

TO: CHIEF ADMINISTRATIVE OFFICER **DATE:** 2022 August 23

FROM: ACTING CHIEF FINANCIAL OFFICER **FILE:** 5820-20
Reference: RFP#119-04/22

**SUBJECT: CONTRACT AWARD
CAPITAL PROJECTS DELIVERY SERVICES**

PURPOSE: To obtain Council approval to award a contract for the Capital Projects Delivery Services.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Colliers Project Leaders Inc., for a total cost of \$4,548,625.00 including GST in the amount of \$216,601.19 as outlined in this report. Final payment will be based on the actual quantity of services delivered and hourly rates as submitted.

REPORT

Eight submissions following a Request for Proposal were received by the closing time on 2022 July 07. The scope of work of this contract includes professional services to support City's Lands and Facilities and Engineering departments, such as, act on behalf of the City as the City's representatives to help with planning, management and delivery of capital infrastructure, and civic facility projects within their intended scope, schedule, and budget as stipulated in the capital plan.

A sample of the key capital projects that are included as part of this contract award is:

- New RCMP Detachment
- Animal Shelter
- Burnaby District Energy System
- Deer Lake Child Care (Rowan Avenue)
- Deer Lake Child Care (Christine Sinclair Centre)
- Confederation Park Community Centre
- Willingdon Brentwood Community Centre
- Deer Lake Signage and Wayfinding
- Celeste Redman Community Amenity Space
- Christine Sinclair Signage
- James Cowan Theatre
- Cameron Community Centre Relocation
- West Building Staff Relocation
- City Lands Inventory and Strategy

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Based on the RFP's evaluation criteria consisting of methodology, past performance, capability and pricing, Colliers Project Leaders Inc. received the highest overall scoring.

Colliers Project Leaders Inc., has completed previous projects under contract to the satisfaction of the City. Review by City staff indicates the consultant has the necessary personnel to successfully complete the work required under this contract. The General Manager Lands and Facilities and Acting General Manager Engineering concur with the above recommendation.

Funding for this capital work is included in the 2022 – 2026 Financial Plan for various capital projects under Lands and Facilities (\$3,522,500) and Engineering (\$809,500).



Bob Klimek
ACTING CHIEF FINANCIAL OFFICER

BK:GC:AF/kl

Copied to: General Manager Lands and Facilities
Acting General Manager Engineering
City Solicitor