

**TO:** CHIEF ADMINISTRATIVE OFFICER **DATE:** 2023 January 18

**FROM:** DEPUTY CHIEF ADMINISTRATIVE OFFICER & CHIEF FINANCIAL OFFICER **FILE:** 5820-20  
*Reference:* EA-3279/EA-3221

**SUBJECT: CONTRACT INCREASE  
CONSTRUCTION INSPECTION SERVICES**

**PURPOSE:** To obtain Council approval to award a contract increase for additional engineering services pertaining to construction inspection services.

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**RECOMMENDATION:**

1. **THAT** Council approve a contract increase to Aplin & Martin Consultants Ltd. for an estimated cost of \$617,316.00 including GST in the amount of \$29,396.00. Final payment will be based on the actual quantity of services delivered and hourly rates as submitted.

**REPORT**

On 2021 March 15, the City awarded a contract to Aplin & Martin Consultants Ltd. for construction inspection services, in the amount of \$504,504.00 including GST in the amount of \$24,024.00.

Since the award of this contract, there have been two change orders valued at \$206,535.00 including GST in the amount of \$9,835.00.

This contract increase of \$617,316.00 including GST in the amount of \$29,396.00 is required to complete engineering services for third party projects including the Trans Mountain Pipeline Extension which is scheduled to be completed by December 2023.

The total estimated contract value will be \$1,328,355.00 including GST in the amount of \$63,255.00.

To: Chief Administrative Officer  
From: Deputy Chief Administrative Officer & Chief Financial Officer  
Re: Contract Increase  
Construction Inspection Services

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Contract History	Date	Accumulative Total Change (including GST)
<b>Original Contract Award</b>	<b>2021 March 15</b>	<b>\$ 504,504.00</b>
Change Order #1	June 13, 2022	120,960.00
Change Order #2	December 23, 2022	85,575.00
<b>Change Orders #1 – 2</b>		<b>206,535.00</b>
<b>Change Order #3</b>	<b>Pending</b>	<b>617,316.00</b>
<b>TOTAL</b>		<b>\$1,328,355.00</b>

City staff have reviewed the proposed change order and believe it appropriately address the City's needs at a fair cost. The General Manager Engineering concurs with this recommendation.

Cost related to this contract increase for construction inspection services will be recovered through a 3<sup>rd</sup> party.



for Noreen Kassam, CPA, CGA  
DEPUTY CHIEF ADMINISTRATIVE OFFICER  
& CHIEF FINANCIAL OFFICER

NK:BK:GC:SC /lk:kl:mt

Copied to: General Manager Engineering