

TO: CHIEF ADMINISTRATIVE OFFICER **DATE:** 2023 April 24

FROM: DEPUTY GENERAL MANAGER **FILE:** 07000-01
PARKS, RECREATION AND CULTURE

**SUBJECT: UPDATED IMPLEMENTATION DATE FOR SOME 2023 PARKS,
RECREATION AND CULTURE FEES AND CHARGES**

PURPOSE: To obtain Council's approval for updated implementation date for some 2023 Parks, Recreation and Culture fees and charges.

RECOMMENDATION:

1. **THAT** Council authorize the City Solicitor to bring forward a bylaw to amend the Burnaby Parks, Recreation and Culture Fees Bylaw 2023 to update the implementation date for fees and charges identified in the report titled "Updated Implementation Date for Some 2023 Parks, Recreation and Culture Fees and Charges" from the General Manager Parks, Recreation and Culture.

REPORT**1.0 POLICY SECTION**

The request outlined in the report supports the Burnaby Strategic Plan: providing positive customer experiences; and the Burnaby Promise: putting the needs of the community first.

2.0 BACKGROUND

The Parks, Recreation and Culture Fees Bylaw 2023 was adopted by Council on March 27, 2023. At the time, the effective fee dates were aligned with the "Go-Live" date of the new ActiveNet software in November 2023. In early March 2023, Spring program registration occurred and many measures were taken to improve the customer experience. It was realized that the transition to the new ActiveNet registration system needed to be prioritized and made available to the public as soon as possible. As a result the ActiveNet "Go-Live" date has been advanced from November to July 2023.

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3.0 DISCUSSION

In order to provide a smooth transition between software systems, the dates of the 2023 Facility Use Bylaw Fees require some adjustments to align with a July “Go-Live” date. It is most efficient to roll out all admission and membership fees on July 18 to provide a seamless transition for both patrons and staff.

Staff are requesting Council’s approval to amend the below noted fees and charges with the updated implementation date of July 18, 2023:

SCHEDULE A 2023	Effective Date
I.(a) Be Active Admissions & Passes	18 July 2023
I.(d) Indoor/Outdoor Pool & Arena Admissions	18 July 2023
I.(e) Burnaby Village Museum	18 July 2023
II. Arena Service Fee	18 July 2023
III. Indoor Tennis	18 July 2023
IV.(a) Shower Fee	18 July 2023
IV.(b) External Therapist and External Personal Trainer Fee	18 July 2023
IV.(c) Childminding	18 July 2023
IV.(d) Seniors Membership	18 July 2023

With the *Be Active* Admission & Pass fees aligning with the ActiveNet “Go-Live” date, the need for a *Super Pass* is no longer required. The purpose of this pass was to provide a bridge between the implementation of fees and the new software. Staff are requesting Council’s approval to remove the *Super Pass* from the fees and charges schedule in the Parks, Recreation and Culture Fees Bylaw 2023.

There will be no other changes to the Parks, Recreation and Culture Fees Bylaw 2023. The implementation dates for other fees and charges will remain the same as Fall will be the first season using ActiveNet for program registration and facility reservations.

4.0 BYLAW AMENDMENTS

In order to implement the changes outlined in this report, the following amendments to the Parks, Recreation and Culture Fees Bylaw 2023 are proposed:

Section 2 – repeal and replace with the following:

2. The City of Burnaby imposes facility rental, admission and equipment fees for Parks, Recreation and Culture facilities and equipment in accordance with Schedule “A” of this bylaw, effective 01 September 2023, with the exception of:

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SCHEDULE A 2023	Effective Date
I.(a) Be Active Admissions & Passes	18 July 2023
I.(b) Be Active Pass City Employee	27 March 2023
I.(c) Summer Fun Pass	29 May 2023
I.(d) Indoor/Outdoor Pool & Arena Admissions	18 July 2023
I.(e) Burnaby Village Museum	18 July 2023
II. Arena Service Fee	18 July 2023
III. Indoor Tennis	18 July 2023
IV.(a) Shower, Towel & Racquet Fee	18 July 2023
IV.(b) External Therapist and External Personal Trainer Fee	18 July 2023
IV.(c) Childminding	18 July 2023
IV.(d) Seniors Membership	18 July 2023
XX. Recreation Credit Program	30 June 2023
XXI. Complimentary Passes	27 March 2023
XXII. Fee Waivers	27 March 2023
XX. Courtesy Passes	27 March 2023

Section 4 – repeal and replace with the following:

4. The following sections of Schedule “A” of Burnaby Parks, Recreation and Culture Bylaw 2022 are repealed effective as follows:

Schedule A Section	Repeal Date	Effective Date
XII.(b) Tennis	18 July 2023	
XIV. Indoor Drop-In Sports	18 July 2023	
XV. (a) Be Active Pass	18 July 2023	
XIV. (b) Be Active Pass City Employee	27 March 2023	
XVI. Miscellaneous Fees (a) Shower Fee	18 July 2023	
XVI. Miscellaneous Fees (b) External Therapist and External Personal Trainer Fee	18 July 2023	
XVI. Miscellaneous Fees (c) Childminding	18 July 2023	
XVI. Miscellaneous Fees (d) Seniors Membership Cards	18 July 2023	
XVII. Aquatics (a) Indoor Pool Admissions	18 July 2023	
XVII. Aquatics (b) Outdoor Pool Admissions	18 July 2023	
XVIII. Arenas (a) Admissions & Miscellaneous Fees	18 July 2023	
XX. Recreation Credit Program	30 June 2023	
XXII. Shadbolt Centre for the Arts/BAG/BVM (g) Museum Admission Rates	18 July 2023	
XXIII. Complimentary Passes	27 March 2023	

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XXIV. Fee Waivers	27 March 2023
XXV. Courtesy Passes & Promotions	27 March 2023

Schedule “A”

Sections I (a) and (b) – delete row for Super Pass fees and associated note, effective as follows:

SCHEDULE A	Repeal Effective Date
(a) Be Active Pass – Super Pass (monthly)	Upon adoption of amendment bylaw
(b) Be Active Pass City Employee – Super Pass (monthly)	Upon adoption of amendment bylaw

Staff recommend that Council authorize the City Solicitor to bring forward a bylaw to amend the Burnaby Parks, Recreation and Culture Fees Bylaw 2023 to implement the amendments.

5.0 RECOMMENDATION

Aligning the effective dates for the fees and charges outlined in this report with the implementation date with the “Go-Live” ActiveNet date will provide a seamless transition between software systems for patrons. This will allow the options provided by the new software to take effect immediately.



Carmen Gonzalez
 DEPUTY GENERAL MANAGER PARKS, RECREATION AND CULTURE