

TO: CHIEF ADMINISTRATIVE OFFICER **DATE:** 2022 April 19
FROM: GENERAL MANAGER ENGINEERING **FILE:** 38000-40
SUBJECT: HATS OFF DAY – SATURDAY, 2022 JUNE 18
PURPOSE: To seek Council approval for road closures.

RECOMMENDATIONS:

1. **THAT** Council approve the road closures for the Hats Off Day festival as outlined in this report.
2. **THAT** a copy of this report be sent to Mischa Greenwood, Chair, Hats Off Day Committee, c/o Heights Merchants Association, 4019 Hastings St, Burnaby, BC V5C 2J1.

REPORT**1.0 INTRODUCTION**

A request to use City streets for Hats Off Day Festival on Saturday, 2022 June 18 between 9:30 am – 4:30 pm has been received from Mischa Greenwood – Chair, Hats Off Day Committee.

2.0 POLICY SECTION

The Hats Off Day Festival is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

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Goal

- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby
- An Inclusive Community
 - Create a sense of community –
 - Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

3.0 BACKGROUND

This year’s Hats Off Day Festival is proposed to take place on Saturday, 2022 June 18; however, there will be no parade planned as part of the program. The organizers are seeking similar assistance from the City of Burnaby as they have received previously, including support for the necessary street closures, parking restrictions, traffic control, sanitation services, and utilization of the Heights Fountain Square and Urban Renewal Site adjacent to Hastings Street.

Hastings Street between Boundary Road and Gamma Avenue will be closed between 9:30 am and 4:30 pm on 2022 June 18. At the same time, adjacent cross streets and laneways along Hastings Street will be closed between Albert Street and Pender Street. Hastings Street will be closed for vehicle access with pedestrian oriented activities, including Show & Shine Car Show and Family Fun Dash.

The organizers are aware that approval is subject to the following conditions:

1. That the festival be conducted under the supervision of a designated marshal or event organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the RCMP has agreed to control and monitor traffic operations at Hastings Street and Willingdon Avenue for the duration of the road closure.
4. That the organizers are responsible for arranging for barricade volunteers for all barricade locations except where RCMP will be present.
5. That all emergency and transit services are advised of the event.

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6. That the organizers send out letters to residents that are affected by the road closures and temporary parking restrictions two weeks prior to the event.
7. That the festival be covered with liability insurance in the minimum amount of \$5 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
8. That a signed copy of the “City of Burnaby Permit For Short Term Use and Occupancy Of City Lands” be received no later than one week prior to the event.

As in past years for previous Hats Off Day Festivals, City staff will be providing the requested support and the RCMP will ensure that a safe environment exists by having staff members available.

4.0 RECOMMENDATION

Staff recommend Council’s approval of the road closures for Hats Off Day as outlined in this report.



James Lota, P. Eng., MBA, MPA
General Manager Engineering

FC/ALC/nh

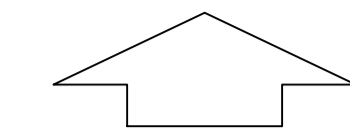
Attachment

Copied to: General Manager Community Safety – Dave Critchley
RCMP - OIC Burnaby Detachment Chief Supt. – Graham De La Gorgendiere
Fire Chief – Chris Bowcock
BC Ambulance Special Operator, via email at SpecialOperations@bcehs.ca
Emergency Program Coordinator - Charmaine Pflugrath
Supervisor Sports and Outdoor Recreation – Lucas Bjerke

HATS OFF DAY - SATURDAY JUNE 18, 2022

 CLOSED BETWEEN 9:00am - 4:30pm

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REV NO	REVISIONS	DATE	DRAWN	APPR'D



COUNCIL STREET CLOSURE

SCALE	N.T.S.	DATE	2022-JUNE-18	DWG. NO.
DRAWN BY	M.SARIER	DESIGN BY	Z.RAFIQ	OF
CHECKED		APPROVED BY		REV.