoption of this bylaw
XX. Courtesy Passes & Promotions	Upon adoption of this bylaw

3. Where applicable, Goods and Services Tax (GST) and/or Provincial Sales Tax (PST) will be added to the fees specified in Schedule “A”.
4. The following sections of Schedule “A” of Burnaby Parks, Recreation and Culture Fees Bylaw 2022 are repealed effective as follows :

Schedule A Section	Repeal Effective Date
XX. Recreation Credit Program	30 June 2023
XXIII. Complimentary Passes	Upon adoption of this bylaw
XXIV. Fee Waivers	Upon adoption of this bylaw
XXV. Courtesy Passes & Promotions	Upon adoption of this bylaw

5. Burnaby Parks, Recreation and Culture Fees Bylaw 2022 is repealed in its entirety effective 01 September 2023.

Read first time this day of 2023

Read a second time this day of 2023

Read a third time this day of 2023

Reconsidered and adopted day of 2023

MAYOR

CLERK

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I. ADMISSIONS & PASSES

Admission/Pass Age Categories:

Tot	0-4 years
Child	5-14 years
Youth	15-25 years
Adult	26-64 years
Senior	65 years and up

a) Be Active Pass

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight Room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball, *Skate Rental included).

	Tot	Child	Youth / Senior	Adult
Day pass	No charge	\$3.30	\$4.97	\$6.62
10 visit pass	No charge	\$29.70	\$44.70	\$59.60
1 month pass	No charge	\$29.70	\$44.70	\$59.60
Annual pass	No charge	\$267.30	\$402.30	\$536.40
Annual pass (monthly payment option)**	No charge	\$22.28	\$33.53	\$44.70
Super Pass (monthly) **	No charge	\$22.28	\$33.53	\$44.70
Grade 5 Be Active (Burnaby Residents)	No Charge			

** Annual pass monthly payment option will be available with the implementation of the new software. The Super Pass will be available as a bridge between 2023 September 01 and the implementation of the new software.

b) Be Active Pass City Employee

Day pass	\$3.95
10 visit pass	\$35.50
1 month pass	\$35.50
Annual pass	\$321.85
Annual pass (monthly payment option)**	\$26.82
Super Pass (monthly)**	\$26.82

c) Summer Fun Pass (Effective 29 May 2023)

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Toonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball *skate rental included). Age limits may apply to some activities.

Valid June 30 to September 05 Burnaby Residents 5-18 years	\$20.00
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d) Indoor/Outdoor Pool & Arena Admissions

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight Room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball *Skate Rentals Included). Age limits may apply to some activities.

Loonie Swim	\$.95/person
Toonie Skate (includes skate and helmet rental)	\$1.90/person
Free Swim / Free Skate	No charge
Family Swim / Family Skate 1 visit pass	\$3.30/person
Family Swim/ Family Skate 10 visit pass	\$29.70

e) Burnaby Village Museum

Museum Membership (includes unlimited carousel rides, guided tours and special events).	All Ages	\$44.15
Carousel Admission Rates (All ages)	Single Ride	\$2.52
	Bakers Dozen (13 rides)	\$30.24
Single Admission and Group Rates	All Ages	No charge

II. ARENA SERVICE FEE

School Board Skate & Helmet (per 30 student skate rentals)	\$63.10
Skate Rental	\$3.30
Skate Rental (10 rental pass)	\$29.70
Skate Sharpening	\$6.25
Sledge Rental	No charge
Helmets/pads (Single)	No charge

III. INDOOR TENNIS

1 hour court reservation – limit 2 prime and 2 non-prime time reservations per week	
Prime time (all ages)	\$25.76
Adult Non-prime time	\$23.14
Youth/Senior Non-prime time	\$17.38

IV. MISCELLANEOUS FEES**a) Shower, Towel & Racquet Fee**

Shower Fee	\$0.95
Towel Fee	\$1.90
Racquets and Table Tennis Paddles	\$1.90

b) External Therapist and External Personal Trainer Fee

Therapist/Trainer (includes client)	\$19.90
-------------------------------------	---------

c) Childminding

0-5 years, 2 hours maximum per day

Hourly rate	\$5.10
Each additional sibling 50% of childminding rate	\$2.55
Visit Pass (40 x 15 minutes)	\$45.90

d) Seniors Membership

55+ Single Centre	\$20.30
55+ Multicentre	\$50.75
Seniors Lifetime Card (90 years and Burnaby resident)	\$0.00

V. SCHOOL PROGRAMS**a) Burnaby Village Museum**

Half-Day Program/Self-Guided Visit (per student)	\$8.50
Half-Day Discounted Program (per student)	\$5.50
Add on Program (per student)	\$4.00
Virtual/Outreach program (per class)	\$125.00

b) Burnaby Art Gallery

Outreach school programs (online, all zones – 1.5 hrs.) Base fee	\$120.00
Outreach school programs (in person only – 1.5 hrs.) Base fee Zone A	\$120.00
Base fee Zone B	\$125.00
Base fee Zone C	\$130.00
Gallery tour no studio (30 minutes – 1 hour)	\$50.00
Gallery tour Art and Me (Preschool – K 1.5 hrs.)	\$90.00

Gallery tour with studio	
Grades K - 2 (1.5 hrs.)	\$100.00
Grades 2 - 12 (2 hrs.)	\$115.00
BAG in a Box	\$35.00
Adult Professional Development/Online (per person)	\$7.00
Additional Program Fees:	
Deposit	\$60.00
Travel Zone B add-on	\$10.00
Travel Zone C add-on	\$15.00

c) **Outdoor – Canoe Lessons**

Per hour (instructor costs not included)	\$6.82
--	--------

VI. **GENERAL FACILITY RESERVATIONS**

(Minimum rental times may apply)

a) **Room Reservations**

As per Appendix A	Small Rooms	\$30.00/hr
	Medium Rooms	\$47.64/hr
	Large Rooms	\$91.59/hr
	Premium Rooms	\$137.65/hr
	Shadbolt Centre Atrium	\$106.11/hr

b) **Gymnasium Reservations**

(Reservations for activities, including standards, nets and exclusive use of the gymnasium(s))

Bonsor Recreation Complex Cameron Recreation Complex Christine Sinclair Community Centre Edmonds Community Centre	Single Gym (equivalent to one full basketball court)	\$115.00/hr
--	--	-------------

VII. **COMMUNITY FACILITY RESERVATIONS**

I. **Room Reservations**

(All reservations for regular, intermittent activities and special events. All reservations for any Burnaby based political group meeting).

As per Appendix A	Small Rooms	\$13.50/hr
	Medium Rooms	\$21.59/hr
	Large Rooms	\$41.22/hr
	Premium Rooms	\$61.94/hr
	Shadbolt Centre Atrium	\$68.97/hr
	Bonsor Judo Room	\$6.20/hr

II. Ad Hoc Meetings

Community group/association criteria:

- a) Group must utilize City of Burnaby facilities on a regular and ongoing basis.
- b) May have meeting to review regular group business ONE time per month.
- c) One room only, 4 hours maximum.
- d) Ad hoc meetings will be accepted, only if space is permitted, 3 – 5 days in advance.
- e) Meeting to take place in designated room at the following locations:

Alan Emmott - Room #2 Bill Copeland Arena – Conference Room Bonsor Recreation Complex – Conference Room Burnaby Lake Arena – Meeting Room & Club Room Burnaby Lake Sports Complex West – Meeting Room #2 BVM – Discovery Room Cameron Recreation Complex – Juniper Room Charles Rummel Centre – Committee Room Christine Sinclair Community Centre – Multi-purpose 1 Edmonds Community Centre – Meeting Room #3 Kensington Complex – Community Room Wesburn Centre – Committee Room Willingdon Community Centre – Community Room	No Charge
--	-----------

III. Youth Activities

Activities exclusively for youth	No Charge
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IV. Gymnasiums

(Single gym based on equivalent of one full basketball court)

Activities exclusively for youth	No Charge
Activities for Adult/mixed ages – Bonsor, Cameron, Christine Sinclair & Edmonds	74.75/hr

V. Fund Raising

Limit of 1 reservation per group, per year for the purpose of raising funds to support the community group's activities.

Fund raising	Rate is 55% if general reservation rates
--------------	--

VI. Miscellaneous Reservations

City public meetings City employee retirements (Mon. - Fri., non-prime time, when no janitor is required) City elections Public Services meetings	No Charge
--	-----------

VII. School Gymnasiums

Community

Registered societies, not-for-profit community groups or informal community groups with a membership of more than 60% Burnaby residents or employees/employers of a Burnaby based company.

Activities for Adult/mixed ages	Elementary School	\$36.32/hr
	<u>Secondary School:</u> Alpha Cariboo Hill Marlborough (w) Burnaby North (small)	\$45.51/hr
	<u>Secondary School:</u> Burnaby Mountain Burnaby North (large)	\$54.05/hr
Activities exclusively for Youth	Elementary & Secondary School Gyms	No Charge
Activities for Youth, Adult/mixed ages (less than 60% Burnaby residents)	Elementary School gym	\$78.84/hr
	Secondary School gym	\$144.96/hr

VIII. OUTDOOR FACILITY RESERVATIONS

(All field sports)

a) General Reservations

Not-for-profit community groups or informal community groups with a membership of less than 60% Burnaby residents.

Prime-Time: Weekdays 6pm – close; Weekends & Holidays All Day

Non-Prime-Time: Weekdays before 6pm

“A” – Artificial Turf	Youth	Prime-Time	\$60.78/hr
		Non-Prime-Time	\$51.97/hr
	Adult	Prime-Time	\$88.47/hr
		Non-Prime-Time	\$70.78/hr
“B” – Grass Field			\$28.27/hr
“C” – All-Weather fields with lights			\$20.94/hr
“D” – Grass or All-Weather fields, practice fields & lacrosse boxes			\$14.02/hr

b) Community Reservations

Not-for-profit community groups or informal community groups with a membership of less than 60% or more Burnaby residents or employees/employers of a Burnaby based company.

Prime-Time: Weekdays 6pm - close; Weekends & Holidays All Day

Non-Prime-Time: Weekdays before 6pm

Adult		
“A” – Artificial Turf	Prime Time	\$47.12/hr
	Non-Prime Time	\$33.76/hr

	Ultra Non-Prime Time	\$25.32/hr
"B" – Grass Field		\$15.58/hr
"C" – All-Weather fields with lights		\$11.80/hr
"D" – Grass or All-Weather fields, Practice fields & Lacrosse boxes		\$6.93/hr

Youth		
Standard Use	Artificial Turf	\$23.34/hr
	Grass Field	No Charge
	All-Weather Field	No Charge
Tournament – Per Field/Diamond	Grass Field (8 hours)	\$54.50/field
	Additional hour 50% of Grass Field	\$8.93/field

c) General Sport Development Camps

Grass	\$25.60/hr
Artificial Turf	\$55.53/hr
All-Weather	\$16.60/hr

d) Beer Gardens

Per day per site	\$227.97/day
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e) Food Concessions

		5 hrs. or less	More than 5 hrs.
Burnaby Lake Sports Complex West	1 Field Reservation	\$149.50	\$224.25
	2 Field Reservation	\$224.25	\$299.00
	3 Field Reservation	\$299.00	\$448.50
Other Sports Fields		15% of Gross Sales	
Utility Recovery Fee (Concessions in Fieldhouses)		\$15.40/month	

f) Storage

Equipment storage rental fee (monthly) (Burnaby Lake Sports Complex West and Swangard)	\$40.08/hr
Boat Storage (1,788 square feet) (Rowing Pavilion – Burnaby Lake)	\$2.23/square feet

g) Outdoor Tennis Courts – per court – tournament only

Per Court	\$8.75/hr
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h) Outdoor Pickleball – per court – tournament only

Per Court	\$6.20/hr
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i) Outdoor Group Fitness Activities

Various Locations	\$23.37/hr
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j) **Archery Range Fee**

Fee per member	\$14.00
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k) **Model Plane Flyer Fee**

Fee per member	\$27.97
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IX. FILMING & PHOTOGRAPHY FEES

a) **Filming Application Fees**

Filming Application	\$231.75
Student Filming Application	\$50.00

b) **Parking Lots/Street Use**

Small (up to 99 spots)	\$348.94
Large (100 spots and over)	\$569.37
Coordinated Street Use	\$206.00

c) **Commercials/Professional Photography**

Simple (one day) – Minimum staff time, no vans on site, limited props, etc.	\$181.30
Complex (per day, per location) Equipment, props, van on site, supervision	\$319.97
Student filming (film students)	\$0.00

d) Movie/TV Series Filming

(Minimum fee per location per day, additional charges may be applicable to some spaces)

	Filming Day	Non-Filming Day
Outdoor Parks	\$923.52/hr	\$366.93/hr
Burnaby Village Museum Single Build (House or Carousel) Exterior of Building or Meadow	\$1000.00	\$600.00
Burnaby Village Museum Street or Exterior (Multiple buildings)	\$2000.00	\$1250.00
Burnaby Village Museum – Entire Village	\$3000.00	\$2000.00
Shadbolt Centre for the Arts (East Plaza, South Plaza, Meadow West 1 & 2, West Lawn, South Lawn, or Century Gardens)	\$923.52	\$366.93
Deer Lake Concert Bowl	\$2200.00	\$600.00
Shadbolt James Cowan Theatre	\$396.97	\$396.97
Shadbolt Studio Theatre	\$240.15	\$240.15
Shadbolt Atrium	\$275.26	\$275.26
Civic Square	\$167.58	\$167.58
Student Filming	\$0.00	\$0.00

e) Additional Charges

Rescheduling/Cancellations	\$250.00
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X. PICNIC RESERVATIONS

	Up to 100 people	Over 100 people
Confederation Park, Deer Lake South/West Lawns	\$123.46	\$247.84
Fraser Foreshore, Barnet Marine Park, Central Park	\$112.71	\$226.30
BVM Carousel Patio (max 7 hours)	\$323.50	N/A
BVM Carousel Meadow (100 – 500 people, max 7 hours)		\$793.39
BVM Carousel Meadow (500 – 1000 people, max 7 hours)		\$1319.92

XI. SWANGARD STADIUM**a) General – Events**

Base Fee (1.5 times b) Community) (maximum 7 hour rental)	Up to 1,999 people	\$1116.04
	2,000 - 3,999 people	\$3069.07
	4,000 people and over	\$4464.09
Additional Hours		\$159.44/hr

b) Community – Events

Base Fee (maximum 7 hour rental)	Up to 1,999 people	\$744.02
	2,000 - 3,999 people	\$2046.04
	4,000 people and over	\$2976.06
Additional hours		\$106.29/hr

c) School Track Meets

Base Fee (min. 4 hours/max. 7 hours rental)	\$744.02
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d) Track and Field Group Practices

Group Fee per Season	
Adult or Mixed Ages	\$1009.33
Youth (Under 19)	\$643.26

e) Miscellaneous

Lights		\$79.11/hr
Hospitality Room	General	\$88.17/hr
	Community	\$62.32/hr
Marquee tents (per tent)		\$392.85

XII. BURNABY CENTRAL SECONDARY SCHOOL TRACK**a) School Track Meets**

Base fee, (min. 4 hour/max. 7 hours rental, 75% of c) school track meets	\$558.02
Additional hours	\$79.72/hr

b) Track Group Practices

Group fee per Season	
Adult or Mixed Ages (19 years and over, 75% of d) Track and Field Group Practice	\$757.00
Youth (under 19 years, 75% of d) Track and Field Group Practice	\$482.45

XIII. OUTDOOR SPECIAL EVENTS**a) Events**

(Walkathons, runs, weddings, church services, etc.)

Note that Civic Square and Edmonds Community Centre there is a 4 hour max.	
Level 1 Staff approval only, site visits or consultation meetings not required. Maximum 100 people, maximum 3 hours, including set-up and take-down.	\$71.06/event
Level 2 Staff approval only, site visits or consultation meetings may be required. Maximum 8 hours, including set-up and take-down.	\$213.00/event
Level 3 Commission and/or Council approval may be required may be required. Site meetings and/or consultation meetings required. Maximum one day.	\$569.99/event

b) Event Participation Fee

Fee for table/station at City events (per day)	Attendance Under 5000	Attendance Over 5000
Registered Not-for-profit Organization	No Charge	No Charge
Artisan and Creator	\$8.25/hr	\$16.50/hr
Commercial Vendors	\$15.00/hr	\$30.00/hr

XIV. RACQUET AREA RESERVATIONS**a) Racquetball/Squash**

School Board use (Burnaby) 45 minute reservation	\$6.16
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b) Wallyball

Prime-time Court Reservation, 45 minute reservation	\$21.39
School Board use (Burnaby)	\$11.88

XV. AQUATICS RESERVATIONS**a) Indoor Pool Reservations**

(Cost per hour)

Non-Programmed Time		
General per lane (plus staff costs)		\$33.55
For full pool, multiply by 6	\$33.55 x 6	= \$201.30
Community per lane (plus staff costs)		\$14.11
For full pool, multiply by 6	\$14.11 x 6	= \$84.66

b) Outdoor Pool Reservations

(Per Hour Cost)

Central Park Pool		
General (plus staff costs)		\$134.34
Community (practices/preseason, includes 1 lifeguard)		\$80.52
Swim meets (plus staff costs)		
Kensington/MacPherson/Robert Burnaby		
General (plus staff costs)		\$100.84
Community (practices/preseason, includes 1 lifeguard)		\$69.55
Swim meets (plus staff costs)		
All Pools		
General Lane Reservation (per lane)		\$33.55
Community Lane Reservation (per lane)		\$14.11
Community Youth Aquatic Reservations/Competitions (plus staff cost) Community Groups with membership of 60% or more Burnaby residents or employees/ employers of Burnaby based company.		
Central Park		
Community Youth Aquatic Reservation		\$60.38
Robert Burnaby, Kensington, McPherson		
Community Youth Aquatic Reservation		\$52.16

XVI. ARENAS RESERVATIONS**a) Ice Reservations (All Arenas)**

Prime-time: Monday to Friday, 6-11pm, Saturday and Sunday 8am-11pm

Non-prime-time: Monday to Friday 3-6pm, Monday to Sunday 11pm-8am

Non-prime-time, off hours: Monday to Friday 8am-3pm

Kensington, Burnaby Lake, and Rosemary Brown Arenas		
(Per hour cost, all meeting rooms and use of lobby(ies) are included during tournament bookings)		
General	Prime-time	\$323.62
	Non-prime-time	\$185.35
	Non-prime-time	\$132.88
Community (not-for-profit sports organizations)	Prime-time	\$113.87
	Non-prime-time	\$74.37
Burnaby Schools/Community Youth Groups	Weekdays (9am-3pm)	\$56.08
Burnaby Women's Hockey		\$221.42
Bill Copeland Sports Centre		
(Per hour cost)		
General	Prime-time	\$343.32
	Non-prime-time	\$185.35
	Non-prime-time	\$132.88
Community (not-for-profit sports organizations)	Prime-time	\$130.29
	Non-prime-time	\$86.26
Burnaby Schools/Community Youth Groups	Weekdays (9am-3pm)	\$56.08
Burnaby Women's Hockey		\$221.42

b) Special Events (Ice In or Out)

(All meeting rooms and use of lobby(ies) are included during events)

Burnaby Lake, Kensington, Rosemary Brown Arenas		
	General	Community
Per day (10 hours)	\$1681.00	\$1035.74
Per hour	\$244.36/hr	\$131.90/hr
Set-up/Take-down	\$116.94/hr	\$70.67/hr
Bill Copeland Sports Centre		
Per day (10 hours)	\$2655.69	\$1434.081
Per hour	\$278.73/hr	\$150.95/hr
Set-up/Take-down	\$177.63/hr	\$95.92/hr

c) Summer Floor Reservations

Prime-time: Monday to Friday 6-10:30pm, Saturday and Sunday 8am-10:30pm

Non-prime-time: Monday to Friday 8am-6pm, Monday to Sunday 10:30pm-12:30am

Burnaby Lake, Kensington, Rosemary Brown Arenas (per hour costs)		
	Prime-Time	Non-Prime-Time
Dry Floor Activities		
Burnaby School use (weekdays 9am-3pm)	\$33.19	\$33.19
Youth (Community)	\$44.90	\$36.34
Adult	\$102.59	\$77.70
Burnaby Lacrosse		
Junior "A"	\$68.37	\$68.37
Bill Copeland Sports Centre (per hour costs)		
	Prime-Time	Non-Prime-Time
Dry Floor Activities		
Burnaby School use	\$33.19	\$33.19
Youth (Community)	\$53.21	\$44.14
Adult	\$106.32	\$83.11
Burnaby Lacrosse		
Junior "A"	\$78.99	\$78.99

XVII. FOOD SERVICES

Prices for food products and services are established according to industry practice and market acceptance. When City of Burnaby is hired to provide catering services for an event, the rental charge will not apply. For Fridays, Saturday, and Sundays, the minimum rental block is 8 hours for the Burnaby Lake Pavilion.

a) Reservations

General Socials	
Alan Emmott Centre Banquet Room	\$127.09/hr
Burnaby Lake Pavilion	\$173.38/hr
Barnet Beach Activity Room	\$100.23/hr

General Meetings	
Alan Emmott Centre Banquet Room	\$91.59/hr
Burnaby Lake Pavilion	\$146.08/hr
Barnet Beach Activity Room/Alan Emmott Meeting Room 2	\$45.77/hr

XVIII. CULTURAL FACILITY RESERVATIONS

a) General – Shadbolt Centre Theatres

Performances and recitals		
	James Cowan	Studio Theatre
Theatres	\$1042.92/day	\$731.86/day
Weekly rental (Sunday – Saturday)	75% of regular rate	
Theatre Facility Fee Per Seat	\$3.15/per seat	
Ancillary Revenues (i.e. sale of merchandise, foods, beverage by rental group or organization)	15% of Gross	

b) Community – Shadbolt Centre Theatres

Performances and recitals		
	James Cowan	Studio Theatre
Theatres	\$677.90/day	\$475.71/day
Weekly rental (Sunday – Saturday)	75% of regular rate	
Theatre Facility Fee Per Seat	\$3.15/per seat	
Ancillary Revenues (i.e. sale of merchandise, foods, beverage by rental group or organization)	No Charge	

c) General – Cultural Site Reservation

Shadbolt Centre Outdoor Concert Bowl	\$6000, base plus 8-15% of gross ticket sales plus \$1.00 - \$3.00/seat
Shadbolt Concert Bowl (set-up and strike days)	\$1500.00 - \$3000.00
Burnaby Village Museum Church	
Wedding / Memorial Service / Baptism	\$497.35
Intimate Outdoor Wedding (up to 16 people)	\$199.95
Wedding photos during non-public hours	\$132.72/hr
Burnaby Village Museum Carousel Pavilion (4 hour reservation – up to 263 people)	
With rides	\$1188.95
Additional hours	\$236.56/hr
Burnaby Village Museum Entire Site (7 hour max.)	
Up to 500 people	\$3253.85
501 – 1000 people	\$4192.46
1001 – 1500 people	\$5115.83
1501 – 2000 people	\$6101.90

d) Shadbolt Kiln Reservations (per firing)

Test Kiln	\$17.82
Electric 6.5 cu. ft. bisque	\$72.39
Electric 10 cu ft. bisque	\$75.27
Electric 6.5 cu. ft. glaze to cone 6	\$85.34
Electric 10 cu. ft. glaze to cone 6	\$89.93
Electric 6.5 cu. ft. cone 9	\$104.70
Electric 10 cu. ft. cone 10	\$108.49
Raku (first three hours)	\$271.12
Raku (additional hours after three)	\$53.61
Sawdust Kiln	\$81.40
Top Hat Gas Kiln	\$166.89
Blaauw Gas Kiln	\$378.41
Soda – glazing included	\$1406.03
Soda – glazing not included	\$1080.95
Wood – base price	\$3098.47
Wood – glazing included	\$3702.19

XIX. PROGRAM FEES

Program fees are based upon instructional staff costs, supply costs, plus a percentage of recovery of facility costs. Programs are cancelled if attendance is insufficient to rec over the costs of the program. The variety of programs offered depends upon public demand and requests for services.

XX. RECREATION CREDIT PROGRAM (Effective 2023 June 30)

Recreation credit for Burnaby residents in financial need as determined by a recognized outside agency.

Credit per person, per year	\$250.00
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XXI. COMPLIMENTARY PASSES

Issued to Freeman, current Mayor and Councilors and Parks, Recreation and Culture Commissioners. Passes provide access to arenas, pools, golf courses, indoor courts, weight rooms and the Burnaby Village Museum up to a maximum of \$1500, per person, per calendar year.

XXII. FEE WAIVERS

Fee waivers are occasionally granted for special events such as the Burnaby Charity Golf Classic, Jack Crosby Novice All-Star Tournament, etc.

Annual maximum value of use	\$75,000
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XXIII. COURTESY PASSES/PROMOTIONS**a) Courtesy Passes**

Used for promotional activities, public relations initiatives, or to reimburse for disruption in services. (Note: Does not include golf services and Burnaby Village Museum)

Annual maximum value per calendar year	\$40,000
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b) Burnaby Village Museum Promotional Coupons

New Marketing initiatives for museum, i.e. used to promote the attraction

Annual maximum value per calendar year	\$15,000
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c) Burnaby Village Museum Courtesy Passes

Used for promotional activities, public relations initiatives or to reimburse for disruption in service.

Annual maximum value per calendar year	\$10,000
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XXIV. EXTRA FEES

Fees per day unless otherwise noted

Projector – Intermediate	\$65.00
Projector / AV systems – premium	\$125.00
Flip Chart	\$10.00
Whiteboard with markers	\$10.00
TV (portable)	\$25.00
TV (wall mounted)	\$25.00
Portable Bar	\$32.00
Coffee Urn / Hot Water Dispenser	\$10.00
Linen Tablecloths	\$10.00 each
Grand Piano (1 st day)	\$100.00
Grand Piano (each additional day)	\$50.00
Piano Tuning	\$175.00
Upright Piano (1 st day)	\$40.00
Upright Piano (each additional day)	\$20.00
Portable Stage / Pipe and Drape (per section)	\$10.00 each
Lost/Stolen Key	\$50.00
Extra Power Fee (Shadbolt Site only)	\$300.00
NBA Portable Basketball Hoops (CCSC)	\$50.00
Boxing Equipment (CCSC)	\$100.00
Specialized Fitness Equipment	\$100.00

Appendix A – Room Size Categories

Small Rooms

Bill Copeland	Activity Room, Conference Room, Lakeview Room
Bonsor	Conference Room
Bonsor 55+	Meeting Room, Multi-purpose Room 3
BLA	Meeting Room
BLW	Meeting Room 1 & 2
Cameron	Arbutus Lounge, Cedar Room, Juniper Room, Willow Room, Hemlock Room, Spruce Room, Maple Room
Charles Rummel	Committee Room
Christine Sinclair	Conference Room 1
Confederation	Meeting Room, Civil Defense Building Room, Program Room 1, Program Room 2
Edmonds	Childminding Room, Meeting/Music Room 1 & 2, Multi-purpose Room 3, Youth Lounge
Kensington	Community Room
Rosemary Brown Arena	Meeting Room
Shadbolt	Studio 104, 105, 203, 204, 205, 206, 207, 209, 210, Terrace
Wesburn	Committee Room
Willingdon	Community Room, Multi-purpose Room 2

Medium Rooms & Small Halls

Alan Emmott	Meeting Room 2
BAG	Outdoor Verandah only (no lawn)
Barnet Beach	Activity Room
Bonsor	Arts Room, Multi-purpose Room 1, 2, 4 & 5 combined, SBMC Room
Bonsor 55+	Multipurpose Room 1 & 2
Cameron	Hemlock & Spruce rooms combined
Christine Sinclair	Multi-purpose Room 1, Multi-purpose Room 2, Cardio Functional Training Room, Boxing Studio, Conference Room
Confederation	Program Room 3
Edmonds	Multi-purpose Room 1 & 4
Eileen Dailly Pool	Multi-purpose Room
Rosemary Brown Arena	Multi-purpose Room
Shadbolt	Studio 106 & 211
Charles Rummel	Main Hall
Wesburn	Main Hall
Willingdon	Main Hall

Appendix A – Room Size Categories

Large Rooms

Alan Emmott	Banquet Hall
Bonsor	Active Studio, Fitness Dance Studio, Multi-purpose Room 1 & 2 combined
Bonsor 55+	Multi-purpose Room 1 & 2 combined
BVM	Carousel Activity Room, Discovery Room
Cameron	Evergreen Room
Christine Sinclair	Active Studio, Fitness Studio
Confederation	Activity Room 1, Activity Room 2
Edmonds	Arts Room, Multi-purpose Room 2
Shadbolt	Studio 101, 102 & 200

Premium Rooms

Bonsor	Banquet Hall
BAG	Fireside Room, Outdoor Verandah and Lawn (combined)
Confederation	Activity Room
Edmonds	Active Studio
Pavilion	Banquet Hall
Shadbolt	Studio 103 & 201 (professional dance only)

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022.00 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Preschool (Early Years) (See Appendix A for list of programs)	One	Parent & Tot Programs (Adult Participation)	Service Hour/Drop-In	5.52	3.3%	5.70		Inflation & rounding
		Each additional sibling (50% off fee)	Service Hour/Drop-In	2.76	3.3%	2.85		Inflation & rounding
	Two	Sports & Core Programs	Service Hour/Drop-In	6.90	5.0%	7.25		Year 3 of a 3 year plan @ 5%
	Three	Specialty Programs	Service Hour/Drop-In	8.67	2.7%	8.90		Inflation
Low Cost Programs	Four	Outdoor Preschool Programs	Service Hour	9.35	3.0%	9.63		Inflation
		Low Cost Programs/"Try It" fee	Flat Rate - per visit	1.00-2.00	0.0%	1.00-2.00		No charge
		Event Fee	Flat Rate - per visit			2.00-5.00		New
Child/Youth Sports	One	Weight Training, Yoga, Martial Arts	Service Hour	6.70	3.0%	6.90		Inflation
	Two	Gymnastics	Service Hour	7.70	3.0%	7.93		Inflation
	Three	Badminton, Volleyball	Service Hour	8.65	3.0%	8.91		Inflation
	Four	Table Tennis	Service Hour	11.10	3.0%	11.43		Inflation
	Five	Tennis, Squash Lessons (min. 3 participants)	Service Hour	12.95	3.0%	13.34		Inflation
	Six	Registered Sports	Service Hour	5.90	7.0%	6.31		Year 3 of a 3 year plan @ 7%

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Children/Youth Social (See Appendix B for list of programs)	One	General Programs	Service Hour	3.10	7.0%	3.32		Year 3 of a 3 year plan @ 7%
	Two	Science, Cooking, Babysitting Programs	Service Hour	7.00	7.0%	7.49		Year 3 of a 3 year plan @ 7%
	Three	Specialized Programs (Holiday Programs)	Service Hour	9.60	3.0%	9.89		Inflation
	Four	Birthday Parties - 2 hrs	Per Child	14.80				Delete Move to Bylaw as will be booked under contracts.
Child/Youth Camps	One	Day Camps - Basic	Service Hour	5.10	3.0%	5.25		Inflation
	Two	Day Camps - Specialized (includes Out Trips)	Service Hour	6.10	3.0%	6.28		Inflation
	Three	Day Camps - Specialized (Outdoor Skills)	Service Hour	7.15	3.0%	7.36		Inflation
	Four	Before/After Camp Services	Service Hour	3.55	3.0%	3.66		Inflation

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Adult Sports		Tennis Court Reservation Card (Cameron only)		No Charge	0.0%	No charge		No change
	One	Soccer, Pickleball	Service Hour	6.15	3.0%	6.33		Inflation
	Two	Martial Arts, Gymnastics	Service Hour	7.35	3.0%	7.57		Inflation
	Three	Tennis Lessons	Service Hour	14.85	3.0%	15.30		Inflation
	Four	Badminton, Volleyball	Service Hour	13.05	3.0%	13.44		Inflation
	Five	Squash (min. 3 participants)	Service Hour	18.50	3.0%	19.06		Inflation

Those aged 65 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments	
Fitness	One	Fitness Challenge	Service Hour	4.25	3.0%	4.38		Inflation	
	Two	Osteofit / Get Up & Go / Fitness for Parkinsons / Adapted Yoga	Service Hour	5.75	3.0%	5.92		Inflation	
	Three	Fitness	Service Hour	7.00	3.0%	7.21		Inflation	
	Four	Specialty (i.e. Nia, Hoop Dance, TRX, Barre, Pound), Yoga	Service Hour	8.90	3.0%	9.17		Inflation	
	Five	Pilates	Service Hour	12.70	3.0%	13.08		Inflation	
	Six	Adult Weight-Training, Boxing, Yoga-Pilates	Service Hour	9.20	3.0%	9.48		Inflation	
	Seven	Private Personal Training (1 individual)							
		*1 session	1 Hour Session		55.95	3.0%	57.65		Inflation & formula
		*3 sessions	1 Hour Session		159.45	3.0%	164.30		Inflation & formula
		*5 sessions	1 Hour Session		251.80	3.0%	259.45		Inflation & formula
		*10 sessions	1 Hour Session		475.60	3.0%	490.00		Inflation & formula
	Eight	Fitness Assessments	1 Hour Session				70.00		New
		Semi-Private Personal Training (2 individuals) - Price per person							
		*3 sessions	1 Hour Session		131.95	3.0%	135.90		Inflation & formula
		*5 sessions	1 Hour Session		175.95	3.0%	181.25		Inflation & formula
		*10 sessions	1 Hour Session		329.90	3.0%	339.80		Inflation & formula
	Nine	Small Group Training (3-6 individuals) - Price per person							
*5 sessions		1 Hour Session		131.95	3.0%	135.95		Inflation & formula	
*10 sessions		1 Hour Session		230.95	3.0%	237.90		Inflation & formula	

Those aged 65 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Seniors (55 yrs & up with membership)	One	Drawing/Painting / Dance	Service Hour	5.00	3.0%	5.15		Inflation
	Two	Martial Arts & General Programs	Service Hour	4.10	3.0%	4.22		Inflation
	Three	Language Programs	Service Hour	4.70	3.0%	4.84		Inflation
Workshops								New -based on cost recovery
Adapted Programs	One	Social Programs	Service Hour	2.45	3.0%	2.52		Inflation
	Two	Specialized Programs, Camps	Service Hour	4.95	3.0%	5.10		Inflation
	Three	Music Explorations	Service Hour	7.90	10.0%	8.69		Year 3 of a 3 year plan @ 10%
Private/Semi-Private Sport Lessons (Aquatics, Arenas, Racquet Sports)	One	Private Lessons	Service Hour	63.80	3.0%	65.71		Inflation
	Two	Semi-Private Lessons (2 or more individuals) Price Per Person	Service Hour	38.30	3.0%	39.45		Inflation

Those aged 60 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments	
Indoor/Outdoor Market		Parking Spot	Per Day	14.90	2.7%	15.30		Inflation & rounding	
		Table Fee	Per Day	\$6.90	2.9%	7.10		Inflation & rounding	
Outdoor Programs	One	School Canoe Lessons	Service Hour	6.20	10.0%	6.82		Delete and move to Bylaw Year 3 of 3 year plan @10%	
	Two	*Canoeing	Service Hour	13.40	3.0%	13.80			Inflation
		*Canoeing Youth	Service Hour	10.05	3.0%	10.35			Inflation
	Three	*Canoeing - Semi Private Lessons (per person rate)	Service Hour	26.80	3.0%	27.60			Inflation
	Four	*Kayak / Paddleboarding Instruction - With Pool	Service Hour	25.60	3.0%	26.37			Inflation
	Five	*Kayaking / Paddleboarding	Service Hour	21.85	3.0%	22.51			Inflation
		*Kayaking / Paddleboarding Youth	Service Hour	16.40	3.0%	16.89			Inflation
	Six	*Kayaking / Paddleboarding - Private Lessons	Service Hour	51.20	3.0%	52.74			Inflation
Seven	General Outdoor - Hiking/Snowshoeing/Biking No transportation or equipment provided plus destination fee as applicable	Service Hour	6.55	3.0%	6.75		Inflation		
		Service Hour	8.55	3.0%	8.81		Inflation		

Those aged 60 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

* = Formula Based

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments	
Aquatics (Swim Programs) (see Appendix C)	One	Parent & Tot and-Preschool (Adult Participation) *plus \$3 exam/admin fee per course	Service Hour	15.45	0.0%	15.45		No change	
	Two	Swimmer 1-6, Aqua Adults *plus \$3 exam/admin fee per course	Service Hour	11.20	0.0%	11.20		No change	
	Three	Swimmer 7, 8 & 9 *plus \$3 exam/admin fee per course	Service Hour	9.20	0.0%	9.20		No change	
	Four	Higher Awards *plus varying exam/admin fees per course	Service Hour	7.50	0.0%	7.50		No change	
	Seven	Adapted Lessons	Service Hour	9.20	0.0%	9.20		No change	
	Eight	\$5 Swim Lessons	Per Lesson Set	5.00	0.0%	5.00		No change	
	Arenas (Skating Programs)	One	Preschool/Child/Youth Skating, Intro to Hockey	Service Hour	14.85	3.0%	15.30		Inflation
		Two	Intro to Figure Skating, Power Skating, Adult Skating Adapted Lessons	Service Hour	14.35	3.0%	14.78		Inflation

* exam/admin fee based on Lifesaving Society fees

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Those aged 65 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

2023 PROGRAM & SERVICE FEES

CATEGORY	LEVEL	DESCRIPTION	Fee Type	2022 Service Hr	% Increase	2023 Service Hr	2023 GST Incl.	Comments
Fine Arts	All ages	Theatre, Visual, Ceramic, Music, Dance Arts, Literary Arts	Service Hour	8.15	5.0%	8.56		Market
		Music Arts/Speech Arts - Private	Service Hour	54.05	0.0%	54.05		Above median
		*Music Arts/Speech Arts - Semi Private	Service Hour	27.00	0.0%	27.00		Above median
		Music Arts/Speech Arts (Small group - 3 - 5 students)	Service Hour	15.30	5.0%	16.07		Market
		Music Studio Practice - Individual use (current registrant fee)	Service Hour			10.50		New
		Fine Arts Camps	Service Hour	9.00	5.0%	9.45		Market
		BVM Heritage Camps	Service Hour			8.00		New
		BVM Heritage Programs - Blacksmithing	Service Hour			18.00		New
		Media Arts, Fine Arts Specialty Programs	Service Hour	15.00	5.0%	15.75		Market
	Adult	Pottery Open Workshop & Visual Arts Open Studio	Service Hour	3.81	10.0%	4.19		Market
		Pottery Open Workshop (current registrant fee)	Service Hour	3.05	10.0%	3.36		Market
		Dance Arts Program Drop in	Drop in/hr	9.05				Delete
		Visual Arts Unstaffed Open Studio	Service Hour	2.47	5.0%	2.59		Market
		Visual Arts Unstaffed Open Studio (current registrant fee)	Service Hour			2.08		New
	Program Additional Fees	Model/Accompanist	Service Hour	4.10	5.0%	4.31		Market
		Technician	Service Hour	5.30	5.0%	5.57		Market
		Assistant	Service Hour	3.30	5.0%	3.47		Market

Those aged 65 yrs+ receive a 20% discount off all Adult registered program fees with the exception of workshops and markets.

* = Formula Based

Appendix A - Preschool Programs List

Parent & Tot Programs: (Adult Participation)

Busy Bees, Tot Gym, Parent &
Tot Gym Playtime
Each additional sibling (50% off fee)
Toddler Build & Play
Indoor/outdoor parent and preschooler sports

Sports & Core Programs:

Preschool Sports & Games, Preschool Soccer,
Preschool Floor Hockey, Preschool T-Ball,
Preschool Basketball
Play to Learn, ABC Active Adventures,
Preschoolers On the Run
Winter Wonderland
Double the Fun, Kindergym
Preschool sports and More
Indoor/outdoor parent and preschooler science adventures

Specialty Programs:

Pre Kindergarten, Teeny Halloweeny,
Tot Sports at Copeland,
Teeny Chinese New Year, Teeny Easter Bunny,
Teeny Tinsel Time, Teeny Valentines,
Preschool Explorers, Silly Scientists
Teeny Diwali, Little Green Thumbs
Kindercooking, Junior Chefs, Young Einsteins,
Fly Me to the Moon, Frosty Fun, Ooey Gooy Art &
Play, Creations & Inventions, A is for Art,
Dynamite Dinosaurs, Rudolph's Playtime
Birds, Buds & Bugs, Incredible, Edible Books,
Cooking Time for Toddlers, Wee Ventures, Fine Arts
Storybook Adventures, Kinder Carpenters
Parent & Preschooler Holiday special
Parent and child discoveries
Indoor/Outdoor adventures

Outdoor Preschool Programs

Forest Buddies

Appendix B - Children/Youth Social Program List

Program Name	Fees & Charges
Lego®™ Challenge	Social 1
Lego®™Mania	Social 1
Chess, Cards & Games	Social 1
Games Galore: Cards & More	Social 1
Lego®™ Challenge	Social 1
Lego®™Mania	Social 1
Construction Challenge	Social 1
Crafts with tape	Social 2
Kids Club	Social 2
Kids Construction	Social 2
Knitting For Begginers	Social 2
Origami for Beginners	Social 2
Sandwiches & Snacks	Social 2
Science Discoveries	Social 2
Science Discoveries (NFWR)	Social 2
Science in the Kitchen	Social 2
Science in the Kitchen (NFWR)	Social 2
Afterschool Snack attack	Social 2
Babysitter's Basics	Social 2
Baking Bascis	Social 2
Cake Pops and Cupcakes	Social 2
Cookies & Crafts	Social 2
Cooking & Crafts	Social 2
Cooks & Crafts	Social 2
Cooking Basics	Social 2
Cooks & Books	Social 2
Cooking with the Cat	Social 2
Super Snacks & Sports	Social 2
Outdoor Recipes for Kids	Social 2
Sock Monkey 101	Social 2

Program Name	Fees & Charges
Family Cooking & Baking	Social 2
Family DIY Series	Social 2
Marvelous Muffins	Social 2
Food on a Stick	Social 2
Global Snacks & crafts	Social 2
Iron Chef Challengege	Social 2
Junior Chefs	Social 2
Nature Club	Social 2
Nature Club en Francais	Social 2
Meals From around the World	Social 2
Muffins and Cookies Galore	Social 2
Munch n' Stuff	Social 2
Snack Attack	Social 2
Snack Attack (NFWR)	Social 2
Active Moves, Nutrition & Media	Social 2
Cooking Time for Toddlers	Social 2
Stay in Focus	Social 2
Ultimate Survivor	Social 2
Fancy Plants	Social 2
Cookies, Cupcakes & Charms	Social 2
Holiday Chocolates & Crafts	Social 3
Holiday Chocolates & Crafts (french)	Social 3
Holiday Workshop	Social 3
Mother's Day Chocolates & Crafts	Social 3
Valentine's Workshop	Social 3
Easter Bunny Workshop	Social 3
Halloween Chocolates & Crafts	Social 3
Halloween Hoot	Social 3

Appendix C - Aquatics 2023 Fees & Charges Schedule for Lessons (Page 1/2)

LEVEL				5	6	7	8	9	10	11
1/2 HOUR LESSONS										
Preschool / Parent & Parented Levels	Tot	\$15.45 per/hr	\$7.73 1/2 hr	\$38.63	\$46.35	\$54.08	\$61.80	\$69.53	\$77.25	\$84.98
(EXAM/ADMIN FEE)	Level 1, 2	\$3.00	Total Fee	\$41.63	\$49.35	\$57.08	\$64.80	\$72.53	\$80.25	\$87.98
1/2 HOUR LESSONS										
Preschool / Parent & Unparented Levels	Tot	\$15.45 per/hr	\$7.73 1/2 hr	\$38.63	\$46.35	\$54.08	\$61.80	\$69.53	\$77.25	\$84.98
(EXAM/ADMIN FEE)		\$3.00	Total Fee	\$41.63	\$49.35	\$57.08	\$64.80	\$72.53	\$80.25	\$87.98
1/2 HOUR LESSONS										
Swimmer 1-6		\$11.20 per/hr	\$5.60 1/2 hr	\$28.00	\$33.60	\$39.20	\$44.80	\$50.40	\$56.00	\$61.60
(EXAM/ADMIN FEE)		\$3.00	Total Fee	\$31.00	\$36.60	\$42.20	\$47.80	\$53.40	\$59.00	\$64.60
3/4 HOUR LESSONS										
Swimmer 1-6		\$11.20 per/hr	\$8.40 3/4 hr	\$42.00	\$50.40	\$58.80	\$67.20	\$75.60	\$84.00	\$92.40
(EXAM/ADMIN FEE)		\$3.00	Total Fee	\$45.00	\$53.40	\$61.80	\$70.20	\$78.60	\$87.00	\$95.40
Teen Stroke Improvement		\$7.50 per/hr	\$5.63 3/4 hr	\$28.13	\$33.75	\$39.38	\$45.00	\$50.63	\$56.25	\$61.88
				\$28.13	\$33.75	\$39.38	\$45.00	\$50.63	\$56.25	\$61.88
1 HOUR LESSONS										
Swimmer 1-6		\$11.20 per/hr	\$11.20 per/hr	\$56.00	\$67.20	\$78.40	\$89.60	\$100.80	\$112.00	\$123.20
(EXAM/ADMIN FEE)		\$3.00	Total Fee	\$59.00	\$70.20	\$81.40	\$92.60	\$103.80	\$115.00	\$126.20
Swimmer 7-9		\$9.20 per/hr	\$9.20 per/hr	Please Note: Swimmer 7, 8 & 9 Fee should be calculated on the per hour fee rather than on the number of lessons, as the length of lesson may vary.						
(EXAM/ADMIN FEE)		\$4.00	Total Fee							

Appendix C - Aquatics 2023 Fees & Charges Schedule for Lessons (Page 2/2)

LEVEL			5	6	7	8	9	10	11
AQUAADULTS	\$11.20	\$8.40 3/4 hr	\$42.00	\$50.40	\$58.80	\$67.20	\$75.60	\$84.00	\$92.40
		with 5 % GST	\$44.10	\$52.92	\$61.74	\$70.56	\$79.38	\$88.20	\$97.02
(EXAM/ADMIN FEE)	\$3.00	Total Fee	\$47.10	\$55.92	\$64.74	\$73.56	\$82.38	\$91.20	\$100.02

1/2 HOUR LESSONS									
ADAPTED	\$9.20 per/hr	\$4.60 1/2 hr	\$23.00	\$27.60	\$32.20	\$36.80	\$41.40	\$46.00	\$50.60
(EXAM/ADMIN FEE)		Total Fee	\$23.00	\$27.60	\$32.20	\$36.80	\$41.40	\$46.00	\$50.60

1/2 HOUR LESSONS										
PRIVATES	\$63.80 per/hr	\$31.90 1/2 hr								\$31.90
Semi private (each)	\$38.30 per/hr	\$19.15 1/2 hr								\$19.15

	BRONZE STAR	Bronze Courses	The LSI Instructor Combo	LSI RECERT.	NLS	NLS Pre/Recert.	
	12 HOURS	24 HOURS	40 HOURS	4 HOURS	48 HOURS	8 HOURS	
	2 HOURS PREP	2 HOURS PREP	15 HOURS PREP	1 HOUR PREP	5 HOURS PREP	1 HOUR PREP	
	14.0	26.0	55.0	5.0	53.0	9.0	
Higher Awards - Dev.	\$7.50 per/hr	N/A					<-- program this
Assist WSI, BS, BM, BX, SFA, CPR C, Teen Stroke Improvement							
Higher Awards - Pro.	\$7.50 per/hr						
LSI, NLS, WSI, AEC							
Total Hours							
Exam Fee	\$10.00	\$20.00	\$60.00	\$42.00	\$58.00	\$42.00	
Total Fee (WO GST)	\$115.00	\$215.00	\$472.50	\$79.50	\$455.50	\$109.50	

EXAM FEES -effective Apr 21	
Br. Med, Br. Cross	\$20.00
Bronze Star (GST exempt)	\$10.00
NLS	\$58.00
NLS recert	\$45.00
LSI	\$42.00
LSI recert	\$42.00
WSI	\$140.00
WSI Recert	\$50.00
Standard First Aid	\$14.00
AEC	\$3.00
CPR C	\$4.00

	SFA	AEC	CPR C	
	16 HOURS	20 HOURS	4 HOURS	
	+ 2 HOURS PREP	+ 2 HOURS PREP	+ 0 HOURS PREP	
	18.0	22.0	4.0	
Total Hours				
N/A				<-- program this
Exam Fee	\$14.00	\$3.00	\$4.00	
Total Fee (WO GST)	\$149.00	\$168.00	\$34.00	

Individual courses should be costed out as per the following formula:

1. Cost / per hour	X	Total no. of course hours		
2. Add all applicable exam fees				
3. Total cost excluding GST				

Example NLS				
\$7.50	X	53 hours	=	\$397.50
\$397.50			+	\$58.00
\$455.50				

*** Please note: GST will be added when candidates register for course.
Enter fee without GST in CLASS. Rounding is no longer part of the calculation.**

Appendix D - Non-bylaw Fees Formulas

Program	Formula
Registered programs only - 65 yrs+	20% discount off adult fee
Canadian Clay Symposium Early Bird discount	20% discount off regular fee
Preschool Parent & Tot Programs Each Additional Sibling	50% discount off Parent & Tot program drop-in fee
Semi-private skate/swim/racquets port lessons	40% discount off private lessons
Fine Arts Music Arts/Speech Arts Semi Private	50% discount off Private Fee
Canoeing Youth	25% discount off canoeing level 2
Canoeing – Semi Private Lessons	Canoeing level 2 x 2
Kayaking Youth	25% discount off Kayaking level 5
Kayaking – Private Lessons	Kayak Instruction With Pool level four x 2
Private Personal Training 3 session	5% discount off 1 session fee
Private Personal Training 5 session	10% discount off 1 session x 5
Private Personal Training 10 session	15% discount off 1 session x 10
Semi-Private Personal Training 5 session	20% discount off 3 session fee / 3 x 5
Semi-Private Personal Training 10 session	25% discount off 3 session fee / 3 x 10
Small Group Training 5 session	25% discount from Semi-Private Personal Training 5 session fee
Small Group Training 10 session	30% discount from Semi-Private Personal Training 10 session fee
Child general sports & general social program combo	Children youth sports level 9 x # of hours plus Children youth social level 1 x # of hours
Child general sports & science, cooking, babysitting social program combo	Children youth sports level 9 x # of hours plus Children youth social level 2 x # of hours
Canoeing & general outdoor program combo	Outdoor level 2 canoeing youth x # of hours plus Outdoor level 7 no transport x # of hours
Kayaking & general outdoor program combo	Outdoor level 5 kayaking youth x # of hours plus Outdoor level 7 no transport x # of hours

Appendix E - Extra Fine Arts Fees

Extra Fee Name	Fee
Dance / Music: Performance / Recital Fee	\$7.50
Dance / Music: Performance / Recital Fee	\$10.00
Dance / Music: Rehearsal Fee	\$7.50
Dance: Costume Fee	\$10.00
Dance: Costume Fee	\$15.00
Dance: Costume Fee	\$20.00
Dance: Company Performance and Costume Fee	\$60.00
Visual Arts: Material Fee	\$2.00
Visual Arts: Material Fee	\$3.00
Visual Arts: Material Fee	\$5.00
Visual Arts: Material Fee	\$10.00
Visual Arts: Material Fee	\$15.00
Visual Arts: Material Fee	\$20.00
Visual Arts: Material Fee	\$25.00
Visual Arts: Material Fee	\$30.00