



Item
Meeting.....2020 Nov 23

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2020 Nov. 12
FROM: DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 9100-22
SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FROM TWELFTH AVENUE ELEMENTARY SCHOOL
PURPOSE: To request Council's authorization for the City to enter into an agreement for contribution to the cost of the playground upgrades at Twelfth Avenue Elementary School.

RECOMMENDATION:

1. **THAT** Council authorize the City enter into an agreement with Twelfth Avenue Elementary School for contribution to the cost of the playground upgrades as detailed in the attached report.

REPORT

At its Open meeting of 2020 November 10, the Parks, Recreation and Culture Commission received the attached report and adopted the recommendations contained therein.

A handwritten signature in blue ink, appearing to read "D. Ellenwood".

Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

KM:tc

Attachment

Playground Development Grant Request from Twelfth Avenue Elementary School (2020.11.23)

cc: City Solicitor
Director Finance



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Director's Report No.....	8
Meeting	2020 Nov 10

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE
COMMISSION

DATE: 2020 OCTOBER 23

FROM: DIRECTOR PARKS, RECREATION
& CULTURAL SERVICES

FILE: 09100-22

**SUBJECT: PLAYGROUND DEVELOPMENT GRANT REQUEST FROM TWELFTH
AVENUE ELEMENTARY SCHOOL**

PURPOSE: To request Council's authorization for the City to enter into an agreement for contribution to the cost of playground upgrades at Twelfth Avenue Elementary School.

RECOMMENDATIONS:

1. **THAT** the playground development grant request from Twelfth Avenue Elementary School be approved.
2. **THAT** a copy of this report be forwarded to; Rachel Luu, PAC Chair Person, Twelfth Avenue Elementary School; Russell A. Horswill, Secretary Treasurer, Burnaby School District; Chris McAuley, Assistant Director of Facilities Services, Burnaby School District.
3. **THAT** Council be requested to authorize the City enter into an agreement with Twelfth Avenue Elementary School for contribution to the cost of the playground upgrades as detailed in this report.

REPORT

1.0 INTRODUCTION

Appearing on the agenda is correspondence from Rachel Luu, PAC Chair Person, Twelfth Avenue Elementary School.

Twelfth Avenue Elementary School is requesting a grant from the 2020 Annual Operating Playground Development Budget to assist with the redevelopment of their playground.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Playground Development Funding Request from Twelfth Avenue Elementary School

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2.0 POLICY SECTION

Goal

- A Safe Community
 - Community amenity safety –
Maintaining a high level of safety in City buildings and facilities for the public and City staff

- A Connected Community
 - Social connection –
Enhance social connections throughout Burnaby
 - Partnership –
Work collaboratively with businesses, educational institutions, associations, other communities and governments

- A Healthy Community
 - Healthy life –
Encourages opportunities for healthy living and well-being
 - Healthy environment –
Enhance our environmental health, resilience and sustainability
 - Community involvement –
Encourage residents and businesses to give back to and invest in the community

3.0 BACKGROUND

There is \$12,000 budgeted annually in the Operating Budget and, with few exceptions, the fund is expended each year. The Playground Funding Requests criterion is attached (Attachment #1). Edmonds Community School is the only other school to receive a \$4,000 grant in 2020.

Twelfth Avenue Elementary School has met the Playground Grant guidelines. Twelfth Avenue Elementary School has not received a grant within the last four years.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation & Cultural Services
Re: Playground Development Funding Request from Twelfth Avenue Elementary School

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Outlined below is the cost breakdown for the grant request:

Twelfth Avenue Elementary School	
Cost of outdoor classroom equipment	\$7,700
Installation and freight	\$1,204
Twelfth Avenue School contribution	\$ 904
Twelfth Avenue Parent Advisory Council contribution	<u>\$4,000</u>
Amount requested from Playground Development grant.	\$ 4,000

4.0 RECOMMENDATION

It is recommended that the request from Twelfth Avenue Elementary School be approved and that Council be requested to authorize the City enter into an agreement with the Burnaby School District for the contribution of the cost of the playground upgrades as detailed in this report.



Dave Ellenwood
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

LB:km

Attachment

P:\Admin\Clerical\Staff\c\kd\Playground Commission Report Nov 2020

cc: City Solicitor
Director Finance

CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS

The purpose of the Playground Development Grant is to recognize the fundraising efforts of Burnaby parents and Parent Advisory Councils, as well as improve the play experience at school playgrounds for the community at large, as a valuable way to participate in physical activity and connect with neighbours who use these assets.

CRITERIA:

1. The project is initiated and cost shared by a parent group and the Burnaby School Board. The parent group must have 50% of the project cost raised at the time of the request. The Playground Development Grant will provide matching funds up to a maximum of \$4,000.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the schoolchildren during school hours.
3. The parent group may request a grant once every 4 years.
4. The remainder of the funding for the entire project needs to be either in place or very close to being finalized.
5. Parks, Recreation & Cultural Services staff will be allowed input into the design process.
6. The Burnaby School Board must approve the project and its installation of the playground within 12 months of the grant approval. Consequently, a letter from the School District must be included with the request. The parent group may contact Sandra Brunner (Sandra.Brunner@sd41.bc.ca) to arrange for a letter of support.
7. The grant can be used for equipment and/or for the purchase and planting of trees and/or shrubs for the playground area or garden projects.

OPERATIONAL GUIDELINES:

1. Projects are considered on a first come, first served basis. Requests will be received and time dated after the 3rd Monday of January of the year the grant is available.
2. Playground Development Grants are only available if approved in the City of Burnaby's Annual Capital Budget.
3. In the event the Playground Development Fund is completely allocated prior to year-end, staff will advise Commission of all subsequent requests for their consideration.

Revised 2011 December

P:/playground development grant criteria.docx