

**TO:** CHIEF ADMINISTRATIVE OFFICER **DATE:** 2022 June 21**FROM:** ACTING CHIEF FINANCIAL OFFICER **FILE:** 5820-20  
*Reference:* RFP #17-01/22**SUBJECT: CONTRACT AWARD  
SUPPLY AND DELIVERY OF FOOD PRODUCTS****PURPOSE:** To obtain Council approval to award a contract for the supply and delivery of food products.**RECOMMENDATION:**

1. **THAT** Council approve one year contract awards to Sysco Vancouver, GFS British Columbia and Centennial Foods Vancouver for an estimated total cost of \$2,350,000.00 including GST in the amount of \$111,904.76 as outlined in this report. Final payment will be based on actual quantity of goods and services delivered and unit prices as submitted.

**REPORT**

Three submissions to a Request for Proposals (RFP) were received by the closing time on 2022 March 31. The work of this contract includes the supply and delivery of food products on an “as and when request basis” to various City locations. Based on the RFP’s evaluation criteria consisting of quality, delivery, experience, and cost the full scope of the work will be split amongst all three Proponents. The contract awards are for a one year term from 2022 July 01 to 2023 June 30, with up to four optional one year extensions at the discretion of the City. Below is the summary of the proposed contract awards:

Vendor	Contract Award Amount
Sysco Vancouver	\$1,100,000.00
GFS British Columbia	650,000.00
Centennial Foods Vancouver	600,000.00
<b>Total</b>	<b>\$ 2,350,000.00</b>

The recommended companies, Sysco Vancouver, GFS British Columbia and Centennial Foods Vancouver, have provided similar products in the past with proven track records for performance and reliability to the satisfaction of the City, and their prices are competitive and reflective of current market conditions. Review by City staff indicates that

To: Chief Administrative Officer  
From: Acting Chief Financial Officer  
Re: Contract Award  
Supply and Delivery of Food Products

2022 July 04..... Page 2

Sysco Vancouver, GFS British Columbia and Centennial Foods Vancouver all have the capability to successfully complete the work required under this contract. The Acting General Manager Parks, Recreation, and Cultural Services concurs with this recommendation.

It is anticipated that revenues from the food operations will fully recover the costs. Funding for these contracts is provided in various operating accounts within the 2022 – 2026 Financial Plan.



Bob Klimek  
ACTING CHIEF FINANCIAL OFFICER

BK:GC:RY/ew:mt

Copied to: General Manager Parks, Recreation, and Cultural Services  
Director Cultural Services