



Item.....
Meeting..... 2021 June 28

COUNCIL REPORT

TO: ACTING CITY MANAGER

DATE: 2021 June 22

FROM: DIRECTOR FINANCE

FILE: 5820-20
Reference: RFP #35-02/21

**SUBJECT: CONTRACT AWARD
TRANSPORT AND DISPOSAL OF SURPLUS EXCAVATION
MATERIALS**

PURPOSE: To obtain Council approval to award a contract for transport and disposal of surplus excavation materials from various City construction sites.

RECOMMENDATION:

1. **THAT** Council approve a contract award to Utility West Civil Works for an estimated total cost of \$1,133,370.00 including GST in the amount of \$53,970.00 as outlined in this report. Final payment will be based on the actual quantity of services delivered and unit prices as proposed.

REPORT

Ten (10) submissions following a Request for Proposal (RFP) were received by the closing time on 2021 May 13. The scope of work for this contract includes the transportation and disposal of surplus excavated materials temporarily stored at the Norland Avenue transfer site. These materials are collected from various City construction sites and transferred to an approved permanent disposal location on an “as and when requested” basis. This contract award is for a two (2) year period from 2021 August 15 to 2023 August 14, with up to three (3) optional one (1) year extensions at the discretion of the City.

Based on the RFP evaluation criteria consisting of methodology, qualifications, experience, pricing and value added offerings, Utility West Civil Works received the highest overall scoring.

The recommended proponent, Utility West Civil Works, has not previously undertaken a contract for the City; however, references conducted by City staff indicate that Utility West Civil Works has the necessary equipment and personnel to successfully complete the work required under this contract. The Director Engineering concurs with the above recommendation.

To: *Acting City Manager*
From: *Director Finance*
Re: *Contract Award*
Transport and Disposal of Surplus Excavation Materials
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Funding for this contract is provided in various operating accounts within the Roads and Drainage budget of the 2021 – 2025 Financial Plan.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:AF/dg:md

Copied to: Director Engineering