

**TO:** CHIEF ADMINISTRATIVE OFFICER      **DATE:** 2021 October 6

**FROM:** CITY CLERK

**SUBJECT:** 2022 MEETING SCHEDULES FOR COUNCIL, PUBLIC HEARINGS,  
BOARDS, COMMITTEES AND COMMISSIONS

**PURPOSE:** To set the 2022 meeting dates for Council, Public Hearings, Boards,  
Committees and Commissions.

---

**RECOMMENDATIONS:**

1. **THAT** Council approve the 2022 meeting schedules for Council (*Appendix A*), Public Hearings (*Appendix B*), and Boards, Committees and Commissions (*Appendix C*).
2. **THAT** Council approve 5:00 p.m. start time for Council meetings and Public Hearings in 2022.
3. **THAT** Council receive the 2022 meeting schedules for the Public Library Board (*Appendix D*) and the Burnaby Parks, Recreation and Culture Commission (*Appendix E*) for information.

**REPORT**

**BACKGROUND**

Section 127 of the *Community Charter* requires Council to adopt a schedule of Council meetings. The purpose of this report is to recommend a schedule of 2022 Council meetings, as well as Public Hearings, Boards, Committees and Commissions for Council's consideration.

The Simon Fraser Liaison Committee and the International Relations and Friendship Cities Committee meet as required (at the Call of the Chair), and therefore are not included in the attached meeting schedule.

Upon adoption of the meeting schedules, Section 94(2)(a) and (b) of the *Community Charter* requires that public notice of the Council meeting schedule be published in a newspaper, once each week for two consecutive weeks.

It is recognized that adopting the recommendations in this report does not preclude Council or a Board, Committee, or Commission from adopting future resolutions or at the discretion of the Chair to add, cancel or change meeting dates, times and/or venues if and when required.

## POLICY SECTION

The proposed schedules align with the following goals and sub-goals of the Corporate Strategic Plan:

- A Connected Community
  - Digital connection –  
Provide online access to core City services and information
- An Inclusive Community
  - Create a sense of community –  
Provide opportunities that encourage and welcome all community members and create a sense of belonging
- A Healthy Community
  - Community involvement –  
Encourage residents and businesses to give back to and invest in the community
- A Thriving Organization
  - Communication –  
Practice open and transparent communication among staff, Council and the community

## RECOMMENDATION

It is recommended that Council approve the 2022 meeting schedules for Council, Public Hearings, Boards, Committees and Commission, and receive the 2022 meeting schedules for the Public Library and the Burnaby Parks, Recreation and Culture Commission for information.



Blanka Zeinabova  
CITY CLERK

Copy: Deputy Chief Administrative Officer / CFO  
Director Corporate Services  
Director Engineering  
Director Parks, Recreation & Cultural Services  
Director Planning & Building  
Director Public Safety & Community Services

Fire Chief  
OIC, RCMP  
Director Human Resources  
Chief Librarian  
Chief Information Officer  
City Solicitor

**APPENDIX A**  
**2022 REGULAR COUNCIL MEETINGS SCHEDULE**

*(5:00 p.m. in the Council Chamber)*

January	24 31	July	04 25
February	14 28	August	29
March	07 21	September	19
April	04 25	October	03 24
May	09 30	November	07 21
June	06 20	December	05 12

**APPENDIX B**  
**2022 PUBLIC HEARINGS SCHEDULE**  
***(5:00 p.m. – Council Chamber or Electronic Participation)***

January	25	July	26
February	22	August	30
March	29	September	27
April	26	October	25
May	31	November	22
June	28	December	13

**APPENDIX C**  
**2022 BOARDS, COMMITTEES AND COMMISSIONS MEETINGS SCHEDULE**  
**(in the Council Chamber)**

**Audit Committee – 5:00 p.m.**

April 06

**Board of Variance – 5:00 p.m.**

January 13

February 03

March 03

April 07

May 05

June 02

July 07

August *No meeting scheduled*

September 08

October 06

November 03

December 01

**Community Heritage Commission – 5:00 p.m.**

February 10

April 14

June 09

October 13

November 10\*

**Environment Committee – 5:00 p.m.**

February 16

April 27

June 08

September 21

November 24\*

**Executive Committee of Council – 5:00 p.m.**

February 01

March 01

April 05

May 03

June 07

July 05

September 06

October 04

November 01

November 29\*

**Financial Management Committee – 5:00 p.m.**

January	18	July	19
February	15	September	20
March	15	October	18
April	19	November	15*
May	17	December	07*
June	21		

**Parcel Tax Roll Review Panel – 4:00 p.m.**

March 09

**Planning and Development Committee – 5:00 p.m.**

January	12	June	01
February	02	September	07
March	02	October	05
April	13	November	02
May	11	November	30*

**Public Safety Committee – 5:00 p.m.**

February	09	October	12
April	20	December	14*
June	15		

**Social Planning Committee – 5:00 p.m.**

January	19	September	22
March	22	November	16*
May	24		

**Traffic Safety Committee – 5:00 p.m.**

January	26	September	28
March	23	November	23*
May	18		

**NOTE:**

*\*Meeting dates subject to change due to Local Government Election*

**APPENDIX D**  
**2022 BURNABY PUBLIC LIBRARY BOARD MEETINGS SCHEDULE**  
**(7:00 p.m.)**

January	20	July	21
February	17	August	<i>No meeting scheduled</i>
March	17	September	15
April	21	October	20
May	19	November	17
June	16	December	08

*\*Schedule approved by the Burnaby Public Library Board on 2021 October 21*



**APPENDIX E**  
**2022 BURNABY PARKS, RECREATION AND CULTURE COMMISSION**  
**MEETINGS SCHEDULE**

***(5:00 p.m. – Council Chamber unless otherwise noted)***

January	11	July	12
February	08 <i>(Christine Sinclair Community Centre)</i>	August	<i>No meeting scheduled</i>
March	08	September	13
April	12	October	11 <i>(TBD)</i>
May	10 <i>(Burnaby Mountain Golf Course)</i>	November	08
June	14	December	06

***\*Schedule approved by the Parks, Recreation and Culture Commission on 2021 September 14***