

TO: MAYOR & COUNCIL
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER
SUBJECT: **CA – BURNABY MOUNTAIN GOLF COURSE ELECTRICAL SERVICE UPGRADES**
PURPOSE: To obtain Council approval for a Contract Award (CA) for the Burnaby Mountain Golf Course Electrical Service Upgrades.

RECOMMENDATION

THAT a contract award to BEL Contracting; a division of BelPacific Excavating & Shoring Limited Partnership, for a total cost of \$4,574,187 including GST in the amount of \$217,819 as outlined in the report titled “CA – Burnaby Mountain Golf Course Electrical Service Upgrades” dated for December 11, 2023, be approved; and;

THAT final payment be based on the actual quantity of services delivered and unit prices as tendered.

CHIEF ADMINISTRATIVE OFFICER’S COMMENTS

I concur with the recommendation of the Deputy Chief Administrative Officer and Chief Financial Officer.

1.0 POLICY SECTION

The City’s Procurement Policy requires that contracts for goods, services and construction with values over \$1,000,000 be approved by Council following a competitive procurement process.

2.0 BACKGROUND

Following an Invitation to Tender #223-08-23 Burnaby Mountain Golf Course Electrical Service Replacement, one tender for \$4,574,187 was received by the closing time on November 16, 2023.

The tenderer, BEL Contracting; a division of BelPacific Excavating & Shoring Limited Partnership, has completed previous projects under contract to the satisfaction of the City. Review by City staff and our consultant indicates the contractor has the necessary equipment and personnel to successfully complete the work required under this contract.

The General Manager Lands & Facilities concurs with the above recommendation.

3.0 GENERAL INFORMATION

The scope of work includes an extensive power distribution system overhaul in the Burnaby Mountain Golf Course. A new high voltage switchgear will be installed at the property perimeter, enabling a 1.5MVA unit substation. This substation will power three strategically positioned kiosks, re-energizing existing structures previously supported by existing kiosks, Kiosk 1 and Kiosk 2. The project is focused on a smooth upgrade of the golf course's electrical distribution network to handle higher capacity. The strategy involves replacing outdated power supply to existing exterior kiosks with a new high voltage service from Burnwood Dr. trenching will simplify power supply to the new kiosks—A, B, and C—all designed to seamlessly encompass the services of the current Kiosk 1 and Kiosk 2 on-site, which will be terminated as part of this project.

Kiosk A, near the driving range, will provide power to driving range and clubhouse electrical panels, along with future EV cart chargers. Kiosk B's placement next to former Kiosk 2 will re-feed the pro shop and site amenities utilizing Kiosk 2 as a pull box. Lastly, Kiosk C will energize panels for future level 3 and level 2 EV chargers. This comprehensive approach ensures a robust and forward-looking electrical infrastructure for Burnaby Mountain Golf Course.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

Tender #223-08-23 Burnaby Mountain Golf Course Electrical Service Upgrades (Attachment 1) was publicly advertised. Upon closing, the City received a total of one submission.

5.0 FINANCIAL CONSIDERATIONS

Funding for this capital work is included in the Lands & Facilities 2023 – 2027 Financial Plan under Lands & Facilities – Facilities Management, Component Life Cycle Renewal – Parks & Recreation with a budget of \$35,354,000. This contract award has been accommodated under WBS element: ENX.0126 (\$4,356,400.00).

Respectfully submitted,

Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

Attachment 1 – Tender #223-08-23

REPORT CONTRIBUTORS

This report was prepared by Chris Choi, Senior Buyer and reviewed by Sophan Lum, Senior Manager Purchasing – Capital.

View Details

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Bid Details	
Bid Classification:	Construction
Bid Type:	Tender
Bid Number:	223-08-23
Bid Name:	Burnaby Mountain Golf Course Electrical Service Upgrades
Bid Status:	Closed
Bid Closing Date:	Thu Nov 16, 2023 3:00 PM (PST)
Question Deadline:	Wed Nov 8, 2023 12:00 PM (PST)
Electronic Auctions:	Not Applicable
Language for Bid Submissions:	English unless specified in the bid document
Submission Type:	Online Submissions Only
Submission Address:	Online Submissions Only
Public Opening:	No
Description:	<p>The Owner invites tenders for:</p> <p>The scope of work includes an extensive power distribution system overhaul in the Burnaby Mountain Golf Course. A new high voltage switchgear will be installed at the property perimeter, enabling a 1.5MVA unit substation. This substation will power three strategically positioned kiosks, re-energizing existing structures previously supported by existing kiosks, Kiosk 1 and Kiosk 2. The project is focused on a smooth upgrade of the golf course's electrical distribution network to handle higher capacity. The strategy involves replacing outdated power supply to existing exterior kiosks with a new high voltage service from Burnwood Dr. Trenching will simplify power supply to the new kiosks—A, B, and C—all designed to seamlessly encompass the services of the current Kiosk 1 and Kiosk 2 on-site, which will be terminated as part of this project.</p> <p>Kiosk A, near the driving range, will provide power to driving range and clubhouse electrical panels, along with future EV cart chargers. Kiosk B's placement next to former Kiosk 2 will re-feed the pro shop and site amenities utilizing Kiosk 2 as a pull box. Lastly, Kiosk C will energize panels for future level 3 and level 2 EV chargers. This comprehensive approach ensures a robust and forward-looking electrical infrastructure for Burnaby Mountain Golf Course.</p> <p>This tender is being issued electronically through the on-line bidding system at https://burnaby.bidsandtenders.ca where any interested party may download the tender documents directly from the aforementioned website. No registration tracking or other recording of tender document holder will be performed by the City. All addenda, amendments or further information will be published through https://burnaby.bidsandtenders.ca. It is the sole responsibility of the tenderer to monitor the website regularly to check for updates. The tenderer is advised that the Owner or Contract Administrator reserves the right to not respond to enquiries received within four (4) Days of the Tender Closing Date.</p> <p>Only the following Pre-qualified Contractors from RFQ#31-02-22 Pre-Qualification for Construction Services (Engineering Capital Works) will be invited to tender this project:</p> <ol style="list-style-type: none">1. B.A. Blacktop Ltd.2. B.A. Blacktop Infrastructure Inc. (formerly Eurovia British Columbia Inc.)3. BEL Contracting, a Division of BelPacific Excavating & Shoring Limited Partnership4. Crown Contracting Limited5. EllisDon Corporation6. Graham Infrastructure LP7. Jacob Bros. Construction Inc.