

COUNCIL MEETING MINUTES

Monday, June 19, 2023, 5:00 p.m. Council Chamber, City Hall 4949 Canada Way, Burnaby, BC

PRESENT:

Mayor Mike Hurley

Councillor Pietro Calendino
Councillor Sav Dhaliwal
Councillor Alison Gu
Councillor Joe Keithley
Councillor Richard T. Lee
Councillor Maita Santiago
Councillor Daniel Tetrault
Councillor James Wang

STAFF:

Leon Gous, Chief Administrative Officer

Noreen Kassam, Deputy Chief Administrative Officer / Chief Financial

Officer

Juli Halliwell, General Manager Corporate Services May Phang, Deputy General Manager Engineering James Lota, General Manager Lands & Facilities

Mary Morrison-Clark, General Manager Parks, Recreation & Culture

Ed Kozak, General Manager Planning & Development

May Leung, City Solicitor

Nikki Best, Director Legislative Services / Corporate Officer

Kathryn Matts, Administrative Officer 2

1. CALL TO ORDER

Mayor Hurley called the Open meeting to order at 5:00 p.m.

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR CALENDINO

THAT the Open Council meeting reconvene at 5:00 p.m.

CARRIED UNANIMOUSLY

Mayor Hurley recognized the ancestral and unceded homelands of the handaminam and Skwxwú7mesh speaking peoples, and extended appreciation for the opportunity to hold a meeting on this territory.

2. MINUTES

- 2.1 Special Open Council Meeting held May 31, 2023
- 2.2 Open Council Meeting held June 5, 2023

Resolution No. 2023 - 255

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR WANG

THAT the minutes of the Special Open Council meeting held on May 30, 2023; and the Open Council meeting held on June 5, 2023, be now adopted.

CARRIED UNANIMOUSLY

3. <u>DELEGATIONS AND PRESENTATIONS</u>

3.1 2023 Environmental Awards Presentation
<u>Presenters:</u> Mayor Hurley and Councillor Keithley, Chair, Environment Committee

Mayor Hurley introduced the 2023 Environmental Awards and presented the recipients with their awards. Following is the text of Mayor Hurley's remarks:

"Each year, on behalf of the Environment Committee, the City's Environmental Awards program recognizes the outstanding achievements of individuals, community groups, institutions, and businesses in Burnaby in the areas of environmental stewardship and sustainability. This is the 28th year of the environmental awards program.

There are six award categories: business stewardship, communications, community stewardship, green choices, planning and development, and youth. There are two designations within each category.

 Environmental Awards, for recognition of environmental achievements of a larger scale, such as long-term commitments to an organization or cause, leadership of numerous other individuals, and projects of a significant size and relatively complex scope; and Environmental Stars, for recognition of environmental achievements of a smaller or more individual scale that may nevertheless serve to catalyze larger initiatives and inspire others.

In a given year, one (1) Environmental Award and a maximum of two (2) Environmental Stars may be awarded in each category.

The report to Council on June 5, 2023, announced the two (2) Environmental Award recipients and four (4) Environmental Star recipients as part of Burnaby Environment Week. Today, we are pleased to present the recipients their awards in person.

Thank you, and I will now ask Councillor Keithley, Chair of the Environment Committee to introduce the award winners. As your name is called, please come forward to accept your reward."

Councillor Keithley introduced each recipient as they received their award. Following is the text of Councillor Keithley's remarks:

"An Environmental Star in the category of Community Stewardship is presented to **Maureen Templeton** for her commitment to the Stoney Creek Environment Committee and their efforts towards protecting, preserving, and enhancing Burnaby's urban forest and salmon bearing streams through various streamkeeping activities.

Maureen Templeton is a member of the Stoney Creek Environment Committee, which is a dedicated group of volunteers committed to protecting, preserving, and enhancing Burnaby's urban forest and salmon bearing streams through various stream-keeping activities. She has been contributing on the executive of the Stoney Creek Environment Committee as the financial secretary who handles the accounting, financial statements, oversees corporate donations, and prepares grant applications to the Department of Fisheries and Oceans.

Ms. Templeton also engages directly with the public in two notable areas. First, through her fund raising and budgeting contribution to the organizing committee for Burnaby's popular annual Great Salmon Send-Off. Second, through her field work where she engages directly with the public on invasive plant removal, replanting of native plants, fish trapping, and bird counts.

An Environmental Star in the category of Community Stewardship is presented to **Matthew Syvenky** for his commitment to protecting and enhancing ecosystems and raising community awareness on invasive plants. **April Kornitsky** will be accepting on his behalf.

Since 2020, **Matthew Syvenky** has been the youngest director of the Cariboo Heights Forest Preservation Society, which is a stewardship group committed to protecting Burnaby's Cariboo Heights Forest through invasive plant removal,

water quality monitoring, and community events. World Rivers Day and Burnaby Blooms are two of the events where Mr. Syvenky connects with Burnaby residents and spreads awareness of urban forests.

In 2021, Mr. Syvenky spearheaded Rubus Restoration, which was a community stewardship project in the Cariboo Heights Forest that gathered 15 volunteers from Burnaby and the lower mainland, resulting in the removal of over 500 kilograms of invasive plant species. In addition, Mr. Syvenky has also enhanced Salamander Creek at the back of his residence by removing an estimated 700 kilograms of blackberry and restoring the site with over fifteen native trees, shrubs, and other native plants.

Mr. Syvenky frequently visits Burnaby's natural spaces to photograph and document biodiversity or to partner up with other local stewardship groups to host garbage cleanups along the Brunette River.

An Environmental Star in the category of Green Choices is presented to **Cheney Creamer** for her exemplary commitment to environmental sustainability demonstrated in her home, garden and community through various sustainability projects and programs.

Cheney Creamer demonstrates an exemplary commitment to environmental sustainability in the home, garden and community through many projects and programs. Around the home she grows local and native plants like white sage, which she shares with her community to help raise awareness on the importance of local flora and fauna, natural wildlife corridors and traditional, natural first nation food sources.

Ms. Creamer has helped design community gardens in both Burnaby and New Westminster while educating residents on native species, the removal of invasive plant species, and food production techniques through her gardening expertise. Ms. Creamer designed a 400 square foot community garden for a strata complex in Burnaby that outgrew the needs of strata residents resulting in food being donated back to the community. In 2021 Ms. Creamer designed and built a community garden in New Westminster which changed an abandoned lot into Ryall Park Community Garden, the city's largest community garden with over thirty self-watering garden boxes, native trees and mason bees, a standing access box for those with mobility issues as well as a wheelchair accessible planter box.

An Environmental Star in the category of Youth be presented to **Ziya Merchant** for her environmental leadership and commitment to environmental sustainability through various school programs.

Ziya Merchant is a grade 11 student at Burnaby South with a long-lasting interest in environmentalism. Ms. Merchant's specific interest in reducing the

usage of one-use plastics led her to launch an educational campaign at her school, spreading awareness about the social, ethical and environmental consequences of plastic water bottles. This movement (Phase Out Plastic Bottles) grew into a grassroots organization which reached more than 15 schools, located throughout Canada and the United States.

Ms. Merchant has been recognized by newspapers including Canada Today and Burnaby Now for this achievement, as well as the Burnaby School District. Ms. Merchant's success in founding this organization led to her being nominated as a Youth Cabinet Member for the Institution for Sustainability Education and Action, a 16-year-old environmental organization where she is assisting with the provincial and national expansion of the youth climate activism award.

And now I present the two (2) Environmental Award recipients.

An Environmental Award in the category of Green Choices is presented to **Burnaby and Region Allotment Gardens Association** for their outstanding and ongoing effort in Burnaby to create a not-for-profit shared community garden space for growing food. **Andy Rose** and **Sheila Stickney** will be accepting on the organization's behalf.

Burnaby and Region Allotment Gardens Association also known as BARAGA is a not-for-profit association that has been managing and maintaining a community garden located in the Big Bend region for 40 years. BARAGA has been serving Burnaby and residents from neighboring municipalities since 1982 and provides 372 private garden plots (each measuring 1000 ft² or 93 m²) divided on a 14.2-acre site that is leased from the City.

In addition, BARAGA provides horticultural advice and shared experiences for the members and spreads awareness of natural processes of food growing. The City partners with BARAGA to establish a publicly accessible community garden to encourage its residents to grow and process food within the City. BARAGA and its members' continuous commitment towards creating a community garden that is environmentally sustainable helped this project succeed. The initiative that started as a small garden has garnered a community-wide interest to grow local food whilst creating more social interaction among the residents.

An Environmental Award in the category of Youth is presented to **Caio Conradt** for his exemplary commitment to environmental conservation by raising awareness for ocean literacy.

Caio Conradt has been the Earthwise Club's president for two years spreading awareness on topics like soil degradation, fast fashion, pollution, ocean acidification and more. Mr. Conradt has organized games, and activities such as nature walks, water testing, cleanups, and making bee gardens. Mr. Conradt has been managing the greenhouse at Burnaby Mountain Secondary School while facilitating biweekly workshops that include planting, making seed bombs, hoop houses for winter crops, and worm bins to reuse food scraps from the school's

cooking classes. Mr. Conradt is also Youth Committee Head for Sprouting Chefs Society, helping with Forest Grove Elementary's Garden Club and cooking classes. Through Schooling Fish, a project he co-founded in 2022, he took students from Burnaby Mountain Secondary School on different excursions to increase ocean literacy and connect to students from five other high schools, including Burnaby North and Moscrop.

In addition, Mr. Conradt is an Animal Care Volunteer with Wildlife Rescue Association of BC, located at Burnaby Lake, where he prepares meals for birds in rehabilitation and cleans and prepares enclosures for injured birds. Mr. Conradt also volunteers with the Vancouver Avian Research Centre banding birds for migration tracking and is an active alumnus of the Youth to Sea Program by Ocean Wise where he helps spread ocean conservation to youth and communities across the Lower Mainland. These involvements have led him to be chosen as one of the Top 25 Environmentalists under 25 by The Starfish Canada in 2022 and a finalist for the Nature Inspiration Award by the Canadian Museum of Nature.

Please join me in a round of applause for all our Environment Award recipients."

3.2 Vancouver Airport Authority - Re: YVR's Annual Update <u>Speaker:</u> Trevor Boudreau, Director, Government Relations, Vancouver Airport Authority

<u>Trevor Boudreau</u>, Director, Government Relations, Vancouver Airport Authority, appeared before Council providing an update on Vancouver International Airport's (YVR) activities, successes, and challenges.

In 2022, the YVR saw a tremendous return of growth after the pandemic with an increase of 168% between January and August. YVR hired over 100 frontline workers in 2022 and became a certified Living Wage employer. YVR moved 302,000 tonnes of cargo in 2022 and are expanding their air cargo area.

The speaker provided YVR's Roadmap to Net Zero 2030, noting YVR is the first airport in Canada and only 1 of 3, to achieve Level 4+ Airport Carbon Accreditation by the Airports Council International. In addition, Mr. Boudreau advised of a new partnership with Ports of Seattle and Portland to champion decarbonization.

Mr. Boudreau advised that this is the 5th year of a 30-year Friendship and Sustainability Agreement between Musqueam and YVR and stated that reconciliation is a part of everything they are doing together and provided examples such as indigenous hiring, economic partnerships joint ventures, and procurement. 2022 saw the raising of Musqueam welcome figure outside YVR international arrivals.

3.3 Katrina Chen, MLA - Re: Child Care Opportunities Speaker: Katrina Chen, MLA

This delegation was WITHDRAWN prior to the meeting.

4. PROCLAMATIONS

No proclamation requests were received.

5. CORRESPONDENCE

No items of correspondence were received.

6. <u>ADMINISTRATIVE REPORTS</u>

6.1 BURNABY PUBLIC LIBRARY 2022 ANNUAL REPORT

The Chief Librarian submitted a report providing a summary of 2022 achievements and highlights from Burnaby Public Library.

Mandy Yang and Sarah Bartnik, Co-Chairs, Burnaby Public Library Board, appeared before Council and provided a PowerPoint presentation summarizing the 2022 Burnaby Public Library Annual Report.

Resolution No. 2023 - 256

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR KEITHLEY

THAT Council receive the 2022 Burnaby Public Library Annual Report for information.

CARRIED UNANIMOUSLY

6.2 BURNABY HOUSING AUTHORITY COMMUNITY ENGAGEMENT

The General Manager Planning and Development submitted a report seeking Council authorization to start community engagement on the elements of a Burnaby Housing Authority.

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR GU

THAT staff collect feedback to refine the proposed elements and supporting business plan for a Burnaby Housing Authority using the engagement framework as generally outlined in Section 4.0 of the June 19, 2023 "Burnaby Housing Authority Community Engagement" report.

CARRIED UNANIMOUSLY

6.3 HOUSING CHOICES - FINAL PROGRAM FOR PHASE 1A AND SCOPE FOR PHASE 1B

The General Manager Planning and Development submitted a report seeking Council approval for the final program for Housing Choices Phase 1a, and the scope and schedule for Phase 1b.

Resolution No. 2023 - 258

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR CALENDINO

- 1. THAT the final program for Housing Choices Phase 1a, to permit laneway homes and secondary suites in semi-detached homes on properties with lanes, and on corner lots and through lots, in Burnaby's single- and two-family neighbourhoods, be approved; and
 - **THAT** staff is directed to bring forward a report outlining the bylaw amendments required to implement the final program for Housing Choices Phase 1a, concurrently with the necessary amendment bylaw.
- 2. THAT the proposed scope and schedule for Housing Choices Phase 1b, to permit laneway homes and secondary suites in semi-detached homes on properties without lanes, and additional housing types with three or four units on all properties in single- and two-family neighbourhoods, be approved; and
 - **THAT** staff be authorized to prepare a report outlining tools for retention of heritage resources in single- and two-family neighbourhoods.

CARRIED UNANIMOUSLY

6.4 PROPOSED INTERIM TOD PARKING POLICY

The General Manager Planning and Development submitted a report seeking Council approval to establish an interim Transit Oriented Development (TOD) parking policy for sites within 800m of SkyTrain Stations.

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR CALENDINO

THAT this report be **REFERRED** to the Planning and Development Committee for further review and discussion.

CARRIED

(Opposed: Councillor Keithley)

6.5 CERTIFIED PROFESSIONAL PROGRAM

The General Manager Planning and Development submitted a report seeking Council approval of the Certified Professional Program as an Alternative Building Permit Process, and authorization to bring forward related amendments to the Burnaby Building Bylaw.

Resolution No. 2023 - 260

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR GU

THAT the Certified Professional Program, as set out in section 3.0 of the report titled "Certified Professional Program" dated June 19, 2023, be approved; and

THAT the City Solicitor be authorized to bring forward a bylaw to amend the Burnaby Building Bylaw effective September 1, 2023, to implement the Certified Professional Program, substantially as set out in Section 3.5 and *Attachment 1* of the report titled "Certified Professional Program" dated June 19, 2023.

CARRIED UNANIMOUSLY

6.6 <u>REZ #19-07 - 4330 AND 4370 KINGSWAY - EXPANDED SITE PROPOSAL</u>

The General Manager Planning and Development submitted a report informing Council of an expanded site proposed for Rezoning Reference (REZ) #19-07.

Resolution No. 2023 - 261

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR WANG

THAT the Planning and Development Department be authorized to continue to work with the applicant for REZ #19-07 towards a revised plan of development on the expanded site, based on an amended CD Comprehensive Development

District (using the RM5s and RM5r Multiple Family Residential Districts, and the C3 General Commercial District as guidelines).

CARRIED UNANIMOUSLY

6.7 REZ #20-30 - 4701 AND 4705 HASTINGS STREET - MIXED-USE DEVELOPMENT - HASTINGS STREET AREA PLAN

The General Manager Planning and Development submitted a report seeking Council authorization to forward this application to a future Public Hearing date. The purpose of the proposed rezoning bylaw amendment is to permit the construction of a six-storey mixed-use multiple-family rental development with commercial retail uses at grade, and underground parking.

Resolution No. 2023 - 262

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR WANG

THAT a Rezoning Bylaw be prepared and advanced to First Reading and to a Public Hearing at a future date of Council; and,

THAT the introduction of a Housing Agreement Bylaw be authorized according to the terms outlined in Section 3.2 of this report by the General Manager Planning and Development dated June 19, 2023, contingent upon the granting by Council of Second Reading of the subject Rezoning Bylaw, and

THAT the following be established as prerequisites to the completion of the rezoning:

- a. The submission of a suitable plan of development.
- b. The deposit of sufficient monies, including a 4% Engineering Inspection Fee, to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
- c. The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d. The registration of a Housing Agreement and Housing Covenant.
- e. The pursuance of Storm Water Management Best Practices in line with established guidelines.

- f. Compliance with the City's Groundwater Management for Multiple-Family and Mixed Commercial Development guidelines.
- g. The consolidation of the net project site into one legal parcel.
- h. The dedication of any rights-of-way deemed requisite.
- i. The granting of any necessary statutory rights-of-way, easements and/or covenants.
- j. The provision of facilities for cyclists in accordance with this report.
- k. The submission of a suitable Solid Waste and Recycling Plan.
- I. The provision of a car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space and a commitment to implement the recycling provisions.
- m. The design and provision of units adaptable to persons with disabilities, the provision of customized hardware and cabinet work being subject to the lease of the unit to a disabled person and with allocated disabled parking spaces.
- n. Compliance with Council-adopted sound criteria.
- o. The submission of a Site Disclosure Statement and resolution of any arising requirements.
- p. The submission of a Green Building Plan and Energy Benchmarking.
- q. The submission of a Comprehensive Sign Plan.
- r. The deposit of the Parkland Acquisition Charge.
- s. The deposit of the GVS & DD Sewerage Charge.
- t. The deposit of the School Site Acquisition Charge.
- u. The deposit of the Water Development Cost Charge.
- v. The deposit of the Regional Transportation Development Charge.
- w. The deposit of the Regional Water Development Cost Charge.

CARRIED UNANIMOUSLY

6.8 REZ #21-29 - 5650 BERESFORD STREET - 6 STOREY PURPOSE BUILT RENTAL DEVELOPMENT - ROYAL OAK COMMUNITY PLAN

The General Manager Planning and Development submitted a report seeking Council authorization to forward this application to a future Public Hearing date. The purpose of the proposed rezoning bylaw amendment is to permit the construction of a six-storey purpose built residential rental building atop underground parking.

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR CALENDINO

THAT a Rezoning Bylaw be prepared and advanced to First Reading and to a Public Hearing at a future date.

THAT the introduction of a Housing Agreement Bylaw be authorized according to the terms outlined in Section 3.3 of the report by the General Manager Planning and Development dated June 19, 2023, contingent upon the granting by Council of Second Reading of the Rezoning Bylaw related to the subject site.

THAT the introduction of a Highway Closure Bylaw be authorized according to the terms outlined in Section 3.8 of this report by the General Manager Planning and Development dated June 19, 2023, contingent upon the granting by Council of Second Reading of the subject Rezoning Bylaw.

THAT the sale be approved in principle of City owned property for inclusion within the subject development site in accordance with the terms outlined in Section 3.8 of this report, and subject to the applicant pursuing the rezoning proposal to completion.

THAT the following be established as prerequisites to the completion of the rezoning:

- a. The submission of a suitable plan of development.
- b. The deposit of sufficient monies including a 4% Engineering Administration Fee to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
- c. The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development (as well as underground switching and transformer/service boxes in town centre locations), and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d. The undergrounding of existing overhead wiring abutting the site.
- e. The removal of all existing improvements from the subject site prior to Final Adoption of the Bylaw.
- f. Completion of Rezoning Reference #21-30 concurrent with completion of the subject application.

- g. The consolidation of the net project site into one legal parcel.
- h. The completion of the Highway Closure Bylaw and sale of City property as described in Section 3.8 of this report.
- The dedication of any rights-of-way deemed requisite.
- j. The granting of any necessary statutory rights-of-way, easements and/or covenants in accordance with Section 3.9 of this report.
- k. The registration of a Housing Covenant and Housing Agreement.
- I. The submission of a suitable on-site Stormwater Management System, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
- m. Compliance with the City's Groundwater Management for Multi-Family Development guidelines.
- n. The submission of a suitable Solid Waste and Recycling Plan.
- o. The review of on-site loading facilities.
- p. The provision of an enhanced car wash stall and an adequately sized and appropriately located garbage handling and recycling material holding space and a commitment to implement the recycling provisions.
- q. The provision of facilities for cyclists in accordance with this report.
- r. The design and provision of units adaptable to persons with disabilities, the provision of customized hardware and cabinet work being subject to the renting of the unit to a disabled person.
- s. Compliance with Council-adopted sound criteria.
- t. Compliance with the guidelines for underground parking for visitors.
- u. The submission of a Green Building Plan and Energy Benchmarking.
- v. The submission of a Site Disclosure Statement and resolution of any resultant conditions.
- w. The deposit of the applicable Parkland Acquisition Charge.
- x. The deposit of the applicable School Site Acquisition Charge.
- y. The deposit of the applicable GVS & DD Sewerage Charge.
- z. The deposit of the applicable Regional Water Cost Charge.

aa. The deposit of the applicable Regional Transportation Development Cost Charge.

CARRIED UNANIMOUSLY

Council requested clarification on the non-market rental numbers and staff undertook to provide the information.

6.9 REZ #21-30 - PORTION OF 2160 SPRINGER AVENUE, 2210 SPRINGER AVENUE, AND PORTION OF 5334 LOUGHED HIGHWAY - BASSANO MASTER PLAN PHASE 1 - BRENTWOOD TOWN CENTRE DEVELOPMENT PLAN

The General Manager Planning and Development submitted a report seeking Council authorization to forward this application to a future Public Hearing date. The purpose of the proposed zoning bylaw amendment is to permit the construction of Phase 1 of the Bassano Site Master Plan, comprised of a single high-rise strata residential building with street-fronting retail, atop underground parking.

Resolution No. 2023 - 264

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR KEITHLEY

THAT a Rezoning Bylaw be prepared and advanced to First Reading and to a Public Hearing at a future date.

THAT the amendment to the Brentwood Town Centre Development Plan, as outlined in Sections 2.5 and 3.4 of this report of the General Manager Planning and Development dated June 19, 2023, be approved, to take effect upon the granting by Council of Second Reading of the Rezoning Bylaw related to the subject site.

THAT the introduction of a Highway Closure Bylaw be authorized according to the terms outlined in Section 3.10 of this report of the General Manager Planning and Development dated June 19, 2023, contingent upon the granting by Council of Second Reading of the subject Rezoning Bylaw.

THAT the sale be approved in principle of City owned property for inclusion within the subject development site in accordance with the terms outlined in Section 3.10 of this report of the General Manager Planning and Development dated June 19, 2023, and subject to the applicant pursuing the rezoning proposal to completion.

THAT the following be established as prerequisites to the completion of the rezoning:

- a. The submission of a suitable plan of development.
- b. The deposit of sufficient monies including a 4% Engineering Administration Fee to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to City standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
- c. The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development (as well as underground switching and transformer/service boxes in town centre locations), and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d. The undergrounding of existing overhead wiring abutting the site.
- e. The removal of all existing improvements from the subject site prior to Final Adoption of the Bylaw.
- f. Completion of Rezoning Reference #21-29 concurrent with completion of the subject application.
- g. The utilization of an amenity bonus through the provision of a cash in-lieu contribution in accordance with Section 3.3 of this report.
- h. The consolidation of the Bassano Master Plan project site and re-subdivision into three lots.
- i. The completion of the Highway Closure Bylaw and sale of City property as described in Section 3.10 of this report.
- j. The dedication of any rights-of-way deemed requisite.
- k. The granting of any necessary statutory rights-of-way, easements and/or covenants in accordance with Section 3.11 of this report.
- I. The submission of a suitable on-site Stormwater Management System, the deposit of sufficient monies for its provision, and the granting of a Section 219 Covenant to guarantee its provision and continuing operation.
- m. Compliance with the City's Groundwater Management for Multi-Family Development guidelines.
- n. The submission of a geotechnical and groundwater study.

- o. The execution of an indemnity agreement by the developer saving the City harmless from all liability associated with this development in relation to its geotechnical and hydrological (including any potential contaminated groundwater) impacts to surrounding infrastructure and other nearby development.
- p. The submission of a suitable Solid Waste and Recycling Plan.
- q. The review of on-site loading facilities.
- r. The provision of enhanced car wash stalls and an adequately sized and appropriately located garbage handling and recycling material holding space and a commitment to implement the recycling provisions.
- s. The provision of facilities for cyclists in accordance with this report.
- t. The design and provision of units adaptable to persons with disabilities, the provision of customized hardware and cabinet work being subject to the sale of the unit to a disabled person.
- u. Compliance with Council-adopted sound criteria.
- v. Compliance with the guidelines for underground parking for visitors.
- w. The submission of a detailed Public Art Plan.
- x. The submission of a Green Building Plan and Energy Benchmarking.
- y. The submission of a detailed Comprehensive Sign Plan.
- z. The submission of a Site Disclosure Statement and resolution of any resultant conditions.
- aa. The deposit of the applicable Parkland Acquisition Charge.
- bb. The deposit of the applicable School Site Acquisition Charge.
- cc. The deposit of the applicable GVS & DD Sewerage Charge.
- dd. The deposit of the applicable Regional Water Cost Charge.
- ee. The deposit of the applicable Regional Transportation Development Cost Charge.
- ff. The submission of a written undertaking to distribute area plan notification forms, prepared by the City, with disclosure statements; and, to post area plan notification signs, also prepared by the City, on the development site and in the sales office in prominent and visible locations prior to Third Reading, or at the time marketing for the subject development commences, whichever is first, and

remain posted for a period of one year, or until such time that all units are sold, whichever is greater.

CARRIED UNANIMOUSLY

6.10 REZ #21-45 - BCIT MASTER SIGN PLAN

The General Manager Planning and Development submitted a report seeking Council authorization to forward the Rezoning (REZ) #21-45 application to a Public Hearing. The amendment to the Master Sign Plan (MSP) for the BCIT Burnaby Campus will continue to provide a comprehensive and cohesive signage program for existing and future signs, as the sites continue to develop in accordance with the BCIT Campus Plan. No specific development is being sought in connection to this rezoning application. Subsequent approval through the Preliminary Plan Approval process for specific sign proposals in line with the MSP will be required.

Resolution No. 2023 - 265

MOVED BY COUNCILLOR KEITHLEY
SECONDED BY COUNCILLOR CALENDINO

THAT a Rezoning Bylaw be prepared and advanced to First Reading and to a Public Hearing at a future date; and

THAT the following be established as prerequisites to the completion of the rezoning:

- a) The submission of a suitable plan of development.
- b) A Section 219 Covenant ensuring that no third-party advertising components will be permitted as part of the MSP.
- c) The approval of the Ministry of Transportation to the rezoning application.

CARRIED UNANIMOUSLY

6.11 <u>CE - SUPPLY AND DELIVERY OF FOOD PRODUCTS</u>

The Deputy Chief Administrative Office/Chief Financial Officer submitted a report seeking Council approval to award a one-year contract extension for the supply and delivery of food products.

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR KEITHLEY

THAT a one-year contract extension to Sysco Vancouver for an estimated total cost of \$1,200,000.00 including GST in the amount of \$ 57,143.00, be approved; and

THAT final payment be based on the actual quantity of goods and services delivered and unit prices as submitted.

CARRIED UNANIMOUSLY

6.12 <u>CI - TEMPORARY CAMERON COMMUNITY CENTRE - CCDC5B</u>

The Deputy Chief Administrative Office/Chief Financial Officer submitted a report seeking Council approval to increase the value of the existing contract with Bosa Construction Inc. for the Construction Management and Construction for the Temporary Cameron Community Centre facility.

Resolution No. 2023 - 267

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR WANG

THAT a contract increase to Bosa Construction Inc. for an estimated total cost of \$3,782,223.00 including GST in the amount of \$180,106.00, as outlined in the June 19, 2023, Council Report titled "CI –Temporary Cameron Community Centre CCDC5B" be approved; and,

THAT final payment will be based on the actual quantity of goods and services delivered and unit prices as tendered.

CARRIED UNANIMOUSLY

6.13 CI - 2022 STORM NETWORK EXPANSION

The Deputy Chief Administrative Office/Chief Financial Officer submitted a report seeking Council approval to award a Contract Increase (CI) to include storm sewers and services for three (3) single-family properties.

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR KEITHLEY

THAT a contract increase to Sandpiper Contracting LLP for an estimated total cost of \$616,299.00 including GST in the amount of \$29,348.00, as outlined in the June 19, 2023, Council Report titled "CI – 2022 Storm Network Expansion", be approved; and

THAT final payment be based on the actual quantity of goods and services delivered and unit prices as submitted.

CARRIED UNANIMOUSLY

6.14 CI - CAMERON COMMUNITY CENTRE & LIBRARY DESIGN

The Deputy Chief Administrative Office/Chief Financial Officer submitted a report seeking Council approval to increase the existing contract with Diamond Schmitt Architects Incorporated for the Cameron Community Centre & Library Project – Phase II.

Resolution No. 2023 - 269

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR WANG

THAT a contract increase to Diamond Schmitt Architects Incorporated, for a total cost of \$1,690,568.00 including GST in the amount of \$80,503.00 as outlined in the June 19, 2023, Council report titled "CI – Cameron Community Centre & Library - Design", be approved; and

THAT final payment will be based on the actual quantity of services delivered and hourly rates as submitted.

CARRIED UNANIMOUSLY

6.15 DVP #23-01 - PORTION OF 8888 UNIVERSITY DRIVE - VARIANCE FOR RETAINING WALL HEIGHT AND FRONT YARD SETBACK FOR FIRE HALL 8

The General Manager Planning and Development submitted a report seeking Council approval for a Development Variance Permit to facilitate the siting and construction of a new fire hall.

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR CALENDINO

THAT the issuance of Development Variance Permit (DVP #23-01) be approved; and,

THAT the City Solicitor be directed to register notice of Development Variance Permit (DVP #23-01) with the Land Title Office.

CARRIED UNANIMOUSLY

6.16 DVP #23-02 - 7014 STRIDE AVENUE - VARIANCES TO SETBACKS

The General Manager Planning and Development submitted a report seeking Council approval for DVP #23-02.

Resolution No. 2023 - 271

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR WANG

THAT the issuance of DVP #23-02 be approved; and,

THAT the City Solicitor be directed to register notice of DVP #23-02 with the Land Title Office.

CARRIED UNANIMOUSLY

6.17 TEMPORARY ROAD CLOSURE REQUEST - GIROLINO BIKE & RUN EVENT

The General Manager Engineering submitted a report seeking Council approval for a temporary road closure on Penzance Drive between Willington Avenue and North Beta Avenue for the Girolino event.

Resolution No. 2023 - 272

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR DHALIWAL

THAT the closure of the portion of Penzance Drive between Willingdon Avenue and North Beta Avenue be approved from 6:00 AM – 1:30 PM on July 16, 2023, as outlined in the June 19, 2023, report titled "Road Closure Request – Girolino Bike & Run Event"

CARRIED UNANIMOUSLY

Council noted that the event is called Girolino Bike & Run Event, not GiroLina as written in the report.

7. COMMITTEE REPORTS

7.1 EXECUTIVE COMMITTEE OF COUNCIL - RE: DELEGATION TO COUNCIL AND COUNCIL ADVISORY GROUPS POLICY

The Executive Committee of Council submitted a report seeking Council approval of the Delegation to Council and Council Advisory Groups Policy.

Resolution No. 2023 - 273

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR KEITHLEY

THAT Council adopt the "Delegation to Council and Council Advisory Groups Policy No. 1160-00-2023-002", as attached.

CARRIED UNANIMOUSLY

7.2 <u>EXECUTIVE COMMITTEE OF COUNCIL - RE: COMMUNITY GRANT APPLICATIONS (23.29.-23.33. P, 23.34.O, 23.36.-23.37. R, 23.38FW)</u>

The Executive Committee of Council submitted a report seeking Council approval of the Community Grant applications received in May 2023.

Resolution No. 2023 - 274

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR CALENDINO

- 1. THAT the following grant applications received in May 2023 be approved:
- 23.29.P Big Sisters of BC Lower Mainland for their Mentoring Program for Girls \$5,000;
- 23.34.0 Odd Squad Productions Society for operating costs for fiscal year end August 31, 2023 \$5,000;
- 23.36.R Metro Ball Hockey Association U11 for Western Challenge Cup -\$2,500;
- 23.37.R Metro Ball Hockey Association U15 for Western Challenge Cup -\$2,500; and
- 23.38.FW BC Society of Model Engineers for the Burnaby Central Railway 30th Anniversary \$1,500 in kind.

- 2. THAT the following grant applications received in May 2023 be denied:
- 23.30.P Polycan Health Centre for a Therapy Dog Charity Event;
- 23.31.P CentreCanada Newcomer Services Society for CosmosFest: Exploring the Multiverse of Burnaby's Cultures event planned for August 13, 2023;
- 23.32.P CentreCanada Newcomer Services Society for EidFest: Celebrating Diversity & Community Unity event planned for June 30, 2023; and
- 23.33.P Nikkei National Museum & Cultural Centre Farmers Market from June 11 October 22, 2023.

CARRIED UNANIMOUSLY

7.3 EXECUTIVE COMMITTEE OF COUNCIL - RE: BURNABY FESTIVAL GRANT APPLICATIONS

The Executive Committee of Council submitted a report seeking Council approval of the Festival Burnaby Grant applications received.

Resolution No. 2023 - 275

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR KEITHLEY

- 1. THAT the following Large Scale Festival Burnaby Grants be approved:
- 23-L-007 The Philippine Cultural Heritage Society for their Philippine Cultural Heritage Festival on August 26, 2023 \$8,000;
- 23-L-008 The Nikkei National Museum & Cultural Centre for their Nikkei Matsuri Family Festival 2023 on September 2-3, 2023 \$15,000;
- 23-L-009 The Multicultural Drum Festival Society for their Burnaby Multinational Drum Festival on July 8, 2023 \$10,000;
- 23-L-010 The Shri Guru Ravidass Sabha (Vancouver) for their annual Nagar Kirtan Parade on July 22, 2023 \$10,000; and
- 23-L-012 The UniverCity Community Association for their SFU StreetFest @ UniverCity on September 15, 2023 \$12,000.
- 2. THAT the following Small Scale Festival Burnaby Grants be approved:
- 23-S-004 The Bulgarian Canadian Society of British Columbia or their Kanatitza Festival on September 22-24, 2023 \$5,000; and

• 23-S-005 – The Huaren Choir Vancouver Society for their 7th Mid-Autumn Festival Concert on September 17, 2023 - \$5.000.

CARRIED UNANIMOUSLY

7.4 EXECUTIVE COMMITTEE OF COUNCIL - RE: WHEY-AH-WICHEN CANOE FESTIVAL

The Executive Committee of Council submitted a report seeking Council approval of a grant for the Tsleil-Waututh Nation for the Whey-ah-Wichen Canoe Festival to be held on July 7-9, 2023.

Resolution No. 2023 - 276

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR LEE

THAT a Community Program Grant in the amount of \$10,000 be awarded to Tsleil-Waututh Nation in support of the Whey-ah-Wichen Canoe Festival, July 7-9, 2023.

CARRIED UNANIMOUSLY

7.5 PARKS, RECREATION AND CULTURE COMMISSION - RE: LICENCE AGREEMENT RENEWAL: BURNABY LAKE ROWING CLUB

The Parks, Recreation and Culture Commission submitted a report seeking Council approval for a licence agreement renewal for the Burnaby Lake Rowing Club.

Resolution No. 2023 - 277

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR CALENDINO

THAT Council approve a new licence agreement with the Burnaby Lake Rowing Club for the use and allocation of the rowing channel at Burnaby Lake for an additional three-year term beginning July 1, 2023 and ending on June 30, 2026, under the terms and conditions outlined in the report titled "Licence Agreement Renewal: Burnaby Lake Rowing Club" from the General Manager Parks, Recreation and Culture:

THAT Council authorize the City Solicitor to prepare and finalize for execution a new licence agreement with the Burnaby Lake Rowing Club for the use and allocation of the rowing channel at Burnaby Lake, as outlined in the report titled

"Licence Agreement Renewal: Burnaby Lake Rowing Club" from the General Manager Parks, Recreation and Culture; and

THAT a copy of the report titled "Licence Agreement Renewal: Burnaby Lake Rowing Club" from the General Manager Parks, Recreation and Culture be sent to Mr. Peter Klinkow, President of the Burnaby Rowing Club.

CARRIED UNANIMOUSLY

7.6 PLANNING AND DEVELOPMENT COMMITTEE - RE: LIQUOR AND CANNABIS POLICY REVIEW - PROJECT INITIATION, PROCESS AND NEXT STEPS

The Planning and Development Committee submitted a report providing introductory information on the proposed Liquor and Cannabis Policy review process and seeking authorization to gather public input.

Resolution No. 2023 - 278

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR KEITHLEY

THAT staff be authorized to undertake public consultation regarding the subject Liquor and Cannabis Policy review, as generally outlined in Section 5.0 of the "Liquor and Cannabis Policy Review - Project Initiation, Process and Next Steps" report dated May 10, 2023.

CARRIED UNANIMOUSLY

7.7 SOCIAL PLANNING COMMITTEE - RE: EDMONDS TOWN CENTRE COMMUNITY PLAN: GENDER-BASED ANALYSIS PLUS PILOT PROJECT

The Social Planning Committee submitted a report seeking Council approval for a pilot project within the Edmonds Town Centre Community Plan review that utilizes a Gender-Based Analysis Plus (GBA+).

Resolution No. 2023 - 279

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR SANTIAGO

THAT Council direct staff to run a pilot project within the Edmonds Town Centre Community Plan review that utilizes a Gender-Based Analysis Plus (GBA+) approach within both engagement and planning to prioritize social equity and further mitigate the impacts of race, immigration status, socio-economic status, gender, and ability;

THAT staff report back with staffing and financial considerations; and

THAT staff report back after the pilot project with lessons learned of how to apply GBA+ to the rest of Burnaby.

CARRIED UNANIMOUSLY

8. INFORMATION REPORTS

Resolution No. 2023 - 283

MOVED BY COUNCILLOR KEITHLEY SECONDED BY COUNCILLOR DHALIWAL

THAT the Information Reports Items 8.3, 8.5 and 8.6 of the June 19, 2023, Open Council meeting, be received for information:

8.3 PARKS, RECREATION AND CULTURE COMMISSION - RE: COMMUNITY SCHOOL GRANT FUNDING 2023/2024 AND MASTER JOINT USE AGREEMENT RENEWAL

THAT the report titled "Community School Grant Funding 2023/2024 and Master Joint Use Agreement Renewal" from the General Manager Parks, Recreation and Culture, dated June 13, 2023, be received for information.

8.5 **REZONING APPLICATIONS**

THAT the June 19, 2023 "June Rezoning Series" report containing REZ #22-30, REZ #23-03, REZ #23-05, REZ #23-06, REZ #23-07, REZ #23-08 and REZ #23-09, be received for information.

8.6 <u>BUILDING PERMIT TABULATION REPORT NO. 05 - FROM MAY 1 - MAY 31, 2023</u>

THAT the report titled "Building Permit Tabulation Report No. 05 from May 1 - May 31, 2023" dated June 19, 2023, be received for information.

CARRIED UNANIMOUSLY

8.1 PARKS, RECREATION AND CULTURE COMMISSION - RE: AQUATIC WAITLIST REDUCTION AND ELEMENTARY SCHOOL SWIMMING LESSON PROGRAM

The Parks, Recreation and Culture Commission submitted a report providing information on the activities being undertaken to reduce the waitlists from aquatic

programs and to increase swimming opportunities for elementary school students in Burnaby.

Resolution No. 2023 - 280

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR CALENDINO

THAT the report titled "Aquatic Waitlist Reduction and Elementary School Swimming Lesson Pilot" from the General Manager Parks, Recreation and Culture, dated June 13, 2023, be received for information.

CARRIED UNANIMOUSLY

8.2 PARKS, RECREATION AND CULTURE COMMISSION - RE: BARNET MARINE PARK PARKING UPDATE

The Parks, Recreation and Culture Commission submitted a report providing information on the parking challenges at Barnet Marine Park and the plans for improvements.

Resolution No. 2023 - 281

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR KEITHLEY

THAT the report titled "Barnet Marine Park Parking Update" from the General Manager Parks, Recreation and Culture, dated June 13, 2023, be received for information.

CARRIED UNANIMOUSLY

8.4 REVIEW OF SNOW AND ICE CONTROL PROGRAM

The General Manager Engineering submitted a report providing Council with information about a review that has been undertaken of the City's snow and ice control for 2022-23.

Resolution No. 2023 - 282

MOVED BY COUNCILLOR DHALIWAL SECONDED BY COUNCILLOR WANG

THAT the "Review of Snow and Ice Control Program" report dated June 19, 2023, be received; and

THAT the levels of service and priorities for snow and ice control as documented in this report be confirmed.

CARRIED UNANIMOUSLY

8.7 2022 STATEMENT OF FINANCIAL INFORMATION (SOFI)

The Deputy Chief Administrative Office/Chief Financial Officer submitted a report presenting the 2022 Statement of Financial Information in accordance with the statutory requirement.

Resolution No. 2023 - 284

THAT the 2022 Statement of Financial Information (SOFI) be published as recommended in the June 19, 2023, Council report titled "2022 Statement of Financial Information (SOFI)".

CARRIED UNANIMOUSLY

9. BYLAWS

9.1 FIRST READING

- 9.1.1 #14581 Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 17, 2023 Rez. #20-30 (4701 and 4705 Hastings Street)
- 9.1.2 #14582 Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 18, 2023 Rez. #21-45 (3700 Willingdon Avenue, 4355 Mathissi Place)
- 9.1.3 #14583 Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 19, 2023 Rez. #21-29 (5650 Beresford Street)
- 9.1.4 #14584 Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 20, 2023 Rez. #21-30 (Portion of 2160 Springer Avenue, 2210 Springer Avenue, and Portion of 5334 Lougheed Highway)

Resolution No. 2023 - 285

MOVED BY COUNCILLOR LEE SECONDED BY COUNCILLOR KEITHLEY

THAT the Bylaw No. 14581, 14582, 14583 and 14584 be now introduced and read a first time.

CARRIED UNANIMOUSLY

9.2 FIRST, SECOND AND THIRD READING

9.2.1 #14585 - Burnaby Parks, Recreation and Culture Fees Bylaw 2023, Amendment Bylaw No. 2, 2023

Resolution No. 2023 - 286

MOVED BY COUNCILLOR LEE SECONDED BY COUNCILLOR CALENDINO

THAT the Bylaw No. 14585 be now introduced and read three times.

CARRIED UNANIMOUSLY

9.3 THIRD READING, RECONSIDERATION AND FINAL ADOPTION

9.3.1 #14568 - Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 11, 2023 - Text Amendment

Resolution No. 2023 - 287

MOVED BY COUNCILLOR LEE SECONDED BY COUNCILLOR CALENDINO

THAT the Bylaw No. 14568 be now read a third time, reconsidered, and finally adopted, signed by the Mayor and Corporate Officer and the Corporate Seal affixed thereto.

CARRIED UNANIMOUSLY

9.4 RECONSIDERATION AND FINAL ADOPTION

- 9.4.1 #14387 Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 30, 2021 Rez. #19-51 (1508 Hatton Avenue)
- 9.4.2 #14571 Burnaby Responsible Consumption of Alcohol in Parks Bylaw 2023
- 9.4.3 #14572 Burnaby Parks, Recreation and Culture Fees Bylaw 2023, Amendment Bylaw No. 1, 2023
- 9.4.4 #14580 Burnaby Bylaw Notice Enforcement Bylaw 2009, Amendment Bylaw No. 1, 2023

MOVED BY COUNCILLOR LEE SECONDED BY COUNCILLOR KEITHLEY

THAT the Bylaw No. 14387, 14571, 14572, and 14580 be now introduced and read three times.

MOTION WAS DIVIDED

Resolution No. 2023 - 288

MOVED BY COUNCILLOR LEE SECONDED BY COUNCILLOR KEITHLEY

THAT the Bylaw No. 14387 and 14572 be now introduced and read three times.

CARRIED UNANIMOUSLY

Resolution No. 2023 - 289

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR KEITHLEY

THAT the Bylaw No. 14571 be now introduced and read three times.

CARRIED

(Opposed: Councillor Dhaliwal)

Resolution No. 2023 - 290

MOVED BY COUNCILLOR CALENDINO SECONDED BY COUNCILLOR KEITHLEY

THAT the Bylaw No.14580 be now introduced and read three times.

CARRIED

(Opposed: Councillor Dhaliwal)

10. RELEASE OF CLOSED MEETING DECISIONS

Item 5.2., Closed Council Meeting held June 19, 2023

Council advised that Item 5.2. of the June 19, 2023, Closed Council meeting, **Resolution No. C2023-068** is being released for public information:

"THAT staff be directed to work with the Parks, Recreation and Culture Commission on the program planning for space at the Christine Sinclair Community Centre to optimize public use and to augment programming being displaced by the construction of Cameron and Confederation Community Centres."

11. OTHER BUSINESS

Provincial Government Announcement Re: 1,500 Affordable Rental Homes

Mayor Hurley expressed appreciation to the Province of BC and Premier Eby regarding the funding announcement made June 19, 2023, for affordable rental homes in Burnaby. Mayor Hurley expressed appreciation to Council and staff for their advocacy.

12. ADJOURNMENT

MOVED BY COUNCILLOR LEE SECONDED BY COUNCILLOR GU

THAT the Open Council meeting adjourn at 7:35 p.m.

CARRIED UNANIMOUSLY

Mike Hurley

MAYOR

CORPORATE OFFICER