

FINANCIAL MANAGEMENT COMMITTEE

TO: MAYOR AND COUNCILLORS

SUBJECT: BURNABY CONSOLIDATED FEES AND CHARGES BYLAW

RECOMMENDATION:

THAT the proposed fees and charges adjustments, as outlined in Attachment 1 and Attachment 2 (Appendices A to F) of the report titled “Burnaby Consolidated Fees and Charges Bylaw” dated July 18, 2023, effective January 1, 2024, be approved;

THAT the City Solicitor be authorized to bring forward a bylaw to amend the Burnaby Consolidated Fees and Charges Bylaw, to impose the fees and charges as set out in the report;

THAT the City Solicitor be authorized to bring forward a bylaw to amend the Burnaby Building Bylaw 2016, in accordance with Appendix E, Section 2.1 in Attachment 2 of the report; and

THAT the City Solicitor be authorized to bring forward bylaws to repeal the following fee imposition bylaws, in accordance Appendix F, Section 2.0 in Attachment 2 of the report:

- Burnaby Parks, Recreation and Culture Fees Bylaw 2023; and
- Burnaby Golf Fees Bylaw 2022.

REPORT

The Financial Management Committee, at its meeting held on July 18, 2023, received and adopted the attached report seeking Council approval to bring forward amendments to the Consolidated Fees and Charges Bylaw, effective January 1, 2024.

On behalf of the Financial Management
Committee,

Councillor S. Dhaliwal
Chair

Councillor A. Gu
Vice Chair

TO: FINANCIAL MANAGEMENT COMMITTEE (FMC)
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER
SUBJECT: **BURNABY CONSOLIDATED FEES AND CHARGES BYLAW**
PURPOSE: To seek Council approval to bring forward amendments to the Consolidated Fees and Charges Bylaw, effective January 1, 2024.

RECOMMENDATION

THAT the proposed fees and charges adjustments, as outlined in Attachment 1 and Attachment 2 (Appendices A to F) of the report titled “Burnaby Consolidated Fees and Charges Bylaw” dated July 18, 2023, effective January 1, 2024, be approved;

THAT the City Solicitor be authorized to bring forward a bylaw to amend the Burnaby Consolidated Fees and Charges Bylaw, to impose the fees and charges as set out in the report;

THAT the City Solicitor be authorized to bring forward a bylaw to amend the Burnaby Building Bylaw 2016, in accordance with Appendix E, Section 2.1 in Attachment 2, of the report; and

THAT the City Solicitor be authorized to bring forward bylaws to repeal the following fee imposition bylaws, in accordance Appendix F, Section 2.0 in Attachment 2 of the report:

- Burnaby Parks, Recreation and Culture Fees Bylaw 2023
- Burnaby Golf Fees Bylaw 2022.

1.0 POLICY SECTION

The Consolidated Fees and Charges Bylaw provides a platform from which to manage fees and charges across the City of Burnaby. Fees and Charges are set pursuant to Part 7, Division 2 – Fees, of the Community Charter, and section 462 of the Local Government Act.

2.0 BACKGROUND

The task of consolidating fees and charges into one bylaw started in July 2022, with consolidation of fees and charges from across 37 areas. Utility fees were then included in late 2022. The final phase of the project is to incorporate Parks, Recreation and Culture, including Golf fees and charges in the consolidated bylaw for January 1, 2024.

3.0 GENERAL INFORMATION

Attachment 1 contains proposed increases, additions and changes to fees and charges, with an effective date of January 1, 2024.

3.1 New Schedules - Parks, Recreation and Culture

It is proposed that Parks, Recreation and Culture fees and charges be added to the Consolidated Fees and Charges Bylaw. Schedules F1 and F3 have been set out to replace all of the schedules within the existing Burnaby Parks, Recreation and Culture Fees Bylaw 2023.

3.2 New Schedules - Golf

It is proposed that Golf fees and charges be added to the Consolidated Fees and Charges Bylaw. Schedule F2 replaces the Burnaby Golf Bylaw 2022.

3.3 Benchmark General Rate Increase

On implementation of the Consolidated Fees and Charges Bylaw, it was determined that the City would apply a benchmark general rate increase to all fees and charges on an annual basis. Based on updated CPI procedures, staff are using an average five-year BC Headline rate for CPI to establish the annual benchmark general rate increase. The proposed benchmark general rate adjustment for 2024 is **3.31%**. *(Based on the average of the past four years and expected rate for 2023, as of April 2023)* All fees and charges are rounded to the nearest **50 cents**, with the exception of fees less than \$10.00, which are rounded to the nearest 5 cents.

3.4 Staff review

Staff have reviewed all fees and charges identified in Attachment 1 to confirm whether the general adjustment is appropriate. In some cases, the fees and charges proposed may remain unchanged, or might require an increase above the recommended benchmark CPI change for the year. Appendices A to F of this report provide explanations for any such instances where changes do not reflect the proposed general adjustment of 3.31%.

Further, recommendations to amend or repeal existing bylaws to implement changes are identified in Appendices A to F, where necessary.

3.5 Utilities Fees

The following fees and charges are not addressed in this report and will be reviewed in Fall 2023:

- Schedule C7 (A) Sewer Charge Bylaw,
- Schedule C7 (B) Sewer Parcel Tax Bylaw, and
- Schedule C14 – Waterworks Regulation Bylaw.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

The Community Charter requires that before adopting a bylaw in regards to business regulation, Council must give notice of its intention and provide an opportunity for persons who consider they are affected by the bylaw to make representations to Council. In order to ensure all interested parties are provided sufficient notification, notice of the proposed amendments to Schedule A2 - Burnaby Business Licence Bylaw will be advertised in the local newspaper for two consecutive editions after Council gives first, second and third readings of the proposed bylaws on August 28, 2023. The notice will provide a deadline

of 12:00 pm, September 22, 2023 to make written submissions. All responses will be collected and provided to Council prior to final adoption of the bylaws.

5.0 FINANCIAL CONSIDERATIONS

Departments will be responsible for factoring the fee increases as outlined in Attachment 1 into the 2024 Financial Plan.

Respectfully submitted,

Noreen Kassam, CPA CGA, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

Attachment 1 – Proposed Bylaw Fees Adjustments
Attachment 2 - Appendix A-F – Departmental Details

REPORT CONTRIBUTORS

This report was prepared by Richard Rowley, Director Finance – Revenue Services, and reviewed by:

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Dan Layng - Chief Licence Inspector
Doug Spindler - Director Treasury Services
Edmond Lin - Assistant Chief Building Inspector
Erik Schmidt - Director Public Works SWR Fleet and SM
Jason Watt – Assistant Chief Building Inspector
Joy Sze – Financial Analyst
May Leung – City Solicitor
May Phang - Deputy General Manager Engineering
Nikki Best - Director Legislative Services
Sharon Caughlin - Senior Manager Fire Business Services
Sheliza Mitha – Food Services Event Leader
Stephanie Fraser – Business Manager
Teri Keller - Manager Recreation Svcs
Troy Vink - Records and Information Administrator

Proposed Fees

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SCHEDULE A – COMMUNITY SAFETY**SCHEDULE A1 – BURNABY ANIMAL CONTROL BYLAW**

ANNUAL LICENCE FEES FOR DOGS	Current Fee	Proposed Fee
▪ Unaltered vicious dog		
○ If paid by March 1	\$63.00	\$65.00
○ If paid after March 1	\$75.00	\$77.50
▪ Spayed or neutered dog		
○ If paid by March 1	\$32.00	\$33.00
○ If paid after March 1	\$44.00	\$45.50
▪ Spayed or neutered vicious		
○ If paid by March 1	\$119.00	\$123.00
○ If paid after March 1	\$119.00	\$123.00
▪ Unaltered vicious dog		
○ If paid by March 1	\$179.00	\$185.00
○ If paid after March 1	\$179.00	\$185.00

LICENCE TRANSFER FEES	Current Fee	Proposed Fee
▪ Transfer to new owner		
○ If paid by March 1	\$13.40	\$14.00
○ If paid after March 1	\$14.00	\$14.50
▪ Transfer to replacement dog		
○ If paid by March 1	\$13.40	\$14.00
○ If paid after March 1	\$14.00	\$14.50
▪ Replacement Licence tag fee		
○ If paid by March 1	\$7.20	\$7.45
○ If paid after March 1	\$7.20	\$7.45

FEES FOR IMPOUNDMENT	Current Fee	Proposed Fee
▪ For a licensed dog		
○ First impoundment	\$61.00	\$63.00
○ Second impoundment	\$179.00	\$185.00
○ Third and subsequent impoundments	\$357.00	\$369.00
▪ For an unlicensed dog		
○ First impoundment	\$116.10	\$120.00
○ Second impoundment	\$237.00	\$245.00
○ Third and subsequent impoundments	\$356.00	\$368.00
▪ For each vicious dog		
○ First impoundment	\$237.00	\$245.00
○ Each subsequent impoundment	\$475.00	\$490.50
▪ For all other animals		
○ First impoundment	\$25.00	\$26.00
○ Second impoundment	\$72.00	\$74.50
○ Third and subsequent impoundments	\$143.00	\$147.50
○ For special equipment used, if any, to effect the impounding	\$14.00	\$14.50

MAINTENANCE FEES	Current Fee	Proposed Fee
▪ Per day or part of a day:		
○ For each dog	\$19.00	\$19.50
○ For each cat or small animal	\$7.20	\$7.45
○ For any animal not listed above	\$14.00	\$14.50

SCHEDULE A2 - BURNABY BUSINESS LICENCE BYLAW

BUSINESS CATEGORY	Current Initial Licence Fee	Current Renewal Licence Fee	Current Shared Location Fee	Proposed Initial Licence Fee	Proposed Renewal Licence Fee	Proposed Shared Location Fee
Adult Services – Adult Telephone Services	\$4,200.00	\$4,200.00	N/A	\$4,339.00	\$4,339.00	N/A
Adult Services – Body Rub Premises	\$4,200.00	\$4,200.00	N/A	\$4,339.00	\$4,339.00	N/A
Adult Services – Escort Services	\$4,200.00	\$4,200.00	N/A	\$4,339.00	\$4,339.00	N/A
Adult Services – Pornographic Film Studio	\$4,200.00	\$4,200.00	N/A	\$4,339.00	\$4,339.00	N/A
Advertising Agent (Office)	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Agent (Mobile)	\$340.00	\$120.00	N/A	\$351.50	\$124.00	N/A
Animal Service	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
N/A N/A Apartment – Per Dwelling Unit (\$3,500 max.)	\$36.00	\$36.00	N/A	\$37.00	\$37.00	N/A
Arcade	\$4,200.00	\$3,300.00	N/A	\$4,339.00	\$3,409.00	N/A
Auction House	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Auto Body Repair and Painting	\$990.00	\$540.00	N/A	\$1,023.00	\$558.00	N/A
Auto Repair Shop	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Auto Towing/Storage	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Auto Tow Service	\$340.00	\$120.00	N/A	\$351.50	\$124.00	N/A
Bank	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Beer and Wine Making	\$1,050.00	\$550.00	\$550.00	\$1,085.00	\$568.00	\$568.00

BUSINESS CATEGORY	Current Initial Licence Fee	Current Renewal Licence Fee	Current Shared Location Fee	Proposed Initial Licence Fee	Proposed Renewal Licence Fee	Proposed Shared Location Fee
Beverage Container Return Centre	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Bowling Alley	\$880.00	\$370.00	N/A	\$909.00	\$382.00	N/A
Cabaret – Class C Liquor Outlet	\$4,200.00	\$4,200.00	N/A	\$4,339.00	\$4,339.00	N/A
Car Dealer – New and Used	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Car/Truck Rental	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Car Wash/Detailing	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Cart	\$100.00	\$100.00	N/A	\$103.50	\$103.50	N/A
Cemetery	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Club	\$3,700.00	\$3,300.00	\$3,300.00	\$3,822.50	\$3,409.00	\$3,409.00
Coin and/or Note Operated Machines (per machine)	\$35.00	\$35.00	N/A	\$36.00	\$36.00	N/A
Computer Services – General	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Construction or Equipment Dealer	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Contractor's Shop and Yard	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Contractor - Building	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor - Electrical	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Excavating	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Heating	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Landscaping	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Misc	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Moving	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Painting	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Plumbing	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Road Building	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Sanitary	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Contractor – Wrecking	\$340.00	\$120.00	\$120.00	\$351.50	\$124.00	\$124.00
Credit Union	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Curling Rink/Ice Rink	\$880.00	\$370.00	N/A	\$909.00	\$382.00	N/A
Customs Broker	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Cyber Centres (6 or more computers)	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Exercise Studio/Gym	\$720.00	\$280.00	\$280.00	\$744.00	\$289.50	\$289.50
Film Location	\$75.00	N/A	N/A	\$77.50	N/A	N/A

BUSINESS CATEGORY	Current Initial Licence Fee	Current Renewal Licence Fee	Current Shared Location Fee	Proposed Initial Licence Fee	Proposed Renewal Licence Fee	Proposed Shared Location Fee
Financial Services – General	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Fuel Dealer	\$770.00	\$320.00	N/A	\$795.50	\$330.50	N/A
Funeral Services	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Gas Service Station	\$770.00	\$320.00	N/A	\$795.50	\$330.50	N/A
Health Services – Acupuncture	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Health Services – Chiropractor	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Health Services – Dentist/Dental Services	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Health Services – General	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Health Services – Laboratory	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Health Services – Optometrist/Optician	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Health Services – Physician and Surgeon	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Health Services – Therapist (Registered)	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Home Based Business – Contractor	\$380.00	\$130.00	\$130.00	\$392.50	\$134.50	\$134.50
Home Based Business – Craft	\$380.00	\$80.00	\$80.00	\$392.50	\$82.50	\$82.50
Home Based Business – General	\$380.00	\$130.00	\$130.00	\$392.50	\$134.50	\$134.50
House Rental Licence*	\$130.00	\$130.00	N/A	\$134.50	\$134.50	N/A
Hotel/Motel/Auto Court – Per Suite or hotel/motel room (\$3,000 max)	\$36.00	\$36.00	N/A	\$37.00	\$37.00	N/A
House Trailer/RV Sales	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
IMBL (Inter-Municipal Business Licence)	\$250.00	\$250.00	N/A	\$258.50	\$258.50	N/A
Incinerator	\$4,200.00	\$4,200.00	N/A	\$4,339.00	\$4,339.00	N/A
Junk Dealer	\$1,050.00	\$370.00	N/A	\$1,085.00	\$382.00	N/A
Kennel	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Laundry and/or Dry Cleaning Office	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Laundry Plant/Laundromat	\$710.00	\$270.00	N/A	\$733.50	\$279.00	N/A
Liquor Establishment – Class A Hotel	\$4,200.00	\$3,700.00	N/A	\$4,339.00	\$3,822.50	N/A
Liquor Establishment – Class D Neighborhood Pub	\$4,200.00	\$3,700.00	N/A	\$4,339.00	\$3,822.50	N/A

BUSINESS CATEGORY	Current Initial Licence Fee	Current Renewal Licence Fee	Current Shared Location Fee	Proposed Initial Licence Fee	Proposed Renewal Licence Fee	Proposed Shared Location Fee
Liquor Establishment – Beer and Wine Store	\$780.00	\$360.00	N/A	\$806.00	\$372.00	N/A
Lumber Broker – Office	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Lumber Yard	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Manufacturer – General 1-50 Persons	\$840.00	\$390.00	N/A	\$868.00	\$403.00	N/A
Manufacturer – General 51-150 Persons	\$880.00	\$430.00	N/A	\$909.00	\$444.00	N/A
Manufacturer – General 151+ Persons	\$1,040.00	\$590.00	N/A	\$1,074.50	\$609.50	N/A
Manufacturer – Processing Chemicals or Flammables 1-50 Persons	\$1,200.00	\$720.00	N/A	\$1,239.50	\$744.00	N/A
Manufacturer – Processing Chemicals or Flammables 51-150 Persons	\$1,640.00	\$1,100.00	N/A	\$1,694.50	\$1,136.50	N/A
Manufacturer – Processing Chemicals or Flammables 151+ Persons	\$1,660.00	\$1,250.00	N/A	\$1,715.00	\$1,291.50	N/A
Manufacturer – Processing Food 1-50 Persons	\$1,050.00	\$550.00	N/A	\$1,085.00	\$568.00	N/A
Manufacturer – Processing Food 51-150 Persons	\$1,360.00	\$850.00	N/A	\$1,405.00	\$878.00	N/A
Manufacturer – Processing Food 151+ Persons	\$1,730.00	\$1,200.00	N/A	\$1,787.50	\$1,239.50	N/A
Miscellaneous Resident	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Mobile Business	\$340.00	\$120.00	N/A	\$351.50	\$124.00	N/A
Not for Profit	\$75.00	\$35.00	\$35.00	\$77.50	\$36.00	\$36.00
Nursery	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Office – Accountant	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Office – Architect	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Office – Barrister and Solicitor	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Office – Cartage/Express	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Office – Engineer	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Office – General	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Office – Manufacturer's Agent	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Oil Refinery	\$4,200.00	\$4,200.00	N/A	\$4,339.00	\$4,339.00	N/A
Oil Storage Plant and Distribution	\$4,200.00	\$4,200.00	N/A	\$4,339.00	\$4,339.00	N/A

BUSINESS CATEGORY	Current Initial Licence Fee	Current Renewal Licence Fee	Current Shared Location Fee	Proposed Initial Licence Fee	Proposed Renewal Licence Fee	Proposed Shared Location Fee
Parking Lot	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Passenger Directed Vehicle or Driving Instruction Business	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Passenger Directed Vehicle – per standard vehicle	\$150.00	\$150.00	N/A	\$155.00	\$155.00	N/A
Passenger Directed Vehicle – per accessible vehicle	\$0.00	\$0.00	N/A	\$0.00	\$0.00	N/A
Passenger Directed Vehicle – per zero emission vehicle	\$30.00	\$30.00	N/A	\$31.00	\$31.00	N/A
Pawnbroker	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Peddler – General (Mobile)	\$340.00	\$120.00	N/A	\$351.50	\$124.00	N/A
Peddler – Food (Bylaw #14205)	\$460.00	\$200.00	N/A	\$475.00	\$206.50	N/A
Personal Care Facility (Adult Nursing Home and Supportive Housing Facility)	\$880.00	\$390.00	N/A	\$909.00	\$403.00	N/A
Personal Care Facility (Daycare – Children)	\$410.00	\$180.00	N/A	\$423.50	\$186.00	N/A
Personal Service Establishment	\$660.00	\$220.00	\$220.00	\$682.00	\$227.50	\$227.50
Photographer – Studio and Office	\$830.00	\$380.00	\$380.00	\$857.50	\$392.50	\$392.50
Photographer – Mobile	\$340.00	\$120.00	N/A	\$351.50	\$124.00	N/A
Pool Hall	\$4,200.00	\$3,300.00	N/A	\$4,339.00	\$3,409.00	N/A
Printer	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Private Hospital	\$2,300.00	\$1,800.00	N/A	\$2,376.00	\$1,859.50	N/A
Private Patrol and Guard Service (Mobile)	\$340.00	\$120.00	N/A	\$351.50	\$124.00	N/A
Private Patrol Agency Office	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Private School	\$880.00	\$430.00	N/A	\$909.00	\$444.00	N/A
Public Hall	\$710.00	\$360.00	N/A	\$733.50	\$372.00	N/A
Real Estate or Insurance Office	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Research/Development/Lab	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Restaurant – Take Out	\$830.00	\$300.00	\$300.00	\$857.50	\$310.00	\$310.00
Restaurant 1-10 Seats	\$1,110.00	\$520.00	\$520.00	\$1,146.50	\$537.00	\$537.00
Restaurant 11-50 Seats	\$1,110.00	\$520.00	\$520.00	\$1,146.50	\$537.00	\$537.00
Restaurant 51-150 Seats	\$1,110.00	\$520.00	\$520.00	\$1,146.50	\$537.00	\$537.00

BUSINESS CATEGORY	Current Initial Licence Fee	Current Renewal Licence Fee	Current Shared Location Fee	Proposed Initial Licence Fee	Proposed Renewal Licence Fee	Proposed Shared Location Fee
Restaurant 151 and Over Seats	\$1,170.00	\$570.00	\$570.00	\$1,208.50	\$589.00	\$589.00
Retail Sale, Rental and Repair	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Retail Trader – General 1-10 Persons	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Retail Trader – General 11-50 Persons	\$850.00	\$310.00	\$310.00	\$878.00	\$320.50	\$320.50
Retail Trader – General 51+ Persons	\$1,380.00	\$1,270.00	\$1,270.00	\$1,425.50	\$1,312.00	\$1,312.00
Retail Trader – Food 1-10 Persons	\$830.00	\$380.00	\$380.00	\$857.50	\$392.50	\$392.50
Retail Trader – Food 11-50 Persons	\$1,100.00	\$640.00	\$640.00	\$1,136.50	\$661.00	\$661.00
Retail Trader – Food 51+ Persons	\$1,530.00	\$1,270.00	\$1,270.00	\$1,580.50	\$1,312.00	\$1,312.00
Second Hand Dealer	\$600.00	\$180.00	N/A	\$620.00	\$186.00	N/A
Shoe Repairer	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Short Term Rental*	\$250.00	\$250.00	N/A	\$258.50	\$258.50	N/A
N/A Special Event	\$150.00	NE	N/A	\$155.00	N/A	N/A
Tailor/Seamstress	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Telephone Communications Facility 1-50 Persons	\$710.00	\$270.00	N/A	\$733.50	\$279.00	N/A
Telephone Communications Facility 51-150 Persons	\$920.00	\$440.00	N/A	\$950.50	\$454.50	N/A
Telephone Communication Facility 151+ Persons	\$1,360.00	\$720.00	N/A	\$1,405.00	\$744.00	N/A
Theatre – Indoor	\$920.00	\$440.00	N/A	\$950.50	\$454.50	N/A
Trailer Camp/Court	\$770.00	\$370.00	N/A	\$795.50	\$382.00	N/A
Travel Agent	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Truck Freight Company	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
TV, Radio and/or Production Studio 1-50 Persons	\$710.00	\$270.00	N/A	\$733.50	\$279.00	N/A
TV, Radio and/or Production Studio 51-150 Persons	\$920.00	\$440.00	N/A	\$950.50	\$454.50	N/A
TV, Radio and/or Production Studio 151+ Persons	\$1,360.00	\$720.00	N/A	\$1,405.00	\$744.00	N/A
Upholsterer	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00

BUSINESS CATEGORY	Current Initial Licence Fee	Current Renewal Licence Fee	Current Shared Location Fee	Proposed Initial Licence Fee	Proposed Renewal Licence Fee	Proposed Shared Location Fee
Vending Machine (Amusement or Recreation)	\$100.00	\$100.00	N/A	\$103.50	\$103.50	N/A
Vending Machine (Any type) Using a Credit Card	\$100.00	\$100.00	N/A	\$103.50	\$103.50	N/A
Veterinarian	\$600.00	\$180.00	\$180.00	\$620.00	\$186.00	\$186.00
Warehouse – Chemicals, Flammables & Food 1-50 Persons	\$980.00	\$530.00	N/A	\$1,012.50	\$547.50	N/A
Warehouse – Chemicals, Flammables & Food 51-150 Persons	\$1,150.00	\$640.00	N/A	\$1,188.00	\$661.00	N/A
Warehouse – Chemicals, Flammables & Food 151+ Persons	\$1,140.00	\$910.00	N/A	\$1,177.50	\$940.00	N/A
Warehouse – General 1-50 Persons	\$710.00	\$270.00	N/A	\$733.50	\$279.00	N/A
Warehouse – General 51-150 Persons	\$710.00	\$310.00	N/A	\$733.50	\$320.50	N/A
Warehouse – General 151+ Persons	\$770.00	\$370.00	N/A	\$795.50	\$382.00	N/A
Wholesaler – Chemicals, Flammables & Food 1-50 Persons	\$850.00	\$440.00	N/A	\$878.00	\$454.50	N/A
Wholesaler – Chemicals, Flammables & Food 51-150 Persons	\$1,150.00	\$640.00	N/A	\$1,188.00	\$661.00	N/A
Wholesaler – Chemicals, Flammables & Food 151+ Persons	\$1,640.00	\$960.00	N/A	\$1,694.50	\$992.00	N/A
Wholesaler – General 1-50 Persons	\$710.00	\$270.00	N/A	\$733.50	\$279.00	N/A
Wholesaler – General 51-150 Persons	\$770.00	\$320.00	N/A	\$795.50	\$330.50	N/A
Wholesaler – General 151+ Persons	\$820.00	\$370.00	N/A	\$847.00	\$382.00	N/A

ADDITIONAL FEES	Current Fee	Proposed Fee
▪ Application fee	\$50.00	\$51.50
▪ Late payment fee	\$50.00	\$51.50
▪ Transfer fee	\$75.00	\$77.50

Not applicable N/A

* Business Licence is valid from January 01 to December 31 of each year, or portion thereof, regardless of issuance date (no proration).

SCHEDULE A3 – CONTROLLED SUBSTANCE PROPERTY BYLAW

STAFF COST (<i>Section 5.1</i>)	Current Fee	Proposed Fee
▪ Fire Department Staff (Fee per hour or part thereof)		
○ Senior Captain	\$130.00	\$145.00
○ Captain	\$130.00	\$140.00
○ Firefighter	\$100.00	\$120.00
○ Assistant Chief	\$150.00	\$175.00
○ Fire Inspector/Investigator	\$100.00	\$120.00
▪ Police Department Staff (Fee per hour or part thereof)		
○ Police Officer	\$110.00	\$115.00
▪ City of Burnaby Staff Costs		
○ (Hourly wages paid for all individuals attending or providing services in accordance with this Bylaw, as determined by the applicable employment/collective agreement or pay grid for non-union staff, plus a percentage which equates to additional personnel costs incurred by the City for such individuals)	Hourly wages plus 29%	Hourly wages plus 29%

EQUIPMENT AND ANALYSIS COST (<i>Section 5.1</i>)	Current Fee	Proposed Fee
▪ Fire Department Vehicles (Fee per hour or part thereof)		
○ Engine truck	\$300.00	\$450.00
○ Ladder truck	\$900.00	\$1,350.00
○ Rescue truck	\$500.00	\$750.00
○ Command unit	\$200.00	\$300.00
○ Special operations vehicle and equipment	\$900.00	\$1,350.00
▪ Police Vehicle		
○ Per hour, minimum 3 hours	\$8.00	\$15.00
▪ Replacement of equipment due to exposure to contaminants	Cost to City	Cost to City
▪ Replacement of consumable equipment	Cost to City	Cost to City
▪ Analysis and tests of materials or conditions	Cost to City	Cost to City

INSPECTION FEES <i>(Section 4.1)</i>	Current Fee	Proposed Fee
▪ Inspection under section 4.1 of this Bylaw		
○ Per inspection	\$514.00	\$531.00

OTHER CITY COSTS <i>(Section 4.5)</i>	Current Fee	Proposed Fee
▪ Costs incurred by the City under section 4.5 of this Bylaw		
	Cost to City	Cost to City

ADMINISTRATION FEE	Current Fee	Proposed Fee
▪ Administration and overhead fee for invoice processing and collection		
○ Per invoice	\$103.00	\$106.50

SCHEDULE A4 – EMERGENCY RADIO BUILDING AMPLIFICATION BYLAW

LICENSE OR RENEWAL FEE <i>(Section 5.4)</i>	Current Fee	Proposed Fee
▪ Radio amplification equipment license or renewal fee		
○ Per license	Actual cost	Actual cost

SCHEDULE A5 – FALSE ALARM BYLAW

FALSE ALARM FEES (Police) <i>(Section 3)</i>	Current Fee	Proposed Fee
▪ Fees for False Alarms in a calendar year		
○ First false alarm	Free	Free
○ Second false alarm	Free	Free
○ Third false alarm	\$150.00	\$150.00
○ Fourth false alarm	\$150.00	\$150.00
○ Fifth and each subsequent false alarm	\$300.00	\$300.00

SCHEDULE A6 – FIRE SERVICES BYLAW

SERVICE	Current Fee	Proposed Fee
▪ Burning Permit (<i>Section 31(1)</i>)		
○ One-time special event fire	\$103.00	\$106.50
▪ Fees for False Alarms in a calendar year (<i>Section 46C</i>)		
○ First false alarm	\$0.00	\$0.00
○ Second false alarm	\$0.00	\$0.00
○ Third false alarm	\$103.00	\$106.50
○ Fourth false alarm	\$154.00	\$159.00
○ Fifth and each subsequent false alarm	\$308.00	\$318.00
▪ Inspection at request of owner or occupier (<i>Section 52(1)</i>)		
○ Comfort Letter	\$98.00	\$101.00
▪ Film industry inspection request (<i>Section 52(1)</i>)		
○ Inspection	\$98.00	\$101.00
▪ Re-inspection after first inspection (per re-inspection) (<i>Section 52(3)</i>)		
○ First re-inspection and each subsequent re-inspection	\$489.00	\$505.00
▪ Storage Tank Permit and Inspection (<i>Section 52(1)</i>)		
○ Commercial/Industrial	\$98.00	\$101.00
○ Residential	\$49.00	\$50.50
▪ Fireworks permit-sale (<i>Section 42(1)(d)</i>)		
▪ Fireworks permit-detonation (<i>Section 42(5)and (6)</i>)		
▪ Fire Safety Plan Review (<i>Section 23</i>)		
○ Up to 6 stories (New construction or renovation)	\$147.00	\$152.00
○ Above 6 stories (Group 'B' or high building)	\$294.00	\$303.50
○ Revision to existing fire safety plan	\$0.00	\$0.00
▪ Fire Investigation Report (<i>Section 52(4)</i>)		
○ Report	\$489.00	\$505.00
○ Copy of fire investigation report	\$196.00	\$202.50
○ Copy of motor vehicle incident report or medical incident report	\$98.00	\$101.00
○ Copy of any other report	\$147.00	\$152.00

SCHEDULE A7 – POLICE SERVICES FEES

SERVICE OR INFORMATION	Current Fee	Proposed Fee
▪ Police Information Check	\$60.00	\$60.00
▪ Police Information Check for Volunteers		
<i>(Must be accompanied by a signed and dated verification letter from the non-profit organization including; the applicant's name and address, and a description of their duties with the organization. To qualify as a volunteer, a person must not receive any direct or indirect financial benefit from the non-profit organization for whom they are volunteering. Homestays, Post-Secondary Practicum/Work Experiences, Private School Fee Reductions, and any positions where an honorarium is given are not considered to be volunteering even if the work done is unpaid).</i>		
○ First search in calendar year	\$0.00	\$0.00
○ Second and each subsequent search in calendar year	\$10.00	\$10.00
▪ Police Certificate		
○ For visas, foreign work permits and foreign travel purposes	\$60.00	\$60.00
▪ Fingerprints		
<i>Fees do not apply if required for the purpose of Indigenous peoples, residential school survivors and their family members changing to Indigenous name, effective until May 30, 2026.</i>		
○ Up to three sets (Additional Federal Fees may apply)	\$60.00	\$60.00
▪ Record Suspension		
○ Local police records check	\$60.00	\$60.00
▪ Motor Vehicle Accident		
○ Copy of traffic accident report (Form MV6020 or similar)	\$50.00	\$50.00
○ Copy of collision analyst report (Technical reconstruction of MV accident scene)	\$575.00	\$575.00
○ Copy of field drawing (MV accident scene – not to scale)	\$40.00	\$40.00
○ Copy of scale drawing (MV accident scene – to scale)	\$150.00	\$150.00
○ Copy of mechanical report (Certified mechanic's vehicle inspection report)	\$200.00	\$200.00
○ Copy of scene measurements (Measurements taken at MV accident scene)	\$75.00	\$75.00
▪ Passport Letter		
○ Confirmation of lost passport	\$50.00	\$50.00
▪ File Synopsis Letter		
○ Confirmation of loss or theft of property	\$50.00	\$50.00
▪ Insurance Claim Report		
○ Details of loss or theft of property	\$50.00	\$50.00

SERVICE OR INFORMATION	Current Fee	Proposed Fee
▪ Court Ordered File Disclosure Report		
○ Synopsis or police summary of the case	\$50.00	\$50.00
▪ Copies and materials - (Per page / copy)		
○ Photocopies	\$0.50	\$0.50
○ Copies of photographs	\$2.80	\$2.80
○ Copies of video tape or DVD	\$50.00	\$50.00
○ CD of photographs – per CD	\$50.00	\$50.00
○ CD of photographs – per CD	\$50.00	\$50.00

SCHEDULE B – CORPORATE SERVICES**SCHEDULE B1 – BOARD OF VARIANCE BYLAW**

FEE FOR APPLICANTS	Current Fee	Proposed Fee
▪ Application Fee		
○ Board of variance application fee	\$450.00	\$465.00

FEE FOR APPLICANTS	Current Fee	Proposed Fee
▪ Application Fee		
○ Board of variance application fee	\$450.00	\$465.00

SCHEDULE B2 – BURNABY FREEDOM OF INFORMATION BYLAW

FEE FOR APPLICANTS (For applicants other than commercial applicants)	Current Fee	Proposed Fee
▪ FOI Request Application Fee		
○ per request	\$0.00	\$10.00
▪ For locating and retrieving a record		
○ per ¼ hour after the first 3 hours	\$7.50	\$7.50
▪ For producing a record manually		
○ per ¼ hour	\$7.50	\$7.50
▪ For producing a record from a machine readable record from a server or computer		
○ per minute for cost of use of central mainframe processor and all locally attached devices	\$16.50	\$16.50
○ per ¼ hour for developing a computer program to produce the record	\$7.50	\$7.50
▪ For preparing a record for disclosure and handling a record		
○ per ¼ hour	\$7.50	\$7.50
▪ For shipping copies		
○ shipping method chosen by applicant	Cost of shipping	Cost of shipping
▪ For Commercial Applicants		
○ for each service listing in item 1	Actual cost of service	Actual cost of service

FEE FOR COPYING RECORDS	Current Fee	Proposed Fee
▪ Floppy Discs		
○ per disk	\$2.00	\$2.00
▪ CDs and DVDs, recordable or rewritable		
○ per disk	\$4.00	\$4.00
▪ Computer Tapes		
○ per tape, up to 2400 feet	\$40.00	\$40.00
▪ Microfiche		
○ per copy	\$3.00	\$3.00
▪ Microfilm Duplication		
○ per roll for 16mm microfilm	\$25.00	\$25.00
○ per roll for 35 mm microfilm	\$40.00	\$40.00
▪ Microfilm To Paper Duplication		
○ per copy	\$0.50	\$0.50
▪ Photographs (Colour Or Black And White) (Per Page)		
○ to produce a negative	\$5.00	\$5.00
○ each for 16" x 20"	\$12.00	\$12.00
○ each for 11" x 14"	\$9.00	\$9.00
○ each for 8" x 10"	\$4.00	\$4.00
○ each for 5" x 7"	\$3.00	\$3.00
▪ Photographic Print		
○ Textual, Graphic Or Cartographic Record Black And White	\$12.50	\$12.50
▪ Dot Matrix, Ink Jet, Laser Print Or Photocopy, Black And White		
○ per page (8.5" x 11", 8.5" x 14 or 11" x 17")	\$0.25	\$0.25
▪ Dot Matrix, Ink Jet, Laser Print Or Photocopy, Colour		
○ per page (8.5" x 11", 8.5" x 14 or 11" x 17")	\$1.65	\$1.65
▪ Scanned Electronic Copy Of A Paper Record		
○ per page	\$0.10	\$0.10
▪ Photomechanical Reproduction Of 105 Mm Cartographic Record/Plan		
○ per copy	\$3.00	\$3.00
▪ Slide Duplication		
○ per slide	\$0.95	\$0.95
▪ Audio Cassette Tape (90 Minutes Or Fewer) Duplication		
○ base fee	\$5.00	\$5.00
○ per ¼ hour of recording	\$7.00	\$7.00
▪ Video Cassette Recorder (VHS) Tape (120 Minutes Or Fewer) Duplication		
○ per 60 minute cassette, plus	\$5.00	\$5.00
○ per ¼ hour of recording	\$7.00	\$7.00
○ per 120 minute cassette, plus	N/A	N/A
○ per ¼ hour of recording	N/A	N/A

SCHEDULE B3 –LEGAL SERVICES FEES

FEES	Current Fee	Proposed Fee
▪ Document Preparation or Review (per agreement)		
○ Non-registered agreement	\$668.00	\$690.00
○ Covenant	\$668.00	\$690.00
○ Statutory right of way	\$668.00	\$690.00
○ Priority agreement	\$51.00	\$52.50
▪ Air Space Agreement		
○ Single ASP	\$3,597.00	\$3,716.00
○ Per additional ASP	\$1,028.00	\$1,062.00
▪ Phased Strata Easement Agreement		
○ Per agreement	\$1,541.00	\$1,592.00
▪ Other Easement Agreements		
○ Per agreement	\$1,028.00	\$1,062.00
▪ Applications and Forms (per document)		
○ Application to deposit plan (city consent)	\$334.00	\$345.00
○ Application to deposit road closure plan	\$154.00	\$159.00
○ Form A transfer	\$334.00	\$345.00
○ Form D declaration road closure bylaw	\$154.00	\$159.00
○ Form 17 fee simple title	\$334.00	\$345.00
○ Form 17 cancellation of right of resumption	\$334.00	\$345.00
○ Form C release	\$154.00	\$159.00
○ Municipal notice	\$154.00	\$159.00
▪ Strata Dissolution		
○ Per dissolution	\$668.00	\$690.00
▪ Additional Drafting or Review Required		
○ Per hour	\$334.00	\$345.00
▪ Review of Agreement prepared by External Counsel		
○ Per agreement	\$334.00	\$345.00
▪ Land Title Fees		
○ Per title	Actual Cost	Actual Cost
▪ Administration (per document)		
○ Contingency for notice to decline	\$30.00	\$31.00
○ Attending to electronic filing	\$30.00	\$31.00
○ Notice of disposition	Actual Cost	Actual Cost

SCHEDULE C – ENGINEERING**SCHEDULE C1 – ARCHIVE, FILE RESEARCH, AND RECORD FEES**

LAND TITLE SEARCH FEES	Current Fee	Proposed Fee
▪ Land title search		
○ Per search	\$16.00	\$16.50
▪ Land title document and plan image records		
○ Per search	\$21.00	\$21.50

LEGAL AGREEMENT AMENDMENT FEES	Current Fee	Proposed Fee
▪ Amendments to existing legal agreements already registered at Land Title Office		
○ For first 3 amendment items	\$617.00	\$637.50
○ For more than 3 amendment items	\$1,028.00	\$1,062.00

FILE RESEARCH & IMAGE REPRODUCTION FEES	Current Fee	Proposed Fee
▪ Copies of Departmental Records or Drawings		
○ File research	\$30.00	\$31.00
○ Electronic copies (per image)	\$2.40	\$2.50
○ Paper copies (size 8.5x11 inches) per page	\$4.00	\$4.15
○ Paper copies (size 11x7 inches or larger) per page	\$9.45	\$9.80

SCHEDULE C2 – BOULEVARD TREE FEES

BOULEVARD TREE PERMIT FEES	Current Fee	Proposed Fee
▪ Inspection and Fencing		
○ North Burnaby	\$154.00	\$159.00
○ South Burnaby	\$154.00	\$159.00
▪ Tree Relocation / Removal / Planting		
○ North Burnaby	Actual cost	Actual cost
○ South Burnaby	Actual cost	Actual cost

SCHEDULE C3 – DEVELOPMENT RELATED CITY WORKS FEES

DEVELOPMENT RELATED CITY WORKS FEES	Current Fee	Proposed Fee
▪ Vehicle Culvert and Asphalt <i>(as per current Engineering Operations unit rates)</i>		
○ Installation of culvert, ditch, asphalt driveway crossings/curbs, or other asphalt work	Current unit rate	Current unit rate
▪ City Concrete Work <i>(as per current Engineering Operations unit rates)</i>		
○ Installation of concrete driveway crossing, curb and gutter, sidewalk or other concrete work	Current unit rate	Current unit rate

SCHEDULE C4 - LOCAL IMPROVEMENT CHARGES BYLAW

LOCAL AREA SERVICE FRONTAGE RATES (Section 2)	Current Fee	Proposed Fee
<ul style="list-style-type: none"> ▪ Annual interest rate 		
<ul style="list-style-type: none"> ○ Used for commutation calculation and project rates 	2.22%	2.89%
<ul style="list-style-type: none"> ▪ Street upgrade (New pavement with curb and gutter, sidewalks, storm sewer, and street trees as required) Term: 15 years. Owner's cost share: 30% 		
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$21.082	\$22.878
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$6.426	\$6.973
<ul style="list-style-type: none"> ▪ Sidewalk (Only eligible for roads with existing curb and gutter) Term: 15 years. Owner's cost share: 30% 		
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$5.484	\$5.952
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$1.672	\$1.814
<ul style="list-style-type: none"> ▪ Street lighting Term: 10 years. Owner's cost share: 30% 		
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$3.255	\$3.480
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$0.992	\$1.061
<ul style="list-style-type: none"> ▪ Lane paving Term: 5 years. Owner's cost share: 30% 		
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$11.101	\$14.190
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$3.384	\$4.325
<ul style="list-style-type: none"> ▪ Speed humps Term: 5 years. Owner's cost share: 30% 		
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$0.854	\$1.572
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$0.260	\$0.479
<ul style="list-style-type: none"> ▪ New boulevard trees Term: 5 years. Owner's cost share: 30% 		
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$3.445	\$3.627
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$1.050	\$1.105
<ul style="list-style-type: none"> ▪ Replacement boulevard trees Term: 5 years. Owner's cost share: 30% 		
<ul style="list-style-type: none"> ○ \$ rate per metre 	\$15.059	\$15.860
<ul style="list-style-type: none"> ○ \$ rate per foot 	\$4.590	\$4.834

LOCAL IMPROVEMENT COMMUTATION TABLE - CURRENT				
Project Year		5 Years	10 Years	15 Years
	At Interest Rate %	2.22%*	2.22%*	2.22%*
15				12.640
14				11.921
13				11.186
12				10.434
11				9.665
10			8.880	8.880
9			8.077	8.077
8			7.257	7.257
7			6.418	6.418
6			5.560	5.560
5		4.684	4.684	4.684
4		3.787	3.787	3.787
3		2.872	2.872	2.872
2		1.935	1.935	1.935
1		0.978	0.978	0.978
<i>*Based on Reported Municipal Portfolio Return for 2021</i>				

LOCAL IMPROVEMENT COMMUTATION TABLE - PROPOSED				
Project Year		5 Years	10 Years	15 Years
	At Interest Rate %	2.89%*	2.89%*	2.89%*
15				12.033
14				11.381
13				10.710
12				10.020
11				9.309
10			8.578	8.578
9			7.826	7.826
8			7.052	7.052
7			6.256	6.256
6			5.437	5.437
5		4.594	4.594	4.594
4		3.727	3.727	3.727
3		2.835	2.835	2.835
2		1.917	1.917	1.917
1		0.972	0.972	0.972
<i>*Based on Reported Municipal Portfolio Return for 2022</i>				

SCHEDULE C5 – NOISE OR SOUND ABATEMENT BYLAW

NOISE VARIANCE PERMIT FEES <i>Section 15(4)</i>	Current Fee	Proposed Fee
▪ Permit Fee		
○ for the first week	\$113.00	\$116.50
○ for each additional week	\$56.50	\$58.50
○ renewal fee	\$56.50	\$58.50

SCHEDULE C6 – PARKING METER AND ELECTRIC VEHICLE CHARGING METER BYLAW

PARKING FEE RATES <i>(Section 4)</i>	Current Fee	Proposed Fee
▪ Permitted parking time (maximum parking fee rates)		
○ 3 minutes / 0.08 hours	\$0.25	\$0.50
○ 15 minutes / 0.25 hours	\$0.75	\$1.50
○ 30 minutes / 0.50 hours	\$1.50	\$3.00
○ 60 minutes / 1.0 hours	\$3.00	\$6.00

CHARGING FEE RATES <i>(Section 5)</i>	Current Fee	Proposed Fee
▪ Permitted parking time (maximum parking fee rates)		
○ 3 minutes / 0.08 hours	\$0.25	\$0.30
○ 15 minutes / 0.25 hours	\$1.25	\$1.30
○ 30 minutes / 0.50 hours	\$2.50	\$2.60
○ 60 minutes / 1.0 hours	\$5.00	\$5.20

PARKING METER FEES <i>(Section 11A)</i>	Current Fee	Proposed Fee
▪ Parking meter plating		
○ Per hour	\$76.00	\$79.50
▪ Parking meter removal/ reinstallation		
○ Each (no coring required)	\$84.00	\$88.00
▪ Replacement parking meter- single head		
○ Each	\$740.00	\$777.00
▪ Replacement parking meter- double head		
○ Each	\$1,480.00	\$1,554.00
▪ Temporary parking meter closure		
○ Based on revenue forgone – parking spaces x hours per day x days x hourly rate	Actual cost	Actual cost

PARKING SIGN INSTALLATION FEE <i>(Section 11A)</i>	Current Fee	Proposed Fee
▪ Sign installation- labour & materials		
○ As per current engineering operations unit rates	Actual cost	Actual cost

SCHEDULE C7 – SEWER CONNECTION BYLAW

SEWER CONNECTION FEES	Current Fee	Proposed Fee
▪ Connection Fees (<i>Section 5</i>)		
○ Sewer connection adjustment application	\$675.00	\$697.50
○ Service connection (sanitary)	Actual Cost	Actual Cost
○ Storm service connection - single & two family	\$11,400.00	\$11,777.50
○ Storm service connection adjustments – single & two family (bylaw 14538)	Actual Cost	Actual Cost
○ Storm service – multi-family & ICI	Actual Cost	Actual Cost
▪ Inspection Fees (<i>Section 15 (2)</i>)		
○ For each sanitary sewer connection inspection	\$98.00	\$101.00
○ For each storm sewer connection inspection	\$98.00	\$101.00
○ For each combined sewer connection inspection	\$98.00	\$101.00
○ For the third & each subsequent inspection (section 15(2))	\$67.00	\$69.00
○ Sanitary inspection chamber box - purchase	Agreed Cost	Agreed Cost
○ Storm inspection chamber box - purchase	Agreed Cost	Agreed Cost
○ Sewer video inspection - sanitary (plus GST)	\$534.00	\$551.50
○ Sewer video inspection - storm (plus GST)	\$534.00	\$551.50

SCHEDULE C7 (A) – SEWER CHARGE BYLAW

- *To be updated in the Fall of 2023*

SCHEDULE C7 (B) – SEWER PARCEL TAX BYLAW

- *To be updated in the Fall of 2023*

SCHEDULE C8 – SOIL DEPOSIT BYLAW

SOIL DEPOSIT PERMIT FEES – (<i>Section 4.1</i>)	Current Fee	Proposed Fee
▪ Application fee		
○ Per permit	\$283.00	\$292.50

SCHEDULE C9 – SOIL REMOVAL REGULATION BYLAW

SOIL REMOVAL PERMIT FEES – (<i>Section 4.1</i>)	Current Fee	Proposed Fee
▪ Application fee		
○ Per permit	\$283.00	\$292.50

SCHEDULE C9 (A) – SOLID WASTE AND RECYCLING BYLAW

A. INSTITUTIONAL, COMMERCIAL AND INDUSTRIAL RATES FOR GARBAGE RECEPTACLES (Section 9(2))	Current Fee	Proposed Fee
▪ 6 cubic yards (skids only)		
○ Rent per month	\$41.00	\$41.00
○ Scheduled pick-up charges	\$59.00	\$59.00
○ Non-scheduled pick-up charges	\$66.00	\$66.00
▪ 4 cubic yards (skids only)		
○ Rent per month	\$40.00	\$40.00
○ Scheduled pick-up charges	\$45.00	\$45.00
○ Non-scheduled pick-up charges	\$53.00	\$53.00
▪ 4 cubic yards (castors only)		
○ Rent per month	\$47.00	\$47.00
○ Scheduled pick-up charges	\$45.00	\$45.00
○ Non-scheduled pick-up charges	\$53.00	\$53.00
▪ 3 cubic yards or less (skids only)		
○ Rent per month	\$38.00	\$38.00
○ Scheduled pick-up charges	\$39.00	\$39.00
○ Non-scheduled pick-up charges	\$45.00	\$45.00
▪ 3 cubic yards or less (castors only)		
○ Rent per month	\$47.00	\$47.00
○ Scheduled pick-up charges	\$39.00	\$39.00
○ Non-scheduled pick-up charges	\$45.00	\$45.00
▪ 360L cart		
○ Rent per month	\$17.00	\$17.00
○ Scheduled pick-up charges	\$9.00	\$9.00
○ Non-scheduled pick-up charges	N/A	N/A
▪ 180L or 240L cart		
○ Rent per month	\$17.00	\$17.00
○ Scheduled pick-up charges	\$7.00	\$7.00
○ Non-scheduled pick-up charges	N/A	N/A

B. MULTI-FAMILY STRATA, NON-PROFIT HOUSING, OR CO-OPERATIVE HOUSING RATES FOR GARBAGE RECEPTACLES (Section 9(2))	Current Fee	Proposed Fee
<i>* First pick-up each week is at a discounted pick-up charge with rental of City receptacle for multi-family co-operatives, non-profit, and strata titled developments.</i>		
▪ 6 cubic yards (skids only)		
○ Rent per month	\$41.00	\$41.00
○ First scheduled pick-up charges*	\$15.00*	\$30.00*
○ Additional scheduled pick-up charges	\$59.00	\$59.00
○ Non-scheduled pick-up charges	\$66.00	\$66.00

B. MULTI-FAMILY STRATA, NON-PROFIT HOUSING, OR CO-OPERATIVE HOUSING RATES FOR GARBAGE RECEPTACLES <i>(Section 9(2)).....Continued</i>	Current Fee	Proposed Fee
▪ 4 cubic yards (skids only)		
○ Rent per month	\$40.00	\$40.00
○ First scheduled pick-up charges*	\$12.00*	\$23.00*
○ Additional scheduled pick-up charges	\$45.00	\$45.00
○ Non-scheduled pick-up charges	\$53.00	\$53.00
▪ 4 cubic yards (castors only)		
○ Rent per month	\$47.00	\$47.00
○ First scheduled pick-up charges*	\$12.00*	\$23.00*
○ Additional scheduled pick-up charges	\$45.00	\$45.00
○ Non-scheduled pick-up charges	\$53.00	\$53.00
▪ 3 cubic yards or less (skids only)		
○ Rent per month	\$38.00	\$38.00
○ First scheduled pick-up charges*	\$10.00*	\$20.00*
○ Additional scheduled pick-up charges	\$39.00	\$39.00
○ Non-scheduled pick-up charges	\$45.00	\$45.00
▪ 3 cubic yards or less (castors only)		
○ Rent per month	\$47.00	\$47.00
○ First scheduled pick-up charges*	\$10.00*	\$20.00*
○ Additional scheduled pick-up charges	\$39.00	\$39.00
○ Non-scheduled pick-up charges	\$45.00	\$45.00
▪ 360L cart		
○ Rent per month	\$17.00	\$17.00
○ First scheduled pick-up charges*	\$9.00*	\$9.00*
○ Additional scheduled pick-up charges	\$9.00	\$9.00
○ Non-scheduled pick-up charges	N/A	N/A
▪ 180L or 240L cart		
○ Rent per month	\$17.00	\$17.00
○ First scheduled pick-up charges*	\$7.00*	\$7.00*
○ Additional scheduled pick-up charges	\$7.00	\$7.00
○ Non-scheduled pick-up charges	N/A	N/A

C. MULTI-FAMILY, INSTITUTIONAL, COMMERCIAL AND INDUSTRIAL RATES FOR RECYCLING AND/OR GREEN BIN RECEPTACLES <i>(Section 9(2))</i> <i>Recycling and/or green bin services only available to customers with an existing City garbage account – no pick up fees</i>	Current - Rent per Month	Proposed - Rent per Month
▪ Municipal receptacle and type		
○ Cardboard container – 3,4 or 6 cubic yard	\$22.00	\$22.00
○ Recycling toter-mixed paper, newspaper or mixed containers	\$6.00	\$6.00
○ Green bin container – food scraps or yard waste	\$5.00	\$5.00

D. BURNABY YARD WASTE DROP-OFF CHARGES <i>(Section 9(3))</i>	Current Fee	Proposed Fee
▪ Charges		
○ Burnaby Yard Waste Drop-off Charges	As per applicable Green Waste Fees within the Metro Vancouver Tipping Fee and Solid Waste Regulation Bylaw	As per applicable Green Waste Fees within the Metro Vancouver Tipping Fee and Solid Waste Regulation Bylaw
○ Minimum charge	None	None
○ Fee for a resident of Burnaby with a load of 100kg or less (limit of one free visit per day)	Free	Free

E. GARBAGE AND YARD WASTE CONTAINER REPLACEMENT COSTS <i>(Section 9(4))</i>	Current Fee	Proposed Fee
▪ Container size		
○ 120 L (available for garbage container only)	\$58.04	\$60.00
○ 180 L	\$66.96	\$69.00
○ 240 L	\$75.89	\$78.50
○ 360 L	\$84.82	\$87.50

F. SINGLE FAMILY PROPERTIES, TWO FAMILY PROPERTIES, AND ROW HOUSING PROPERTIES THAT RECEIVE CURBSIDE COLLECTION SERVICE <i>(Section 9(1))</i> <i>Annual Charge per dwelling based on garbage receptacle volume (Taxes not applicable). Note: \$50 exchange fees is payable for all container exchanges</i>	Current Fee (5% discount applies if paid on or before March 15)	Proposed Fee (5% discount applies if paid on or before March 15)
▪ Container size		
○ 120 L (available for garbage container only)	\$50.00	\$51.50
○ 180 L	\$130.00	\$134.50
○ 240 L	\$140.00	\$144.50
○ 360 L	\$400.00	\$413.00

G. MISCELLANEOUS ITEMS <i>(Section 9(10))</i>	Current Fee	Proposed Fee
▪ Composter		
○ Per unit	\$26.79	\$27.50
▪ Rain barrel		
○ Per unit	\$89.29	\$92.00
▪ Delivery		
○ Per trip	\$22.32	\$23.00

SCHEDULE C10 – STREET AND TRAFFIC BYLAW

TRAFFIC CONTROL PERMIT FEES <i>Section 24(2)(a)</i>	Current Fee	Proposed Fee
▪ Application fee (one time application fee)		
○ Category 1	\$265.00	\$265.00
○ Category 2	\$530.00	\$530.00
○ Category 3	\$1,060.00	\$1,060.00
▪ Occupancy permit fee (per week)		
○ Per travel / Parking lane	\$500.00	\$500.00
○ Per sidewalk	\$300.00	\$300.00
○ Per cycling facility	\$300.00	\$300.00
○ Per combined pedestrian / Cycling facility	\$300.00	\$300.00
○ Per laneway	\$250.00	\$250.00
MINOR WORK PERMIT FEES <i>Section 24(2)(b)</i>	Current Fee	Proposed Fee
▪ Application fee		
○ Valid for one month	\$339.00	\$350.00
▪ Extension fee		
○ For each additional month (per month)	\$169.00	\$174.50
▪ Annual renewal fee		
▪ <i>Plus annual renewal fee per year for each monitoring well, test hole, installation, excavation, or work.</i>		
○ Up to 5 years (per year)	\$339.00	\$350.00
○ After 5 years (per year)	\$569.00	\$588.00
▪ Bonding (<i>Variable based on value of potentially impacted City infrastructure</i>)		
○ Fee	Variable	Variable
STREET WORK PERMIT FEES <i>Section 24(2)(c)</i>	Current Fee	Proposed Fee
▪ Application fee		
○ First 50 metres	\$678.00	\$700.50
○ Each additional metre greater than first 50 metres	\$17.00	\$17.50
▪ Pavement degradation fee – Age of street pavement as determined by Engineer. <i>Fee per excavation size (square or lineal metre, whichever is greater)</i>		
○ 0 – 5 years	\$57.00	\$59.00
○ 6 - 10 years	\$45.00	\$46.50
○ 11 - 15 years	\$34.00	\$35.00
○ 16 – 20 years	\$23.00	\$24.00
○ 21 years or more	\$12.00	\$12.50
▪ Deposits and fees for works completed by city employees or contractors		
○ Engineering operations unit rate	Current rate	Current rate
▪ Bonding		
○ Fee	Variable	Variable

DEVELOPMENT WORKS ENCROACHMENT PERMIT FEES <i>Section 24(2)(d)</i>	Current Fee	Proposed Fee
▪ Application fee		
○ Hoarding	\$1,125.00	\$1,162.00
○ Shoring	\$1,125.00	\$1,162.00
▪ Renewal fee		
○ Per permit	\$57.00	\$59.00
▪ Anchor rod retention fee		
○ Per anchor rod	\$2,256.00	\$2,330.50
▪ Works completed by city employees or contractors <i>*as per current engineering operations unit rates</i>		
○ Fees or deposits	*Variable	*Variable
▪ Bonding		
○ Anchor rod (per rod)	\$2,256.00	\$2,330.50
▪ Hoarding		
○ Base	\$11,288.00	\$11,661.50
○ Plus per metre of construction fencing	\$68.00	\$70.50
○ Plus per metre of covered scaffolding	\$113.00	\$116.50
○ Plus per metre of structured walkway	\$339.00	\$350.00
▪ Shoring <i>(shotcrete removal) per metre depending on difficulty of removal as determined by Engineering</i>		
○ Minimum	\$365.00	\$377.00
○ Maximum	\$2,030.00	\$2,097.00
○ Excavation per cubic metre	\$169.00	\$174.50
○ Other works	Variable	Variable

PLACEMENT OF TEMPORARY STORAGE CONTAINER FEES <i>Section 24(2)(e)</i>	Current Fee	Proposed Fee
▪ Application fee – temporary storage container		
○ Per permit	\$106.00	\$109.50
▪ Temporary storage container placement		
○ Per day	\$16.00	\$16.50

OVERSIZED COMMERCIAL VEHICLE PERMIT FEES <i>Section 49</i>	Current Fee	Proposed Fee
▪ Single trip permit		
○ Per permit	\$34.00	\$35.00
▪ Yearly permit		
○ Per vehicle	\$236.00	\$244.00
▪ Duplicate permit		
○ Per permit	\$34.00	\$35.00

SCHEDULE C11 – SURVEY MONUMENT FEES

REMOVAL OR REPLACEMENT OF SURVEY MONUMENTS	Current Fee	Proposed Fee
▪ Integrated survey area (ISA) control monument		
○ Each	\$1,800.00	\$1,860.00
▪ Secondary benchmark		
○ Each	\$3,330.00	\$3,440.00
▪ High precision network monument		
○ Each	\$7,500.00	\$7,748.00

SCHEDULE C12 – TRANSPORTATION RELATED FEES

TRANSPORTATION RELATED FEES	Current Fee	Proposed Fee
▪ Active sidewalk program permit		
○ Application fee	\$265.00	\$265.00
▪ Seasonal program (May 1st to October 31st program)		
○ Sidewalk patio – per set (1 table & two chairs)	N/A	\$80.00
○ Boulevard patio – per set (1 table & two chairs)	N/A	\$80.00
○ Curbside patio – per square metre	N/A	\$50.00
▪ Year round program		
○ Sidewalk patio – per set (1 table & two chairs)	N/A	\$120.00
○ Boulevard patio – per set (1 table & two chairs)	N/A	\$120.00
○ Curbside patio – per square metre	N/A	\$70.00
▪ Traffic signal timings inquiry letters		
○ Fee per letter response	\$500.00	\$516.50
▪ Annual fee for issuance of residential street parking decals		
○ 3800 Block Sunset Street & 3949 Smith Avenue (per decal)	\$20.00	\$40.00

SCHEDULE C13 – WATERCOURSE BYLAW

EROSION & SEDIMENT CONTROL SYSTEM PERMIT & INSPECTION FEES <i>Section 9(2)</i> (*4% of estimated sediment control system construction value)	Current Fee	Proposed Fee
▪ Erosion and sediment control system permit		
○ Erosion & sediment control system permit including 1 st and 2 nd inspections	4% of estimated sediment control system construction value	4% of estimated sediment control system construction value
▪ Erosion & sediment control re-inspection fee <i>*Where it has been determined by the assigned Engineering Inspector that due to non-compliance with the provisions of this Bylaw or incomplete work re-inspection is required.</i>		
○ 3 rd inspection	\$283.00	\$292.50
○ 4 th inspection	\$396.00	\$409.00

SCHEDULE C14 – WATERWORKS REGULATION BYLAW

- *To be updated in the Fall of 2023*

SCHEDULE D – FINANCE**SCHEDULE D1 - CREDIT CARD MERCHANT FEE RECOVERY BYLAW**

FEE FOR CREDIT CARD PAYMENTS	Current Fee	Proposed Fee
▪ Percentage surcharge - (<i>Section 2</i>)		
○ Non-refundable fee, charged in addition to the amount owed, based on the gross amount of the payment, including applicable taxes	1.75%	1.75%
▪ Payment fee restriction - (<i>Section 3</i>)		
○ Payment by credit card is not permitted for any single fee or charge exceeding \$50,000	N/A	N/A

SCHEDULE D2 - FINANCIAL ADMINISTRATION FEES AND CHARGES

FEES AND CHARGES	Current Fee	Proposed Fee
▪ Tax certificates (<i>a statement regarding the tax status of a property</i>)		
○ Through BC online (<i>per folio</i>)	\$50.00	\$51.50
○ Prepared manually (<i>per folio</i>)	\$55.00	\$57.00
▪ Mortgage information requests (<i>statement of taxes owing on one or more properties issued to and at the request of a financial institution or other mortgage lender</i>)		
○ Mortgage Information Reports (<i>per folio</i>)	\$23.00	\$24.00
▪ Historical tax information (<i>the provision of historical tax or assessment information on a property</i>)		
○ Per hour or part thereof	\$23.00	\$57.00
▪ Real Estate Board tax information file (<i>the provision of tax and assessment information on properties made available to the Greater Vancouver Real Estate Board at its request and available for upload to its MLS system</i>)		
○ Per folio	\$0.023	\$0.024
▪ Refunds (<i>refund of any overpayment of taxes</i>)		
○ Refunds (initiated by customer)	\$28.00	\$29.00
▪ NSF fee (<i>a fee charged to cover the administrative costs resulting from dishonored cheques or payments</i>)		
○ Dishonored payments per item	\$39.00	\$40.50
▪ Apportionments (<i>the allocation and apportionment of taxes following the subdivision of a parcel of land to the new parcels created by the subdivision, including strata title subdivision</i>)		
○ Per child folio	\$39.00	\$40.50
▪ Bonding replacement fee (<i>replacement of bonding that is currently on file at the City; including:</i> - <i>replacement of a Letter of Credit from one (1) financial institution with that of another institution,</i> - <i>replacement of a Letter of Credit with cash for the same amount,</i> - <i>replacement of cash bonding with a Letter of Credit for the same amount, or;</i> - <i>a combination of any of the above.</i>)		
○ Per replacement	\$103.00	\$106.50

SCHEDULE E – PLANNING AND DEVELOPMENT

SCHEDULE E1 – ARCHIVE, FILE RESEARCH, AND RECORD FEES

LAND TITLE SEARCH FEES	Current Fee	Proposed Fee
▪ Land title search		
○ Per search	\$16.00	\$16.50
▪ Land Title document and plan image records		
○ Per search	\$21.00	\$21.50

LEGAL AGREEMENT AMENDMENT FEES	Current Fee	Proposed Fee
▪ Amendments to existing legal agreements already registered at the Land Title Office		
○ For first 3 amendment items	\$617.00	\$637.50
○ For more than 3 amendment items	1,028.00	\$1,062.00

FILE RESEARCH & IMAGE REPRODUCTION FEES	Current Fee	Proposed Fee
▪ Comfort letter - including all enquiry letters relating to subdivision, road closure, etc.		
○ Single-family or two-family dwelling – <i>per legal lot</i>	\$133.00	\$137.50
○ All other buildings – <i>per legal lot</i>	\$197.00	\$203.50
▪ Copies of departmental records or drawings		
○ File research	\$30.00	\$31.00
○ Electronic copies – <i>per image</i>	\$2.40	\$2.50
○ Paper copies (size 8.5x11 inches) <i>per page</i>	\$4.00	\$4.15
○ Paper copies (size 11x17 inches or larger) <i>per page</i>	\$9.45	\$9.80

SCHEDULE E2 – BUILDING BYLAW

BUILDING PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
▪ Application for a Building Permit <i>Section 9(2)(b)</i> <i>20% of estimated Building Permit Fee for all building permit applications</i>		
○ Minimum	\$70.00	\$72.50
○ Maximum	\$7,770.00	\$8,027.00
▪ Building permit <i>Section 14(1)</i> <i>Based on value of construction</i>		
○ \$0 to \$1000	\$70.00	\$72.50
○ \$1001 to \$20,000 (base fee)	\$70.00	\$72.50
○ \$1001 to \$20,000 (plus \$ per \$1,000 or part thereof over \$1,000)	\$21.00	\$21.50
○ \$20,001 to \$20,0000 (base fee)	\$469.00	\$484.50
○ \$20,001 to \$200,000 (plus \$ per \$1,000 or part thereof over \$200,000)	\$14.00	\$14.50
○ \$200,001 and over (base fee) - BYLAW 14538	\$2,989.00	\$3,088.00
○ \$200,001 and over (plus \$ per \$1,000 or part thereof over \$200,000)	\$12.30	\$12.70

BUILDING PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
▪ Building permit for a demolition – Section 14(1)		
○ Accessory building (when demolished separately from single- and two- family homes, or when the accessory building is associated with other building types)	\$81.00	\$83.50
○ Single-family or two-family home (fee includes accessory buildings, if the accessory buildings are being demolished at the same time)	\$345.00	\$356.50
○ Principal buildings and structures other than single- and two-family homes	\$863.00	\$891.50
▪ Building permit for temporary building or structure – Section 14(1)		
○ Per year from date of issue	\$607.00	\$627.00
▪ Application for forced air heating system – Section 14(1) <i>Fees based on maximum BTU input of the appliance with a minimum fee based on 50,000 BTU's</i>		
○ Per 1,000 BTU's heating appliance input	\$3.55	\$3.70
▪ Application for alternative solutions under the British Columbia building code Section 10(1)		
○ Per alternative solution on a development	\$621.00	\$641.50
○ Per revision	\$190.00	\$196.50
▪ Certificate by registered professionals – Section 11(4) <i>When a Building Permit is issued reliant upon the certification of a registered professional engineer or architect, the permit fee will be reduced by 2.5% of the fees payable, up to a maximum reduction amount</i>		
○ Maximum	\$514.00	\$531.00
▪ Review of preliminary or modified drawings and specifications – Section 14(7)		
○ Per hour (minimum 2 hours)	\$84.00	\$87.00
▪ Permit transfer or assignment fee – Section 4(6) <i>For the transfer or assignment of a building permit or to record a change of contractor for a project</i>		
○ Per transfer or assignment	\$131.00	\$135.50
▪ Permit extension Section 19(4)		
○ 1st extension	\$226.00	\$233.50
○ 2nd extension	\$339.00	\$350.00
○ 3rd extension	\$451.00	\$466.00
○ Each additional extension	\$564.00	\$582.50
▪ Re-inspection fee Section 14(8) <i>Where it has been determined by the Building Inspector that due to non-compliance with the provisions of this Bylaw or incomplete work, re-inspection is required.</i>		
○ 1 st re-inspection	\$65.00	\$67.00
○ 2 nd re-inspection	\$283.00	\$292.50
○ 3 rd re-inspection	\$559.00	\$577.50
○ 4 th re-inspection	\$1,117.00	\$1,154.00
○ 5 th re-inspection and each re-inspection thereafter	\$1,400.00	\$1,446.50
▪ Special inspections Section 14(9)(a-d) and 26(1)(a) <i>Special inspection fees subject to all applicable taxes and must be approved by the Chief Building Inspector. For inspections outside the hours City Hall is normally open.</i>		
○ Base fee	\$606.00	\$626.00
○ Plus \$ per hour or part thereof after the first four hrs. Travel time incl.	\$155.00	\$160.00

BUILDING PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
<ul style="list-style-type: none"> ▪ Special inspections Section 14(9)(a-d) and 26(1)(a) <i>Special inspection fees subject to all applicable taxes and must be approved by the Chief Building Inspector. For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure.</i> 		
○ For first hour or part thereof	\$282.00	\$291.50
○ For each additional hour or part thereof	\$108.00	\$111.50
○ Minimum	\$282.00	\$291.50
<ul style="list-style-type: none"> ▪ Special inspections Section 14(9)(a-d) and 26(1)(a) <i>For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise</i> 		
○ Per hour or part thereof	\$108.00	\$111.50
○ Minimum	\$108.00	\$111.50
<ul style="list-style-type: none"> ▪ Special inspections Section 14(9)(a-d) and 26(1)(a) <i>Strata title subdivision application inspections</i> 		
○ Inspection fee	\$239.00	\$247.00
<ul style="list-style-type: none"> ▪ Special inspections Section 14(9)(a-d) and 26(1)(a) <i>For a special safety inspection following an electrical or gas disconnection</i> 		
○ Inspection fee	\$653.00	\$674.50
<ul style="list-style-type: none"> ▪ Occupant load Section 14(10) 		
○ For confirming occupant load for liquor licence related purposes	\$231.00	\$238.50

BUILDING PERMIT AND INSPECTION FEES (REFUND OF FEES)	Current Fee	Proposed Fee
<ul style="list-style-type: none"> ▪ Building permit application fee refund where plan checking has not commenced <i>Section 14(5) and (6)</i> <i>There will be no refund of any portion of the application fee once plan checking has started.</i> 		
<ul style="list-style-type: none"> ▪ Single or two-family dwellings, including renovations, additions & accessory buildings <i>70% of application fee</i> 		
○ Minimum non-refundable amount	\$177.00	\$183.00
<ul style="list-style-type: none"> ▪ For all other applications <i>70% of application fee</i> 		
○ Minimum non-refundable amount	\$177.00	\$183.00
<ul style="list-style-type: none"> ▪ Building Permit Fee Refund where construction has not commenced, no inspection has been made and a permit has not been extended or expired Section 14(6) <i>90% of the difference between the Building Permit Fee and the Building Permit Application Fee</i> 		
○ Minimum non-refundable amount	\$356.00	\$368.00
<ul style="list-style-type: none"> ▪ For any permit or special inspection where no Application Fee is charged. Refund will be made only where work has not commenced, no inspection has been made and a permit has not been extended <i>Section 14(6)</i> <i>70% of application fee</i> 		
○ Minimum non-refundable amount	\$356.00	\$368.00

DAMAGE DEPOSITS AND INSPECTION FEES	Current Fee	Proposed Fee
▪ Damage Deposit Section 14(12) <i>No interest is payable on damage deposits paid to or held by the City</i>		
○ Single or two family dwelling construction	\$5,000.00	\$7,500.00
○ Single or two family dwelling addition or demolition	\$5,000.00	\$7,500.00
○ Construction other than single or two family dwelling (15m frontage)	\$10,000.00	\$10,331.00
○ Construction other than single or two family dwelling (per metre of frontage thereafter)	\$60.00	\$62.00
○ Demolition other than single or two family dwelling (15m frontage)	\$10,000.00	\$10,331.00
○ Demolition other than single or two family dwelling (per metre of frontage thereafter)	\$60.00	\$62.00
○ Swimming pool installation	\$5,000.00	\$5,165.50
○ Construction of carport or garage	\$5,000.00	\$5,165.50
▪ Inspection Fee Section 14(13)		
○ Single or two family dwelling construction	\$206.00	\$213.00
○ Single or two family dwelling addition or demolition	\$206.00	\$213.00
○ Construction other than single or two family dwelling	\$411.00	\$424.50
○ Demolition other than single or two family dwelling	\$277.00	\$286.00
○ Swimming pool installation	\$206.00	\$213.00
○ Construction of carport or garage	\$206.00	\$213.00
▪ Re-inspection Fee (for 3rd and each subsequent re-inspection) Section 14(13)		
○ Single or two family dwelling construction	\$206.00	\$213.00
○ Single or two family dwelling addition or demolition	\$206.00	\$213.00
○ Construction other than single or two family dwelling	\$411.00	\$424.50
○ Demolition other than single or two family dwelling	\$277.00	\$286.00
○ Swimming pool installation	\$206.00	\$213.00
○ Construction of carport or garage	\$206.00	\$213.00

DAMAGE DEPOSITS AND INSPECTION FEES	Current Fee	Proposed Fee
▪ Deduction for Damage to City Property (City to repair / replace) Section 14 (14)		
○ Curb and gutter (per linear metre)	N/A	\$370.00
○ Curb only (Type D) (per linear metre)	N/A	\$320.00
○ Monolithic Sidewalk (per panel)	N/A	\$850.00
○ Separated or abutting sidewalk (per square metre)	N/A	\$270.00
○ Stamped/coloured concrete (boulevard) (per square metre)	N/A	\$450.00
○ Asphalt, culvert removals (each)	N/A	\$960.00
○ Asphalt hand curbing (per linear metre)	N/A	\$80.00
○ Asphalt paving (per square metre)	N/A	\$120.00
○ Culvert wye (each)	N/A	\$320.00
○ Cleanout (culvert) (each)	N/A	\$960.00
○ Catch basin adjustments, raise or lower casting (each)	N/A	\$960.00
○ Culvert installations (each)		
• 1 metre	N/A	\$1,050.00
• 2 metres	N/A	\$1,300.00
• 3 metres	N/A	\$1,500.00
• 4 metres	N/A	\$1,675.00
• 5 metres	N/A	\$1,850.00
• 6 metres	N/A	\$2,025.00
• 7 metres	N/A	\$2,160.00
• 8 metres	N/A	\$2,350.00
• 9 metres	N/A	\$2,500.00
• 10 metres	N/A	\$2,650.00
▪ Deduction for Damage to City Property (City to repair / replace if not completed by owner within 3 months of notice of damage from City) Section 14 (14)		
○ Interim asphalt connector sidewalk (per square metre)	N/A	\$100.00
○ Basic boulevard restoration, handwork only (per square metre)	N/A	\$10.00
○ Major boulevard restoration, backhoe required (per square metre)	N/A	\$40.00
▪ Deduction for Damage to Other City Property (not listed above) Section 14 (14)	N/A	Actual Cost

SCHEDULE E3 - CONSTRUCTION AND DEMOLITION WASTE DIVERSION BYLAW

DEMOLITION WASTE DIVERSION FEES	Current Fee	Proposed Fee
▪ Demolition waste permit Section 6.31(a)		
○ Application fee (non-refundable)	\$250.00	\$250.00

DEMOLITION WASTE DIVERSION DEPOSITS AND REFUNDS	Current Fee	Proposed Fee
▪ Waste diversion deposit Section 6.1(b)		
○ Per net square footage of building being demolished	\$2.25	\$2.25
○ Maximum	\$50,000.00	\$50,000.00
▪ Refund of waste diversion deposit Section 6.2		
○ 70% or greater diversion	Full deposit refund	Full deposit refund
○ Less than 70% diversion	Level of compliance (i.e. diversion rate)	Level of compliance (i.e. diversion rate)

SCHEDULE E4 – DEVELOPMENT PROCEDURES BYLAW

TEMPORARY USE PERMIT APPLICATION FEES <i>Section 3.1(c)</i>	Current Fee	Proposed Fee
▪ Temporary use permit (TUP) applications		
○ TUP application	\$2,676.00	\$2,764.50
○ TUP renewal	\$1,644.00	\$1,698.50
○ TUP amendment	\$1,644.00	\$1,698.50
○ Additional fee per \$1,000 <i>Additional fee based on the estimated construction value (per \$1,000), if the proposal includes the construction or extension of a building or structure, or development of land</i>	\$2.90	\$3.00
○ Minimum	\$301.00	\$311.00
○ For processing and reviewing compliance bonds for required works (e.g. tree replacement, landscaping, demolition/removal of building/structure, restoration of land, etc.)	1% of estimated compliance bonding	1% of estimated compliance bonding
○ For the removal of the public notice sign(s) by the City, if the applicant fails to remove the sign(s) within 10 days of Council decision.	\$257.00	\$265.50

DEVELOPMENT VARIANCE PERMIT APPLICATION FEES <i>Section 3.1(c)</i>	Current Fee	Proposed Fee
▪ Development variance permit (DVP) applications		
○ DVP application fee (minor variance) for three or less variances	\$1,200.00	\$1,239.50
○ DVP application fee (minor variance) for more than three variances	\$1,800.00	\$1,859.50
○ DVP application fee (other than minor variance, or combination of minor variance and other variances) for three or less variances	\$2,200.00	\$2,273.00
○ DVP application fee (other than minor variance, or combination of minor variance and other variances) for more than three variances	\$2,800.00	\$2,892.50
○ DVP application fee (council reconsideration of minor variances)	\$1,000.00	\$1,033.00
○ DVP amendment fee	\$1,000.00	\$1,033.00

SECURITY AND SIGN REMOVAL FEES	Current Fee	Proposed Fee
▪ Public notice sign removal fee (Section 5.5)		
○ Sign removal fee	\$257.00	\$265.50
▪ Security administration fees (Sections 6.1 and 6.4)		
○ For processing and reviewing security for landscaping and remediation, and performance of terms of temporary use permit	1% of estimated security	1% of estimated security
▪ Security amount (Sections 6.1 and 6.4)		
○ See Schedule A of Development Procedures Bylaw for guidelines	Varies	Varies

SCHEDULE E5 – ELECTRICAL BYLAW

ELECTRICAL PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
▪ Electrical installations for new single and two family dwellings Section 22(1)(a)		
<ul style="list-style-type: none"> ○ Electrical system for a dwelling including service connection and temporary current permit 	18% of building permit fee	18% of building permit fee
<ul style="list-style-type: none"> ○ Security system, data, cable, TV, vacuum, intercom, sound system and telephone 	Fees shall be charged under electrical installations other than new one & two family detached dwellings	Fees shall be charged under electrical installations other than new one & two family detached dwellings
<ul style="list-style-type: none"> ○ Minimum job value 	\$257.00	\$265.50
▪ Electrical installations other than new single and two family dwellings Section 22(1)(a) Fee based on value of electrical installation including materials and labour (as approved by electrical inspector) <i>plus temporary current permit where applicable</i>		
<ul style="list-style-type: none"> ○ \$100 or less 	\$52.00	\$53.50
<ul style="list-style-type: none"> ○ \$100.01 - \$250 	\$69.00	\$71.50
<ul style="list-style-type: none"> ○ \$250.01 - \$350 	\$86.00	\$89.00
<ul style="list-style-type: none"> ○ \$350.01 - \$500 	\$104.00	\$107.50
<ul style="list-style-type: none"> ○ \$500.01 - \$700 	\$129.00	\$133.50
<ul style="list-style-type: none"> ○ \$700.01 - \$1,000 	\$156.00	\$161.00
<ul style="list-style-type: none"> ○ \$1,000.01 - \$10,000 base fee 	\$156.00	\$161.00
<ul style="list-style-type: none"> ○ \$1,000.01 - \$10,000 plus \$ per \$1,000 or part thereof over \$1,000 	\$64.00	\$66.00
<ul style="list-style-type: none"> ○ \$10,000.01 - \$50,000 base fee 	\$732.00	\$756.00
<ul style="list-style-type: none"> ○ \$10,000.01 - \$50,000 plus \$ per \$1,000 or part thereof over \$10,000 	\$35.00	\$36.00
<ul style="list-style-type: none"> ○ \$50,000.01 - \$100,000 base fee 	\$2,132.00	\$2,202.50
<ul style="list-style-type: none"> ○ \$50,000.01 - \$100,000 plus \$ per \$1,000 or part thereof over \$50,000 	\$21.00	\$21.50
<ul style="list-style-type: none"> ○ \$100,000.01 - \$500,000 base fee 	\$3,182.00	\$3,287.50
<ul style="list-style-type: none"> ○ \$100,000.01 - \$500,000 plus \$ per \$1,000 or part thereof over \$100,000 	\$14.00	\$14.50
<ul style="list-style-type: none"> ○ \$500,000.01 - \$1,500,000 base fee 	\$8,782.00	\$9,072.50
<ul style="list-style-type: none"> ○ \$500,000.01 - \$1,500,000 plus \$ per \$1,000 or part thereof over \$500,000 	\$12.00	\$12.50
<ul style="list-style-type: none"> ○ \$1,500,000.01 and over base fee 	\$20,782.00	\$21,470.00
<ul style="list-style-type: none"> ○ \$1,500,000.01 and over plus \$ per \$1,000 or part thereof over \$1,500,000 	\$3.70	\$3.80
▪ Temporary saw service Section 22(1)(a) <i>Fees shall be charged under electrical installations other than new one & two family detached dwellings</i>		
<ul style="list-style-type: none"> ○ Minimum 	\$104.00	\$107.50

ELECTRICAL PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
Permit fee to record work done without permit and inspection Section 22(1)(a) <i>Where electrical work has been carried out without a permit and a permit is accepted to approve and inspect the work after the fact, the fee shall be calculated under Electrical Installations based on the value of the electrical installation as estimated by the Chief Building Inspector at the time of application for the electrical permit.</i>		
<ul style="list-style-type: none"> o Minimum 	\$156.00	\$161.00
Temporary current permit Section 22(1)(a) Not required for one- or two-family dwelling		
<ul style="list-style-type: none"> o Permit fee 	\$206.00	\$213.00
Operating permit for one commercial or industrial plant or establishment Section 22(1)(a)		
<ul style="list-style-type: none"> o Annual fee based on service capacity – per kVA 	\$0.45	\$0.50
<ul style="list-style-type: none"> o Minimum 	\$247.00	\$255.00
<ul style="list-style-type: none"> o Maximum 	\$3,576.00	\$3,694.50
<ul style="list-style-type: none"> o For each additional permit 	\$247.00	\$255.00
Operating permit for special event or film project Section 22(1)(a) <i>One location, one project (include filming in studio)</i>		
<ul style="list-style-type: none"> o 0 to 30 days 	\$168.00	\$173.50
<ul style="list-style-type: none"> o 0 to 60 days 	\$297.00	\$307.00
<ul style="list-style-type: none"> o 0 to 90 days 	\$345.00	\$356.50
<ul style="list-style-type: none"> o 0 to 180 days 	\$463.00	\$478.50
<ul style="list-style-type: none"> o 0 to 365 days 	\$843.00	\$844.00
Multi locations, one project permit valid for maximum 365 days <i>Rates based on maximum 4 locations</i>		
<ul style="list-style-type: none"> o 0 to 30 days per location 	\$130.00	\$134.50
<ul style="list-style-type: none"> o 0 to 30 days maximum 	\$520.00	\$537.00
<ul style="list-style-type: none"> o 0 to 60 days per location 	\$172.00	\$177.50
<ul style="list-style-type: none"> o 0 to 60 days maximum 	\$688.00	\$711.00
<ul style="list-style-type: none"> o 0 to 90 days per location 	\$219.00	\$226.00
<ul style="list-style-type: none"> o 0 to 90 days maximum 	\$876.00	\$905.00
<ul style="list-style-type: none"> o 0 to 180 days per location 	\$248.00	\$256.00
<ul style="list-style-type: none"> o 0 to 180 days maximum 	\$992.00	\$1,025.00
<ul style="list-style-type: none"> o 0 to 365 (annual permit) for any number of locations 	\$2,151.00	\$2,222.00
<ul style="list-style-type: none"> o Annual permit fee for film studio for repair and maintenance only – per kVA 	\$0.55	\$0.60
<ul style="list-style-type: none"> o Annual permit fee for film studio for repair and maintenance only – minimum 	\$342.00	\$353.50
<ul style="list-style-type: none"> o Annual permit fee for film studio for repair and maintenance only – maximum 	\$3,580.00	\$3,698.50
Neon signs Section 22(1)(a)		
<ul style="list-style-type: none"> o For first transformer 	\$115.00	\$119.00
<ul style="list-style-type: none"> o Each for the next two transformers 	\$76.00	\$78.50
<ul style="list-style-type: none"> o Each for the next two transformers 	\$54.00	\$56.00
<ul style="list-style-type: none"> o For each remaining transformer 	\$39.00	\$40.50
Fluorescent or light-emitting diode (LED) Section 22(1)(a)		
<ul style="list-style-type: none"> o For first 15 AMP branch circuit or equivalent 	\$115.00	\$119.00
<ul style="list-style-type: none"> o Each for the next two 15 AMP branch circuit or equivalent 	\$76.00	\$78.50
<ul style="list-style-type: none"> o Each for the next two 15 AMP branch circuit or equivalent 	\$54.00	\$56.00
<ul style="list-style-type: none"> o For each remaining 15 AMP branch circuit or equivalent 	\$39.00	\$40.50

ELECTRICAL PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
Other signs requiring electrical installation Section 22(1)(a) <i>Fees shall be charged under electrical installations other than new one & two family detached dwellings</i>		
<ul style="list-style-type: none"> o Minimum 	\$129.00	\$133.50
Review of preliminary or modified drawings and specifications Section 22(3)(a)		
<ul style="list-style-type: none"> o Per hour (minimum 2 hours) 	\$84.00	\$87.00
Permit transfer or assignment fee Section 22(3)(b) <i>For the transfer or assignment of an electrical permit and to record a change of contractor for a project</i>		
<ul style="list-style-type: none"> o Fee 	\$131.00	\$135.50
Permit extension Section 22(3)(c)		
<ul style="list-style-type: none"> o Fee 	\$131.00	\$135.50
Re-inspection fee Section 22(3)(d) <i>Where it has been determined by the Electrical Inspector that due to non-compliance with the provisions of this Bylaw or incomplete work, re-inspection is required</i>		
<ul style="list-style-type: none"> o 1st re-inspection 	\$65.00	\$67.00
<ul style="list-style-type: none"> o 2nd re-inspection 	\$283.00	\$292.50
<ul style="list-style-type: none"> o 3rd re-inspection 	\$559.00	\$577.50
<ul style="list-style-type: none"> o 4th re-inspection 	\$1,117.00	\$1,154.00
<ul style="list-style-type: none"> o 5th re-inspection and each re-inspection thereafter 	\$1,400.00	\$1,401.00
Special inspections Section 22(3)(e)(i – iv) <i>Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector</i> For an inspection outside the hours during which the offices of the City		
<ul style="list-style-type: none"> o Base fee 	\$606.00	\$626.00
<ul style="list-style-type: none"> o Plus \$ per hour or part thereof after the first four hours (travel time incl.) 	\$155.00	\$160.00
Special inspections Section 22(3)(e)(i – iv) <i>Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector</i> For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure		
<ul style="list-style-type: none"> o Per hour or part thereof 	\$108.00	\$111.50
<ul style="list-style-type: none"> o Minimum 	\$108.00	\$111.50
Special inspections Section 22(3)(e)(i – iv) <i>Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector</i> For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise		
<ul style="list-style-type: none"> o Per hour or part thereof 	\$108.00	\$111.50
<ul style="list-style-type: none"> o Minimum 	\$108.00	\$111.50
Special inspections Section 22(3)(e)(i – iv) <i>Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector</i>		
<ul style="list-style-type: none"> o Strata title subdivision application inspections 	\$239.00	\$247.00
Permit fee refund Section 22(4) – 90% of the fee paid		
<ul style="list-style-type: none"> o Minimum non-refundable amount 	\$177.00	\$183.00

SCHEDULE E6 – GAS BYLAW

GAS PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
<ul style="list-style-type: none"> ▪ Gas installations for single & two family dwellings <i>Section 10(1)</i> <i>Appliance installation</i> 		
<ul style="list-style-type: none"> ○ For first appliance 	\$63.00	\$65.00
<ul style="list-style-type: none"> ○ For each additional appliance 	\$35.00	\$36.00
<ul style="list-style-type: none"> ▪ Gas installations for single & two family dwellings <i>Section 10(1)</i> <i>Vent installation</i> 		
<ul style="list-style-type: none"> ○ For first vent 	\$63.00	\$65.00
<ul style="list-style-type: none"> ○ For each additional vent 	\$35.00	\$36.00
<ul style="list-style-type: none"> ▪ Gas installations for single & two family dwellings <i>Section 10(1)</i> <i>House piping only – no appliance installed</i> 		
<ul style="list-style-type: none"> ○ For the first 30 m of piping or portion thereof 	\$60.00	\$62.00
<ul style="list-style-type: none"> ○ For each additional 30 m of piping or portion thereof 	\$34.00	\$35.00
<ul style="list-style-type: none"> ▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>Section 10(1)</i> <i>For each appliance with input of 30 kW (102,000 BTU/Hr) or less</i> 		
<ul style="list-style-type: none"> ○ For first appliance 	\$62.00	\$64.00
<ul style="list-style-type: none"> ○ For each additional appliance 	\$51.00	\$52.50
<ul style="list-style-type: none"> ▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>Section 10(1)</i> <i>For each appliance with input of 31 to 120 kW (103,000 to 409,000 BTU/Hr)</i> 		
<ul style="list-style-type: none"> ○ For each appliance 	\$62.00	\$64.00
<ul style="list-style-type: none"> ▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>Section 10(1)</i> <i>For piping only</i> 		
<ul style="list-style-type: none"> ○ For first 30m or less 	\$62.00	\$64.00
<ul style="list-style-type: none"> ○ For each additional 30m or part thereof 	\$43.00	\$44.50
<ul style="list-style-type: none"> ▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>Section 10(1)</i> <i>For vent installation (no appliance)</i> 		
<ul style="list-style-type: none"> ○ For each vent installation 	\$61.00	\$63.00
<ul style="list-style-type: none"> ▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family <i>Section 10(1)</i> <i>Laboratory equipment</i> 		
<ul style="list-style-type: none"> ○ For each 200,000 BTU's or part thereof in a room 	\$87.00	\$90.00
<ul style="list-style-type: none"> ▪ Review of preliminary or modified drawings and specifications <i>Section 10(3)(a)</i> 		
<ul style="list-style-type: none"> ○ Per hour (minimum 2 hours) 	\$84.00	\$87.00
<ul style="list-style-type: none"> ▪ Permit transfer or assignment fee <i>Section 10(3)(b)</i> For the transfer or assignment of a gas permit and to record a change of contractor for a project 		
<ul style="list-style-type: none"> ○ Fee 	\$131.00	\$135.50
<ul style="list-style-type: none"> ▪ Permit extension <i>Section 10(3)(d)</i> 		
<ul style="list-style-type: none"> ○ Fee 	\$131.00	\$135.50
<ul style="list-style-type: none"> ▪ Re-inspection fee <i>Section 10(3)(d)</i> Where it has been determined by the Gas Inspector that due to non-compliance with the provisions of this Bylaw or incomplete work, re-inspection is required. 		
<ul style="list-style-type: none"> ○ 1st re-inspection 	\$65.00	\$67.00
<ul style="list-style-type: none"> ○ 2nd re-inspection 	\$283.00	\$292.50
<ul style="list-style-type: none"> ○ 3rd re-inspection 	\$559.00	\$577.50
<ul style="list-style-type: none"> ○ 4th re-inspection 	\$1,117.00	\$1,154.00
<ul style="list-style-type: none"> ○ 5th re-inspection and each re-inspection thereafter 	\$1,400.00	\$1,446.50

GAS PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
<ul style="list-style-type: none"> ▪ Special inspections <i>Section 10(3)(e)(i – iv)</i> Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector ▪ a) For an inspection outside the hours during which the offices of the City Hall are normally open <ul style="list-style-type: none"> ○ Base fee ○ Plus \$ per hour or part thereof after the first four hours (travel time incl.) ▪ b) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure <ul style="list-style-type: none"> ○ Per hour or part thereof ○ Minimum ▪ c) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise <ul style="list-style-type: none"> ○ Per hour or part thereof ○ Minimum ▪ d) Strata title subdivision application inspections ▪ Permit fee refund <i>Section 10(4) – 90% of the fee paid</i> <ul style="list-style-type: none"> ○ Minimum non-refundable amount 		
	\$606.00	\$626.00
	\$155.00	\$160.00
	\$108.00	\$111.50
	\$108.00	\$111.50
	\$108.00	\$111.50
	\$108.00	\$111.50
	\$239.00	\$247.00
	\$177.00	\$183.00

SCHEDULE E7 – LIQUOR LICENCE APPLICATION FEE BYLAW

LIQUOR LICENCE APPLICATION FEES <i>Section 2</i>	Current Fee	Proposed Fee
<ul style="list-style-type: none"> ▪ Liquor licence applications <ul style="list-style-type: none"> ○ New licence or location ○ Amendments to existing liquor licences 		
	\$980.00	\$1,012.50
	\$498.00	\$514.50

SCHEDULE E8 – PLUMBING BYLAW

PLUMBING PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
Plumbing fixtures Section 8(3) <i>For the rough-in and completion of each plumbing fixture (Fixtures shall include but not be limited to the following: roof drain, floor drain, dishwasher, clothes washer, water heater, water meter or backflow protection device under 4 inches in size with test ports)</i>		
For new single- and two-family dwellings		
o For complete plumbing installations with fixtures	18% of building permit fee	18% of building permit fee
For other than new single- and two-family dwellings		
o for first fixture (for complete plumbing installations with fixtures)	\$63.00	\$65.00
o for each additional fixture (for complete plumbing installations with fixtures)	\$35.00	\$36.00
For all building types		
o Backflow protection device less than 4 inches in size—for first fixture	\$63.00	\$65.00
o Backflow protection device less than 4 inches in size—each additional fixture	\$35.00	\$36.00
o For each backflow protection device 4 inches or greater in size	\$172.00	\$177.50
o For the removal of each fixture and the capping off of piping—for first fixture	\$63.00	\$65.00
o Removal of each fixture and the capping off of piping—for each additional fixture	\$16.00	\$16.50
Replacement of Building Water Pipe Section 8(3) <i>For the removal and replacement of existing pipe</i>		
o Multi-family residential buildings, hotels and motels – per unit	\$31.00	\$32.00
o In all other buildings - for first 30m of piping or portion thereof	\$104.00	\$107.50
o In all other buildings - for each additional 30m of piping or portion thereof	\$60.00	\$62.00
Interceptors Section 8(3) <i>For the installation of a catch basin, sump, oil interceptor, manhole or trench drain</i>		
o Per unit	\$43.00	\$44.50
Sprinkler heads		
o for first sprinkler head	\$90.00	\$93.00
o for each additional sprinkler head	\$3.05	\$3.15
Fire pump test header		
o Per test header	\$43.00	\$44.50
Siamese connection, hose cabinet, hose outlet, wet/dry outlet or standpipe <i>Note: the second and subsequent fixtures do not have to be the same as the first fixture to qualify for the discount</i>		
o For first fixture	\$43.00	\$44.50
o For each additional fixture	\$29.00	\$30.00

PLUMBING PERMIT AND INSPECTION FEES	Current Fee	Proposed Fee
▪ Installation or alteration of any above ground fire suppression piping where no fixtures are involved		
○ For each 30 m or portion thereof	\$43.00	\$44.50
▪ Review of Preliminary or Modified Drawings and Specifications Section 8(22)(a)		
○ Per hour (minimum 2 hours)	\$84.00	\$87.00
▪ Permit Transfer or Assignment Fee - Section 8(14)		
○ For the transfer or assignment of a plumbing permit and to record a change of contractor for a project	\$131.00	\$135.50
▪ Permit Extension Section 8(17)		
○ Extension fee	\$131.00	\$135.50
▪ Re-inspection fee Section 8(22)(b) <i>Where it has been determined by the Plumbing inspector that due to non-compliance with the provisions of this Bylaw or incomplete work, re-inspection is required</i>		
○ 1 st re-inspection	\$65.00	\$67.00
○ 2 nd re-inspection	\$283.00	\$292.50
○ 3 rd re-inspection	\$559.00	\$577.50
○ 4 th re-inspection	\$1,117.00	\$1,154.00
○ 5 th re-inspection and each re-inspection thereafter	\$1,400.00	\$1,446.50
▪ Special inspections Section 8(22)(c)(i – iv) <i>Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector</i>		
a) For an inspection outside the hours during which the offices of the City are normally open		
○ Base fee	\$606.00	\$626.00
○ Plus \$ per hour or part thereof after the first four hours (travel time incl.)	\$155.00	\$160.00
b) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure		
○ Per hour or part thereof	\$108.00	\$111.50
○ Minimum	\$108.00	\$111.50
c) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise		
○ Per hour or part thereof	\$108.00	\$111.50
○ Minimum	\$108.00	\$111.50
d) Strata title subdivision application inspections	\$239.00	\$247.00
▪ Permit fee refund Section 8(20)		
○ Minimum non-refundable amount	\$177.00	\$183.00

Cross Connection Device Charges <i>(Moved from C14 – Waterworks Regulation bylaw)</i>	Current Fee	Proposed Fee
▪ Per device		
○ If paid by March 15 th	\$55.74	\$55.74
○ If paid after March 15 th	\$58.68	\$58.68
▪ Minimum Charge (device used by two or more units)		
○ If paid by March 15 th	\$7.02	\$7.02
○ If paid after March 15 th	\$7.39	\$7.39

SCHEDULE E9 – SIGN BYLAW

SIGN REMOVAL FEES <i>Section 6.8</i>	Current Fee	Proposed Fee
▪ Sign removal		
○ Fee	\$50.00	\$51.50

SCHEDULE E10 – SUBDIVISION CONTROL BYLAW

SUBDIVISION APPLICATION FEES <i>Section 8</i>	Current Fee	Proposed Fee
▪ Subdivision applications (airspace parcel subdivision application)		
▪ <i>NOTE: FAR means “floor area ratio” as defined in Burnaby Zoning Bylaw, 1965</i>		
○ FAR of less than 2.0	\$13,135.00	\$13,570.00
○ FAR of 2.0 or greater	\$19,700.00	\$20,352.00
▪ Subdivision applications (strata title subdivision application)		
○ Two-family and industrial/commercial conversions	\$791.00	\$817.00
○ Each additional industrial/commercial unit	\$45.00	\$46.50
▪ Subdivision applications (phased strata plan)		
○ First phase	\$5,506.00	\$5,688.00
○ Each subsequent phase	\$1,101.00	\$1,137.50
○ Last phase	\$1,101.00	\$1,137.50
○ Amendment to Form P	\$99.00	\$102.50
▪ Subdivision application other than airspace parcel and strata title subdivision applications		
○ Single family or two family residential district subdivisions	\$5,769.00	\$5,960.00
○ Multiple family “s” district subdivisions	\$17,303.00	\$17,875.50
○ All subdivisions other than SFD/TFD residential district & multiple family “s” RM districts	\$11,536.00	\$11,918.00
▪ Tentative approval extension		
○ Single family subdivision	\$305.00	\$315.00
○ Other subdivisions & servicing for rezoning & PPA’s	\$681.00	\$703.50
▪ Road closure/highway exchange		
○ Application fee	\$2,695.00	\$2,784.00
▪ Personal preference address change application <i>(no charge when included in application for subdivision)</i>		
○ Application fee	\$1,101.00	\$1,137.50
▪ Processing fee for development cost charges instalments		
○ For all 3 instalments	\$3,083.00	\$3,185.00
▪ Administration fees		
○ For processing and reviewing compliance bonds for required works (e.g. public walkways and improvements, private roads, tree replacement, landscaping, fencing, public art installations, etc.)	1% of estimated compliance bonding	1% of estimated compliance bonding

SCHEDULE E11 – TREE BYLAW

TREE PERMIT FEES <i>Section 5(1)(a)</i>	Current Fee	Proposed Fee
▪ Residential lot – no development applications		
○ Per tree	\$87.00	\$90.00
○ Maximum	\$623.00	\$643.50
▪ Site other than residential lot - no development applications		
○ Per tree	\$87.00	\$90.00
○ Maximum	\$623.00	\$643.50
▪ Residential lot – development application pending		
○ Per tree	\$187.00	\$193.00
○ Maximum	\$1,244.00	\$1,285.00
▪ Site other than residential lot – development application pending For site area up to 1000 m2 (10,764 sq. ft)		
○ Base fee	\$746.00	\$770.50
○ Plus \$ per tree	\$187.00	\$193.00
○ Maximum	\$1,244.00	\$1,285.00
▪ For site area greater than 1000 m2 (10,764 sq. ft.) or equal to 5000 m2 (53,820 sq. ft)		
○ Base fee	\$1,493.00	\$1,542.50
○ Plus \$ per tree	\$187.00	\$193.00
○ Maximum	\$6,220.00	\$6,426.00
▪ For site area greater than 5000 m2 (53,820 sq. ft.) or equal to 10000 m2 (107,640 sq. ft)		
○ Base fee	\$2,239.00	\$2,313.00
○ Plus \$ per tree	\$187.00	\$193.00
○ Maximum	\$6,220.00	\$6,426.00
▪ For site area greater than 10000 m2 (107,640 sq. ft.) or equal to 20000 m2 (215,280 sq. ft)		
○ Base fee	\$2,986.00	\$3,085.00
○ Plus \$ per tree	\$187.00	\$193.00
○ Maximum	\$12,441.00	\$12,853.00
▪ For site area greater than 20,000 m2 (215,280 sq.ft.)		
○ Base fee	\$3,733.00	\$3,856.50
○ Plus \$ per tree	\$187.00	\$193.00
○ Maximum	\$12,441.00	\$12,853.00
▪ Minimum security for tree replacement - Section 7(a)(i)		
○ Minimum	\$996.00	\$1,029.00
▪ Payment to civic tree reserve fund <i>Section 13(5)</i>		
○ Per tree	\$623.00	\$643.50

SCHEDULE E12 – ZONING BYLAW

REZONING APPLICATION FEES (Section 7.9) <i>NOTE: FAR means “floor area ratio” as defined in Burnaby Zoning Bylaw, 1965</i>	Current Fee	Proposed Fee
<ul style="list-style-type: none"> ▪ Rezoning applications A - CD Rezoning's with FAR less than 3.6, and Standard Rezoning's 		
<ul style="list-style-type: none"> ○ First 1,700 m2 (18,299 sq ft) of site area or part thereof 	\$2,676.00 plus public hearing fee	\$2,764.50 plus public hearing fee
<ul style="list-style-type: none"> ○ Each additional 100 m2 (1,076 sq ft) of site area or part thereof 	\$72.00	\$74.50
<ul style="list-style-type: none"> ▪ Rezoning applications B - Master plan rezoning's 		
<ul style="list-style-type: none"> ○ First 40,000 m2 (430,556 sq.ft.) of site area or part thereof 	\$237,050.00 plus public hearing fee	\$244,896.50 plus public hearing fee
<ul style="list-style-type: none"> ○ Each additional 100 m2 (1,076 sq.ft.) of site area or part thereof 	\$444.00	\$458.50
<ul style="list-style-type: none"> ▪ Rezoning applications C - CD rezoning's with FAR greater or equal to 3.6, and master plan amendments 		
<ul style="list-style-type: none"> ○ First 8,000 m2 (86,111 sq.ft.) of site area and 3.6 FAR or part thereof 	\$33,186.00 plus public hearing fee	\$34,284.50 plus public hearing fee
<ul style="list-style-type: none"> ○ Each additional 100 m2 (1,076 sq.ft.) of site area or part thereof 	\$426.00	\$440.00
<ul style="list-style-type: none"> ○ Each additional 0.1 FAR or part thereof 	\$426.00	\$440.00
<ul style="list-style-type: none"> ▪ Administration of servicing requirements file For a Rezoning or Preliminary Plan Approval application that does not include a Subdivision application, or a Temporary Use Permit application; or For review of Title Summary Reports and/or Applications to Deposit Strata Plan, processing Replacement Agreements or other title documents and preparation of Legal Instructions for Statutory Rights-of-Way, Covenants, Easements, or other similar legal agreements and processes. 		
<ul style="list-style-type: none"> ○ For first 3 servicing items where no servicing requirements applications required 	\$1,101.00	\$1,137.50
<ul style="list-style-type: none"> ○ For multiple family/s district 	\$17,303.00	\$17,875.50
<ul style="list-style-type: none"> ○ For all others 	\$11,536.00	\$11,918.00
<ul style="list-style-type: none"> ▪ Public hearing 		
<ul style="list-style-type: none"> ○ First public hearing 	\$1,028.00	\$1,062.00
<ul style="list-style-type: none"> ○ Each additional public hearing 	\$1,028.00	\$1,062.00
<ul style="list-style-type: none"> ▪ Area plan notification sign 		
<ul style="list-style-type: none"> ○ Fee 	\$257.00	\$265.50

PRELIMINARY PLAN APPROVAL APPLICATION FEES	Current Fee	Proposed Fee
▪ Preliminary Plan Approval (PPA) Applications - Section 7.3(2)(b.1)		
○ For signs – per sign application	\$154.00	\$159.00
○ For comprehensive sign plans	\$592.00	\$611.50
○ For Integrated comprehensive sign plans for comprehensive development rezoning or master plan rezoning	\$2,964.00	\$3,062.00
○ For all other development: On estimated construction value per \$1000.00	\$2.90	\$3.00
○ Minimum fee, except temporary COVID-19 pandemic reopening measures	\$301.00	\$311.00
○ For each extension	\$181.00	\$187.00
○ Review of preliminary or modified drawings & specifications (per hour)	\$84.00	\$87.00
▪ Temporary COVID-19 pandemic reopening measures: Section 6.26 and Schedule VIII (800.4.2)		
○ Fee	\$0.00	\$0.00
ENVIRONMENTAL REVIEW APPLICATION FEES	Current Fee	Proposed Fee
▪ Environmental review (ERC) applications - Section 6.23(3)		
○ New developments (other than single & two family developments)	\$1,233.00	\$1,274.00
○ Single & two family developments	\$617.00	\$637.50
PAYMENT-IN-LIEU OF PARKING FEES	Current Fee	Proposed Fee
▪ Payment-In-Lieu of Parking - Section 800.5.1		
○ per off-street parking space not provided as required in schedule VIII (Section 800.4) of Burnaby zoning bylaw, 1965	\$25,000.00	\$25,827.50

SCHEDULE F – PARKS, RECREATION AND CULTURE

SCHEDULE F1 – FOOD SERVICES

Prices for food products and services are established according to industry practice and market acceptance. All Food Services banquet facilities – including Alan Emmott, Barnet Beach and Burnaby Lake Pavilion – will follow established Food Services reservation and booking practices for general social events and meetings. Room reservation rates for user groups and ad hoc meetings are included in established Recreation fees and charges, as appropriate.

SCHEDULE F2 - GOLF

Weekday = Monday through Thursday

Weekend = Friday, Saturday, Sunday & Stat Holidays (with exception of Sunrise, available M-F)

Note:

- Rates may be adjusted based on market and/or weather conditions.
- Special Rates for 9-hole and maintenance days are based on season and availability.

BURNABY MOUNTAIN GOLF COURSE

BURNABY MOUNTAIN GOLF COURSE – ADULT	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$41.90	\$46.00	\$34.29	\$36.00
○ Early Bird (9 holes)	\$25.71	\$28.50	\$20.95	\$22.00
○ Sunrise	\$39.05	\$43.00	\$31.43	\$33.00
○ Twilight Matinee	\$39.05	Discontinued	\$31.43	Discontinued
○ Twilight 1	\$33.33	\$36.50	\$27.62	\$29.00
○ Twilight 2	\$24.76	\$27.50	\$20.00	\$21.00
○ Sunset	\$18.10	\$20.50	\$16.19	\$17.00
▪ Weekend				
○ 18 Holes	\$52.38	\$57.00	\$41.90	\$44.00
○ Early Bird (9 holes)	\$31.43	\$34.50	\$24.76	\$26.00
○ Sunrise (Weekend Friday only)	\$43.81	\$48.00	\$36.19	\$39.00
○ Twilight Matinee	\$46.67	Discontinued	\$39.05	Discontinued
○ Twilight 1	\$40.95	\$45.00	\$33.33	\$35.00
○ Twilight 2	\$28.57	\$31.50	\$23.33	\$24.50
○ Sunset	\$20.00	\$22.50	\$16.67	\$17.50

BURNABY MOUNTAIN GOLF COURSE – SENIOR	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$31.43	\$33.00	\$25.71	\$27.00
○ Early Bird (9 holes)	\$19.29	\$20.00	\$15.71	\$16.50
○ Sunrise	\$29.29	\$31.00	\$23.57	\$24.50
○ Twilight Matinee	\$29.29	Discontinued	\$23.57	Discontinued
○ Twilight 1	\$25.00	\$26.50	\$20.95	\$22.00
○ Twilight 2	\$18.57	\$19.50	\$15.24	\$16.00
○ Sunset	\$13.33	\$14.50	\$12.38	\$13.00
▪ Weekend				
○ 18 Holes	\$52.38	\$57.00	\$41.90	\$44.00
○ Early Bird (9 holes)	\$31.43	\$34.50	\$24.76	\$26.00
○ Sunrise (Weekend Friday only)	\$32.86	\$34.50	\$27.14	\$28.50
○ Twilight Matinee	\$46.67	Discontinued	\$39.05	Discontinued
○ Twilight 1	\$40.95	\$45.00	\$33.33	\$35.00
○ Twilight 2	\$28.57	\$31.50	\$23.33	\$24.50
○ Sunset	\$20.00	\$22.50	\$16.67	\$17.50

BURNABY MOUNTAIN GOLF COURSE – JUNIOR	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$27.62	\$29.00	\$22.38	\$23.50
○ Early Bird (9 holes)	\$16.67	\$17.50	\$13.81	\$14.50
○ Sunrise	\$24.76	\$26.00	\$20.48	\$21.50
○ Twilight Matinee	\$24.76	Discontinued	\$20.48	Discontinued
○ Twilight 1	\$21.67	\$23.00	\$17.86	\$19.00
○ Twilight 2	\$16.19	\$17.00	\$13.10	\$14.00
○ Sunset	\$11.90	\$12.50	\$10.48	\$11.00
▪ Weekend				
○ 18 Holes	\$52.38	\$57.00	\$41.90	\$44.00
○ Early Bird (9 holes)	\$31.43	\$34.50	\$24.76	\$26.00
○ Sunrise (Weekend Friday only)	\$28.57	\$30.00	\$23.81	\$25.00
○ Twilight Matinee	\$46.67	Discontinued	\$39.05	Discontinued
○ Twilight 1	\$40.95	\$45.00	\$33.33	\$35.00
○ Twilight 2	\$16.19	\$17.00	\$13.10	\$14.00
○ Sunset	\$11.90	\$12.50	\$10.48	\$11.00

RIVERWAY GOLF COURSE

RIVERWAY GOLF COURSE – ADULT	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$52.38	\$57.00	\$43.81	\$46.00
○ Early Bird (9 holes)	\$33.33	\$36.50	\$27.86	\$29.50
○ Sunrise	\$48.57	\$53.00	\$40.48	\$42.50
○ Twilight Matinee	\$48.57	Discontinued	\$40.48	Discontinued
○ Twilight 1	\$42.86	\$47.00	\$35.24	\$37.00
○ Twilight 2	\$33.33	\$36.50	\$26.67	\$28.00
○ Sunset	\$21.90	\$25.00	\$19.05	\$20.00
▪ Weekend				
○ 18 Holes	\$62.86	\$68.50	\$50.48	\$53.00
○ Early Bird (9 holes)	\$37.14	\$40.50	\$30.95	\$32.50
○ Sunrise (Weekend Friday only)	\$55.24	\$60.00	\$45.71	\$48.00
○ Twilight Matinee	\$60.00	Discontinued	\$45.71	Discontinued
○ Twilight 1	\$49.52	\$54.00	\$40.00	\$42.00
○ Twilight 2	\$36.19	\$39.50	\$30.48	\$32.00
○ Sunset	\$23.81	\$27.00	\$20.95	\$22.00

RIVERWAY GOLF COURSE – SENIOR	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$39.29	\$41.50	\$33.33	\$35.00
○ Early Bird (9 holes)	\$25.24	\$26.50	\$20.95	\$22.00
○ Sunrise	\$37.14	\$39.00	\$30.48	\$32.00
○ Twilight Matinee	\$37.14	Discontinued	\$30.48	Discontinued
○ Twilight 1	\$32.38	\$34.00	\$26.67	\$28.00
○ Twilight 2	\$25.24	\$26.50	\$20.00	\$21.00
○ Sunset	\$16.19	\$17.00	\$14.29	\$15.00
▪ Weekend				
○ 18 Holes	\$62.86	\$68.50	\$50.48	\$53.00
○ Early Bird (9 holes)	\$37.14	\$40.50	\$30.95	\$32.50
○ Sunrise (Weekend Friday only)	\$41.90	\$44.00	\$35.24	\$37.00
○ Twilight Matinee	\$60.00	Discontinued	\$45.71	Discontinued
○ Twilight 1	\$49.52	\$54.00	\$40.00	\$42.00
○ Twilight 2	\$36.19	\$39.50	\$30.48	\$32.00
○ Sunset	\$23.81	\$27.00	\$20.95	\$22.00

RIVERWAY GOLF COURSE – JUNIOR	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$34.29	\$36.00	\$28.57	\$30.00
○ Early Bird (9 holes)	\$21.90	\$23.00	\$18.10	\$19.00
○ Sunrise	\$31.43	\$33.00	\$26.67	\$28.00
○ Twilight Matinee	\$31.43	Discontinued	\$26.67	Discontinued
○ Twilight 1	\$27.62	\$29.00	\$22.86	\$24.00
○ Twilight 2	\$20.95	\$22.00	\$17.14	\$18.00
○ Sunset	\$14.29	\$15.00	\$12.38	\$13.00
▪ Weekend				
○ 18 Holes	\$62.86	\$68.50	\$50.48	\$53.00
○ Early Bird (9 holes)	\$37.14	\$40.50	\$30.95	\$32.50
○ Sunrise (Weekend Friday only)	\$35.71	\$37.50	\$29.52	\$31.00
○ Twilight Matinee	\$60.00	Discontinued	\$45.71	Discontinued
○ Twilight 1	\$49.52	\$54.00	\$40.00	\$42.00
○ Twilight 2	\$20.95	\$22.00	\$17.14	\$18.00
○ Sunset	\$14.29	\$15.00	\$12.38	\$13.00

PITCH AND PUTT

PITCH AND PUTT - ADULT	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$13.33	\$14.00	\$10.48	\$11.00
○ Sunrise	\$11.90	\$12.50	N/A	N/A
○ Twilight	\$9.05	\$9.50	\$6.90	\$7.25
▪ Weekend				
○ 18 Holes	\$13.33	\$14.00	\$10.48	\$11.00
○ Twilight	\$9.05	\$9.50	\$6.90	\$7.25

PITCH AND PUTT - SENIOR	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$10.00	\$10.50	\$7.86	\$8.25
○ Sunrise	\$9.05	\$9.50	N/A	N/A
○ Twilight	\$6.90	\$7.25	\$5.71	\$6.00
▪ Weekend				
○ 18 Holes	\$13.33	\$14.00	\$10.48	\$11.00
○ Twilight	\$6.90	\$7.25	\$5.71	\$6.00

PITCH AND PUTT - JUNIOR	Regular Season		Off Season	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
▪ Weekday				
○ 18 Holes	\$8.81	\$9.25	\$6.90	\$7.25
○ Sunrise	\$7.86	\$8.25	N/A	N/A
○ Twilight	\$5.95	\$6.25	\$5.24	\$5.50
▪ Weekend				
○ 18 Holes	\$13.33	\$14.00	\$10.48	\$11.00
○ Twilight	\$5.95	\$6.25	\$5.24	\$5.50

OTHER

CITY DONATED PASSES & PROMOTIONS	Current Value	Proposed Value
Used for promotional activities, public relations initiatives, or to reimburse for disruption in services, as well as for course familiarization and training for staff.		
▪ Maximum Annual Value	\$40,000	\$60,000

LOYALTY PASS (not available for purchase / reload after 2024)	Current Value	Proposed Value
▪ Burnaby Mountain & Riverway Golf Courses Valid anytime and at Riverway, Burnaby Mountain, Kensington & Central Park Golf Courses 1 Year Expiry from date of purchase or re-load Posted Green Fee Rate will be deducted from card		
○ Added value percentage at time of purchase	5%	5%
▪ Central Park & Kensington Valid anytime and at Kensington & Central Park Pitch & Putts only 1 Year Expiry from date of purchase or re-load Posted Green Fee Rate will be deducted from card		
○ Added value percentage at time of purchase	5%	5%

ADVANCED BOOKING FEE	Current Fee	Proposed Fee
▪ Advance Booking Fee (Prime)	\$14.29	\$15.00
▪ Advance Booking Fee (Standard)	\$9.52	\$10.00

DRIVING RANGE	Current Fee	Proposed Fee
▪ 1/2 Bucket	\$3.33	\$3.75
▪ Bucket	\$6.19	\$6.50
▪ 3 Buckets	\$16.67	\$18.00
▪ 15 Buckets	\$71.43	\$82.50
▪ 30 Buckets	N/A	\$150.00
▪ 50 Buckets	\$225.71	Removed
▪ 60 Buckets	N/A	\$270.00
▪ 100 Buckets	\$419.05	Removed

GOLF TOURNAMENTS	Current Fee	Proposed Fee
<i>Package total fee will include all of the following*</i>		
▪ Adult Green Fee (based on course / season)	See Adult Green Fees	See Adult Green Fees
▪ Tournament Administration Fee	\$5.71	\$10.00
▪ Specialty Format (shotgun/ crossover)	\$9.52	\$10.00
▪ Pro Shop Allowance	\$8.04	\$5.00

*All Food Beverage Packages provided by Burnaby Food Services

SCHEDULE F3 – RECREATION AND CULTURE

ADMISSIONS & PASSES

Admission/Pass Age Categories:	Year Range
▪ Tot	0-4 years
▪ Child	5-14 years
▪ Youth	15-25 years
▪ Adult	26-64 years
▪ Senior	65 years and up

A. Be Active Pass

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight Room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Squash/Racquetball, *Skate Rental included).

Admission/Pass Age Categories:	Current Fee	Proposed Fee
▪ Tot		
○ Day pass	No charge	No charge
○ 10 visit pass	No charge	No charge
○ 1 month pass	No charge	No charge
○ Annual pass	No charge	No charge
○ Annual pass (monthly payment option)	No charge	No charge
▪ Child		
○ Day pass	\$3.30	\$3.30
○ 10 visit pass	\$29.70	\$29.70
○ 1 month pass	\$29.70	\$29.70
○ Annual pass	\$210.24	\$210.24
○ Annual pass (monthly payment option)	\$17.52	\$17.52
○ Grade 5 "Be Active Pass" - <i>(Burnaby residents only)</i>	No charge	No charge
▪ Youth / Senior		
○ Day pass	\$4.97	\$4.97
○ 10 visit pass	\$44.70	\$44.70
○ 1 month pass	\$44.70	\$44.70
○ Annual pass	\$315.36	\$315.36
○ Annual pass (monthly payment option)	\$26.28	\$26.28
○		

Admission/Pass Age Categories:	Current Fee	Proposed Fee
▪ Adult		
○ Day pass	\$6.62	\$6.62
○ 10 visit pass	\$59.60	\$59.60
○ 1 month pass	\$59.60	\$59.60
○ Annual pass	\$421.92	\$421.92
○ Annual pass (monthly payment option)	\$35.16	\$35.16
○ Grade 5 "Be Active Pass" - (<i>Burnaby residents only</i>)	No charge	No charge

B. Be Active Pass - City Employee

BE ACTIVE PASS - CITY EMPLOYEE:	Current Rate of Discount	Proposed Rate of Discount
▪ Day pass	60% off adult rate	60% off adult rate
▪ 10 visit pass	60% off adult rate	60% off adult rate
▪ 1 month pass	60% off adult rate	60% off adult rate
▪ Annual pass (full payment)	60% off adult rate	60% off adult rate
▪ Annual pass with monthly payment (monthly payment)	60% off adult rate	60% off adult rate

C. Summer Fun Pass

(Access to all drop-in activities: Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Toonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool, Weight room, Group Fitness, Yoga, Pilates, Indoor Cycling, Gym Sports, Table Tennis/ Squash/Racquetball *skate rental included). Age limits may apply to some activities.

PASS VALIDITY PERIOD:	Current Fee	Proposed Fee
▪ Valid June 28 to September 3, 2024 Burnaby Residents 5-18 years	\$20	\$20

D. Indoor/Outdoor Pool & Arena Admissions

Public Skating, Toonie Skate, Family Skate, Parent & Tot Skate*, Family Hockey, Public Indoor/Outdoor Swimming, Loonie Swim, Family Swim, Aquafit, Steam Room, Saunas and Whirlpool.

*Skate Rentals Included). Age limits may apply to some activities.

INDOOR/OUTDOOR POOL & ARENA ADMISSIONS	Current Fee	Proposed Fee
▪ Loonie swim per person	\$0.95	\$0.95
▪ Toonie skate (includes skate and helmet rental) per person	\$1.90	\$1.90
▪ Free swim / Free skate per person	No charge	No charge
▪ Family swim / Family skate 1 visit pass per person	\$3.30	\$3.30
▪ Family swim/ Family skate 10 visit pass per person	\$29.70	\$29.70

E. Burnaby Village Museum

Burnaby Village Museum	Current Fee	Proposed Fee
▪ Museum yearly membership – all ages <i>(includes unlimited carousel rides, guided tours and special events)</i>	\$44.15	\$44.15
▪ Carousel single ride – all ages	\$2.52	\$2.52
▪ Carousel bakers dozen (13 rides) – all ages	\$30.24	\$30.24
▪ Single admission and group rates	No charge	No charge

ARENA SERVICE FEE

ITEM	Current Fee	Proposed Fee
▪ School Board skate & helmet (per 30 student skate rentals)	\$63.10	\$63.10
▪ Skate rental	\$3.30	\$3.30
▪ Skate rental (10 rental pass)	\$29.70	\$29.70
▪ Skate sharpening	\$6.25	\$6.25
▪ Sledge rental	No charge	No charge
▪ Helmets/pads (single)	No charge	No charge

INDOOR TENNIS

1 HOUR COURT RESERVATION <i>Limit 2 prime and 2 non-prime time reservations per week</i>	Current Fee	Proposed Fee
▪ Prime time (all ages)	\$25.76	\$25.76
▪ Adult Non-prime time	\$23.14	\$23.14
▪ Youth/Senior Non-prime time	\$17.38	\$17.38

MISCELLANEOUS FEES

A) SHOWER, TOWEL & RACQUET FEES	Current Fee	Proposed Fee
▪ Shower fee	\$0.95	\$0.95
▪ Towel fee	\$1.90	\$1.90
▪ Racquets and Table Tennis paddles	\$1.90	\$1.90

B) EXTERNAL THERAPIST AND EXTERNAL PERSONAL TRAINER FEES	Current Fee	Proposed Fee
▪ Therapist/Trainer (includes client)	\$19.90	\$19.90

C) CHILDMINDING FEES <i>0-5 Years, 2 Hours Maximum Per Day</i>	Current Fee	Proposed Fee
▪ Hourly rate	\$5.10	\$5.10
▪ Each additional sibling 50% of childminding rate	\$2.55	\$2.55
▪ Visit Pass (40 x 15 minutes)	\$45.90	\$45.90

D) SENIORS MEMBERSHIP	Current Fee	Proposed Fee
▪ 55+ Single Centre	\$20.30	\$20.30
▪ 55+ Multicentre	\$50.75	\$50.75
▪ Seniors Lifetime Card (90 years and Burnaby resident)	\$0.00	\$0.00

SCHOOL PROGRAMS

A) BURNABY VILLAGE MUSEUM	Current Fee	Proposed Fee
▪ Half-Day Program/Self-Guided Visit (per student)	\$8.50	\$8.50
▪ Half-Day Discounted Program (per student)	\$5.50	\$5.50
▪ Add on Program (per student)	\$4.00	\$4.00
▪ Virtual/Outreach program (per class)	\$125.00	\$125.00

B) BURNABY ART GALLERY	Current Fee	Proposed Fee
▪ Outreach school programs (online, all zones – 1.5 hrs.)		
○ base fee	\$120.00	\$120.00
○ base fee zone A	\$120.00	\$120.00
○ base fee zone B	\$125.00	\$125.00
○ base fee zone C	\$130.00	\$130.00
▪ Gallery tour no studio (30 minutes – 1 hour)	\$50.00	\$50.00
▪ Gallery tour “Art and Me” (Preschool – K 1.5 hrs.)	\$90.00	\$90.00
▪ Gallery tour with studio - Grades K - 2 (1.5 hrs.)	\$100.00	\$100.00
▪ Gallery tour with studio - Grades 2 - 12 (2 hrs.)	\$115.00	\$115.00
▪ BAG in a box	\$35.00	\$35.00
▪ Adult professional development/online (per person)	\$7.00	\$7.00
▪ Additional Program Fees: Deposit	\$60.00	\$60.00
▪ Travel zone B add-on	\$10.00	\$10.00
▪ Travel zone C add-on	\$15.00	\$15.00

C) OUTDOOR – CANOE LESSONS	Current Fee	Proposed Fee
▪ Per hour	\$6.82	\$6.82

GENERAL FACILITY RESERVATIONS
(Minimum rental times may apply)

ROOM RESERVATIONS	Current Fee	Proposed Fee
▪ As per Appendix A – Room Sizes		
○ Small rooms per hour	\$30.00	\$30.00
○ Medium rooms per hour	\$47.64	\$47.64
○ Large rooms per hour	\$91.59	\$91.59
○ Premium rooms per hour	\$137.65	\$137.65
○ Shadbolt centre atrium per hour	\$106.11	\$106.11

GYMNASIUM RESERVATIONS (Reservations for activities, including standards, nets and exclusive use of the gymnasium(s))	Current Fee	Proposed Fee
▪ Single Gym – per hour (equivalent to one full basketball court)		
○ Bonsor Recreation Complex	\$115.00	\$115.00
○ Cameron Recreation Complex	\$115.00	\$115.00
○ Christine Sinclair Community Centre	\$115.00	\$115.00
○ Edmonds Community Centre	\$115.00	\$115.00

COMMUNITY FACILITY RESERVATIONS

ROOM RESERVATIONS (All reservations for regular, intermittent activities and special events. All reservations for any Burnaby based political group meeting).	Current Fee	Proposed Fee
▪ As per Appendix A – Room Sizes		
○ Small rooms per hour	\$13.50	\$13.50
○ Medium rooms per hour	\$21.59	\$21.59
○ Large rooms per hour	\$41.22	\$41.22
○ Premium rooms per hour	\$61.94	\$61.94
○ Shadbolt centre atrium per hour	\$68.97	\$68.97
○ Bonsor Judo Room per hour	\$6.20	\$6.20

AD HOC MEETINGS Community group/association criteria: a) Group must utilize City of Burnaby facilities on a regular and ongoing basis. b) May have meeting to review regular group business ONE time per month. c) One room only, 4 hours maximum. d) Ad hoc meetings will only be accepted if space is permitted, 3 – 5 days in advance. e) Meeting to take place in designated room at the following locations:	Current Fee	Proposed Fee
▪ Alan Emmott - Room #2	No Charge	No Charge
▪ Bill Copeland Arena – Conference Room	No Charge	No Charge
▪ Bonsor Recreation Complex – Conference Room	No Charge	No Charge
▪ Burnaby Lake Arena – Meeting Room & Club Room	No Charge	No Charge
▪ Burnaby Lake Sports Complex West – Meeting Room #2	No Charge	No Charge
▪ BVM – Discovery Room	No Charge	No Charge
▪ Cameron Recreation Complex – Juniper Room	No Charge	No Charge
▪ Charles Rummel Centre – Committee Room	No Charge	No Charge
▪ Christine Sinclair Community Centre – Multi-purpose 1	No Charge	No Charge
▪ Edmonds Community Centre – Meeting Room #3	No Charge	No Charge
▪ Kensington Complex – Community Room	No Charge	No Charge
▪ Wesburn Centre – Committee Room	No Charge	No Charge
▪ Willingdon Community Centre – Community Room	No Charge	No Charge

YOUTH ACTIVITIES	Current Fee	Proposed Fee
▪ Activities exclusively for youth	No Charge	No Charge

GYMNASIUMS (Single gym based on equivalent of one full basketball court)	Current Fee	Proposed Fee
▪ Activities exclusively for youth	No Charge	No Charge
▪ Activities for Adult/mixed ages per hour		
o Bonsor Recreation Complex	\$74.75	\$74.75
o Cameron Recreation Complex	\$74.75	\$74.75
o Christine Sinclair Community Centre	\$74.75	\$74.75
o Edmonds Community Centre	\$74.75	\$74.75

FUND RAISING Limit of 1 reservation per group, per year, for the purpose of raising funds to support the community group's activities.	Current Fee	Proposed Fee
▪ Fundraising	Rate is 55% of general reservation rates	Rate is 55% of general reservation rates

MISCELLANEOUS RESERVATIONS	Current Fee	Proposed Fee
▪ City public meetings	No Charge	No Charge
▪ City employee retirements (Mon-Fri, non-prime time, no janitor is required)	No Charge	No Charge
▪ City elections	No Charge	No Charge
▪ Public Services meetings	No Charge	No Charge

SCHOOL GYMNASIUMS Registered societies, not-for-profit community groups or informal community groups with a membership of more than 60% Burnaby residents or employees/employers of a Burnaby based company.	Current Fee	Proposed Fee
▪ Activities for Adult/mixed ages - per hour	\$36.32	\$36.32
o Elementary Schools		
o École Alpha Secondary School	\$45.51	\$45.51
o École Cariboo Hill Secondary School	\$45.51	\$45.51
o École Marlborough Elementary	\$45.51	\$45.51
o Burnaby North Secondary School (sm)	\$45.51	\$45.51
o Burnaby Mountain Secondary School	\$54.05	\$54.05
o Burnaby North Secondary School (large)	\$54.05	\$54.05
▪ Activities exclusively for Youth – per hour		
o Elementary & Secondary School gyms	No Charge	No Charge
▪ Activities for Youth, Adult/mixed ages - per hour (less than 60% Burnaby residents)		
o Elementary School gyms	\$78.84	\$78.84
o Secondary School gyms	\$144.96	\$144.96

OUTDOOR FACILITY RESERVATIONS
(All field sports)

GENERAL RESERVATIONS Not-for-profit community groups or informal community groups with a membership of less than 60% Burnaby residents. Prime-Time: Weekdays 6pm – close; Weekends & Holidays All Day Non-Prime-Time: Weekdays before 6pm	Current Fee	Proposed Fee
▪ A – Artificial Turf		
o Youth - Prime-Time - per hour	\$60.78	\$60.78
o Youth - Non-Prime-Time - per hour	\$51.97	\$51.97
o Adult - Prime-Time - per hour	\$88.47	\$88.47
o Adult - Non-Prime-Time - per hour	\$70.78	\$70.78
▪ B – Grass Field - per hour	\$28.27	\$28.27
▪ C – All-Weather fields with lights - per hour	\$20.94	\$20.94
▪ D – Grass or All-Weather fields, practice fields & lacrosse boxes - per hour	\$14.02	\$14.02

COMMUNITY RESERVATIONS Not-for-profit community groups or informal community groups with a membership 60% or more Burnaby residents or employees/employers of a Burnaby based company. Prime-Time: Weekdays 6pm - close; Weekends & Holidays All Day Non-Prime-Time: Weekdays before 6pm	Current Fee	Proposed Fee
▪ A – Artificial Turf		
o Prime Time - per hour	\$47.12	\$47.12
o Non-Prime Time - per hour	\$33.76	\$33.76
o Ultra-Non Prime-Time - per hour	\$25.32	\$25.32
▪ B – Grass field - per hour	\$15.58	\$15.58
▪ C – All-weather fields with lights - per hour	\$11.80	\$11.80
▪ D – Grass or All-weather fields, Practice fields & Lacrosse boxes - per hour	\$6.93	\$6.93

YOUTH	Current Fee	Proposed Fee
▪ Standard Use		
o Artificial turf - per hour	\$23.34	\$23.34
o Grass field	No Charge	No Charge
o All-weather field	No Charge	No Charge
▪ Tournament – Per Field/Diamond		
o Grass field (8 hours) - per field	\$54.50	\$54.50
o Additional hour 50% of Grass field – per field	\$8.93	\$8.93

GENERAL SPORT DEVELOPMENT CAMPS	Current Fee	Proposed Fee
▪ Grass – per hour	\$25.60	\$25.60
▪ Artificial Turf – per hour	\$55.53	\$55.53
▪ All-Weather – per hour	\$16.60	\$16.60

BEER GARDENS	Current Fee	Proposed Fee
▪ Per day per site	\$227.97	\$227.97

FOOD CONCESSIONS	Current Fee	Proposed Fee
▪ Burnaby Lake Sports Complex West - 5 hours or less		
○ 1 Field Reservation	\$149.50	\$149.50
○ 2 Field Reservation	\$224.25	\$224.25
○ 3 Field Reservation	\$299.00	\$299.00
▪ Burnaby Lake Sports Complex West - More than 5 hours		
○ 1 Field Reservation	\$224.25	\$224.25
○ 2 Field Reservation	\$299.00	\$299.00
○ 3 Field Reservation	\$448.50	\$448.50
▪ Other Sports Fields	15% of Gross Sales	15% of Gross Sales
▪ Utility Recovery Fee (Concessions in Fieldhouses – per month)	\$15.40	\$15.40

STORAGE	Current Fee	Proposed Fee
▪ Equipment storage rental fee (monthly) (Burnaby Lake Sports Complex West and Swangard)	\$40.08	\$40.08
▪ Boat Storage (1,788 square feet) – per square foot (Rowing Pavilion – Burnaby Lake)	\$2.23	\$2.23

OUTDOOR TENNIS COURTS – PER COURT – TOURNAMENT ONLY	Current Fee	Proposed Fee
▪ Per Court – per hour	\$8.75	\$8.75

OUTDOOR PICKLEBALL – PER COURT – TOURNAMENT ONLY	Current Fee	Proposed Fee
▪ Per Court – per hour	\$6.20	\$6.20

OUTDOOR GROUP FITNESS ACTIVITIES	Current Fee	Proposed Fee
▪ Various locations – per activity	\$23.37	\$23.37

ARCHERY RANGE FEE	Current Fee	Proposed Fee
▪ Fee per member	\$14.00	\$14.00

MODEL PLANE FLYER FEE	Current Fee	Proposed Fee
▪ Fee per member	\$27.97	\$27.97

FILMING & PHOTOGRAPHY FEES

FILMING APPLICATION FEES	Current Fee	Proposed Fee
▪ Filming application	\$231.75	\$231.75
▪ Student filming application	\$50.00	\$50.00

PARKING LOTS/STREET USE	Current Fee	Proposed Fee
▪ Small (up to 99 spots)	\$348.94	\$348.94
▪ Large (100 spots and over)	\$569.37	\$569.37
▪ Coordinated street use	\$206.00	\$206.00
▪ Commercial Drone Use Permit	N/A	\$200.00

COMMERCIALS/PROFESSIONAL PHOTOGRAPHY	Current Fee	Proposed Fee
▪ Simple (one day) – Minimum staff time, no vans on site, limited props, etc.	\$181.30	\$181.30
▪ Complex (per day, per location) Equipment, props, van on site, supervision	\$319.97	\$319.97
▪ Student filming (film students)	\$0.00	\$0.00

MOVIE/TV SERIES FILMING (Minimum fee per location per day, additional charges may be applicable to some spaces)	Current Fee	Proposed Fee
▪ Filming Day		
○ Outdoor Parks per hour	\$923.52	\$923.52
○ Burnaby Village Museum Single Build (House or Carousel) Exterior of Building or Meadow	\$1,000.00	\$1,000.00
○ Burnaby Village Museum Street or Exterior (Multiple buildings)	\$2,000.00	\$2,000.00
○ Burnaby Village Museum – Entire Village	\$3,000.00	\$3,000.00
○ Shadbolt Centre for the Arts - (East Plaza, South Plaza, Meadow West 1 & 2, West Lawn, South Lawn, or Century Gardens)	\$923.52	\$923.52
○ Deer Lake Concert Bowl	\$2,200.00	\$2,200.00
○ Shadbolt James Cowan Theatre	\$396.97	\$396.97
○ Shadbolt Studio Theatre	\$240.15	\$240.15
○ Shadbolt Atrium	\$275.26	\$275.26
○ Civic Square	\$167.58	\$167.58
○ Student Filming	\$0.00	\$0.00
▪ Non - Filming Day		
○ Outdoor Parks per hour	\$366.93	\$366.93
○ Burnaby Village Museum Single Build (House or Carousel) Exterior of Building or Meadow	\$600.00	\$600.00
○ Burnaby Village Museum Street or Exterior (Multiple buildings)	\$1,250.00	\$1,250.00
○ Burnaby Village Museum – Entire Village	\$2,000.00	\$2,000.00
○ Shadbolt Centre for the Arts - (East Plaza, South Plaza, Meadow West 1 & 2, West Lawn, South Lawn, or Century Gardens)	\$366.93	\$366.93
○ Deer Lake Concert Bowl	\$600.00	\$600.00
○ Shadbolt James Cowan Theatre	\$396.97	\$396.97
○ Shadbolt Studio Theatre	\$240.15	\$240.15
○ Shadbolt Atrium	\$275.26	\$275.26
○ Civic Square	\$167.58	\$167.58
○ Student Filming	\$0.00	\$0.00
▪ Additional Charges		
○ Rescheduling/Cancellations	\$250.00	\$250.00

PICNIC RESERVATIONS

PICNIC RESERVATIONS	Current Fee	Proposed Fee
▪ Up to 100 people		
○ Confederation Park, Deer Lake South/West Lawns	\$123.46	\$123.46
○ Fraser Foreshore, Barnet Marine Park, Central Park	\$112.71	\$112.71
○ BVM Carousel patio (max 7 hours)	\$323.50	\$323.50
▪ Over 100 people		
○ Confederation Park, Deer Lake South/West Lawns	\$247.84	\$247.84
○ Fraser Foreshore, Barnet Marine Park, Central Park	\$226.30	\$226.30
○ BVM Carousel meadow (100–500 ppl, max 7 hours)	\$793.39	\$793.39
○ BVM Carousel meadow (500–1000 ppl, max 7 hours)	\$1,319.92	\$1,319.92

SWANGARD STADIUM

GENERAL – EVENTS	Current Fee	Proposed Fee
▪ Base fee - Max 7 hour rental		
○ Up to 1,999 people	\$1,116.04	\$1,116.04
○ 2,000 - 3,999 people	\$3,069.07	\$3,069.07
○ 4,000 people & over	\$4,464.09	\$4,464.09
▪ Additional hours – per hour	\$159.44	\$159.44

COMMUNITY – EVENTS	Current Fee	Proposed Fee
▪ Base fee - (maximum 7 hour rental)		
○ Up to 1,999 people	\$744.02	\$744.02
○ 2,000 - 3,999 people	\$2046.04	\$2046.04
○ 4,000 people & over	\$2976.06	\$2976.06
▪ Additional hours – per hour	\$106.29	\$106.29

SCHOOL TRACK MEETS	Current Fee	Proposed Fee
▪ Base fee - (min. 4 hours/max. 7 hours rental)	\$744.02	\$744.02

TRACK AND FIELD GROUP PRACTICES	Current Fee	Proposed Fee
▪ Group Fee per Season		
○ Adult or Mixed Ages	\$1009.33	\$1009.33
○ Youth (Under 19)	\$643.26	\$643.26

MISCELLANEOUS	Current Fee	Proposed Fee
▪ Lights per hour	\$79.11	\$79.11
▪ Hospitality Room per hour		
○ General	\$88.17	\$88.17
○ Community	\$62.32	\$62.32
▪ Marquee tents (per tent)	\$392.85	\$392.85

BURNABY CENTRAL SECONDARY SCHOOL TRACK

SCHOOL TRACK MEETS	Current Fee	Proposed Fee
▪ Base fee (min. 4 hour/max 7 hours rental)	\$558.02	\$558.02
▪ Additional hours – per hour	\$79.72	\$79.72

TRACK GROUP PRACTICES	Current Fee	Proposed Fee
▪ Group fee per Season		
○ Adult or Mixed Ages (19 yrs & over) Track & Field group practice	\$757.00	\$757.00
○ Youth (under 19 yrs) Track & Field group practice	\$482.45	\$482.45

OUTDOOR SPECIAL EVENTS

EVENTS (Walkathons, runs, weddings, church services, etc.) Note that Civic Square and Edmonds Community Centre there is a 4 hour max.	Current Fee	Proposed Fee
▪ Level 1 – per event Staff approval only, site visits or consultation meetings not required. Maximum 100 people, max 3 hrs, including set-up and take-down.	\$71.06	\$71.06
▪ Level 2 – per event Staff approval only, site visits or consultation meetings may be required. Max 8 hrs, including set-up and take-down.	\$213.00	\$213.00
▪ Level 3 – per event Commission and/or Council approval may be required may be required. Site meetings and/or consultation meetings required. Max one day.	\$569.99	\$569.99

Event Participation Fee (For a Table / Station at City Event)	Current Fee	Proposed Fee
▪ Per hour – attendance under 5000		
○ Non-profit organization	No Charge	No Charge
○ Artisan and Creator	\$8.25	\$8.25
○ Commercial Vendor	\$15.00	\$15.00
▪ Per hour – attendance over 5000		
○ Non-profit organization	No Charge	No Charge
○ Artisan and Creator	\$16.50	\$16.50
○ Commercial Vendor	\$30.00	\$30.00

RACQUET AREA RESERVATIONS

RACQUETBALL/SQUASH	Current Fee	Proposed Fee
▪ School Board use (Burnaby) 45 minute reservation	\$6.16	\$6.16

WALLYBALL	Current Fee	Proposed Fee
▪ Prime-time Court Reservation, 45 minute reservation	\$21.39	\$21.39
▪ School Board use (Burnaby)	\$11.88	\$11.88

AQUATICS RESERVATIONS

INDOOR POOL RESERVATIONS (Cost per hour) - Non-Programmed Time	Current Fee	Proposed Fee
▪ General per lane (plus staff costs) per hour	\$33.55	\$33.55
▪ General - for full pool (plus staff costs) based on 6 x per lane cost	\$201.30	\$201.30
▪ Community per lane (plus staff costs) per hour	\$14.11	\$14.11
▪ Community - for full pool (plus staff costs) based on 6 x per lane cost	\$84.66	\$84.66

OUTDOOR POOL RESERVATIONS (Cost per hour) – Community Youth Aquatic Reservations/Competitions (plus staff cost) Community Groups with membership of 60% or more Burnaby residents or employees/employers of Burnaby based company.	Current Fee	Proposed Fee
▪ Central Park Pool		
o General (plus staff costs)	\$134.34	\$134.34
o Community (practices/preseason, includes 1 lifeguard)	\$80.52	\$80.52
o Swim meets (plus staff costs)	\$80.52	\$80.52
o Community Youth Aquatic Reservation	\$60.38	\$60.38
▪ Kensington/MacPherson/Robert Burnaby		
o General lane reservation (per lane)	\$100.84	\$100.84
o Community Lane Reservation (per lane)	\$69.55	\$69.55
o Swim meets (plus staff costs)	\$69.55	\$69.55
o Community Youth Aquatic Reservation	\$52.16	\$52.16
▪ All Pools		
o Community (practices/preseason, includes 1 lifeguard)	\$33.55	\$33.55
o Swim meets (plus staff costs)	\$14.11	\$14.11

ARENAS RESERVATIONS**Ice Reservations (All Arenas)**

Prime-time: Monday to Friday, 6-11pm, Saturday and Sunday 8am-11pm

Non-prime-time: Monday to Friday 3-6pm, Monday to Sunday 11pm-8am

Non-prime-time, off hours: Monday to Friday 8am-3pm

KENSINGTON, BURNABY LAKE, AND ROSEMARY BROWN ARENAS (Per hour cost, all meeting rooms and use of lobby(ies) are included during tournament bookings)	Current Fee	Proposed Fee
▪ General		
o Prime-time	\$323.62	\$323.62
o Non-prime-time	\$185.35	\$185.35
o Non-prime-time off Hours	\$132.88	\$132.88
▪ Community (not-for-profit sports organizations)		
o Prime-time	\$113.87	\$113.87
o Non-prime-time	\$74.37	\$74.37
▪ Burnaby Schools/Community Youth Groups		
o Weekdays (9am-3pm)	\$56.08	\$56.08
o Burnaby Women's Hockey	\$221.42	\$221.42

BILL COPELAND SPORTS CENTRE (Per hour cost)	Current Fee	Proposed Fee
▪ General		
○ Prime-time	\$323.62	\$323.62
○ Non-prime-time	\$185.35	\$185.35
○ Non-prime-time off Hours	\$132.88	\$132.88
▪ Community (not-for-profit sports organizations)		
○ Prime-time	\$130.29	\$130.29
○ Non-prime-time	\$86.26	\$86.26
▪ Burnaby Schools/Community Youth Groups		
○ Weekdays (9am-3pm)	\$56.08	\$56.08
○ Burnaby Women's Hockey	\$221.42	\$221.42

SPECIAL EVENTS (ICE IN OR OUT) (All meeting rooms and use of lobby(ies) are included during events)	Current Fee	Proposed Fee
▪ Burnaby Lake, Kensington, Rosemary Brown Arenas		
○ General Per day (10 hours)	\$1,681.00	\$1,681.00
○ General Per hour	\$244.36	\$244.36
○ General Set-up/Take-down per hour	\$116.94	\$116.94
○ Community Per day (10 hours)	\$1,035.74	\$1,035.74
○ Community Per hour	\$131.90	\$131.90
○ Community Set-up/Take-down per hour	\$70.67	\$70.67
▪ Bill Copeland Sport Centre		
○ General Per day (10 hours)	\$2,655.69	\$2,655.69
○ General Per hour	\$278.73	\$278.73
○ General Set-up/Take-down per hour	\$177.63	\$177.63
○ Community Per day (10 hours)	\$1,434.08	\$1,434.08
○ Community Per hour	\$150.95	\$150.95
○ Community Set-up/Take-down per hour	\$95.92	\$95.92

SUMMER FLOOR RESERVATIONS Prime-time: Monday to Friday 6-10:30pm, Saturday and Sunday 8am-10:30pm Non-prime-time: Monday to Friday 8am-6pm, Monday to Sunday 10:30pm-12:30am	Current Fee	Proposed Fee
Burnaby Lake, Kensington, Rosemary Brown Arenas (per hour costs)		
▪ Dry Floor Activities - Prime-Time	\$33.19	\$33.19
○ Burnaby School use (weekdays 9am-3pm)	\$44.90	\$44.90
○ Youth (Community)	\$102.59	\$102.59
○ Adult		
▪ Dry Floor Activities - Non Prime-Time		
○ Burnaby School use (weekdays 9am-3pm)	\$33.19	\$33.19
○ Youth (Community)	\$36.34	\$36.34
○ Adult	\$77.70	\$77.70
▪ Burnaby Lacrosse		
○ Junior "A" – prime-time	\$68.37	\$68.37
○ Junior "A" – non-prime-time	\$68.37	\$68.37
Bill Copeland Sport Centre		
▪ Dry Floor Activities - Prime-Time		
○ Burnaby School use (weekdays 9am-3pm)	\$33.19	\$33.19
○ Youth (Community)	\$53.21	\$53.21
○ Adult	\$106.32	\$106.32

▪ Dry Floor Activities - Non Prime-Time		
○ Burnaby School use (weekdays 9am-3pm)	\$33.19	\$33.19
○ Youth (Community)	\$44.14	\$44.14
○ Adult	\$83.11	\$83.11
▪ Burnaby Lacrosse		
○ Junior "A" – prime-time	\$78.99	\$78.99
○ Junior "A" – non-prime-time	\$78.99	\$78.99

CULTURAL FACILITY RESERVATIONS

GENERAL - SHADBOLT CENTRE THEATRES	Current Fee	Proposed Fee
▪ James Cowan Theatre per day	\$1,042.92	\$1,042.92
▪ Studio Theatre per day	\$731.86	\$731.86
▪ Weekly rental fee per seat	75% of regular rate	75% of regular rate
▪ Theatre facility fee per seat	\$3.15	\$3.15
▪ Ancillary revenues (i.e. sale of merchandise, foods, beverage by rental group or organization)	15% of gross	15% of gross

COMMUNITY – SHADBOLT CENTRE THEATRES PERFORMANCES AND RECITALS	Current Fee	Proposed Fee
▪ James Cowan Theatre per day	\$677.90	\$677.90
▪ Studio Theatre per day	\$475.71	\$475.71
▪ Weekly rental fee per seat	75% of regular rate	75% of regular rate
▪ Theatre facility fee per seat	\$3.15	\$3.15
▪ Ancillary revenues (i.e. sale of merchandise, foods, beverage by rental group or organization)	No Charge	No Charge

GENERAL – CULTURAL SITE RESERVATION	Current Fee	Proposed Fee
▪ Shadbolt Centre Outdoor Concert Bowl	\$6,000, base plus 8-15% of gross ticket sales plus 1.00 - \$3.00/seat	\$6,000, base plus 8-15% of gross ticket sales plus 1.00 - \$3.00/seat
○ Shadbolt Concert Bowl (set-up and strike days)	\$1,500.00 to \$3,000.00	\$1,500.00 to \$3,000.00
▪ Burnaby Village Museum Church		
○ Wedding / Memorial Service / Baptism	\$497.35	\$497.35
○ Intimate Outdoor Wedding (up to 16 people)	\$199.95	\$199.95
○ Wedding photos during non-public hours per hour	\$132.72	\$132.72
▪ Burnaby Village Museum Carousel Pavilion (4 hour reservation – up to 263 people)		
○ With rides	\$1,188.95	\$1,188.95
○ Additional hours per hour	\$236.56	\$236.56

▪ Burnaby Village Museum Entire Site (7 hour max.)		
○ Up to 500 people	\$3,253.85	\$3,253.85
○ 501 – 1000 people	\$4,192.46	\$4,192.46
○ 1001 – 1500 people	\$5,115.83	\$5,115.83
○ 1501 – 2000 people	\$6,101.90	\$6,101.90

SHADBOLT KILN RESERVATIONS (PER FIRING)	Current Fee	Proposed Fee
▪ Test Kiln	\$17.82	\$17.82
▪ Electric 6.5 cu. ft. bisque	\$72.39	\$72.39
▪ Electric 10 cu ft. bisque	\$75.27	\$75.27
▪ Electric 6.5 cu. ft. glaze to cone 6	\$85.34	\$85.34
▪ Electric 10 cu. ft. glaze to cone 6	\$89.93	\$89.93
▪ Electric 6.5 cu. ft. cone 9	\$104.70	\$104.70
▪ Electric 10 cu. ft. cone 10	\$108.49	\$108.49
▪ Raku (first three hours)	\$271.12	\$271.12
▪ Raku (additional hours after three)	\$53.61	\$53.61
▪ Sawdust Kiln	\$81.40	\$81.40
▪ Top Hat Gas Kiln	\$166.89	\$166.89
▪ Blaauw Gas Kiln	\$378.41	\$378.41
▪ Soda – glazing included	\$1,406.03	\$1,406.03
▪ Soda – glazing not included	\$1,080.95	\$1,080.95
▪ Wood – base price	\$3,098.47	\$3,098.47
▪ Wood – glazing included	\$3,702.19	\$3,702.19

PROGRAM FEES

Program fees are based upon instructional staff costs, supply costs, plus a percentage of recovery of facility costs. Programs are cancelled if attendance is insufficient to rec over the costs of the program. The variety of programs offered depends upon public demand and requests for services.

RECREATION CREDIT PROGRAM

Recreation credit for Burnaby residents in financial need as determined by a recognized outside agency.

RECREATION CREDIT FOR BURNABY RESIDENTS IN FINANCIAL NEED AS DETERMINED BY A RECOGNIZED OUTSIDE AGENCY.	Current Fee	Proposed Fee
▪ Credit per person, per year	\$250.00	\$250.00

COMPLIMENTARY PASSES

Issued to Freeman, current Mayor and Councilors and Parks, Recreation and Culture Commissioners. Passes provide access to arenas, pools, golf courses, indoor courts, weight rooms and the Burnaby Village Museum.

COMPLIMENTARY PASSES	Current Value	Proposed Value
▪ Maximum Per Person, Per Year	\$1,500.00	\$1,500.00

FEE WAIVERS

Fee waivers are occasionally granted for special events such as the Burnaby Charity Golf Classic, Jack Crosby Novice All-Star Tournament, etc.

FEE WAIVERS	Current Value	Proposed Value
▪ Credit per person, per year	\$75,000	\$75,000

COURTESY PASSES/PROMOTIONS

COURTESY PASSES Used for promotional activities, public relations initiatives, or to reimburse for disruption in services. (Note: Does not include golf services and Burnaby Village Museum)	Current Value	Proposed Value
▪ Annual maximum value	\$40,000	\$40,000

BURNABY VILLAGE MUSEUM PROMOTIONAL COUPONS New Marketing initiatives for museum, i.e. used to promote the attraction	Current Value	Proposed Value
▪ Annual maximum value	\$15,000	\$15,000

BURNABY VILLAGE MUSEUM COURTESY PASSES Used for promotional activities, public relations initiatives or to reimburse for disruption in service.	Current Value	Proposed Value
▪ Annual maximum value	\$10,000	\$10,000

EXTRA FEES

ITEMS Fees per day unless otherwise noted	Current Fee	Proposed Fee
▪ Projector – Intermediate	\$65.00	\$65.00
▪ Projector / AV systems – premium	\$125.00	\$125.00
▪ Flip Chart	\$10.00	\$10.00
▪ Whiteboard with markers	\$10.00	\$10.00
▪ TV (portable)	\$25.00	\$25.00
▪ TV (wall mounted)	\$25.00	\$25.00
▪ Portable Bar	\$32.00	\$32.00
▪ Coffee Urn / Hot Water Dispenser	\$10.00	\$10.00
▪ Linen Tablecloths - Each	\$10.00	\$10.00
▪ Grand Piano (1st day)	\$100.00	\$100.00
▪ Grand Piano (each additional day)	\$50.00	\$50.00
▪ Piano Tuning	\$175.00	\$175.00
▪ Upright Piano (1st day)	\$40.00	\$40.00
▪ Upright Piano (each additional day)	\$20.00	\$20.00
▪ Portable Stage / Pipe and Drape (per section) - Each	\$10.00	\$10.00
▪ Lost/Stolen Key	\$50.00	\$50.00
▪ Extra Power Fee (Shadbolt Site only)	\$300.00	\$300.00
▪ NBA Portable Basketball Hoops (CCSC) - Each	\$50.00	\$50.00
▪ Boxing Equipment (CCSC)	\$100.00	\$100.00
▪ Specialized Fitness Equipment	\$100.00	\$100.00

ROOM SIZE CATEGORIES

SMALL ROOMS	
▪ Bill Copeland	Activity Room, Conference Room, Lakeview Room Conference Room
▪ Bonsor	Meeting Room, Multi-purpose Room 3
▪ Bonsor 55+	Activity Room, Conference Room, Lakeview Room Conference Room
▪ Burnaby Lake Arena	Meeting Room
▪ Burnaby Lake West	Meeting Room 1 & 2
▪ Cameron	Arbutus Lounge, Cedar Room, Juniper Room, Willow Room, Hemlock Room, Spruce Room, Maple Room
▪ Charles Rummel	Committee Room
▪ Christine Sinclair	Conference Room 1
▪ Confederation	Meeting Room, Civil Defense Building Room, Program Room 1, Program Room 2
▪ Edmonds	Childminding Room, Meeting/Music Room 1 & 2, Multi-purpose Room 3, Youth Lounge
▪ Kensington	Community Room
▪ Rosemary Brown Arena	Meeting Room
▪ Shadbolt	Studio 104, 105 , 20 3, 204, 205 , 206, 207, 209, 210 , Terrace
▪ Wesburn	Committee Room
▪ Willingdon	Community Room, Multi-purpose Room 2

MEDIUM ROOMS & SMALL HALLS	
▪ Alan Emmott	Meeting Room 2
▪ Burnaby Art Gallery	Outdoor Verandah only (no lawn)
▪ Barnet Beach	Activity Room
▪ Bonsor	Arts Room, Multi-purpose Room 1, 2, 4 & 5 combined, SSMC Room
▪ Bonsor 55+	Multipurpose Room 1 & 2
▪ Cameron	Hemlock & Spruce rooms combined
▪ Charles Rummel	Main Hall Main Hall
▪ Christine Sinclair	Multi-purpose Room 1, Multi-purpose Room 2, Cardio Functional Training Room, Boxing Studio, Conference Room
▪ Confederation	Program Room 3
▪ Edmonds	Multi-purpose Room 1 & 4
▪ Eileen Dailly Pool	Multi-purpose Room
▪ Rosemary Brown Arena	Multi-purpose Room
▪ Shadbolt	Studio 106 & 211
▪ Wesburn	Main Hall
▪ Willingdon	Main Hall Main Hall

LARGE ROOMS	
▪ Alan Emmott	Banquet Hall
▪ Bonsor	Active Studio, Fitness Dance Studio, Multi-purpose Room 1 & 2 combined
▪ Bonsor 55+	Multi-purpose Room 1 & 2 combined
▪ Burnaby Village Museum	Carousel Activity Room, Discovery Room
▪ Cameron	Evergreen Room
▪ Christine Sinclair	Active Studio, Fitness Studio
▪ Confederation	Activity Room 1, Activity Room 2
▪ Edmonds	Arts Room, Multi-purpose Room 2
▪ Shadbolt	Studio 101, 102 & 200

PREMIUM ROOMS	
▪ Bonsor	Banquet Hall
▪ Burnaby Art Gallery	Fireside Room, Outdoor Verandah and Lawn (combined)
▪ Confederation	Activity Room
▪ Edmonds	Active Studio
▪ Pavillion	Banquet Hall
▪ Shadbolt	Studio 103 & 201 (professional dance only)

APPENDIX A: COMMUNITY SAFETY

1.0 GENERAL

Staff have reviewed the current fees and charges within the Community Safety section of the bylaw. The proposed benchmark CPI increase of 3.31% is appropriate, barring the exceptions as outlined in this Appendix. Where necessary, additions and deletions to the bylaw are described below.

2.0 A3 - CONTROLLED SUBSTANCE PROPERTY BYLAW

2.1 Fire Department Staff Costs

The fee per hour or part thereof to respond, inspect or remove paraphernalia associated with the manufacture, trade, storage, sale or barter of a controlled substance on or in respect of the property. Fees have been updated to reflect most recent hourly costings, including a component for administration. These increases are above that of the benchmark CPI increase.

It is proposed that the fee for Lieutenant is removed to reflect actual operational deployment.

2.2 Equipment and Analysis Costs

Fire department vehicle recovery costs are increased above the benchmark CPI increase in order to reflect significant cost increases, including maintenance and operations.

Police vehicle (per hour) rates are suggested to rise from \$8 per hour to \$15, from January 1, 2024. This reflects a more appropriate cost recovery contribution.

3.0 A5 - FALSE ALARM BYLAW (POLICE)

3.1 Fees for False Alarms in a calendar year

Police attendance whereby it is determined that the alarm is false. An escalating fee is charged based on each incident. It is proposed that fees are held at their current rates, given that the fee current fee structure was only introduced for 2023.

4.0 A7 - POLICE SERVICES FEES BYLAW

4.1 Police Service Fees

Fees for various administrative Police Services such as Police Information Checks, Fees for Fingerprints, Disclosure Reports and other services. These fees were updated in 2021 and remain sufficient to cover administrative costs.

APPENDIX B: CORPORATE SERVICES

1.0 GENERAL

Staff have reviewed the current fees and charges under Schedules B1, B2 and B3. The proposed benchmark CPI increase of 3.31% is appropriate, barring the exceptions as outlined in this Appendix.

2.0 B2 - FREEDOM OF INFORMATION BYLAW

2.1 Burnaby Freedom of Information Bylaw

Any proposed update to the Freedom of Information Bylaw fees are to ensure that the City's bylaw and fees are in alignment with the fees listed in the *Freedom of Information and Protection of Privacy Act*. Fees currently contained within the Consolidated Fees and Charges Bylaw are in line with the most recent amendment to the *Freedom of Information and Protection of Privacy Act*. *The only exception being introduction of a new FOI Request Application Fee of \$10 for 2024.*

The FOI Request Application fee for general requests is intended to bring the City of Burnaby in line with current legislation fees as well as align with other municipalities and the Province that also have an application fee. Introducing a flat-rate \$10 fee will allow for appropriate accounting for the number and frequency of routine and repetitive requests. It is proposed that an FOI Request Application Fee of \$10 is added to Schedule B2, effective January 1, 2024. Personal information requests will continue to pay no fee at all. Corporations and commercial applicants will be subject to fees as outlined in the fee schedule.

APPENDIX C: ENGINEERING

1.0 GENERAL

Staff have reviewed the current fees and charges within the Engineering section of the bylaw. The proposed benchmark CPI increase of 3.31% is appropriate, barring the exceptions as outlined in this Appendix. Where necessary, additions and deletions to the bylaw are described below.

1.0 C4 - LOCAL IMPROVEMENT CHARGES BYLAW

1.1 *Annual Interest Rate*

The annual rate of interest used in calculating the annual repayment amount of a local improvement project is based on the prior years reported yield on the City of Burnaby's investment portfolio. The intent of using the portfolio yield as the applicable rate of interest is to reflect in part the opportunity cost of the City of Burnaby effectively allowing a home owner to spread the repayment for a local improvement project over an agreed term – 5, 10, or 15 years. Each time the rates are updated, the most recently reported yield figure is obtained and used in setting the present value factor and per foot / meter rate applied for each type of project.

1.2 *Project Charge Rates*

Local Improvement Charges reflect a borrowing and interest component for the repayment of project costs applied on a linear foot / meter basis to properties included in a local improvement project. The charge rates, from Street Upgrade through to Replacement of Boulevard Trees were last updated for new projects commencing from January 1, 2023. Rates are calculated based on an agreed rate of interest, principle amount owed, length of improvement, base cost of improvement per foot / meter, and repayment term (n years). Rates for all project petitions commencing from January 1 2024, have been calculated using the proposed benchmark CPI increase of 3.31% for base cost estimates, together with a yield rate of 2.89% for the borrowing interest rate.

2.0 C6 - PARKING METER AND ELECTRIC VEHICLE CHARGING METER BYLAW

2.1 Parking Fee Rates (Section 4)

For 2023, the Permitted parking time (maximum parking fee rates) for each parking tier were held at prior year levels. Following receipt of initial study data, it is proposed that the maximum rates for 2024 be increased above the proposed benchmark CPI rate, in order to better align with the market. This does not include Electrical Charging fees, which will remain subject to CPI. The maximum rates are to double in each of the following tiers:

Permitted parking time (maximum parking fee rates)	Proposed Fee
3 minutes / 0.08 hours	\$0.50
15 minutes / 0.25 hours	\$1.50
30 minutes / 0.50 hours	\$3.00
60 minutes / 1.0 hours	\$6.00

2.2 Permitted Meter Fees (Section 11A)

Fees for meter plating, removal, replacement, and temporary closure are included in this section of the Consolidated Fees and Charges Bylaw. It is proposed that fees within this section increase at a rate of 5% to reflect notable increases in the cost of materials.

3.0 C7 (A) – Sewer Charge Bylaw

The charges under this schedule will be maintained at this time and staff will bring forward a report to Council to identify any changes as part of the utility rates review in Fall 2023.

4.0 C7 (B) – Sewer Parcel Tax Bylaw

The fees under this schedule will be maintained at this time and staff will bring forward a report to Council to identify any changes as part of the utility rates review in Fall 2023.

5.0 C9 (A) - SOLID WASTE AND RECYCLING FEES

5.1 Monthly rental fees – Tables A and B (Multi Family, plus Institutional, Commercial and Industrial)

The monthly rental fees for steel containers within both the Multi Family and the ICI sectors were increased by approximately 50% per month in 2022. The purpose of this increase was to help offset the rising cost of materials and labour used in container construction. As per the November 02, 2021 report to Council, barring any unforeseen increase in costs, these rental fees are to be held at current levels until 2026.

5.2 First scheduled pickup charge – Table B (Multi Family sector only)

Prior to 2023, Multi Family properties received their first scheduled pickup for free. The staff report to Council on November 02, 2021, outlined a plan for the phasing out of the free first scheduled pickup. The plan sets out specified pickup rates for 2023 – 2026. The specified 2024 rates (at a discount of 50%) are proposed under Schedule C9 (A) - Table B.

Additional scheduled and non-scheduled pickup charges are held at current levels in order to allow for the eventual alignment with target 2026 pickup rates. In addition, 360, 240 and 180 litre rates are held at current levels. For both rental and pickup rates, Engineering staff will continue to monitor cost increases in order to provide rate increase recommendation as required.

6.0 C10 - STREET AND TRAFFIC BYLAW

6.1 Traffic Control Permit Fees

The current fee structure for Application and Occupancy fees was introduced for the first time in 2023. Given that these fees are still relatively new, full year data is required before being able to establish if fees should increase for 2024. As such, it is proposed that fees the fees for each application category and occupancy permit type are held at current levels.

7.0 C12 - TRANSPORTATION RELATED FEES

7.1 Occupancy Permit – Seasonal And Year Round

Transportation related fees pertaining to the City’s Active Sidewalk Program were first introduced in 2023. New seasonal and year round program fees are being introduced for 2024, while the separate occupancy fee (currently zero) is being removed. The new fees are outlined below:

<i>Seasonal (May 1 to October 31) Program</i>	
Sidewalk Patio - per set (1 table and 2 chairs)	\$80.00
Boulevard Patio - per set (1 table and 2 chairs)	\$80.00
Curbside Patio - per square meter	\$50.00
<i>Year-round Program</i>	
Sidewalk Patio - per set (1 table and 2 chairs)	\$120.00
Boulevard Patio - per set (1 table and 2 chairs)	\$120.00
Curbside Patio - per square meter	\$70.00

7.2 Annual fee for issuance of residential street parking decals

The City currently issues a parking decals for residents on 3800 Sunset Street and 3949 Smith Avenue to park on street. This has been in place to minimize parking impacts from visitors to the Burnaby Hospital. The City has historically charged the \$20 fee administratively. Given that the fee has been in place for a number of years an increase above that of the proposed benchmark CPI rate is recommended for 2024.

8.0 C14 - WATERWORKS REGULATION BYLAW

Other than the changes proposed below, the fees under this schedule will be maintained at this time and staff will bring forward a report to Council to identify any changes as part of the utility rates review in Fall 2023.

8.1 Cross Connection Device (CCD) Fees

Also known as backflow prevention devices, CCD fees currently reside within Schedule C14 - Waterworks Regulation Bylaw, which is part of the Engineering section of the Consolidated Fees and Charges Bylaw. CCD fees are updated annually in line with the percentage increase applied for Water Utility rates. Funding however, derived from these fees goes to the Plumbing division within Planning and Development and not the utility. Staff have identified that over time, the CCD fees increase and growth in multi unit high-rise development, no longer reflects the cost of the service provision.

Attachment 1 reflects the following changes:

- Move CCD fees from Schedule C14 to Schedule E8 – Plumbing Bylaw.
- Maintain rates at 2023 levels while staff complete ongoing analysis of rates and services provided.

APPENDIX D: FINANCE

1.0 GENERAL

Staff have reviewed the current fees and charges within the Finance section of the bylaw. The proposed benchmark CPI increase of 3.31% is appropriate, barring the exceptions as outlined in this Appendix. Where necessary, additions and deletions to the bylaw are described below.

2.0 D1 - CREDIT CARD MERCHANT FEE RECOVERY BYLAW

2.1 *Percentage Surcharge*

For payments permitted under the bylaw, the City of Burnaby adds a Non-refundable convenience fee, based on the gross amount of the payment, including applicable taxes. The intention of this fee is to recover in part the merchant fees levied on the City of Burnaby for the acceptance of the credit card payment. Treasury Services monitor charges imposed on the city versus recovery fee revenue to ensure that on the whole, the convenience fee imposed by the City of Burnaby is reasonable. Based on current data, the existing 1.75% fee is deemed as reasonable.

APPENDIX E: PLANNING AND DEVELOPMENT

1.0 GENERAL

Staff have reviewed the current fees and charges within the Planning and Development section of the bylaw. The proposed benchmark CPI increase of 3.31% is appropriate, barring the exceptions as outlined in this Appendix. Where necessary, additions and deletions to the bylaw are described below.

2.0 E2 – BUILDING BYLAW

2.1 Damage Deposit and Inspection Fees (Sections 14 and 16(2))

It is proposed that the damage deposit fees payable to and held by the City of Burnaby for: Single and Two Family Dwelling Construction and, Single and Two Family Dwelling Addition and Demolition, be increased from \$5,000 each to \$7,500. This increase is required to ensure greater sufficiency of funding for any remedial work that the City of Burnaby has to undertake.

Further, the amounts of deductions from the deposits for damage to City property are proposed to be included Schedule E2 (see table titled “Damage Deposits and Inspection Fees” in Attachment 1, Schedule E2). This, together with the proposed bylaw amendments below, will allow the City to deduct specific amounts for repair or replacement of City property damaged during construction on adjacent property. It is proposed that if the deposits are not sufficient to pay the repair/replacement costs, the owner will be required to pay the additional amount to the City upon receipt of an invoice for the difference.

In order to implement the deductions from deposits for damage to City property, the following amendments to the Burnaby Building Bylaw are proposed:

Section 14 – change heading to “14. Fees, Charges and Deposits”

Section 14 – add the following after subsection (11):

(12)The owner shall pay a damage deposit in the amount specified in the Burnaby Consolidated Fees and Charges Bylaw to guarantee payment to the City for all damage to City property.

(13)The owner shall pay the public works or property damage inspection fee fees specified in the Burnaby Consolidated Fees and Charges Bylaw.

(14)The City will deduct from the cash damage deposit paid pursuant to section 14(12) the amounts set out in the Burnaby Consolidated Fees and Charges Bylaw for damage to City property and if such deposit is not sufficient to repair or replace all damaged City property, the owner will pay to the City the additional amount for all such repair and/or replacement upon receipt of an invoice from the City.

Section 16(2) – replace subsections (d) and (e) with the following:

(d) the owner has deposited a cash damage deposit as required by section 14(12) of this Bylaw;

(e) the owner has paid the public works or property damage inspection fee as required by section 14(13) of this Bylaw;

3.0 E3 – CONSTRUCTION AND DEMOLITION WASTE DIVERSION BYLAW

3.1 Construction and Demolition Waste Diversion Application and Deposit

The City of Burnaby introduced fees and deposits amounts as set out in schedule E3 in two phases:

- October 01, 2022 - Demolition of Multi-Family Dwellings and non-residential buildings, including related accessory buildings.
- March 1, 2023 - Single-family and Two-Family Dwellings, including related accessory buildings.

It is proposed that fees and deposit amounts are held at current rates in order to allow more time to review the program and track performance.

4.0 E8 – PLUMBING BYLAW

4.1 Cross Connection Device (CCD) Fees

As per Appendix C, CCD fees currently reside in Schedule C14 - Waterworks Regulation Bylaw. It is proposed that these fees be added to Schedule E8 - Plumbing, which will better reflect the nature of the service and use of funds.

It is further proposed that rates be held at 2023 levels while work continues to analyze rates and services provided. Staff will report to Council in Fall 2023 with any required rate changes for January 1, 2024.

APPENDIX F: PARKS, RECREATION AND CULTURE

1.0 GENERAL

Parks, Recreation and Culture fees and charges for 2023 have been adjusted effective July and September and are being incorporated into the Consolidated Fees and Charges Bylaw for January 1, 2024. As such, the proposed benchmark CPI increase of 3.31% is not being applied at this time to Parks, Recreation and Culture fees and charges (Schedules F1 and F3). Golf fees were last updated in 2022 and proposed changes are identified below in section 4.0 of this Appendix. Details of the necessary bylaw repeals and fees and charges changes are provided below:

2.0 BYLAW REPEAL

In order to incorporate Parks, Recreation and Culture and Golf fees and charges into the Consolidated Fees and Charges Bylaw, it is proposed that the following fees imposition bylaws be repealed:

- Burnaby Parks, Recreation and Culture Fees Bylaw 2023
- Burnaby Golf Fees Bylaw 2022

Fees and charges from both of these bylaws are proposed to be included in Schedule F of the Consolidated Fees and Charges Bylaw, effective January 1, 2024.

3.0 F1 – FOOD SERVICES (New)

Prices for food products and services are established according to industry practice and market acceptance. All Food Services banquet facilities – including Alan Emmott, Barnet Beach and Burnaby Lake Pavilion – will follow established Food Services reservation and booking practices for general social events and meetings. Room reservation rates for user groups and ad hoc meetings are included in established Recreation fees and charges, as appropriate.

4.0 F2 – GOLF (New)

Golf fees are proposed to be included in the Consolidated Fees and Charges Bylaw as Schedule F2, effective January 1, 2024.

4.1 Regular Season Green Fees

It is proposed that Adult fees are increased by 7% + \$1, while Junior and senior weekday rates are increased by 5%.

4.2 Off Season Green Fees

It is proposed that all off-season rates increase by 5%, as a means of catching up with CPI increases, while also trying to stay competitive.

4.3 Driving Range

The Driving Range fee structure is being revised to incorporate an increase in rates, plus revised play options.

4.4 Loyalty Pass

The Loyalty Pass program is being discontinued and replaced with a promotional program based on a points/reward system. Pass holders may continue purchasing Loyalty passes until the end of 2024. The expiry term for the loyalty pass is to be reduced from two years to one.

4.5 Tournament Fees

The Tournament Administration fee is to rise to \$9.50, while there is a small amendment to the Specialty Fee to bring it to \$9.50. The Pro Shop Voucher is to be reduced to \$5.00.

5.0 F3 - PARKS, RECREATION AND CULTURE (New)

Parks, Recreation and Culture Fees are proposed to be included in the Consolidated Fees and Charges Bylaw as Schedule F3, effective January 1, 2024. Rates have been adjusted effective July and September 2023. No new rate changes for 2024 are being proposed at this time.

5.1 Movie/TV Series Filming – Drone Use Charge

Consolidation of fees into the Consolidated Fees and Charges Bylaw for January 1, 2024 provides the opportunity to implement a new drone use charge. This fee is intended to cover administrative costs related to ensuring that operators of drones used for filming purposes are adhering to City of Burnaby safety and licencing requirements.