

FINANCIAL MANAGEMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

SUBJECT: APRIL 2020 INFORMATION TECHNOLOGY CAPITAL PROGRAM

RECOMMENDATION:

1. THAT Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$400,000 to finance the Information Technology Capital Program, as outlined in the report.

REPORT

The Financial Management Committee, at its meeting held on 2020 April 22, received and adopted the attached report seeking Council authorization for a Capital Reserve Fund Bylaw to finance the 2020 Information Technology Capital Program.

Respectfully submitted,

Mayor M. Hurley
Chair

Councillor S. Dhaliwal
Vice Chair

Copied to: City Manager Chief Information Officer Director Finance City Solicitor Manager IT PMO & Administration

TO: CHAIR AND MEMBERS **DATE:** 2020 April 9
FINANCIAL MANAGEMENT COMMITTEE

FROM: CHIEF INFORMATION OFFICER **FILE:** 1900-00

SUBJECT: **APRIL 2020 INFORMATION TECHNOLOGY CAPITAL PROGRAM**

PURPOSE: To request a Capital Reserve Fund Bylaw to finance the 2020 Information Technology capital program as outlined in this report.

RECOMMENDATIONS:

1. **THAT** Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$400,000 to finance the information technology capital program as outlined in this report.

REPORT**1.0 INTRODUCTION**

The 2020 – 2024 Annual Financial Plan will provide funding for the annual Information Technology capital program. This program facilitates the replacement, expansion and upgrading of enterprise and departmental hardware and software in order to enhance the City's services to the public and improve the efficiency of internal processes. The purpose of this request is to seek approval of the Committee and Council to finance the 2020 Information Technology capital program.

2.0 POLICY SECTION:

The 2020 Information Technology capital program is aligned with the City of Burnaby's Corporate Strategic Plan by supporting the following goals and sub-goals of the Plan.

- A Dynamic Community – Build and maintain infrastructure that meets the needs of our growing community.
- A Thriving Organization – Protect the integrity and security of City Information, Services, and Assets.

To: Chair and Members Financial Management Committee
From: Chief Information Officer
Re: 2020 Information Technology Capital Program
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3.0 IT INFRASTRUCTURE PROGRAM

The 2020 IT Infrastructure Program includes initiatives to replace aging computer equipment, upgrade or expand infrastructure to support technical applications throughout City departments, and enhance service to the public and internal stakeholders. This funding report, subject to approval by Council, will allow staff to continue with the 2020 IT Capital Program projects listed below.

3.1 INFRASTRUCTURE REPLACEMENT & UPGRADE Estimated \$400,000

The City maintains an annual replacement program for its networking equipment such as routers, switches, wireless controllers, and power supplies. For 2020, funding is required to replace several older networking devices, cabling and supporting equipment that have reached the end of its useful life.

Hardware Lifecycle Replacement & Upgrade - Networking (AEC.0024)

- Upgrading Data Centre switches
- Upgrading Wireless Controllers
- Cabling Replacement
- Power Supply Replacement

These expenditures will be included in the 2020 – 2024 Annual Financial Plan and sufficient Capital Reserve Funds are available to finance the capital projects outlined in this report.

4.0 RECOMMENDATION

It is recommended that the Financial Management Committee recommend Council authorize the City Solicitor to bring forward a Capital Reserve Fund Bylaw in the amount of \$400,000 to finance the Information Technology Infrastructure Capital Program.



Shari Wallace
CHIEF INFORMATION OFFICER

To: Chair and Members Financial Management Committee
From: Chief Information Officer
Re: 2020 Information Technology Capital Program
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SW: BK/cj

Copied to: City Manager
Director Finance
City Solicitor
Manager IT PMO & Administration