



Item.....
Meeting..... 2021 July 26

COUNCIL REPORT

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<b>TO:</b>	ACTING CITY MANAGER	<b>DATE:</b>	2021 July 21
<b>FROM:</b>	DIRECTOR FINANCE	<b>FILE:</b>	5820-20
		<i>Reference:</i>	RFQ #62-03/19

**SUBJECT: CONTRACT EXTENSION  
SUPPLY AND DELIVERY OF PORTLAND CEMENT CONCRETE**

**PURPOSE:** To obtain Council approval for a one (1) year contract extension for the supply and delivery of Portland cement concrete.

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**RECOMMENDATION:**

1. **THAT** Council approve a one (1) year contract extension to Coquitlam Concrete (1993) Ltd., for \$391,600.00 including GST and PST in the amount of \$41,957.14 for the supply and delivery of Portland cement concrete as outlined in this report. Final payment will be based on actual quantities ordered and unit prices quoted.

**REPORT**

On 2019 August 02, the City awarded a contract to Coquitlam Concrete (1993) Ltd., for a total value of \$372,000.00 including GST and PST in the amount of \$39,857.14. The contract was for the period from 2019 August 01 to 2020 July 31, with options of up to four (4) individual one (1) year extensions at the discretion of the City. Since the award of this contract, there has been one (1) contract extension totalling \$386,400.00 including GST and PST in the amount of \$41,400.00.

This recommendation is for the second one (1) year contract extension effective 2021 August 01 to 2022 July 31 for the amount of \$391,600.00 including GST and PST in the amount of \$41,957.14. The estimated total contract value is \$1,150,000.00 including GST and PST in the amount of \$123,214.29. Coquitlam Concrete (1993) Ltd., is holding the same unit rates for this renewal term.

To: Acting City Manager  
From: Director Finance  
Re: Contract Extension  
Supply and Delivery of Portland Cement Concrete  
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<b>Contract History</b>	<b>Term</b>	<b>Accumulative Total Change (including GST &amp; PST)</b>
Original Contract Award	2019 August – 2020 July	\$372,000.00
First Contract Extension	2020 August – 2021 July	\$386,400.00
<b>Second Contract Extension</b>	<b>2021 August – 2022 July</b>	<b>\$391,600.00</b>
<b>TOTAL</b>		<b>\$ 1,150,000.00</b>

Review by City staff indicates that Coquitlam Concrete (1993) Ltd. has the necessary equipment and personnel to successfully complete the work required under this contract, and has a proven track record in supplying their services to the City. The Director Engineering concurs with this recommendation.

Funding for this requirement is provided under various Engineering operating and capital budgets within the 2021 – 2025 Financial Plan.



Noreen Kassam, CPA, CGA  
DIRECTOR FINANCE

NK:GC:ML/ew:dg:md

Copied to: Director Engineering