

TO: CHIEF ADMINISTRATIVE OFFICER **DATE:** April 14, 2023
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER & CHIEF FINANCIAL OFFICER **FILE:** 5820-20
Reference: CA-7025 (RFP #11-01-23)

**SUBJECT: CONTRACT AWARD
DESIGN, SUPPLY AND INSTALL TRANSIT SHELTERS**

PURPOSE: To obtain Council approval to award a contract for the design, supply, and installation of transit shelters

RECOMMENDATION:

1. **THAT** Council approve a contract award to Construction ET Inc. for an estimated total cost of \$1,920,660.00 including GST in the amount of \$91,460.00 as outlined in this report. Final payment will be based on actual quantity of goods and services delivered and unit prices as submitted.

REPORT

Three submissions to a Request for Proposals (RFP) were received by the closing time on February 27, 2023. The work of this contract includes design, supply and installation of new transit shelters and benches at 50 locations. Based on the RFP's evaluation criteria, Construction ET Inc. received the highest overall scoring. This contract award is for a two year period from 2023 May 01 to 2025 April 30 with options to renew for three additional one year terms.

Beginning in 2011, the City renewed its Transit Shelter Program by replacing all of its existing advertising shelters that were beyond their useful lives. In addition, several advertising shelters were installed at new locations. In total there are now one hundred and fifty-eight (158) transit shelters with lit advertising caissons. The City also has approximately fifty one (51) shelters without advertising caissons of varying age and condition.

As part of Burnaby Transportation Plan's Big Move to support public transit, the target is to install a total of 370 additional bus shelters or benches by 2030, which equates to approximately 50 locations per year until 2030. This contract is the first phase of this bold initiative which will retain a contractor to install 50 shelters/benches in 2023.

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From: Deputy Chief Administrative Officer & Chief Financial Officer
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Design, Supply and Install Transit Shelters

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Construction ET Inc. has not previously undertaken a contract for the City; however, references from our consultant indicate that the contractor has the necessary equipment and personnel to successfully complete the work required under this contract. The General Manager Engineering concurs with the above recommendation.

Funding for this capital work is provided in the 2023 – 2027 Financial Plan under WBS element EMF.7025 (\$1,829,200). Due to project reprioritization and increased costs the Plan was initially insufficient to award this contract. Reallocation of \$1,000,000 was made to this project from various transportation projects that have been deferred to 2024 for implementation.



Noreen Kassam, CPA, CGA
DEPUTY CHIEF ADMINISTRATIVE OFFICER
& CHIEF FINANCIAL OFFICER

NK:GC:SC:CJ / et:mt

Copied to: General Manager Engineering