



Item.....
Meeting..... 2020 Sep 28

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2020 September 23

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: RFP #18-02/20

SUBJECT: CONTRACT AWARD
CELLULAR HARDWARE, VOICE AND DATA SERVICES

PURPOSE: To obtain Council approval to award a contract for the supply and delivery of cellphone hardware and cellphone plans.

RECOMMENDATION:

1. **THAT** Council approve award of a contract to Rogers Communications Canada in the amount of \$1,344,000.00 including GST and PST in the amount of \$144,000.00 as outlined in this report.

REPORT

Two submissions following a Request for Proposal (RFP) were received by the closing time on 2020 May 4. The scope of work for this contract includes the supply and delivery of cellphone hardware and cellphone plans. The services include data services plans, hardware refresh cycles and a gradual port of the current Telus plans to the Rogers plans over the contract term. This contract award is for a three year period from 2020 October 01 to 2023 September 30, with up to two optional one year extensions at the discretion of the City.

Based on the RFP evaluation criteria consisting of proposed solution/methodology, hardware refresh cycles, support, warranty, billing/reporting, cell phone plan pricing models and contract terms, Rogers Communications Canada received the highest overall scoring.

City staff have negotiated an agreement in principle on the business terms, and are working to finalize the balance of the contract language. Staff have confidence in the overall negotiations at this time that a contract will be finalized in short order.

The recommended proponent, Rogers Communications Canada, has previously performed similar work in the past with a proven track record of performance and reliability to the satisfaction of City staff. Review by City staff indicates that Rogers Communications Canada has the necessary equipment and personnel to successfully complete the work required under this contract. The Chief Information Officer concurs with this recommendation.

To: City Manager
From: Director Finance
Re: Contract Award
Cellular Hardware, Voice and Data Services

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Funding for this contract is provided in various operating accounts within the 2020 – 2024 Financial Plan.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:SCL / ew:md

Copied to: Chief Information Officer