

TO: CHIEF ADMINISTRATIVE OFFICER **DATE:** 2023 February 16

FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER & CHIEF FINANCIAL OFFICER **FILE:** 5820-20
Reference: RFP #218-08-22

**SUBJECT: CONTRACT AWARD
SUPPLY & INSTALL OF LED STREET LIGHTS – PHASE 5 CONVERSION**

PURPOSE: To obtain Council approval to award a contract for the supply and installation of LED street lights – phase 5 conversion project.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Crown Contracting Limited for a total cost of \$2,521,416.00 including GST in the amount of \$112,563.00 as outlined in this report. Final payment will be based on the actual quantity of goods and services delivered and unit prices as submitted.

REPORT

Three submissions following a Request for Proposal were received by the closing time on 2022 November 28. The scope of work for this contract includes the replacement of approximately 1,450 non-Light Emitting Diode (LED) luminaires throughout various locations within the City. Based on the RFP's evaluation criteria, Crown Contracting Limited received the highest overall scoring.

Crown Contracting Limited has completed previous projects under contract to the satisfaction of the City. Review by City staff and our consultant indicates the contractor has the necessary equipment and personnel to successfully complete the work required under this contract. The General Manager Engineering concurs with the above recommendation.

To: Chief Administrative Officer
From: Deputy Chief Administrative Officer & Chief Financial Officer
Re: Contract Award
Supply & Install of LED Street Lights – Phase 5 Conversion
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This project is not included in the 2023 - 2027 Financial Plan. Engineering has however identified an opportunity to complete the work. In order to accelerate this project and award a contract in 2023, a re-allocation of \$2,350,000 will be made from the Still Creek Works Yard EV Chargers Project. The Still Creek Works Yard EV Chargers Project will occur in future years and will be replenished through the 2024-2028 budget cycle. As a result, funding for the supply and install of streetlights phase 5 conversion will be provided in the 2023 - 2027 Financial Plan under WBS element EMF.3196 (2,409,000).



Noreen Kassam, CPA, CGA
DEPUTY CHIEF ADMINISTRATIVE OFFICER
& CHIEF FINANCIAL OFFICER

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Copied to: General Manager Engineering
City Solicitor