

PARKS, RECREATION AND CULTURE COMMISSION

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FROM
WESTRIDGE ELEMENTARY SCHOOL**

RECOMMENDATIONS:

1. THAT the playground development grant request from Westridge Elementary School be approved.
2. THAT Council authorize the City to enter into an agreement with the Burnaby School District for contribution to the cost of the playground upgrades as detailed in this report.
3. THAT a copy of this report be forwarded to; Christine Lyons, PAC Chair Westridge Elementary School, Jennifer Christensen, PAC Treasurer Westridge Elementary School, Mary-Ann Brown, Principal Westridge Elementary School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District.

REPORT

The Parks, Recreation and Culture Commission, at its Open meeting held on 2022 February 08, received and adopted the attached report seeking Council authorization for the City to enter into an agreement for contribution for the cost of playground upgrades at Westridge Elementary School.

Respectfully submitted,

Councillor S. Dhaliwal
Chair

Commissioner R. Kent
Deputy Chair

Copied to: Chief Administrative Officer
Deputy CAO/CFO
GM Corporate Services
GM Parks, Recreation and Cultural Services
City Solicitor



Item	1
Director's Report No.	2
Meeting	2022 Feb 8

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2022 FEBURARY 01

FROM: GENERAL MANAGER
PARKS, RECREATION & CULTURAL
SERVICES

FILE: 09100-22

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FROM
WESTRIDGE ELEMENTARY SCHOOL**

PURPOSE: To request Council's authorization for the City to enter into an agreement for contribution to the cost of playground upgrades at Westridge Elementary School.

RECOMMENDATIONS:

1. **THAT** the playground development grant request from Westridge Elementary School be approved.
2. **THAT** a copy of this report be forwarded to; Christine Lyons, PAC Chair Westridge Elementary School, Jennifer Christensen, PAC Treasurer Westridge Elementary School, Mary-Ann Brown, Principal Westridge Elementary School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District.
3. **THAT** Council be requested to authorize the City enter into an agreement with the Burnaby School District for contribution to the cost of the playground upgrades as detailed in this report.

REPORT

1.0 INTRODUCTION

Appearing on the agenda is correspondence from Christine Lyons, Carrie Campbell, and Jennifer Christensen of the Westridge Elementary PAC and Russell Horswill of the Burnaby School District.

To: Parks, Recreation & Culture Commission
From: General Manager, Parks, Recreation & Cultural Services
Re: Playground Development Funding Request from Westridge Elementary School

..... Page 2

The school is requesting a grant from the 2022 Annual Operating Playground Development Budget to assist with the redevelopment of their outdoor learning environment.

2.0 POLICY SECTION

Goal

- A Connected Community
 - Social connection – Enhance social connections throughout Burnaby
 - Partnership – Work collaboratively with businesses, educational institutions, associations, other communities and governments
- A Healthy Community
 - Healthy life – Encourages opportunities for healthy living and well-being
 - Healthy environment – Enhance our environmental health, resilience and sustainability
 - Community involvement – Encourage residents and businesses to give back to and invest in the community

3.0 BACKGROUND

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the fund is expended each year. The Playground Funding Requests criterion is attached (Attachment #1). To date we are in receipt of one grant request from Westridge Elementary.

The application meets the Playground Grant guidelines. Westridge last received a grant in 2015. Outlined below is the cost breakdown for the grant request:

Westridge Elementary School

Cost of outdoor components & Installation	\$4568.26
Funds raised by Parent Advisory Council	<u>\$2300.00</u>
Amount requested from Playground Development grant.	\$ 2268.26

To: Parks, Recreation & Culture Commission
From: General Manager, Parks, Recreation & Cultural Services
Re: Playground Development Funding Request from Westridge
Elementary School

..... Page 3

4.0 RECOMMENDATION

It is recommended that the request from Westridge Elementary School be approved and that Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution of the cost of the playground upgrade as detailed in this report.



Dave Ellenwood
GENERAL MANAGER PARKS REC AND CS

LA:dc
Attachment

cc: Chief Administrative Officer
Deputy CAO/CFO
GM Corporate Services
City Solicitor

CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours who use these assets.

CRITERIA:

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Deanna Azzara to arrange for the letter of support (deanna.azzara@burnabyschools.ca).
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

OPERATIONAL GUIDELINES:

1. Projects are considered on a first come, first served basis. Requests will be time dated and received after the 3rd Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget
3. In the event the Playground Development Fund is completely allocated prior to yearend, staff will advise Commission of all subsequent requests for their consideration.

LA:
Revised 2022 January
P: