
TO: CHIEF ADMINISTRATIVE OFFICER **DATE:** 2022 Oct 12

FROM: ACTING GENERAL MANAGER **FILE:** 37500 03
ENGINEERING

**SUBJECT: REMEMBRANCE DAY PARADE – SOUTH BURNABY
2022 NOVEMBER 11**

PURPOSE: To seek Council approval for temporary road closures.

RECOMMENDATIONS:

1. **THAT** Council approve the road closures for the Remembrance Day Parade as outlined in this report.
2. **THAT** a copy of this report be sent to the coordinator, Gerlinde Jaeckel, Royal Canadian Legion #83, 5289 Grimmer Street, Burnaby, BC, V5H 2H3.

REPORT

1.0 INTRODUCTION

A request to use City streets for a parade on Friday, 2022 November 11 between 9:00 am to 12:30 pm has been received from Gerlinde Jaeckel, Coordinator, Royal Canadian Legion #83.

2.0 DISCUSSION

As per previous years, the parade will again assemble at Fire Hall No. 3 on Bennett at Marlborough. Bennett Street between Marlborough and Nelson will be closed from 9:00 am to 11:00 am for parade assembly. The streets surrounding the parade route will be barricaded at 9:00 am until 12:30 pm as shown on the **attached** map. At 10:30 am the parade will march west on Bennett, south on Nelson and southwest onto Jubilee to the cenotaph at the corner of Nelson and Imperial where the ceremony will commence at 11:00 am.

City staff will be working closely with the RCMP to safely accommodate the needs of residents and participants. There is no impact to transit services in the area.

The organizers are aware that approval is subject to the following conditions:

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1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$5 Million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. Traffic Control Personnel will monitor all barricades for the duration of the parade.
5. That an informational letter and map be sent out to all residents and businesses impacted by the road closures at least 2 weeks in advance of the parade.
6. That a signed copy of the “City of Burnaby Permit For Short Term Use and Occupancy Of City Lands” be received no later than one week prior to the event.

3.0 RECOMMENDATIONS

Staff recommend that Council approve the road closures for the Remembrance Day Parade as outlined in this report. It is further recommended that a copy of this report be sent to the coordinator, Gerlinde Jaeckel, Royal Canadian Legion #83, 5289 Grimmer Street, Burnaby, BC, V5H 2H3.



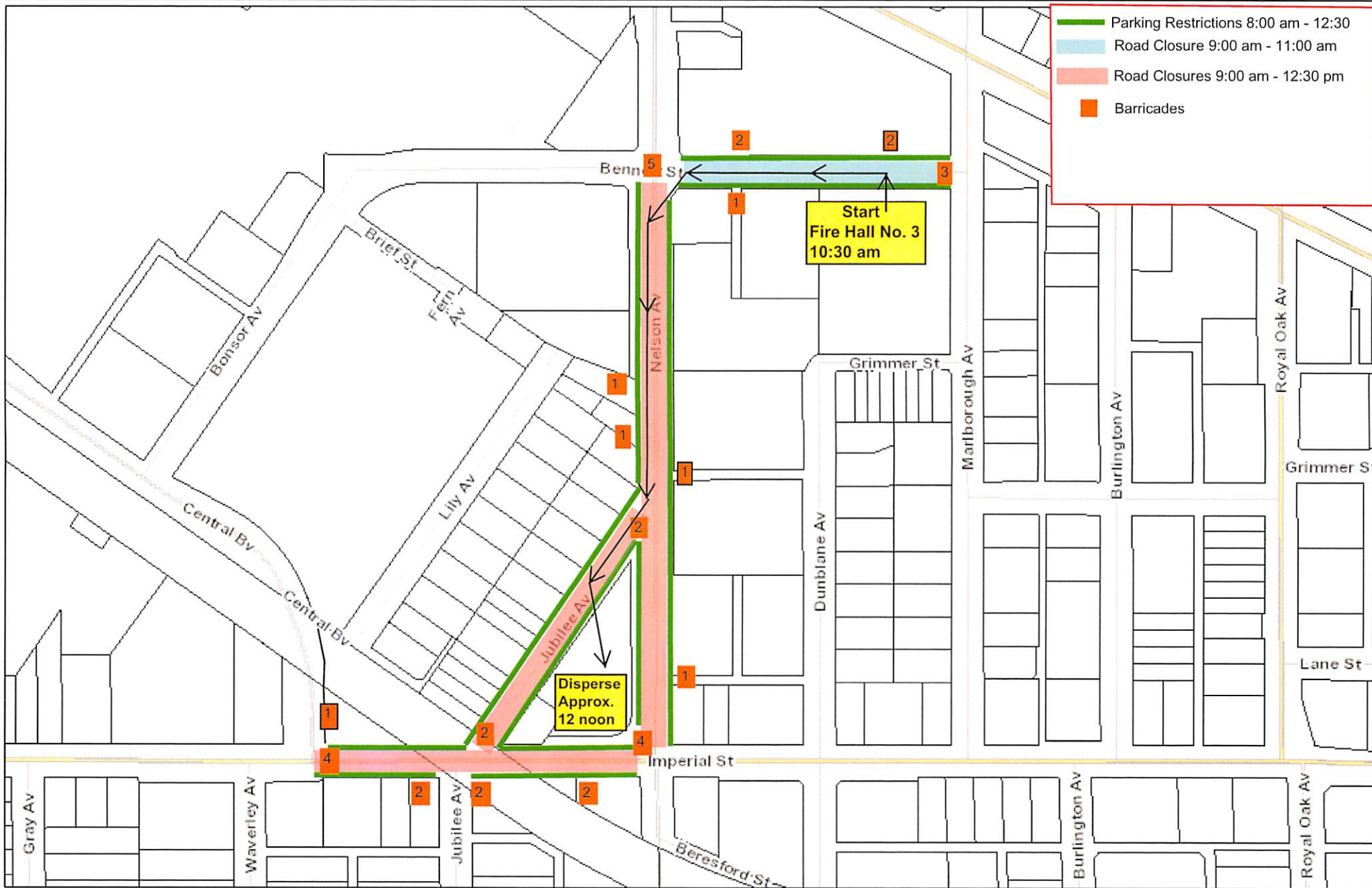
Jozsef Dioszeghy, P.Eng.
ACTING GENERAL MANAGER ENGINEERING

AC/sla

Attachment

Copied to: General Manager Community Safety
OIC Burnaby RCMP
Fire Chief
Emergency Program Coordinator (Attn: Charmaine Pflugrath)
Manager Recreation Services (Attn: Isabelle Taillon)
Supervisor Sports and Outdoor Recreation (Attn: Lucas Bjerke)
BC Ambulance Special Operator (via email at SpecialOperations@bcehs.ca)
City Clerk

Remembrance Day Parade - Legion #83 South Burnaby



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