
TO: CHIEF ADMINISTRATIVE OFFICER **DATE:** 2022 Oct 12
FROM: ACTING GENERAL MANAGER **FILE:** 37500 03
ENGINEERING
SUBJECT: REMEMBRANCE DAY PARADE – NORTH BURNABY
2022 NOVEMBER 11

PURPOSE: To seek Council approval for temporary road closures.

RECOMMENDATIONS:

1. **THAT** Council approve the road closures for the Remembrance Day Parade as outlined in this report.
2. **THAT** a copy of this report be sent to Mavis Roed for Wilson Gurney, President, Royal Canadian Legion #148, 4356 Hastings Street, Burnaby, BC, V5C 2J9.

REPORT

1.0 INTRODUCTION

A request to use City streets for a parade on Friday, 2022 November 11 between 10:00 am to 12:00 pm has been received from Mavis Roed, Royal Canadian Legion #148.

2.0 DISCUSSION

The proposed Remembrance Day Parade will start from the underground parking lot of the McGill Library heading west at 10:40 am. It will then proceed south through Confederation's parking lot onto Albert Street, east along Albert Street, north on Alpha Avenue, and into Confederation Park towards the Cenotaph. The streets surrounding the parade route will be barricaded just prior to the start of the parade to control traffic as shown on the **attached** map. Barricades are lifted approximately 20 minutes later after the parade is safely off the street and in the park. The ceremony at the Cenotaph begins at 11:00 am. Upon completion, the parade will disperse just outside of Confederation Park at approximately 11:45 am. Alpha Avenue from Confederation Park to the driveway to the McGill Library will remain closed until 12 noon for dispersal into the Seniors Centre.

City staff will be working closely with the RCMP to safely accommodate the needs of residents and participants. There is no impact to transit services in the area.

To: Chief Administrative Officer
From: Acting General Manager Engineering
Re: Remembrance Day Parade – North Burnaby – 2022 November 11
2022 Oct 12.....Page 2

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$5 Million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. Traffic Control Personnel will monitor all barricades for the duration of the parade.
5. That an informational letter and map be sent out to all residents and businesses impacted by the road closures at least 2 weeks in advance of the parade.
6. That a signed copy of the “City of Burnaby Permit For Short Term Use and Occupancy Of City Lands” be received no later than one week prior to the event.

3.0 RECOMMENDATIONS

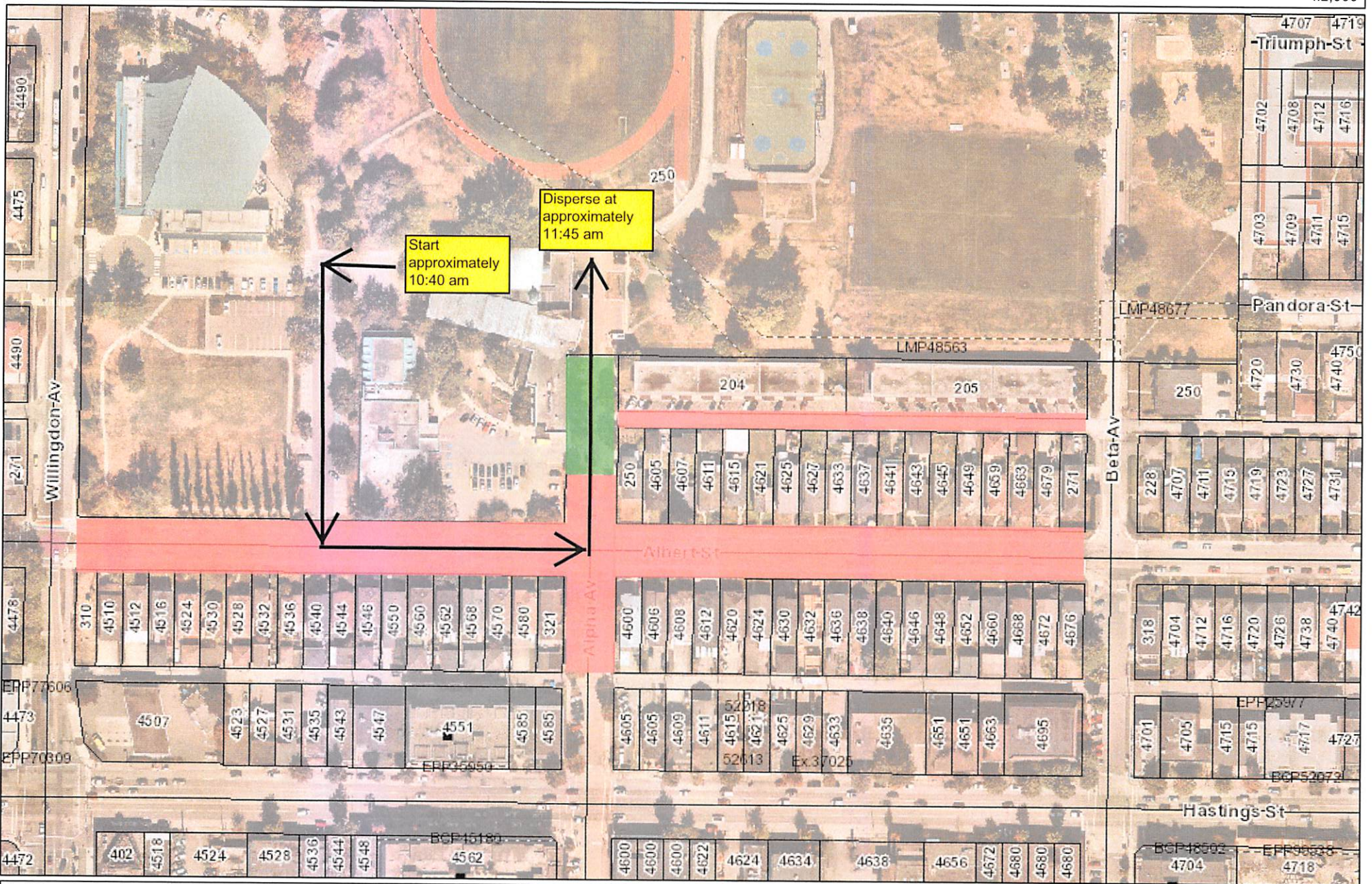
Staff recommend that Council approve the road closures for the Remembrance Day Parade as outlined in this report. It is further recommended that a copy of this report be sent to Mavis Roed for Wilson Gurney, President, Royal Canadian Legion #148, 4356 Hastings Street, Burnaby, BC, V5C 2J9.



Jozsef Dioszeghy, P.Eng.
ACTING GENERAL MANAGER ENGINEERING

AC/sla
Attachment

Copied to: General Manager Community Safety
OIC Burnaby RCMP
Fire Chief
Emergency Program Coordinator (Attn: Charmaine Pflugrath)
Manager Recreation Services (Attn: Isabelle Taillon)
Supervisor Sports and Outdoor Recreation (Attn: Lucas Bjerke)
BC Ambulance Special Operator (via email at SpecialOperations@bcehs.ca)
City Clerk



The information has been gathered and assembled on the City of Burnaby's computer systems. Data provided herein is derived from a number of sources with varying levels of accuracy. The City of Burnaby disclaims all responsibility for the accuracy or completeness of information contained herein.

Road Closure 10:00 am - 11 am

Road Closure 10:00 am to 12 Noon

