

TO: MAYOR & COUNCIL
FROM: DEPUTY CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER
SUBJECT: **CA – SWANGARD TRACK CONSTRUCTION**
PURPOSE: To obtain Council approval for a Contract Award (CA) for the construction of the Swangard Track.

RECOMMENDATION

THAT a contract award to Ocean Marker Sport Surfaces (2014) Ltd., for a total cost of \$1,420,650.00 including GST in the amount of \$67,650.00 as outlined in the June 5, 2023 Council report titled “CA – Swangard Track Construction”, be approved; and

THAT final payment be based on the actual quantity of services delivered and unit prices as tendered.

CHIEF ADMINISTRATIVE OFFICER’S COMMENTS

I concur with the recommendation of the Deputy Chief Administrative Officer and Chief Financial Officer.

1.0 POLICY SECTION

The City’s Procurement Policy requires that contracts for goods, services and construction with values over \$1,000,000.00 be approved by Council following a competitive procurement process.

2.0 BACKGROUND

Three submissions following a Request for Proposal were received by the closing time on May 24, 2023. The scope of work of this contract includes construction services for the Swangard track construction.

The proposed work generally includes the following:

- removal and off-site disposal of full pour cast-in-place synthetic running track surfacing,
- grinding of any high areas and the filling of any low areas. The milling of required areas to achieve the correct depth for surfacing at the long/triple jump, the pole vault, the javelin, the high jump, and the steeplechase pit;

- review and accept in writing, in the presence of the Consultant, the asphalt base planarity once the Contractor has completed the removal of the existing track surface and remediated any planarity issues with the existing asphalt surface by grinding high spots and filling low spots. The installation of the new track surface cannot commence until the written acceptance is provided;
- supply and installation over an existing asphalt base of a synthetic running track surfacing;
- accurate surveying and layout of the specified work program, including the painting of lines and event markings;
- complete site clean-up is required upon completion of the Work;
- complete the required testing, the completion of the application and its submission and the passing of the World Athletics Class 1, construction category 4, certification process; and
- protection of the non-running track facilities from contamination and damage from the processes of the work.

Based on the RFP's evaluation criteria consisting of durability, ease of maintenance, costs, warranty, qualifications and experience, Ocean Marker Sport Surfaces (2014) Ltd. received the highest overall scoring.

Ocean Marker Sport Surfaces (2014) Ltd. has completed previous projects under contract to the satisfaction of the City. Review by City staff and our consultant indicates the contractor has the necessary equipment and personnel to successfully complete the work required under this contract. The General Manager Parks, Recreation and Culture concurs with this recommendation.

3.0 GENERAL INFORMATION

The track at Swangard Stadium is a World Athletics competition level 8-lane track and field facility with javelin, steeplechase, long jump/triple jump, high jump, pole vault and throwing event areas. The objective of this project is to replace the existing rubberized surfacing. The scope of work is to remove and off-site disposal of full pour cast-in-place synthetic running track surfacing, and supply and installation of a synthetic running track surfacing over an existing asphalt base. The contractor is responsible for completion of the required testing, the completion of the application and its submission and the passing of the World Athletics Class 1, construction category 4, certification process.

4.0 COMMUNICATION AND COMMUNITY ENGAGEMENT

The Request for Proposal (RFP) #116-04-23 (Attachment 1) was listed on the City's Bids & Tenders website from May 11, 2023 to May 24, 2023. Upon closing, the City received a total of three submissions.

5.0 FINANCIAL CONSIDERATIONS

Due to significant track issues this project has been prioritized. In order to accommodate this unplanned project, funding has been reallocated from various parks and golf division projects that have been deferred to future years. Funding for this capital work is now included in the 2023 – 2027 Financial Plan under WBS element: DPW.0679 (\$1,353,000).

Respectfully submitted,

Noreen Kassam, Deputy Chief Administrative Officer and Chief Financial Officer

ATTACHMENTS

Attachment 1 – Request for Proposal (RFP) #116-04-23

REPORT CONTRIBUTORS

This report was prepared by Sophan Lum, Assistant Manager, Purchasing - Capital and reviewed by Gisele Caron, Senior Manager, Purchasing.

View Details

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Bid Details

Bid Classification:	Construction
Bid Type:	Request for Proposal
Bid Number:	116-04-23
Bid Name:	Swangard Track Construction
Bid Status:	Open
Bid Closing Date:	Wed May 24, 2023 3:00 PM (PDT)
Question Deadline:	Wed May 17, 2023 12:00 PM (PDT)
Electronic Auctions:	Not Applicable
Language for Bid Submissions:	English unless specified in the bid document
Submission Type:	Online Submissions Only
Submission Address:	Online Submissions Only
Public Opening:	No
Description:	The purpose of this Request for Proposal ("RFP") is to invite Proposals for the reconstruction of the existing running track and at Swangard Stadium in the City of Burnaby ("City"), British Columbia, Canada.
Bid Document Access:	Bid Opportunity notices and awards and a free preview of the bid documents is available on this site free of charge without registration. Please note, some documents may be secured and you will be required to register for the bid to download and view the documents. There is no cost to obtain an unsecured version of the document and /or to participate in this solicitation.
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