



CHIEF ADMINISTRATIVE OFFICER'S REPORT January 23, 2023

Unless otherwise noted, the departmental recommendations contained in this Chief Administrative Officer's Report are approved and recommended by the Chief Administrative Officer to the Mayor and Council.

HIS WORSHIP THE MAYOR AND MEMBERS OF COUNCIL;

The following report is submitted for your consideration:

Item

- 01 2023 – 2027 FINANCIAL PLAN HIGHLIGHTS**
- PURPOSE:** To provide the 2023 – 2027 Financial Plan Highlights document.
- 02 CONTRACT AWARD
CONSTRUCTION MANAGEMENT AND CONSTRUCTION
CONFEDERATION PARK COMMUNITY CENTRE**
- PURPOSE:** To obtain Council approval to award a contract for Construction Management and Construction at Confederation Park Community Centre.
- 03 CONTRACT AWARD
COVERED SPORTS BOX CONFEDERATION PARK**
- PURPOSE:** To obtain Council approval to award a contract for the construction of a covered sports box at Confederation Park.
- 04 CONTRACT AWARD
NON-MARKET HOUSING CITY SERVICE UPGRADES AT 3 SITES**
- PURPOSE:** To obtain Council approval to award a contract for Non-Market Housing City Service Upgrades at 3 Sites.

Item

**05 CONTRACT AWARD
CONSULTING SERVICES – BURNABY LAKE PEDESTRIAN BRIDGE
OVERPASS PROJECT**

PURPOSE: To obtain Council approval to award a contract for consulting services for the Burnaby Lake Pedestrian Bridge Overpass Project.

**06 CONTRACT AWARD
DESIGN-BUILD – JAMES COWAN THEATRE REDEVELOPMENT**

PURPOSE: To obtain Council approval to award a contract for Design-Build of James Cowan Theatre Redevelopment.

**07 CONTRACT INCREASE
DESIGN-BUILD EXPO LINE GUIDEWAY ACCENT LIGHTING PROJECT**

PURPOSE: To obtain Council approval to award a contract increase for the Design-Build Expo Line Guideway Accent Lighting Project.

**08 CONTRACT INCREASE
CONSTRUCTION INSPECTION SERVICES**

PURPOSE: To obtain Council approval to award a contract increase for additional engineering services pertaining to construction inspection services.

**09 LIQUOR LICENCE APPLICATION #22-02
RESPONSE TO PUBLIC CONSULTATION PROCESS
DAGERAAD BREWERY LIQUOR LICENCE APPLICATION
#114 AND #116-3191 THUNDERBIRD CRESCENT**

PURPOSE: To summarize the public consultation process, and to provide Council with recommendations regarding the subject manufacturer liquor licence.

Item

**10 LIQUOR LICENCE APPLICATION #22-04
RESPONSE TO PUBLIC CONSULTATION PROCESS
STUDIO BREWERY LIQUOR LICENCE APPLICATION
5792 BERESFORD STREET**

PURPOSE: To summarize the public consultation process, and to provide Council with recommendations regarding the subject manufacturer liquor licence.

11 DEVELOPMENT VARIANCE PERMIT APPLICATION PROCESS – BYLAW AMENDMENTS

PURPOSE: To bring forward amendments to the *Burnaby Development Procedures Bylaw* and *Burnaby Consolidated Fees and Charges Bylaw* to implement procedures and application fees for development variance permit applications.

12 DEVELOPMENT VARIANCE PERMIT APPLICATION (DVP #22-02)

PURPOSE: To seek Council approval for a Development Variance Permit to facilitate the construction of the new Cameron Community Centre and Library.

**13 STRATA TITLE CONVERSION APPLICATION #22-01
8027/8029 18TH AVENUE**

PURPOSE: To obtain Council's approval to stratify the existing and occupied two-family dwelling at 8027/8029 18th Avenue.

**14 TIKVA HOUSING SOCIETY / POLYGON HOMES
HOUSING AGREEMENT BYLAW
6438 BYRNEPARK DRIVE
REZONING REFERENCE #18-09**

PURPOSE: To seek Council authorization to permit Tikva Housing Society to operate the 20 units of non-market housing being achieved at 6438 Byrnespark Drive through the Rental Use Zoning Policy using income eligibility requirements under BC Housing's Community Housing Fund program.

Item

**15 REZONING REFERENCE #22-11
 MINOR INCREASE IN INTERIOR FLOOR AREA
 BIG BEND COMMUNITY PLAN**

PURPOSE: To seek Council authorization to forward this application to a Public Hearing on 2023 February 28.

**16 TEMPORARY USE PERMIT #22-04
 PROPOSED OFFICE USE**

PURPOSE: To seek Council approval of Temporary Use Permit #22-04 to permit an office use within an existing industrial building on the subject site for a maximum of three (3) years.

**17 TEMPORARY USE PERMIT #22-08
 PROPOSED VEHICLE PARKING AND OFFICE USE**

PURPOSE: To seek Council approval of Temporary Use Permit #22-08 to permit commercial fleet vehicle parking and rentals, as well as a related accessory office within an existing commercial unit on the subject site for a maximum of three (3) years.

**18 BUILDING PERMIT TABULATION REPORT NO. 12
 FROM 2022 DECEMBER 1 – 2022 DECEMBER 31**

PURPOSE: To provide Council with information on construction activity as reflected by the building permits that have been issued for the subject periods.

Yours respectfully,



Leon A. Gous, PEng, MBA
Chief Administrative Officer